

**Minutes of a Meeting of the Planning Committee
held at Bishopstoke Methodist Church
commencing at 7:02pm on 24th June 2025**

Present: Cllrs Moore (Vice Chair), Daly and Hillier-Wheat

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs E Earl (Administration Officer to Bishopstoke Parish Council)

Public Attendance: 2 members of the public were present.

PLAN_2526_M03/

Public Session

The members of the public were here to talk about a specific planning application.

14 Apologies for Absence

14.1 Apologies were received from Cllr Toher. Cllr Mignot was absent.

15 To adopt as a true record, and sign, the minutes of the Planning Committee meeting held on 10th June 2025

15.1 The minutes of the above meeting were included with the supporting papers for this meeting.

15.2 Proposed Cllr Moore, Seconded Cllr Daly, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 10th June 2025 be adopted as a true record.

Action: Clerk and Chair – to sign and publish the minutes and document pack

16 Declarations of interest and requests for dispensation

16.1 No declarations or requests were made.

17 Consideration of Planning Applications

17.1 H/25/99128 – 28 Underwood Road – Retention of the new roof on the single-storey side addition and the rear boundary with gates (retrospective application). The members of the public were asked if they would like to give the Committee some more information about the planning application and any works left to complete. After discussion with the members of the public, the Committee agreed to raise no objection to this planning application.

The Chair thanked the members of the public and they left the meeting

17.2 9 Earls Close – Single storey rear, first floor side extension and loft conversion within existing roof space with rear dormer. The Committee agreed to raise no objection to this planning application.

17.3 6 Sedgewick Road – Erection of 2no. semi-detached two bedroom bungalows. This was a second application for this site and the only apparent change to the plans was to make the bungalows semi-detached instead of detached, moving them in slightly from the boundary. The Committee agreed to object to this planning application stating the same objections as the previous application (F/24/98399).

17.4 F/25/99311 – Meller House, Oakbank Road – Conversion of existing site of 21 dwellings to 15 dwellings including new roof, and extensions/alterations to the building, and associated works including landscaping, private amenity, refuse, cycle store and parking (part retrospective). The front wall is the original Victorian wall that was put up when the original house was built and should be restored sympathetically. After discussion, the Committee decided to defer their decision on this planning application sharing the same concerns as other consultees including parking, drainage and the effect on wildlife. The Clerk will contact EBC and ask for more information.

Action: Clerk – contact the planning officer to ask for information regarding the planning application

17.5 Proposed Cllr Moore, Seconded Cllr Daly, **RESOLVED** unanimously that the responses of the Planning Committee be submitted as minuted above.

Action: Admin Officer – add the responses of the Planning Committee to the planning portal

18 To receive the Clerk's report on recent planning decisions and other matters

18.1 The Clerk's written report had been included with the supporting papers for this meeting and was noted by the Committee.

19 Date, time, place and agenda items for next meeting

19.1 The next meeting of the Planning Committee is scheduled to take place on Tuesday 8th July at 7:00pm at Bishopstoke Methodist Church. The Clerk reminded Cllrs that any agenda items should be provided, with any supporting papers, to the Clerk by Tuesday 1st July.

There being no further business, the Chair closed the meeting at 7:33 pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____