



APPLICATION FOR GRANT AID

1.	Name of Organisation.	
2.	Address (if applicable)	
3.	Name and address of the person making this application on behalf of the Organisation.	
4.	Your position in the Organisation.	
5.	Telephone number and e-mail address.	
6.	If a Registered Charity, please give Charity Number.	
7.	What are the objectives of the Organisation, and do any "Membership" criteria apply?	
8.	What is your total "Membership", and how many live in Bishopstoke?	
9.	Amount of Grant you are applying for.	

10.	Please let us know what the Grant will be used for and when it will be spent by.	
11.	Please state your Organisation's estimated income for the current year.	
12.	Please state your Organisation's estimated expenditure for the current year.	
13.	If the Grant does not cover the whole cost of the project, please let us know where any other necessary funding is coming from.	

Signature..... Date.....

Please see the attached explanatory notes to assist with correct completion of this Form. After completion, please return the Form to the Clerk to the Parish Council at the address at the head of the Form. Please send: -

1. The completed Application Form.
2. A copy of the most recent audited Income and Expenditure Account and Balance Sheet for your Organisation, together with a copy of relevant bank statements covering the period since that Balance Sheet date.
3. A copy of the Organisation's constitution or other governing instrument.
4. Where the Organisation is involved in working with young people, a written statement of your child protection policy, to include adult supervision ratios, and details of the qualifications and / or experience of adults who supervise young people.
5. Copies of any quotations, estimates or budgets for any project for which Grant Aid is sought.

If your application is successful, we will inform you as soon as possible. We will also ask for your bank details at that point to enable us to pay in the grant.