



# Bishopstoke Parish Council

To find out how to attend or have a statement read out  
Email: [clerk@bishopstokepc.org](mailto:clerk@bishopstokepc.org); Call: 07368 487464;  
Or visit [www.bishopstokepc.org](http://www.bishopstokepc.org)

**Members of the Parish Council are summoned to attend a meeting on  
Tuesday 13<sup>th</sup> January 2026 at 7.30pm at the Methodist Church, Sedgwick Road.  
This meeting is open to the public.**

## AGENDA

### PUBLIC SESSION

1. Apologies for absence
2. To adopt and sign Minutes of the Parish Council meeting held on 11<sup>th</sup> November 2025
3. Declarations of Interest and Requests for Dispensations
4. Reports from Committees, Working Groups, Officers and Councillors
5. To approve the expenditure budget for 2026-27
6. To approve funding arrangements for 2026-27, including the precept request
7. To note the results of the interim audit for 2025-26 and approve the Parish Council response
8. To approve the application for bus shelter grants
9. To receive a report on Council events through 2025 and approve the plan for 2026
10. To approve the project brief for the Memorial Hall
11. To consider content for the next media release and email update
12. To agree the date, time and place for the next meetings

**D L Wheal**  
**Clerk to Bishopstoke Parish Council**  
**6<sup>th</sup> January 2026**



## **Minutes of a Meeting of the Bishopstoke Parish Council held at Bishopstoke Methodist Church commencing at 7.30pm on 11<sup>th</sup> November 2025**

**Present:** Councillor Louise Hillier-Wheal  
Councillor Geoff Harris (Vice-Chair)  
Councillor Ben Burcombe-Filer  
Councillor Andrew Daly  
Councillor Stewart MacLachlan  
Councillor Trevor Mignot  
Councillor Mike Thornton  
Councillor Sue Toher  
Councillor Anne Winstanley

**In Attendance:** Mr David Wheal (Clerk to Bishopstoke Parish Council)  
Mrs Emma Earl (Admin Officer to Bishopstoke Parish Council)

**Public Session** 2 members of the public were present.

One member of the public was present at the start of the meeting. Cllr Hillier Wheal welcomed them and asked if they would like to say anything. They had come along to see what happened at the meeting and were happy to sit and listen. The Clerk mentioned that the member of the public, Diana Goodyear, has been one of the volunteers with the Carnival Group for the last 2 years and had recently come along to marshal at the Children in Need Ramble. Cllr Hillier-Wheal and all of the Cllrs present thanked Diana for all her help and support with community events.

Another member of the public, having arrived later, asked if the Parish Council were aware of the current Facebook petition regarding the Bow Lake Allotment site which was generating “lots of social media activity” and currently has 150 signatures. The Chair confirmed that the Parish Council are aware of the petition and stated that the Clerk has responded in full to all emails from the residents. The Parish Council are waiting until they have all the relevant information about the site before making any statements or decisions.

**FULL\_2526\_M04/**

### **45 Apologies for Absence**

45.1 Apologies had been received and were noted from Cllrs Kirby and Moore. Cllrs Brown, Chaffey, Dajani and Scott were absent.

### **46 To adopt and sign Minutes of the Parish Council meeting held on 9<sup>th</sup> September 2025**

46.1 The minutes of the meeting had been included with the supporting papers for this meeting.

46.2 Cllr Toher noted that an “a” was missing from the word “and” in section 36.2. The Clerk made the amendment in pen so that the minutes could be signed at the meeting.

46.3 Proposed Cllr Harris, Seconded Cllr Burcombe-Filer, **RESOLVED** unanimously that the minutes of the Parish Council meeting held on 9<sup>th</sup> September 2025 be adopted and signed.

**Action: Clerk & Chair – to sign and publish the minutes and document pack.**

#### **47 Declarations of Interest and Requests for Dispensations**

47.1 No declarations or requests were made.

#### **48 Reports from Committees, Working Groups, Officers and Councillors**

48.1 A report showing the Committee Resolutions and Recommendations had been included with the supporting papers for this meeting and was noted.

48.2 The Clerk’s report had been included with the supporting papers for this meeting and was noted.

48.3 The Clerk had some updates for the Cllrs. The Christmas Fayre on 8<sup>th</sup> November had been well attended and there had been positive feedback from stallholders and people attending. The Christmas decorations will be put in Shears Mill before the end of the month. The Armistice Service had gone well with over 60 people attending and 15-20 people going to the Anglers for tea, coffee and cake. There have been no applications yet for the Christmas Window fund. The deadline for this was agreed to be the end of November.

48.4 Cllr Harris asked if there had been any more information on the Guide Hut and the surrounding green space. The Clerk is meeting with Eastleigh Borough Council tomorrow, 12<sup>th</sup> November. Cllr Harris also noted that the leaves had been cleared from the War Memorial and surrounding area before the Armistice Service and it had made the area look tidier.

48.5 Cllr Winstanley’s report had been emailed to the Cllrs earlier that day and was noted. Cllr Winstanley said that if anyone had any future questions they could email her.

48.6 Cllr Harris presented a verbal report on Carnival. The Carnival Groups have started preparing for next year’s Carnival. The plans for road closures have been started, toilets have been booked and they are looking to have more music/entertainment in the parade. The theme for next year’s Carnival will be Festival. The Clerk had received a copy of the Carnival draft budget and was happy with the changes that had been made.

#### **49 To discuss the 2026-27 budget**

49.1 A memo outlining possible additions and changes to the 2026-27 budget had been included with the supporting papers for this meeting.

49.2 After discussion, the Cllrs agreed that the recommended increases and any possible savings should be considered by the Finance Committee to keep the precept as low as possible, in the 5-6% range.

**Action: Clerk – to investigate and present a variety of options for the precept to the Finance Committee at the next meeting in December**

**50 To approve the continued membership of and contributions to specific external bodies**

50.1 A memo listing the memberships and contributions had been included with the supporting papers for this meeting.

50.2 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** unanimously to approve the continued membership of and contributions to the external bodies listed.

*Action: Clerk – to renew the memberships and contributions to the external bodies listed at the appropriate time.*

**51 To approve Parish Council insurance arrangements**

51.1 A memo outlining the Parish Council insurance arrangements had been included with the supporting papers for this meeting.

51.2 Cllr Thornton asked if Sewall Drive would be added to the insurance as well as any other Assets that came to the Council over the following year. The Clerk confirmed that they would.

51.3 Proposed Cllr Thornton, Seconded Cllr Toher, **RESOLVED** unanimously to renew the Parish Council insurance with Clear Councils on a 1-year deal so that quotes can be sourced during the year to allow a proper comparison to be made for the 2026-27 insurance.

*Action: Clerk – to renew the Parish Council insurance with Clear Councils for 1 year.*

*Action: Clerk – to source insurance quotes during the next 12 months to allow a proper comparison to be made next year.*

**52 To consider amendments to all Committee Terms of Reference relating to meeting dates**

52.1 A memo outlining the proposed new clause to be added to all Committee Terms of Reference was included with the supporting papers for this meeting

52.2 After discussion, the Cllrs agreed the following amendments to the new clause:

- Add the word Council to the following; "...the Chair and Vice Chair of the **Council or** Committee, in conjunction with the Clerk..."
- Add the word venue to the following: "If a request to change a Committee meeting date **or venue** is submitted ..."

52.3 Proposed Cllr MacLachlan, Seconded Cllr Winstanley, **RESOLVED** unanimously to amend the proposed additional clause to all Committee Terms of Reference relating to meeting dates and then add the clause to all Committee Terms of Reference.

*Action: Clerk – to make amendments to the proposed additional clause and add it to all Committee Terms of Reference.*

**53 To approve the amended Emergency Delegations Policy**

53.1 A copy of the policy with the proposed amendments had been included with the supporting papers for this meeting.

53.2 Proposed Cllr Toher, Seconded Cllr Winstnaley, **RESOLVED** unanimously to approve the amended Emergency Delegations Policy.

*Action: Clerk – to make the approved amendments to the Emergency Delegations Policy and publish the amended policy.*

**54 To approve the amended Delegations Policy**

54.1 A copy of the Delegations Policy with the proposed amendments had been included with the supporting papers for this meeting.

54.2 Proposed Cllr Winstanley, Seconded Cllr Harris **RESOLVED** unanimously to approve the amended Delegations Policy.

**Action: Clerk – to make the approved amendments to the Delegations Policy and publish the amended policy.**

**55 To consider provision of Youth Services within Bishopstoke**

55.1 A memo outlining the suggested provision was included with the supporting papers for this meeting.

55.2 The Clerk has had a recent meeting with the new Clerk at Fair Oak and Horton Heath Parish Council to discuss future youth provision in the area. Fair Oak are keen to work with Bishopstoke Parish Council to provide Youth Services. The Clerk suggested a Working Group made up of 2-3 Councillors from each Parish Council and the 2 Clerks to explore options and funding for the provision of Youth Services in the area.

55.3 Proposed Cllr Thornton, Seconded Cllr Burcombe-Filer **RESOLVED** unanimously to explore, in partnership with Fair Oak and Horton Heath Parish Council, options and funding for the provision of Youth Services in the area.

**Action: Clerk – to contact FOHH Parish Council to arrange a meeting to discuss the future provision of Youth Services in the area.**

**56 To agree opening times for the Sewall Drive Parish Office**

56.1 A memo outlining the proposed opening times for the Sewall Drive Parish Office was included with the supporting papers for this meeting.

56.2 Cllr Thornton proposed that any future changes to the Parish Office opening hours be agreed by the Clerk, Chair and Vice-Chair of the Parish Council instead of the decision coming to Full Council.

56.3 Proposed Cllr Thornton, Seconded Cllr Harris, **RESOLVED** unanimously to amend the recommendation to add “future decisions on changes to Parish Office opening hours will be delegated to the Clerk, Chair and Vice-Chair of the Parish Council” and to amend “present” to “present on the Sewall Drive allotment site”.

56.4 Proposed Cllr Thornton, Seconded Cllr Burcombe-Filer **RESOLVED** unanimously to approve the amended recommendation.

**57 To consider content for the next media release and email update**

57.1 After a short discussion, it was agreed to include Christmas decorations, Christmas Fayre, Children in Need Ramble, Armistice Day Service, Wheels Park consultation and Carnival

**Action: Admin Officer – To draft the next press release and issue it to all the relevant Media**

**58 To agree the date, time and place for the next meeting**

58.1 The next meeting will take place on Tuesday 13<sup>th</sup> January 2026, at 7:30pm in Bishopstoke Methodist Church. Any Cllr wishing to have an item on the agenda should provide the item and any supporting papers to the Clerk by 6<sup>th</sup> January 2026. The Clerk also reminded Cllrs that there will be a Zoom meeting to discuss the 2026-27 Budget on Tuesday 16<sup>th</sup> December.

**59 Motion for Confidential Business**

59.1 Proposed Cllr Hillier-Wheal, Seconded Cllr Toher, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to the community building and employees' remuneration it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

**60 To approve Councillor apologies**

60.1 A memo explaining the Councillor apologies had been included with the supporting papers for this meeting.

60.2 Proposed Cllr Harris, Seconded Cllr Toher, **RESOLVED** unanimously to approve Councillor apologies.

**61 To consider the community building design brief**

61.1 A memo outlining the community building design brief had been included with the supporting papers for this meeting and was discussed and noted.

**62 To approve changes to Officer contracted hours**

62.1 A memo outlining the proposed changes to Officer contracted hours had been included with the supporting papers for this meeting.

62.2 Proposed Cllr Winstanley, Seconded Cllr Toher **RESOLVED** unanimously to approve the changes to Officer contracted hours.

*There being no further business, the Chair closed the meeting at 8.45pm.*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Full Council – 13<sup>th</sup> January 2026 Resolutions and Recommendations

### Committee Resolutions – to note

#### Assets

##### **25<sup>th</sup> November – ASSETS\_2526\_M04**

Item 36.2 That the Minutes of the Assets Committee meeting held on 23<sup>rd</sup> September 2025 be adopted as a true record.

#### Finance

##### **9<sup>th</sup> December – FIN\_2526\_M04**

Item 33.2 That the minutes of the Finance Committee meeting held on 14<sup>th</sup> October 2025 be adopted as a true record

Item 36.3 to receive and approve the Budget Monitoring, Statement of Accounts, Payments Lists and Statement of Reserves reports.

#### Planning

##### **25<sup>th</sup> November – PLAN\_2526\_M11**

Item 78.2 That the minutes of the Planning Committee meeting held on 4 November 2025 be adopted as a true record.

Item 80.4 To that the responses of the Planning Committee be submitted as minuted.

Item 83.1 Confidential Business

##### **9<sup>th</sup> December – PLAN\_2526\_M12**

Item 86.2 That the minutes of the Planning Committee meeting held on 25 November 2025 be adopted as a true record.

Item 88.3 That the responses of the Planning Committee be submitted as minuted.

Item 91.1 Confidential Business

#### People

##### **No meetings**

## Committee Recommendations – to vote upon

### Assets

**25<sup>th</sup> November – ASSETS\_2526\_M04**

No recommendations

### Finance

**9<sup>th</sup> December – FIN\_2526\_M04**

Item 37.2 That Full Council approve the expenditure budget for 2026-27.

Item 38.3 That the 2026-27 planned expenditure be funded by earmarked reserves, grants received, the expected income from Council sources and VAT refunds with the remainder being funded by a rise in the Council Tax for a Band D dwelling of 9% from £116.82 to £127.33, giving a precept of £458,862.94.

**Item 39.2 That the Council approve the Financial Risk Assessment for 2025-26.**

### Planning

**25<sup>th</sup> November – PLAN\_2526\_M11**

No recommendations

**9<sup>th</sup> December – PLAN\_2526\_M12**

No recommendations

### People

**No meetings**



# Bishopstoke Parish Council

## Full Council - Clerk's report 13<sup>th</sup> January 2026

### Actions from previous meetings

**FULL\_2526\_M04/Item 46.2** Regarding Full Council minutes  
The minutes were signed and published.

**FULL\_2526\_M04/Item 49.2** Regarding the draft expenditure budget for 2026-27  
Options were presented to and discussed at the Finance Committee.

**FULL\_2526\_M04/Item 50.2** Regarding external bodies  
The memberships will be renewed at the appropriate time.

**FULL\_2526\_M04/Item 51.3** Regarding insurance  
The 1 year deal has been agreed and quotes will be sought for the next period later in the year.

**FULL\_2526\_M04/Item 52.3** Regarding Terms of Reference  
All Terms of Reference have been updated and published.

**FULL\_2526\_M04/Item 53.2** Regarding the Emergency Delegations Policy  
The policy has been updated and published.

**FULL\_2526\_M04/Item 54.2** Regarding the Delegations Policy  
The policy has been updated and published.

**FULL\_2526\_M04/Item 55.3** Regarding the provision of youth services  
Following meetings with Fair Oak & Horton Heath Parish Council's clerk, a joint business case was put forward to Eastleigh Borough Council.

### Working Groups / Task & Finish Groups

#### **Glebe Meadow Plus**

The Glebe Meadow working group met to discuss the updated project brief for the new community building in light of the additional expenses that would be incurred by a larger building.

#### **Christmas Decorations**

Shears Mill was decorated throughout the Christmas period. Only one local business took advantage of the assistance offered towards their Christmas window display.



Listening to you

## Full Council 2026-27 Draft Budget Notes

### **2025-26 Budget alterations**

The 2025-26 budget has been amended to include the use of the reserves in a more obvious and transparent way. This has meant in cases where reserves are being used that the total for a given budget line includes both planned spending from the free reserve AND planned spending from the earmarked reserves.

This has been done to ensure that the Budget Monitoring reports more accurately reflect whether the Council is actually overspending what it had planned, or whether the previous apparent overspend overlooked the impact of reserves.

### **2025-26 final income / expenditure forecast**

The final projections are based on 8 months of actual spending, which provides for greater certainty in areas where the spending is regular throughout the year. The overall spend for 2025-26 was budgeted to be £470k from free reserves. The forecast spend from free reserves is £456, with a further £166k spent from earmarked reserves (largely on Sewall Drive).

### **2026-27 budget impacts**

There are a number of one-off and short term impacts on the 2026-27 budget. In no particular order these are: the increase in staff hours; the inclusion of a £10,000 contingency fund for Neighbourhood Plan costs, continuing costs from asset transfers and funding both the Glebe Meadow project and the Play Area Strategy. Additionally there are expected to be continued draw downs on the Sewall Drive reserve as the Council turns to setting up Stoke Common Cemetery, as well as anticipated withdrawals from the Glebe Meadow fund held by the Borough Council to cover the cost of the Wheels Park and costs related to the next stage of the new Community Building.

The promise of funding from the Borough Council for the Map and Information Board project and the Village Trail project have allowed me to reclaim the funds from those earmarked reserves to partially mitigate any rise in Council Tax.

### **Changes to the accounting process**

For the first time I have included a figure for expected VAT returns during the year. Previously this refund has been unplanned. However, I feel it makes sense to include it as a known source of income.

I have also for the first time included expected refunds of allotment deposits and rents for when people hand back their plots.

In order to facilitate future planning, I have separated expenditure into three strands – spending from general funds; spending from earmarked reserves and spending contingent upon grants from the Borough Council and others. Most of the Council's spending comes from the first type; any spending on Sewall Drive would come from earmarked reserves and the Wheels Park is entirely funded through the Glebe Meadow pot held by the Borough Council.

### **Projected future**

Looking beyond next year has not been easy due to the various different projects and funding streams. For example, the Neighbourhood Plan contingency should only be needed once and so has to be removed from future predictions.

Spending on projects will come and go and is covered by various different funding options as detailed above. However, I am confident that the projections are in the correct area.

### **Recommendations:**

Adopt the draft expenditure budget

Close the earmarked reserves for Village Trails and Map & Information Boards

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26 Total Funds	2025 - 26 So Far	2025 - 26 Still to come	2025 - 26 Forecast Total	Free	2026 - 27 Budget	Reserves	Grants
							2026 - 27 Budget		
<b>Admin</b>									
1000 Salaries									
1000/102	DW £ 54,176.67	£ 56,000.00	£ 38,293.19	£ 19,000.00	£ 57,293.19	£ 60,600.00			
1000/106	TM £ 17,521.07	£ 27,000.00	£ 18,535.05	£ 9,000.00	£ 27,535.05	£ 30,000.00			
1000/107	EE £ 10,684.37	£ 17,000.00	£ 13,014.25	£ 7,000.00	£ 20,014.25	£ 24,000.00			
1000/108	AD £ 7,936.31	£ 13,500.00	£ 9,027.51	£ 4,500.00	£ 13,527.51	£ 19,500.00			
1000 Salaries Total	£ 90,318.42	£ 113,500.00	£ 78,870.00	£ 39,500.00	£ 118,370.00	£ 134,100.00			
1001 NI									
1001/102	DW £ 6,221.14	£ 7,500.00	£ 5,243.57	£ 2,600.00	£ 7,843.57	£ 8,300.00			
1001/106	TM £ 1,493.04	£ 3,500.00	£ 2,279.86	£ 1,100.00	£ 3,379.86	£ 3,700.00			
1001/107	EE £ 637.58	£ 1,800.00	£ 1,451.72	£ 700.00	£ 2,151.72	£ 2,700.00			
1001/108	AD £ 258.35	£ 1,200.00	£ 853.72	£ 400.00	£ 1,253.72	£ 2,100.00			
1001 NI Total	£ 8,610.11	£ 14,000.00	£ 9,828.87	£ 4,800.00	£ 14,628.87	£ 16,800.00			
1002 Pensions									
1002/102	DW £ 11,593.80	£ 12,500.00	£ 8,194.74	£ 4,100.00	£ 12,294.74	£ 13,000.00			
1002/106	TM £ 3,749.52	£ 5,800.00	£ 3,966.49	£ 2,000.00	£ 5,966.49	£ 6,400.00			
1002/107	EE £ 2,286.46	£ 3,700.00	£ 2,785.05	£ 1,350.00	£ 4,135.05	£ 5,100.00			
1002/108	AD £ 1,698.38	£ 2,900.00	£ 1,931.90	£ 1,000.00	£ 2,931.90	£ 4,100.00			
1002 Pensions Total	£ 19,328.16	£ 24,900.00	£ 16,878.18	£ 8,450.00	£ 25,328.18	£ 28,600.00			
1003 Staff Expenses									
1003/102 DW									
1003/102/1	Home Allowance £ 312.00	£ 312.00	£ 208.00	£ 104.00	£ 312.00	£ 312.00			
1003/102/2	Travel & Mileage £ 115.31	£ 120.00	£ 64.95	£ 50.00	£ 114.95	£ 100.00			
1003/102/3	Expenses £ 5.83	£ 50.00			£ -	£ -			
1003/102/4	Staff Mobile £ 251.09	£ 180.00	£ 168.39	£ 84.00	£ 252.39	£ 300.00			
1003/102 DW Total	£ 684.23	£ 662.00	£ 441.34	£ 238.00	£ 679.34	£ 712.00			
1003/106 TM									
1003/106/1	Home Allowance £ 234.00	£ 312.00	£ 208.00	£ 104.00	£ 312.00	£ 312.00			
1003/106/2	Travel & Mileage £ -	£ 60.00	£ 7.79	£ 20.00	£ 27.79	£ 50.00			
1003/106/3	Expenses £ 5.00	£ 50.00	£ 20.00	£ -	£ 20.00				
1003/106/4	Staff Mobile £ 42.38	£ 180.00	£ 399.58	£ 200.00	£ 599.58	£ 600.00			
1003/106 TM Total	£ 281.38	£ 602.00	£ 635.37	£ 324.00	£ 959.37	£ 962.00			
1003/106 EE									
1003/106/1	Home Allowance £ 208.00	£ 312.00	£ 208.00	£ 104.00	£ 312.00	£ 312.00			
1003/106/2	Travel & Mileage £ 30.04	£ 60.00	£ 86.50	£ 40.00	£ 126.50	£ 150.00			
1003/106/3	Expenses £ 68.56	£ 50.00	£ 299.41	£ 100.00	£ 399.41	£ 500.00			
1003/106/4	Staff Mobile £ 31.50	£ 180.00	£ 168.39	£ 84.00	£ 252.39	£ 300.00			
1003/106 EE Total	£ 338.10	£ 602.00	£ 762.30	£ 328.00	£ 1,090.30	£ 1,262.00			
1003/106 AD									
1003/106/1	Home Allowance £ 208.00	£ 312.00	£ 208.00	£ 104.00	£ 312.00	£ 312.00			
1003/106/2	Travel & Mileage £ 417.37	£ 300.00	£ 531.78	£ 250.00	£ 781.78	£ 600.00			
1003/106/3	Expenses £ 89.15	£ 50.00	£ 118.99	£ 30.00	£ 148.99	£ 200.00			
1003/106/4	Staff Mobile £ 31.50	£ 180.00	£ 145.35	£ 84.00	£ 229.35	£ 300.00			

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual	2025-26 Total Funds	2025 - 26 So Far	2025 - 26 Still to come	2025 - 26 Forecast Total	2026 - 27 Budget Free	Reserves	Grants
1003/106 AD Total		£ 746.02	£ 842.00	£ 1,004.12	£ 468.00	£ 1,472.12	£ 1,412.00		
1003	Staff Expenses Total	£ 2,049.73	£ 2,708.00	£ 2,843.13	£ 1,358.00	£ 4,201.13	£ 4,348.00		
<b>1100 Staff Training</b>									
1100/102	DW	£ 165.00	£ 500.00	£ 88.50	£ 150.00	£ 238.50	£ 500.00		
1100/106	TM	£ 230.00	£ 500.00	£ 53.50	£ 150.00	£ 203.50	£ 500.00		
1100/107	EE	£ 140.00	£ 500.00	£ 70.00	£ 150.00	£ 220.00	£ 500.00		
1100/108	AD	£ 480.00	£ 500.00	£ 70.00	£ 150.00	£ 220.00	£ 500.00		
1100	Staff Training Total	£ 395.00	£ 2,000.00	£ 282.00	£ 600.00	£ 882.00	£ 2,000.00		
1200	Seminars / Conferences	£ -	£ 200.00	£ -	£ -	£ -	£ 200.00		
1300	Recruitment	£ -	£ -	£ -	£ -	£ -	£ -		
1400	Office Consumables	£ 593.67	£ 750.00	£ 234.50	£ 200.00	£ 434.50	£ 500.00		
1500	Printer Ink / Printing	£ 372.13	£ 1,000.00	£ 576.18	£ 300.00	£ 876.18	£ 1,000.00		
1600	Postage costs	£ -	£ 1,250.00	£ 617.88	£ 200.00	£ 817.88	£ 1,500.00		
1999	Suspense	£ -	£ -	£ -	£ -	£ -	£ -		
<b>Total Admin</b>		<b>£ 121,667.22</b>	<b>£ 160,308.00</b>	<b>£ 110,130.74</b>	<b>£ 55,408.00</b>	<b>£ 165,538.74</b>	<b>£ 189,048.00</b>	<b>£ -</b>	
<b>Council</b>									
2000	Audit	£ 1,534.55	£ 1,800.00	£ -	£ 1,800.00	£ 1,800.00	£ 2,000.00		
2100	Insurance	£ 2,483.44	£ 2,800.00	£ 2,853.61	£ -	£ 2,853.61	£ 3,000.00		
2200	Professional Memberships	£ 2,466.00	£ 2,600.00	£ 2,090.00	£ 500.00	£ 2,590.00	£ 3,000.00		
2201	Legal/Consultancy Costs	£ 486.00	£ 5,000.00	£ 1,800.00	£ 4,000.00	£ 5,800.00	£ 5,000.00		
2300	Room Hire	£ 1,180.50	£ 2,000.00	£ 747.00	£ 500.00	£ 1,247.00	£ 1,000.00		
2301	Office conversion & storage costs	£ 2,941.49	£ 2,500.00	£ 1,432.95	£ 1,500.00	£ 2,932.95			
2400	Reference Materials	£ 21.00	£ 200.00	£ -	£ -	£ -	£ 200.00		
2500	Councillor Elections	£ 240.00	£ -	£ -	£ -	£ -			
2501	Councillor Training	£ 176.00	£ 1,500.00	£ -	£ 500.00	£ 500.00	£ 1,500.00		
2502	Chair's Expenses	£ -	£ 150.00	£ -	£ 150.00	£ 150.00	£ 150.00		
2503	Councillor's Expenses	£ -	£ 150.00	£ -	£ 150.00	£ 150.00	£ 150.00		
2600	IT Software / Subscriptions	£ 3,248.79	£ 3,700.00	£ 3,362.95	£ 1,000.00	£ 4,362.95	£ 5,000.00		
2700	Devolution	£ -	£ 11,575.00	£ 49.00	£ 11,500.00	£ 11,549.00	£ 5,000.00		
<b>Total Council</b>		<b>£ 14,777.77</b>	<b>£ 33,975.00</b>	<b>£ 12,335.51</b>	<b>£ 21,600.00</b>	<b>£ 33,935.51</b>	<b>£ 26,000.00</b>	<b>£ -</b>	

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26 Total Funds	2025 - 26		2025 - 26 Forecast Total	Free	2026 - 27 Budget	
			So Far	Still to come			Reserves	Grants
<b>Buildings</b>								
3000	Grounds Contract							
3000/10	Parish Office	£ -	£ -	£ -	£ -	£ -	£ -	£ -
3000/11	Shears Mill	£ 981.72	£ 981.76	£ 654.48	£ 330.00	£ 984.48	£ 1,000.00	
3000	Grounds Contract Total	£ 981.72	£ 981.76	£ 654.48	£ 330.00	£ 984.48	£ 1,000.00	
3100	Additional Grounds Maintenance							
3100/10	Parish Office	£ 275.00	£ -	£ -	£ -	£ -	£ -	£ -
3100/11	Shears Mill	£ -	£ 100.00	£ -	£ 100.00	£ 100.00	£ 100.00	
3100	Additional Grounds Maintenance Total	£ 275.00	£ 100.00	£ -	£ 100.00	£ 100.00	£ 100.00	
3200	Furnishings	£ 245.35	£ 3,000.00	£ 2,377.32	£ 400.00	£ 2,777.32	£ 1,000.00	
3300	Cleaning							
3300/10	Parish Office	£ 180.00	£ -	£ -	£ -	£ -	£ 300.00	
3300/11	Shears Mill	£ 280.00	£ 300.00	£ 100.00	£ 100.00	£ 200.00	£ 300.00	
3300	Cleaning Total	£ 460.00	£ 300.00	£ 100.00	£ 100.00	£ 200.00	£ 600.00	
3400	IT equipment Purchase	£ 1,863.11	£ 2,000.00	£ 23.23	£ 1,500.00	£ 1,523.23	£ 2,000.00	
3401	IT Equipment Maintenance	£ -	£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00	
3500	Maintenance							
3500/10	Parish Office	£ 100.00	£ -	£ -	£ -	£ -	£ 500.00	
3500/11	Shears Mill	£ 395.70	£ 500.00	£ 790.00	£ -	£ 790.00	£ 1,000.00	
3500	Maintenance Total	£ 495.70	£ 500.00	£ 790.00	£ -	£ 790.00	£ 1,500.00	
3600	Works & Improvements							
3600/12	Community Building	£ -	£ 701.53	£ -	£ 701.53	£ -		
3800	Trees							
3800/11	Shears Mill	£ -	£ 400.00	£ -	£ 400.00	£ 400.00	£ 400.00	
3800	Trees Total	£ -	£ 400.00	£ -	£ 400.00	£ 400.00	£ 400.00	
3900	Utilities - Electricity							
3900/10	Parish Office	£ 435.39	£ 500.00	£ -	£ 500.00	£ 500.00	£ 1,000.00	
3900/11	Shears Mill	£ 374.89	£ 500.00	£ 167.88	£ 80.00	£ 247.88	£ 500.00	
3900	Utilities - Electricity Total	£ 810.28	£ 1,000.00	£ 167.88	£ 580.00	£ 747.88	£ 1,500.00	
<b>Total Buildings</b>		£ 5,131.16	£ 8,481.76	£ 4,814.44	£ 3,610.00	£ 8,424.44	£ 8,300.00	£ -

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual	2025-26 Total Funds	2025 - 26 So Far	2025 - 26 Still to come	2025 - 26 Forecast Total	Free	2026 - 27 Budget Reserves	Grants
<b>Communications</b>									
4000	Email	£ 1,398.79	£ 1,500.00	£ 24.03	£ 1,500.00	£ 1,524.03	£ 2,000.00		
4100	Websites	£ -	£ 250.00	£ -	£ 250.00	£ 250.00	£ 300.00		
4200	Office Landline	£ -	£ -	£ 7.23	£ 30.00	£ 37.23	£ 100.00		
4300	Office Broadband	£ -	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00		
4400	Newsletter Printing	£ 3,611.05	£ 6,000.00	£ 3,806.00	£ 2,000.00	£ 5,806.00	£ 6,000.00		
4500	Noticeboard Purchase	£ 1,656.24	£ 3,636.55	£ 1,656.24	£ 1,700.00	£ 3,356.24	£ 1,800.00		
4501	Noticeboards Installation	£ 200.00	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00		
4502	Parish maps noticeboards project	£ -	£ 2,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -		£ 13,424.00
<b>Total Communications</b>		<b>£ 6,866.08</b>	<b>£ 14,386.55</b>	<b>£ 5,493.50</b>	<b>£ 7,480.00</b>	<b>£ 12,973.50</b>	<b>£ 11,200.00</b>	<b>£ -</b>	<b>£ 13,424.00</b>
<b>Community</b>									
5000	Grants - General (GPC)	£ 6,575.67	£ 8,000.00	£ 5,088.47	£ 2,900.00	£ 7,988.47	£ 8,000.00		
5001	Grants - Street Pastors	£ -	£ 750.00	£ 750.00	£ -	£ 750.00	£ 750.00		
5002	Grants - Carnival	£ -	£ -	£ -	£ -	£ -	£ -		
5003	Grants - Community Buildings	£ 457.84	£ -	£ -	£ -	£ -	£ -		
5100	Climate Change Project	£ 937.05	£ 1,612.95	£ 1,186.97	£ 400.00	£ 1,586.97			
5200	Safety, Security & Crime Prevention	£ 52.26	£ 1,000.00	£ 10.83	£ 500.00	£ 510.83	£ 1,000.00		
5300	Youth Provision	£ 19,360.00	£ 16,000.00	£ -	£ 16,000.00	£ 16,000.00	£ 16,000.00		
5400	Travel Token Repayments	£ 1,383.00	£ 2,500.00	£ 1,383.00	£ 600.00	£ 1,983.00	£ 2,300.00		
5401	Travel Token New	£ 201.60	£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00		
5500	Neighbourhood Plan Consultants	£ 5,148.00	£ -	£ -	£ -	£ -	£ 10,000.00		
5501	Neighbourhood Plan Publicity	£ -	£ -	£ -	£ -	£ -			
5502	Neighbourhood Plan General	£ -	£ -	£ -	£ -	£ -			
5600	Carnival & Events	£ 5,281.41	£ 8,000.00	£ 4,858.23	£ 2,000.00	£ 6,858.23	£ 8,000.00		
	Event 1	£ -	£ -	£ -	£ -	£ -			
	Event 2	£ -	£ -	£ -	£ -	£ -			
	Event 3	£ -	£ -	£ -	£ -	£ -			
5700	War Memorial	£ 953.33	£ 3,900.00	£ 4,114.30	£ 200.00	£ 4,314.30	£ 500.00		
5800	Village trail Project	£ -	£ 2,500.00	£ 452.00	£ 1,000.00	£ 1,452.00	£ -		£ 12,000.00
<b>Total Community</b>		<b>£ 40,350.16</b>	<b>£ 44,462.95</b>	<b>£ 17,843.80</b>	<b>£ 23,800.00</b>	<b>£ 41,643.80</b>	<b>£ 46,750.00</b>	<b>£ -</b>	<b>£ 12,000.00</b>

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26 Total Funds	2025 - 26		2025 - 26 Forecast Total	Free	2026 - 27 Budget	
			So Far	Still to come			Reserves	Grants
<b>Street Furniture</b>								
6000 Bus Shelters Purchase	£ -	£ -	£ -	£ -	£ -	£ 3,000.00	£ 3,000.00	
6002 Bus Shelter Maintenance	£ 50.00	£ 3,000.00	£ 1,920.63	£ 1,000.00	£ 2,920.63			
6003 Bus Shelter Cleaning	£ 1,623.00	£ 2,000.00	£ 1,569.60	£ 1,000.00	£ 2,569.60			
6100 Benches Purchase	£ -	£ 700.00	£ 16.50	£ 2,000.00	£ 2,016.50		£ 2,000.00	
6100/44 Old St Mary's	£ -	£ -	£ -	£ -	£ -			
6100/45 Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -			
6100/99 Other Locations	£ -	£ -	£ -	£ -	£ -			
6100 Benches Purchase Total	£ -	£ 700.00	£ 16.50	£ 2,000.00	£ 2,016.50		£ 2,000.00	
6200 Bins Purchase	£ -	£ 2,700.95	£ 832.72	£ 1,000.00	£ 1,832.72		£ 2,000.00	
6203 Bins Emptying	£ 3,597.45	£ 3,500.00	£ 2,260.10	£ 1,100.00	£ 3,360.10		£ 3,500.00	
6300 Clocks Purchase	£ -	£ -	£ -	£ -	£ -			
6302 Clocks Maintenance	£ 586.08	£ 1,000.00	£ 133.71	£ 200.00	£ 333.71		£ 500.00	
6500 Christmas Decorations	£ -	£ 2,000.00	£ -	£ 2,000.00	£ 2,000.00		£ 2,000.00	
6600 Defibrillators Purchase	£ -	£ -	£ -	£ -	£ -			
<b>Total Street Furniture</b>	<b>£ 5,856.53</b>	<b>£ 14,900.95</b>	<b>£ 6,733.26</b>	<b>£ 8,300.00</b>	<b>£ 15,033.26</b>		<b>£ 16,000.00</b>	<b>£ -</b>
<b>Play Area &amp; Open Space</b>								
7000 Grounds Contract								
7000/30 Glebe Meadow								
7000/30/21 Play Area	£ -	£ -	£ -	£ -	£ -			
7000/30/22 Open Space	£ 12,116.04	£ 12,116.00	£ 8,077.36	£ 4,040.00	£ 12,117.36		£ 12,500.00	
7000/30/23 Skate Park	£ -	£ -	£ -	£ -	£ -			
7000/30 Glebe Meadow Total	£ 12,116.04	£ 12,116.00	£ 8,077.36	£ 4,040.00	£ 12,117.36		£ 12,500.00	
7000/31 Stoke Common								
7000/31/21 Play Area	£ 4,853.76	£ 4,853.68	£ 3,235.84	£ 1,620.00	£ 4,855.84		£ 5,000.00	
7000/31 Stoke Common Total	£ 4,853.76	£ 4,853.68	£ 3,235.84	£ 1,620.00	£ 4,855.84		£ 5,000.00	
7000/32 Sayers Road								
7000/32/21 Play Area	£ 6,713.16	£ 6,713.20	£ 4,475.44	£ 2,240.00	£ 6,715.44		£ 6,800.00	
7000/32 Sayers Road Total	£ 6,713.16	£ 6,713.20	£ 4,475.44	£ 2,240.00	£ 6,715.44		£ 6,800.00	
7000/33 Otter Close								
7000/33/21 Play Area	£ 4,479.36	£ 4,479.28	£ 2,986.24	£ 1,500.00	£ 4,486.24		£ 4,500.00	
7000/33/22 Open Space	£ 3,580.20	£ 3,580.20	£ 2,386.80	£ 1,200.00	£ 3,586.80		£ 3,600.00	
7000/33 Otter Close Total	£ 8,059.56	£ 8,059.48	£ 5,373.04	£ 2,700.00	£ 8,073.04		£ 8,100.00	

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual		2025-26 Total Funds		2025 - 26 So Far		2025 - 26 Still to come		2025 - 26 Forecast Total		2026 - 27 Budget		
												Reserves	Grants	
7000/34	Templecombe Road													
7000/34/21	Play Area	£ 3,304.08		£ 2,461.68		£ 2,202.72		£ 1,100.00		£ 3,302.72		£ 3,400.00		
7000/34/22	Open Space	£ 1,263.60		£ 2,106.00		£ 842.40		£ 420.00		£ 1,262.40		£ 1,300.00		
7000/34	Templecombe Road Total	£ 4,567.68		£ 4,567.68		£ 3,045.12		£ 1,520.00		£ 4,565.12		£ 4,700.00		
7000/35	Brookfield													
7000/35/21	Play Area	£ -		£ -		£ -		£ -		£ -				
7000/35/22	Open Space	£ 13,808.04		£ 13,808.08		£ 9,205.36		£ 4,600.00		£ 13,805.36		£ 14,000.00		
	Additional land					£ -		£ -		£ -		£ 1,500.00		
7000/35	Brookfield Total	£ 13,808.04		£ 13,808.08		£ 9,205.36		£ 4,600.00		£ 13,805.36		£ 15,500.00		
	Sewall Drive Open Space					£ -		£ -		£ -		£ -	£ 3,000.00	
	Rose Close Open Space					£ -		£ -		£ -		£ 1,000.00		
7000/80	Bus Shelter Bins	£ -		£ -		£ -		£ -		£ -				
7000	Total Grounds Contract	£ 50,118.24		£ 50,118.12		£ 33,412.16		£ 16,720.00		£ 50,132.16		£ 53,600.00	£ 3,000.00	
7100	Additional Grounds Maintenance													
7100/30	Glebe Meadow													
7100/30/22	Open Space	£ 1,091.28		£ 600.00		£ -		£ 600.00		£ 600.00		£ 600.00		
7100/30/23	Skate Park	£ -		£ -		£ -		£ -		£ -				
7100/30	Glebe Meadow Total	£ 1,091.28		£ 600.00		£ -		£ 600.00		£ 600.00		£ 600.00		
7100/31	Stoke Common													
7100/31/21	Play Area	£ 22.00		£ 250.00		£ -		£ 100.00		£ 100.00		£ 250.00		
7100/31	Stoke Common Total	£ 22.00		£ 250.00		£ -		£ 100.00		£ 100.00		£ 250.00		
7100/32	Sayers Road													
7100/32/21	Play Area	£ 164.76		£ 335.00		£ 300.00	£ -	£ 300.00		£ 335.00				
7100/32	Sayers Road Total	£ 164.76		£ 335.00		£ 300.00	£ -	£ 300.00		£ 335.00				
7100/33	Otter Close													
7100/33/22	Open Space	£ 136.00		£ 400.00		£ -		£ 100.00		£ 100.00		£ 400.00		
7100/33	Otter Close Total	£ 136.00		£ 400.00		£ -		£ 100.00		£ 100.00		£ 400.00		
7100/34	Templecombe Road													
7100/34/21	Play Area	£ -		£ 230.00		£ -		£ 100.00		£ 100.00		£ 230.00		
7100/34	Templecombe Road Total	£ -		£ 230.00		£ -		£ 100.00		£ 100.00		£ 230.00		
7100/36	Brookfield													
7100/36/22	Open Space	£ 1,419.20		£ 690.00		£ -		£ 200.00		£ 200.00		£ 690.00		
7100/36	Brookfield Total	£ 1,419.20		£ 690.00		£ -		£ 200.00		£ 200.00		£ 690.00		
7100	Additional Grounds Maintenance Total	£ 2,833.24		£ 2,505.00		£ 300.00	£ 1,100.00	£ 1,400.00		£ 2,505.00	£ -			
7300	Play Equipment Purchase											£ 10,000.00		
7300/30	Glebe Meadow													
7300/30/21	Play Area	£ -		£ 1,000.00		£ -		£ 1,000.00		£ 1,000.00				
7300/30/22	Open Space	£ -		£ -		£ -		£ -		£ -				
7300/30/23	Skate Park	£ -		£ -		£ 1,400.00	£ -	£ -		£ 1,400.00		£ -	£ 150,000.00	

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual	2025-26 Total Funds	2025 - 26 So Far	2025 - 26 Still to come	2025 - 26 Forecast Total	Free	Reserves	2026 - 27 Budget Grants
7300/30	Glebe Meadow Total	£ -	£ 1,000.00	£ 1,400.00	£ 1,000.00	£ 2,400.00	£ -	£ -	£ 150,000.00
7300/31	Stoke Common								
7300/31/21	Play Area	£ -	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ -	
7300/31	Stoke Common Total	£ -	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ -	
7300/32	Sayers Road								
7300/32/21	Play Area	£ -	£ 16,753.00	£ 14,358.00	£ 2,000.00	£ 16,358.00	£ -	£ -	
7300/32	Sayers Road Total	£ -	£ 16,753.00	£ 14,358.00	£ 2,000.00	£ 16,358.00	£ -	£ -	
7300/33	Otter Close								
7300/33/21	Play Area	£ -	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ -	
7300/33/22	Open Space	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300/33	Otter Close Total	£ -	£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ -	£ -	
7300/34	Templecombe Road								
7300/34/21	Play Area	£ -	£ 10,551.29	£ 9,551.29	£ 1,000.00	£ 10,551.29	£ -	£ -	
7300/34	Templecombe Road Total	£ -	£ 10,551.29	£ 9,551.29	£ 1,000.00	£ 10,551.29	£ -	£ -	
7300/35	Brookfield								
7300/35/21	Play Area	£ -	£ 2,238.51	£ 3,638.24	£ -	£ 3,638.24	£ -	£ -	
7300/35/22	Open Space	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300/35/24	MUGA	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300/35/25	BMX Track	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300/35	Brookfield Total	£ -	£ 2,238.51	£ 3,638.24	£ -	£ 3,638.24	£ -	£ -	
7300/36	Judges Gully Copse								
7300/36/21	Play Area	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300/36	Judges Gully Copse Total	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
7300	Total Equipment Purchase	£ -	£ 32,542.80	£ 28,947.53	£ 6,000.00	£ 34,947.53	£ 10,000.00	£ -	£ 150,000.00

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26 Total Funds	2025 - 26 So Far	2025 - 26 Still to come	2025 - 26 Forecast Total	Free	2026 - 27 Budget Reserves	Grants
7301 Equipment Maintenance								
7301/30 Glebe Meadow						£ 12,000.00		
7301/30/21 Play Area	£ 876.00	£ 10,000.00	£ -	£ 7,500.00	£ 7,500.00			
7301/30/22 Open Space	£ -	£ -	£ -	£ -	£ -			
7301/30/23 Skate Park	£ -	£ -	£ -	£ -	£ -			
7301/30 Glebe Meadow Total	£ 876.00	£ 10,000.00	£ -	£ 7,500.00	£ 7,500.00	£ -		
7301/31 Stoke Common								
7301/31/21 Play Area	£ 2,525.00	£ -	£ 175.00	£ -	£ 175.00			
7301/31 Stoke Common Total	£ 2,525.00	£ -	£ 175.00	£ -	£ 175.00	£ -		
7301/32 Sayers Road								
7301/32/21 Play Area	£ 3,538.77	£ -	£ 1,510.00	£ -	£ 1,510.00			
7301/32 Sayers Road Total	£ 3,538.77	£ -	£ 1,510.00	£ -	£ 1,510.00	£ -		
7301/33 Otter Close								
7301/33/21 Play Area	£ 1,305.86	£ -	£ 647.00	£ -	£ 647.00			
7301/33 Otter Close Total	£ 1,305.86	£ -	£ 647.00	£ -	£ 647.00	£ -		
7301/34 Templecombe Road								
7301/34/21 Play Area	£ 280.00	£ -	£ 585.20	£ -	£ 585.20			
7301/34 Templecombe Road Total	£ 280.00	£ -	£ 585.20	£ -	£ 585.20	£ -		
7301/36 Brookfield								
7301/36/21 Play Area	£ 610.00	£ -	£ -	£ -	£ -			
7301/36/24 MUGA	£ -	£ -	£ -	£ -	£ -			
7301/36 Total Brookfield	£ 610.00	£ -	£ -	£ -	£ -	£ -		
7301 Play Area Maintenance Total	£ 9,135.63	£ 10,000.00	£ 2,917.20	£ 7,500.00	£ 10,417.20	£ 12,000.00		
7302 Play Area Inspections	£ 2,199.55	£ 4,600.00	£ 1,660.90	£ 600.00	£ 2,260.90	£ 3,000.00		
7399 Play Area & Open Space Other	£ -	£ -	£ 921.71	£ -	£ 921.71			
7302-7399 Other Play Area Total	£ 2,199.55	£ 4,600.00	£ 2,582.61	£ 600.00	£ 3,182.61	£ 3,000.00		
7400 Works and Improvements								
7400/30 Glebe Meadow	£ -							
7400/30/22 Open Space	£ -	£ -	£ -	£ -	£ -	£ 2,000.00		
7400/30 Glebe Meadow Total	£ -	£ -	£ -	£ -	£ -	£ 2,000.00		
7400/35 Brookfield								
7400/35/22 Open Space	-£ 325.00	£ 2,287.97	£ 2,967.85	£ -	£ 2,967.85	£ 2,000.00		
7400/35 Brookfield Total	£ -	£ 2,287.97	£ 2,967.85	£ -	£ 2,967.85	£ 2,000.00		
7400 Works and Improvements Total	-£ 325.00	£ 2,287.97	£ 2,967.85	£ -	£ 2,967.85	£ 4,000.00		
7800 Trees								
7800/30 Glebe Meadow								
7800/30/21 Play Area	£ -	£ -	£ -	£ -	£ -			
7800/30/22 Open Space	£ 675.00	£ 2,000.00	£ 820.00	£ 1,000.00	£ 1,820.00			
7800/30 Glebe Meadow Total	£ 675.00	£ 2,000.00	£ 820.00	£ 1,000.00	£ 1,820.00	£ -		

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26		2025 - 26		2025 - 26		Free	2026 - 27 Budget	
		Total Funds	So Far	Still to come	Forecast Total	Reserves	Grants		Reserves	Grants
7800/31 Stoke Common										
7800/31/21	Play Area	£ 680.00	£ 2,134.10	£ 4,050.00	£ -	£ 4,050.00				
7800/31 Stoke Common Total		£ 680.00	£ 2,134.10	£ 4,050.00	£ -	£ 4,050.00	£ -			
7800/32 Sayers Road										
7800/32/21	Play Area	£ 180.00	£ 1,060.00	£ 2,560.00	£ -	£ 2,560.00				
7800/32 Sayers Road Total		£ 180.00	£ 1,060.00	£ 2,560.00	£ -	£ 2,560.00	£ -			
7800/33 Otter Close										
7800/33/21	Play Area	£ -	£ -	£ -	£ -	£ -				
7800/33/22	Open Space	£ 1,175.00	£ 1,900.00	£ 400.00	£ -	£ 400.00				
7800/33 Otter Close Total		£ 1,175.00	£ 1,900.00	£ 400.00	£ -	£ 400.00	£ -			
7800/34 Templecombe Road										
7800/34/22	Open Space	£ 375.00	£ 1,380.00	£ 380.00	£ -	£ 380.00				
7800/34 Templecombe Road Total		£ 375.00	£ 1,380.00	£ 380.00	£ -	£ 380.00	£ -			
7800/35 Brookfield										
7800/35/22	Open Space	£ 3,685.00	£ 5,500.00	£ 2,500.00	£ -	£ 2,500.00				
7800/35 Brookfield Total		£ 3,685.00	£ 5,500.00	£ 2,500.00	£ -	£ 2,500.00	£ -			
7800/39 Sewall Drive										
7800/39/22	Open Space	£ -	£ 1,000.00	£ -	£ -	£ -				
7800/39 Sewall Drive Total		£ -	£ 1,000.00	£ -	£ -	£ -	£ -			
7800/40 Bow Lake Gardens										
7800/40/22	Open Space	£ -	£ -	£ -	£ -	£ -				
7800/40/26	Orchard	£ -	£ -	£ -	£ -	£ -				
7800/40 Bow Lake Gardens Total		£ -	£ -	£ -	£ -	£ -				
7800 Trees Total		£ 6,770.00	£ 14,974.10	£ 10,710.00	£ 1,000.00	£ 11,710.00			£ 12,000.00	
7801 Tree Surveys		£ 2,100.00	£ 2,200.00	£ -	£ -	£ -				
<b>Total Play Area &amp; Open Space</b>		<b>£ 72,831.66</b>	<b>£ 119,227.99</b>	<b>£ 81,837.35</b>	<b>£ 32,920.00</b>	<b>£ 114,757.35</b>			<b>£ 97,105.00</b>	<b>£ 3,000.00</b>
										<b>£ 150,000.00</b>

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE	2024 - 25 Actual	2025-26 Total Funds	2025 - 26		2025 - 26 Still to come	2025 - 26 Forecast Total	Free	2026 - 27 Budget		
			So Far	Forecast				Reserves	Grants	
<b>Burial Ground</b>										
8000	Grounds Contract									
8000/41	Bishopstoke Cemetery	£ 12,915.72	£ 12,915.76	£ 8,610.48	£ 4,300.00	£ 12,910.48	£ 13,000.00			
8000/42	Stoke Common Cemetery	£ -	£ -	£ 600.00	£ 600.00	£ 1,200.00		£ 10,000.00		
8000/43	St Marys	£ 7,169.76	£ 7,169.76	£ 4,779.84	£ 2,400.00	£ 7,179.84	£ 7,200.00			
8000/44	Old St Marys	£ 6,363.72	£ 6,363.76	£ 4,242.48	£ 2,100.00	£ 6,342.48	£ 6,400.00			
8000	Grounds Contract Total	£ 26,449.20	£ 26,449.28	£ 18,232.80	£ 9,400.00	£ 27,632.80	£ 26,600.00	£ 10,000.00		
8100	Additional Grounds Maintenance									
8100/41	Bishopstoke Cemetery	£ 455.00	£ 650.00	£ -	£ 300.00	£ 300.00	£ 650.00			
8100/42	Stoke Common Cemetery	£ -	£ -	£ 1,500.00	£ 1,000.00	£ 2,500.00				
8100/43	St Marys	£ -	£ 360.00	£ -	£ 200.00	£ 200.00	£ 360.00			
8100/44	Old St Marys	£ -	£ 320.00	£ -	£ 200.00	£ 200.00	£ 320.00			
8100	Additional Grounds Maintenance Total	£ 455.00	£ 1,330.00	£ 1,500.00	£ 1,700.00	£ 3,200.00	£ 1,330.00			
8200	Fences									
8200/41	Bishopstoke Cemetery	£ -	£ -	£ -	£ -	£ -				
8200/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -				
8200/43	St Mary's	£ -	£ -	£ -	£ -	£ -				
8200/44	Old St Mary's	£ -	£ -	£ -	£ -	£ -				
8200	Fences Total	£ -	£ -	£ -	£ -	£ -	£ -			
8300	Replacement Benches									
8300/41	Bishopstoke Cemetery	£ -	£ -	£ -	£ -	£ -				
8300/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -				
8300/43	St Mary's	£ -	£ -	£ -	£ -	£ -				
8300/44	Old St Mary's	£ -	£ -	£ 55.00	£ -	£ 55.00				
8300	Replacement Benches Total	£ -	£ -	£ 55.00	£ -	£ 55.00	£ -			
8399	Burial Authority Other	£ 1,495.00	£ -	£ 432.00	£ -	£ 432.00				
8400	Works & Improvements									
8400/41	Bishopstoke Cemetery	£ 7,339.65	£ 2,000.00	£ 125.00	£ -	£ 125.00	£ 2,000.00	£ 15,000.00	£ 10,600.51	
8400/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -	£ -	£ 100,000.00		
8400/43	St Mary's	£ 180.00	£ -	£ -	£ -	£ -				
8400/44	Old St Mary's	£ -	£ 11,367.50	£ 10,614.00	£ -	£ 10,614.00				
8400	Works & Improvements Total	£ 7,519.65	£ 13,367.50	£ 10,739.00	£ -	£ 10,739.00	£ 2,000.00	£ 115,000.00	£ 10,600.51	

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual		2025-26 Total Funds		2025 - 26 So Far		2025 - 26 Still to come		2025 - 26 Forecast Total		2026 - 27 Budget		
												Reserves	Grants	
8500	Memorial Costs													
8500/41	Bishopstoke Cemetery	£ 150.00		£ 500.00		£ -		£ 500.00		£ 500.00		£ 500.00		
8500/42	Stoke Common Cemetery	£ -		£ -		£ -		£ -		£ -		£ -		
8500/43	St Mary's	£ -		£ 300.00		£ -		£ 300.00		£ 300.00		£ 300.00		
8500/44	Old St Mary's	£ -		£ 1,017.50		£ 1,017.50		£ -		£ 1,017.50		£ -		
8500	Memorial Costs Total	£ 150.00		£ 1,817.50		£ 1,017.50		£ 800.00		£ 1,817.50		£ 800.00		
8800	Trees													
8800/41	Bishopstoke Cemetery	£ 440.00		£ 3,900.00		£ 1,900.00		£ 4,000.00		£ 5,900.00		£ 3,000.00		
8800/42	Stoke Common Cemetery	£ -		£ -		£ -		£ -		£ -		£ -	£ 3,000.00	
8800/43	St Marys	£ 1,225.00		£ 4,830.00		£ 1,830.00		£ -		£ 1,830.00		£ 3,000.00		
8800/44	Old St Mary's	£ 45.00		£ 2,320.00		£ 320.00		£ -		£ 320.00		£ 2,000.00		
8800	Trees Total	£ 1,710.00		£ 11,050.00		£ 4,050.00		£ 4,000.00		£ 8,050.00		£ 8,000.00	£ 3,000.00	
8901	Utilities - Water													
8901/41	Bishopstoke Cemetery	£ 101.11		£ 200.00		£ 88.38		£ 100.00		£ 188.38		£ 300.00		
8901/42	Stoke Common Cemetery	£ -		£ 100.00		£ -		£ 100.00		£ 100.00		£ -		
8901	Utilities - Water Total	£ 101.11		£ 300.00		£ 88.38		£ 200.00		£ 288.38		£ 300.00		
Total Burial Ground		£ 37,879.96		£ 54,314.28		£ 36,114.68		£ 16,100.00		£ 52,214.68		£ 39,030.00	£ 128,000.00	£ 10,600.51
<b>Allotments</b>														
9000	Grounds Contract													
9000/37	Underwood Road	£ 561.60		£ 561.60		£ 374.40		£ 190.00		£ 564.40		£ 600.00		
9000/38	Jockey Lane	£ 894.36		£ 894.86		£ 596.24		£ 300.00		£ 896.24		£ 900.00		
9000/39	Sewall Drive	£ -		£ -		£ 500.00		£ -		£ 500.00		£ -		
9000/40	Bow Lake Gardens	£ -		£ -		£ -		£ -		£ -		£ -		
9000	Grounds Contract Total	£ 1,455.96		£ 1,456.46		£ 1,470.64		£ 490.00		£ 1,960.64		£ 1,500.00		
9100	Additional Grounds Maintenance													
9100/37	Underwood Road	£ 70.24		£ 100.00		£ -		£ 100.00		£ 100.00		£ 100.00		
9100/38	Jockey Lane	£ -		£ 100.00		£ -		£ 100.00		£ 100.00		£ 100.00		
9100/39	Sewall Drive	£ -		£ -		£ 1,655.00		£ -		£ 1,655.00		£ -		
9100/40	Bow Lake Gardens	£ -		£ -		£ -		£ -		£ -		£ -		
9100	Additional Grounds Maintenance Total	£ 70.24		£ 200.00		£ 1,655.00		£ 200.00		£ 1,855.00		£ 200.00		
9200	Fences													
9200/37	Underwood Road	£ -		£ -		£ -		£ -		£ -		£ -		
9200/38	Jockey Lane	£ -		£ -		£ -		£ -		£ -		£ -		
9200/39	Sewall Drive	£ -		£ -		£ -		£ 1,000.00		£ 1,000.00		£ -		
9200/40	Bow Lake Gardens	£ -		£ -		£ -		£ -		£ -		£ -		
9200	Fences Total	£ -		£ -		£ -		£ 1,000.00		£ 1,000.00		£ -		
9300	Equipment Purchase											£ 1,500.00		
9300/37	Underwood Road	£ 1,185.37		£ 500.00		£ 65.42		£ 300.00		£ 365.42		£ -		
9300/38	Sewall Drive	£ -		£ -		£ 69.44		£ -		£ 69.44		£ -		
9300/39	Jockey Lane	£ 7.37		£ 300.00		£ 21.30		£ 200.00		£ 221.30		£ -		

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25 Actual		2025-26 Total Funds		2025 - 26 So Far		2025 - 26 Still to come		2025 - 26 Forecast Total		2026 - 27 Budget		
		£		£		£		£		£		Free	Reserves	Grants
9300/40	Bow Lake Gardens	£	-	£	-	£	-	£	-	£	-			
9300	Equipment Purchase Total	£	1,192.74	£	800.00	£	156.16	£	500.00	£	656.16	£	1,500.00	
9399	Allotments Other	£	119.64	£	-	£	462.50	£	-	£	462.50			
9400	Works & Improvements													
9400/37	Underwood Road	£	-	£	12,000.00	£	1,835.96	£	12,000.00	£	13,835.96	£	2,000.00	
9400/38	Jockey Lane	£	120.97	£	1,000.00	£	150.00	£	1,000.00	£	1,150.00	£	1,000.00	
9400/39	Sewall Drive	£	-	£	110,000.00	£	82,909.72	£	5,000.00	£	87,909.72			
9400/40	Bow Lake Gardens	£	-	£	-	£	-	£	-	£	-			
9400	Works & Improvements Total	£	120.97	£	123,000.00	£	84,895.68	£	18,000.00	£	102,895.68	£	3,000.00	
9500	Refunds (deposit & Rent)													
9500/37	Underwood Road											£	-	£ 1,500.00
9500/38	Jockey Lane											£	-	£ 300.00
9500/39	Sewall Drive											£	-	£ 300.00
9500/40	Bow Lake Gardens											£	-	
9400	Works & Improvements Total	£	-	£	-	£	-	£	-	£	-	£	2,100.00	
9600	Plot Maintenance and Clearance													
9600/37	Underwood Road	£	3,535.13	£	4,000.00	£	1,065.00	£	1,000.00	£	2,065.00	£	3,000.00	
9600/38	Jockey Lane	£	492.00	£	500.00	£	-	£	300.00	£	300.00	£	500.00	
9600/39	Sewall Drive	£	-	£	-	£	-	£	-	£	-	£	-	£ 500.00
9600/40	Bow Lake Gardens	£	-	£	-	£	-	£	-	£	-			
9600	Plot Maintenance and Clearance Total	£	4,027.13	£	4,500.00	£	1,065.00	£	1,300.00	£	2,365.00	£	3,500.00	£ 500.00
9700	Buildings (Inc. sheds)													
9700/37	Underwood Road	£	40.00	£	47,000.00	£	-	£	47,000.00	£	47,000.00	£	2,000.00	
9700/38	Jockey Lane	£	206.44	£	200.00	£	1,188.33	£	-	£	1,188.33	£	1,000.00	
9700/39	Sewall Drive	£	-	£	-	£	9,417.09	£	2,000.00	£	11,417.09	£	1,000.00	
9700/40	Bow Lake Gardens	£	-	£	-	£	-	£	-	£	-			
9700	Buildings (Inc. sheds) Total	£	246.44	£	47,200.00	£	10,605.42	£	49,000.00	£	59,605.42	£	4,000.00	

Bishopstoke Parish Council -  
Draft budget 2026/27

EXPENDITURE		2024 - 25		2025-26		2025 - 26		2025 - 26		2026 - 27 Budget		
		Actual		Total Funds	So Far	Still to come	Forecast	Total	Free	Reserves	Grants	
9800	Trees											
9800/37	Underwood Road	£ 4,290.00		£ 2,000.00	£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00			
9800/38	Jockey Lane	£ -		£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			
9800/39	Sewall Drive	£ -		£ 1,000.00	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00			
9800/40	Bow Lake Gardens	£ -		£ -	£ -	£ -	£ -	£ -	£ -			
9800	Trees Total		£ 4,290.00	£ 4,000.00	£ -	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 3,000.00			
9900	Utilities - Electricity											
9900/37	Underwood Road	£ 1,032.21		£ 1,000.00	£ 278.91	£ 300.00	£ 578.91	£ 1,000.00				
9900/39	Sewall Drive			£ 1,000.00	£ -	£ 300.00	£ 300.00			£ 1,000.00		
9900/40	Bow Lake Gardens			£ -	£ -	£ -	£ -					
9900	Utilities - Electricity Total		£ 1,032.21	£ 2,000.00	£ 278.91	£ 600.00	£ 878.91	£ 1,000.00	£ 1,000.00			
9901	Utilities - Water											
9901/37	Underwood Road	£ 968.74		£ 2,500.00	£ 1,020.44	£ 1,000.00	£ 2,020.44	£ 3,000.00				
9901/38	Jockey Lane	£ 154.64		£ 500.00	£ 583.59	£ 300.00	£ 883.59	£ 1,000.00				
9901/39	Sewall Drive	£ -		£ 1,000.00	£ -	£ 300.00	£ 300.00	£ -		£ 1,000.00		
9901/40	Bow Lake Gardens	£ -		£ -	£ -	£ -	£ -					
9901	Utilities - Water Total		£ 1,123.38	£ 4,000.00	£ 1,604.03	£ 1,600.00	£ 3,204.03	£ 4,000.00	£ 1,000.00			
<b>Total Allotments</b>			<b>£ 13,678.71</b>	<b>£ 187,156.46</b>	<b>£ 102,193.34</b>	<b>£ 76,690.00</b>	<b>£ 178,883.34</b>	<b>£ 23,800.00</b>	<b>£ 2,500.00</b>			
9999	Earmarked Projects			Remaining								
9999/1	Glebe Meadow			£ 49,628.74	£ 40,000.00			£ 40,000.00	£ 40,000.00			
	Elections			£ 5,235.62	£ 2,000.00			£ 2,000.00	£ 1,000.00			
	Cemetery Art			£ 10,784.97								
	Feasibility (LAC)			£ 7,630.10								
	Greening			£ -	£ 1,339.00			£ 1,339.00				
	Play Area Strategy			£ 20,000.00	£ 20,000.00			£ 20,000.00	£ 35,000.00			
	UR Allotment Buildings			£ -								
	Cemetery Boardwalk			£ -		£ 15,000.00	£ 15,000.00					
	Trails											
	Boards											
	Sewall Drive Maintenance Fund			£ 223,506.38				£ 333,506.38				
9999	Earmarked Projects - Total							£ 411,845.38	£ 76,000.00			
<b>TOTAL EXPENDITURE</b>			<b>£ 319,039.25</b>	<b>£ 637,213.94</b>	<b>£ 377,496.62</b>	<b>£ 245,908.00</b>	<b>£ 623,404.62</b>	<b>£ 533,233.00</b>	<b>£ 133,500.00</b>	<b>£ 186,024.51</b>		



Listening to you

## Full Council 2026-27 Funding arrangements

### **Funding for 2026-27**

The budget plans for a total expenditure of £852,757.51. This includes £186,024.51 from grant funding (including Borough Council funds); £133,500.00 from earmarked reserves and £533,233.00 from general reserves.

Expected income for 2026-27 includes £12,420 from allotments; £20,300 from burial matters and £3,000 from events. Also planned are £20,000 in VAT refunds and £10,000 in interest received from the Borough Council. The remainder (£467,513 to avoid reducing reserves) needs to be funded by the Precept. The Finance Committee has recommended an increase in precept of 9%. This would provide funding of £458,862.94 and takes account of the slightly increased tax base for the year. This would increase the Band D Council Tax from its current £116.82 per annum to £127.33 per annum – an increase of £10.51 across the year, or 88 pence per month.

This rise of approximately 5% above inflation allows the Council to maintain its commitments to various projects including Glebe Meadow and the Memorial Hall and the long term play area strategy, as well as incorporating necessary increases in staffing hours to facilitate the Council's projects and increasing events portfolio. It also helps protect the Council from the need for much larger increases in future years if the rise is kept artificially low this year.

### **Recommendations:**

Approve the planned funding from grants, reserves and council income.  
Approve a precept request of £458,862.94, incorporating a 9% rise on 2025-26.  
Close the earmarked reserves for Village Trails and Map & Information Boards.

Bishopstoke Parish Council -  
Draft budget 2026/27

INCOME		2024 - 25	2025 - 26	2025 - 26	2025 - 26	2025 - 26	2026 - 27
		Actual	Budget	So Far	Still to come	Forecast Total	Budget
<b>Admin</b>							
100	Precept	£ 384,728.24	£ 416,689.93	£ 416,689.93	£ -	£ 416,689.93	£ 458,862.94
120	Interest Receivable	£ 14,513.21	£ 5,000.00	£ 7,448.13	£ 6,000.00	£ 13,448.13	£ 10,000.00
130	Grants	£ 33.81	£ -	£ 334,845.38	£ 40,000.00	£ 374,845.38	£ 246,024.51
140	General	£ 1,295.02		£ 5,035.00	£ -	£ 5,035.00	
160	Insurance Claim	£ -	£ -	£ -	£ -	£ -	
190	VAT Return			£ -	£ 25,000.00	£ 25,000.00	£ 20,000.00
<b>Total Admin</b>		<b>£ 400,570.28</b>	<b>£ 421,689.93</b>	<b>£ 764,018.44</b>	<b>£ 71,000.00</b>	<b>£ 835,018.44</b>	<b>£ 734,887.45</b>
<b>Community</b>							
500	Carnival and Events	£ 3,086.32	£ 2,000.00	£ 3,410.68	£ -	£ 3,410.68	£ 3,000.00
<b>Total Community</b>		<b>£ 3,086.32</b>	<b>£ 2,000.00</b>	<b>£ 3,410.68</b>	<b>£ -</b>	<b>£ 3,410.68</b>	<b>£ 3,000.00</b>
<b>Burial Ground</b>							
800	Interment						
800/41	Bishopstoke Cemetery	£ 5,400.00	£ 12,500.00	£ 4,540.00	£ 2,500.00	£ 7,040.00	£ 7,500.00
800/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -	
800	Interment Total	<b>£ 5,400.00</b>	<b>£ 12,500.00</b>	<b>£ 4,540.00</b>	<b>£ 2,500.00</b>	<b>£ 7,040.00</b>	<b>£ 7,500.00</b>
810	Burial Grant Purchase						
810/41	Bishopstoke Cemetery	£ 5,580.00	£ 5,000.00	£ 4,570.00	£ 2,500.00	£ 7,070.00	£ 7,500.00
810/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -	
810	Burial Grant Purchase Total	<b>£ 5,580.00</b>	<b>£ 5,000.00</b>	<b>£ 4,570.00</b>	<b>£ 2,500.00</b>	<b>£ 7,070.00</b>	<b>£ 7,500.00</b>
820	Grant Transfer						
820/41	Bishopstoke Cemetery	£ 210.00	£ 300.00	£ 150.00	£ 150.00	£ 300.00	£ 300.00
820/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -	
820	Grant Transfer Total	<b>£ 210.00</b>	<b>£ 300.00</b>	<b>£ 150.00</b>	<b>£ 150.00</b>	<b>£ 300.00</b>	<b>£ 300.00</b>
830	Memorials						
830/41	Bishopstoke Cemetery	£ 3,195.00	£ 2,500.00	£ 3,010.00	£ 1,500.00	£ 4,510.00	£ 5,000.00
830/42	Stoke Common Cemetery	£ -	£ -	£ -	£ -	£ -	
830	Memorials Total	<b>£ 3,195.00</b>	<b>£ 2,500.00</b>	<b>£ 3,010.00</b>	<b>£ 1,500.00</b>	<b>£ 4,510.00</b>	<b>£ 5,000.00</b>
<b>Total Burial Ground</b>		<b>£ 14,385.00</b>	<b>£ 20,300.00</b>	<b>£ 12,270.00</b>	<b>£ 6,650.00</b>	<b>£ 18,920.00</b>	<b>£ 20,300.00</b>

Bishopstoke Parish Council -  
Draft budget 2026/27

INCOME		2024 - 25		2025 - 26		2025 - 26		2025 - 26		2026 - 27	
		Actual		Budget	So Far	Still to come	Forecast	Total		Budget	
<b>Allotments</b>											
900	Rent										
	900/37 Underwood Road	£ 6,708.67		£ 6,500.00	£ 6,136.50	£ 600.00	£ 6,736.50		£ 7,100.00		
	900/38 Jockey Lane	£ 1,544.00		£ 1,500.00	£ 1,282.00	£ 120.00	£ 1,402.00		£ 1,700.00		
	900/39 Sewall Drive	£ -		£ -	£ -	£ 300.00	£ 300.00		£ 1,700.00		
	900/40 Bow Lake Gardens	£ -		£ -	£ -	£ -	£ -				
900	Rent Total	£ 8,252.67		£ 8,000.00	£ 7,418.50	£ 1,020.00	£ 8,438.50		£ 10,500.00		
910	Deposits										
	910/37 Underwood Road	£ 1,170.00		£ 1,000.00	£ 900.00	£ 600.00	£ 1,500.00		£ 1,500.00		
	910/38 Jockey Lane	£ 60.00		£ -	£ -	£ 120.00	£ 120.00		£ 120.00		
	910/39 Sewall Drive	£ -		£ -	£ 1,680.00	£ 300.00	£ 1,980.00		£ 300.00		
	910/40 Bow Lake Gardens	£ -		£ -	£ -	£ -	£ -				
910	Deposits Total	£ 1,230.00		£ 1,000.00	£ 2,580.00	£ 1,020.00	£ 3,600.00		£ 1,920.00		
920	General	£ -		£ -	£ 15.00	£ -	£ 15.00		£ -		
<b>Total</b>	<b>Allotments</b>	<b>£ 9,482.67</b>		<b>£ 9,000.00</b>	<b>£ 10,013.50</b>	<b>£ 2,040.00</b>	<b>£ 12,053.50</b>		<b>£ 12,420.00</b>		
<b>TOTAL INCOME</b>		<b>£ 427,524.27</b>		<b>£ 452,989.93</b>	<b>£ 789,712.62</b>	<b>£ 79,690.00</b>	<b>£ 869,402.62</b>		<b>£ 770,607.45</b>		

PROJECTIONS	Current Band D	£116.82	Proposed Band D	£127.33	Inflation	3%
	Actual 2024 - 25	Projection 2025 - 26	Budget 2026 - 27	Forecast 2027 - 28		
Tax Base	3556.7	3566.94	3603.73	3603.73	3603.73	3603.73
<b>INCOME</b>						
<b>Precept Increase</b>			<b>9%</b>	<b>7%</b>	<b>5%</b>	<b>4%</b>
Precept	£ 384,728.24	£ 416,689.93	£ 458,862.94	£ 490,983.35	£ 515,532.51	£ 536,153.81
Council Business	£ 42,796.03	£ 34,384.18	£ 35,720.00	£ 36,791.60	£ 37,895.35	£ 39,032.21
Other Sources		£ 418,328.51	£ 276,024.51	£ 25,000.00	£ 25,000.00	£ 25,000.00
<b>TOTAL INCOME</b>	<b>£ 427,524.27</b>	<b>£ 869,402.62</b>	<b>£ 770,607.45</b>	<b>£ 552,774.95</b>	<b>£ 578,427.86</b>	<b>£ 600,186.02</b>
General spending			£ 533,233.00	£ 533,779.99	£ 549,793.39	£ 566,287.19
Spending from earmarks			£ 133,500.00	£ 105,006.38	£ 10,000.00	-
Spending from grants			£ 186,024.51			
<b>TOTAL EXPENDITURE</b> (not from earmarks)	<b>£ 319,039.25</b>	<b>£ 456,914.30</b>	<b>£ 852,757.51</b>	<b>£ 638,786.37</b>	<b>£ 559,793.39</b>	<b>£ 566,287.19</b>
Spending from earmarks		£ 166,490.32				
Movements to earmarks		£ 406,765.03	£ 76,000.00	£ 76,000.00	£ 37,000.00	£ 37,000.00
<b>TOTAL EARMARKS EOY</b>	<b>£ 129,789.31</b>	<b>£ 370,064.02</b>	<b>£ 312,564.02</b>	<b>£ 283,557.64</b>	<b>£ 310,557.64</b>	<b>£ 347,557.64</b>
<b>FREE RESERVES EOY</b>	<b>£ 237,468.31</b>	<b>£ 243,191.60</b>	<b>£ 218,541.54</b>	<b>£ 161,536.50</b>	<b>£ 133,170.97</b>	<b>£ 130,069.80</b>
As % of Precept	<b>61.7%</b>	<b>58.4%</b>	<b>47.6%</b>	<b>32.9%</b>	<b>25.8%</b>	<b>24.3%</b>

2025 - 26		2026 - 27		2026 - 27		2026 - 27		2026 - 27		2026 - 27		2026 - 27		2026 - 27		2026 - 27									
Actual		0%		1%		2%		3%		4%		5%		6%		7%		8%							
Band A	£ 77.88	£ 77.88	£ 78.66	£ 79.44	£ 80.21	£ 80.99	£ 81.77	£ 82.55	£ 83.33	£ 84.11	£ 84.89	£ 85.67	Band B	£ 90.86	£ 90.86	£ 91.77	£ 92.68	£ 93.58	£ 94.49	£ 95.40	£ 96.31	£ 97.22	£ 98.13	£ 99.03	£ 99.94
Band C	£ 103.84	£ 103.84	£ 104.88	£ 105.92	£ 106.95	£ 107.99	£ 109.03	£ 110.07	£ 111.11	£ 112.15	£ 113.18	£ 114.22	Band D	£ 116.82	£ 116.82	£ 117.99	£ 119.16	£ 120.32	£ 121.49	£ 122.66	£ 123.83	£ 125.00	£ 126.17	£ 127.33	£ 128.50
Band E	£ 142.78	£ 142.78	£ 144.21	£ 145.64	£ 147.06	£ 148.49	£ 149.92	£ 151.35	£ 152.78	£ 154.21	£ 155.63	£ 157.06	Band F	£ 168.74	£ 168.74	£ 170.43	£ 172.12	£ 173.80	£ 175.49	£ 177.18	£ 178.87	£ 180.56	£ 182.25	£ 183.92	£ 185.61
Band G	£ 194.70	£ 194.70	£ 196.65	£ 198.60	£ 200.53	£ 202.48	£ 204.43	£ 206.38	£ 208.33	£ 210.28	£ 212.22	£ 214.17	Band H	£ 233.64	£ 233.64	£ 235.98	£ 238.32	£ 240.64	£ 242.98	£ 245.32	£ 247.66	£ 250.00	£ 252.34	£ 254.66	£ 257.00
Tax Base	3566.94	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73	3603.73									
Precept	£ 416,689.93	£ 420,987.74	£ 425,204.10	£ 429,420.47	£ 433,600.79	£ 437,817.16	£ 442,033.52	£ 446,249.89	£ 450,466.25	£ 454,682.61	£ 458,862.94	£ 463,079.31	(Band D * Tax Base)												

Bishopstoke Parish Council -  
Draft budget 2026/27

<b>SUMMARY</b>	<b>2024 - 25</b>	<b>2025 - 26</b>	<b>2025 - 26</b>	<b>2026 - 27</b>
	<b>Actual</b>	<b>Budget</b>	<b>Forecast Total</b>	<b>Budget</b>
<b>Income</b>				
Precept	£ 384,728.24	£ 416,689.93	£ 416,689.93	£ 458,862.94
Total Community	£ 3,086.32	£ 2,000.00	£ 3,410.68	£ 3,000.00
Total Burial Ground	£ 14,385.00	£ 20,300.00	£ 18,920.00	£ 20,300.00
Total Allotments	£ 9,482.67	£ 9,000.00	£ 12,053.50	£ 12,420.00
Other Income (Grants, VAT refunds, etc)	£ 15,842.04	£ 5,000.00	£ 418,328.51	£ 276,024.51
<b>Total income</b>	<b>£427,524.27</b>	<b>£452,989.93</b>	<b>£ 869,402.62</b>	<b>£770,607.45</b>
<b>Expenditure (combined free reserves, earmarks and grants)</b>				
Total Admin	£ 121,667.22	£ 160,308.00	£ 165,538.74	£ 189,048.00
Total Council	£ 14,777.77	£ 33,975.00	£ 33,935.51	£ 26,000.00
Total Buildings	£ 5,131.16	£ 5,981.76	£ 8,424.44	£ 8,300.00
Total Communications	£ 6,866.08	£ 12,250.00	£ 12,973.50	£ 24,624.00
Total Community	£ 40,350.16	£ 38,950.00	£ 41,643.80	£ 58,750.00
Total Street Furniture	£ 5,856.53	£ 14,200.00	£ 15,033.26	£ 16,000.00
Total Play Area & Open Space	£ 72,831.66	£ 88,423.12	£ 114,757.35	£ 250,105.00
Total Burial Ground	£ 37,879.96	£ 39,479.28	£ 52,214.68	£ 177,630.51
Total Allotments	£ 13,678.71	£ 77,156.46	£ 178,883.34	£ 26,300.00
Total moved to reserves				£ 76,000.00
<b>Total Expenditure</b>	<b>£319,039.25</b>	<b>£470,723.62</b>	<b>£ 623,404.62</b>	<b>£852,757.51</b>



## Response to Interim Internal Audit report – December 2025

A full copy of the internal audit report has been made available on the Council website and emailed to all Councillors. The recommendations of the auditor and the proposed response from the Council are listed below.

Audit Point	Audit Findings	Council comments
<a href="#">Website</a>	<b>It is recommended that an accessibility statement is added to the home page of the website.</b>	This will be done.
<a href="#">Invoicing</a>	<b>Where Council or a Committee is asked to approved specific spending, it is recommended that the amount shown on the invoice be included in the minutes .</b>	This will be done.
<a href="#">Banking</a>	<b>It is recommended that additional checks are implemented to mitigate fidelity risk and that consideration is given to using a banking provider where transaction initiation and authorisation must be performed by different individuals.</b>	Alternative banking arrangements will be investigated by the RFO as part of the ongoing work into diversifying the Council's funds.
<a href="#">VAT</a>	<b>It is recommended that VAT returns are carried out on a quarterly basis.</b>	This will be done.
<a href="#">Banking</a>	<b>It is recommended that the council consider alternatives that may provide a higher interest rate.</b>	Alternative banking arrangements will be investigated by the RFO as part of the ongoing work into diversifying the Council's funds.



## Full Council Bus shelter grant application

The Parish Council currently owns 16 bus shelters that are in use. The funding from Hampshire can only be used to refurbish or replace existing shelters so we would not be able to add to the portfolio. That being said, having brand new shelters across Bishopstoke would most likely be welcomed by those using them, provided that they are not a reduction in quality from the existing sites.

As there would be no new shelters, there should be no need for an increase in the cleaning or maintenance budget.

### **Recommendations:**

Approve applications for replacement shelters at all existing sites on a like-for-like or improvement basis, providing the costs can be fully covered by the Hampshire County Council grants.



Listening to you

## REPORT TO BISHOPSTOKE PARISH COUNCIL

13<sup>th</sup> January 2026

Agenda Item:

**Report Subject:** Parish Council Events 2025

**Report Author:** Emma Earl

### **Executive Summary:**

The Parish Council made the decision to put on events in and for the residents of Bishopstoke to help raise the profile of the Parish Council and to help achieve the Parish Council Mission Statement and Aims. This report gives a summary of the events that Bishopstoke Parish Council has put on in 2025 and the recommendations for 2026.

### **Recommendations:**

I would recommend that the Parish Council continues holding events in 2026, as laid out in the Proposed timetable for 2026. This would repeat the successful events of 2025 and add a small number of additional events that would hopefully be of interest to the residents of Bishopstoke and further support the Parish Council's Mission Statement and Aims.

### **Summary of Events:**

#### **Sayers Road Hedge Planting (March)**

**Saturday 8<sup>th</sup> March from 10.00am to 12.00pm**

**Attendance:** 7 volunteers (inc Cllrs Thornton and Toher)

The Parish Council had applied for and been granted 120 free hedge saplings from the Woodland Trust. Tom from Green Smile had marked and dug out where the saplings needed to be planted and it took just over an hour to plant all 120 saplings which were then staked and covered with a plastic protector.

#### **Easter Hunt and Messy Play**

**Wednesday 9<sup>th</sup> April from 10.00am to 12.00pm**

**Attendance:** approx. 120 over 2 hours

**Volunteers:** Cllr Hillier Wheal

There were 2 Easter hunts; one for younger children with 5 pictures to find and one for older children to find the letters and make a word. We had bought 50 prizes for the Easter Hunt and all of them went, and we even had to buy 2 extra that were delivered by the A&E Officer the next day.

This was our first Messy Play session and proved to be very popular and the idea of Messy Play sessions in the Summer Holidays was well received by the adults attending. We had lots of positive feedback from the people there:

“This is really great. Always looking for free things to do in school holidays.”

“What a lovely idea. You should have a donation box.”

“Thank you so much. They have had a really good time.”

There was a lot of interest in the Summer Messy Play sessions and future events. People also asked about Facebook and the website.

#### Reflective Notes

1. Increase the number of prizes purchased for next year and include more for 8-10 age group.
2. Easter themed messy play to differentiate from summer messy play
3. More signage to show that the event is run by the Parish Council
4. Hold at Glebe Meadow – more room for Easter Hunts

#### **VE Day 80**

**Thursday 8<sup>th</sup> May from 4.00pm to 9.30pm**

**Attendance:** approx. 200 over the 5 hours

**Volunteers:** Cllr Toher in the preparation for the event

The event was held at St Mary’s Church with the help and support of Revd Richard Wise. The WI helped to make cakes for the event and the Scouts came along and helped with the teas, coffees and washing up. The countrywide silence was observed and the St Mary’s Bellringers joined in the with the national ringing of church bells. The Lamplight of Peace was lit at 9.30pm as part of a countrywide event.

#### Reflective Notes

1. The bunting at the play areas had helped to publicise the event
2. The event was too long and we didn’t need to include all of the nationwide events.
3. Lots of families came on their way home from school and the children’s activities were popular.

#### **Carnival**

**Saturday 21<sup>st</sup> June**

**Volunteers:** Cllrs Hillier-Wheal, Daly, Kirby, MacLachlan, Toher and Winstanley. Cllrs Harris and Thornton were volunteering with the Carnival Group.

The Parish Council had a stall at the Carnival alongside a craft area to design a duck or creature to go on the Memorial Hall hoarding. The stall was busiest in the first 2 hours (12.00-2.00pm) but there was the occasional interest until about 3.30pm.

#### Reflective Notes

1. It was a windy day and the display board had to be laid down. We may need to rethink how we display information for next year.
2. Where the sides were on the gazebo it made it appear very cramped. A bigger gazebo?
3. A flag banner to give better sight of the stall.

### **Summer Messy Play**

**Wednesday 6<sup>th</sup>, 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup> August and Tuesday 2<sup>nd</sup> September from 10.00am to 12.00pm**

**Attendance:** 20-40 per session.

**Volunteers:** Cllr Hillier Wheal (3 sessions)

The first 3 sessions – Sayers Road, Stoke Common and Blackberry Drive – had lovely sunny weather and were well attended. The last 2 sessions were held in the BCA because of rain being forecast. Less people attended the indoor sessions and they didn't stay for the full 2 hours as they had at the outdoor sessions.

#### **Reflective Notes**

1. An extra play tray would be good with a stand to make it more accessible for all.
2. Activity plans for wet weather
3. Do 4 sessions instead of 5

### **VJ Day 80 and War Memorial Rededication**

**Friday 15<sup>th</sup> August from 2.00pm to 4.00pm**

**Attendance:** approx. 60 at the service and 20 for tea and coffee.

**Volunteers:** Cllr Toher in the preparation for the event

On the morning of the event, it was discovered that the War Memorial had been vandalised overnight. As soon as they were aware, some of Bishopstoke's residents came along to help clean the white paint off of the War Memorial. Due to their efforts, we were able to continue with the Commemoration and Rededication at 2.00pm which was very well attended. The teas and coffees were much appreciated by those who made the trip up the hill to St Mary's.

#### **Reflective Notes**

1. Consider teas and coffees at the Anglers

### **Children in Need Ramble**

**Saturday 18<sup>th</sup> October from 10.00am to 12.00pm**

**Attendance:** approx. 10

**Volunteers:** Cllr Thornton, Eastleigh Lions and 4 residents

It was a much lower turnout than expected. After the event a lot of people said that they were unaware of the event even though it had been advertised on the noticeboards, Facebook, Instagram, Newsletter and sent out to schools. We may have been a victim of Facebook algorithms! People have said that they would be interested in taking part next year if the event was run again. The volunteers from the Eastleigh Lions said that they have had similar problems in the past and would be happy to help again next year and were impressed with how well organised it was.

#### **Reflective Notes**

1. Run the event earlier in October/September to avoid tree work in the woods.
2. Advertise the event to local groups ie Scouts, Brownies as well as Schools and Pre Schools.
3. Press Release
4. Advertise earlier on local what's on sites.

## **Halloween Crafts**

**Wednesday 29<sup>th</sup> October from 10.00am to 12.00pm**

**Attendance:** approx. 50 over the 2 hours

**Volunteers:** none

There were 8 different crafts (15 of each) for a variety of ages set up on different tables. There were parents/carers who had arranged to meet there so the children knew each other which seemed to encourage them to stay longer. Most children made 2-3 crafts with some doing all 8! The tables were busy for the whole 2 hours.

### **Reflective Notes**

1. Painting was least popular – more interested in making something.
2. Offer a hot drink to parents if they bring a lidded cup?
3. Increase the number of each craft as they all ran out!

## **Christmas Craft and Shopping Fayre**

**Saturday 8<sup>th</sup> November from 11.00am to 3.00pm**

**Attendance:** approx. 150 over 4 hours

**Volunteers:** Cllrs Hillier-Wheal, Harris, Toher and Winstanley

There were 10 stalls (1 with 2 tables so could fit 11) in the main hall which was ideal and didn't feel too cramped. In the Green Room there was Face Painting and Letters to Santa. There was a constant stream of people until about 2.30pm when it died down, with the busiest time being 12.00-1.30pm. The Face Painting had a steady flow for the first couple of hours but then went quiet. The Letters to Santa only had a few visitors. There was some great feedback from stallholders and shoppers.

“Some amazing things to buy. Thank you” (Shopper)

“What a lovely event. I have bought some great presents.” (Shopper)

“It was a great day and one of the more successful so far this year. I would love to come again next year” (Stallholder)

“We had a lovely day and raised a good amount of money for our charity. Let's hope this can be an annual event where local people come along to.” (Stallholder)

“It's a shame that the kitchen couldn't have been used for tea and cakes as although it takes more organisation (aagh!) this is always popular and attracts visitors.” (Stallholder)

### **Reflective Notes**

1. Duration 3 hours not 4?
2. The outdoor coffee van worked well but a local baker selling cakes from the kitchen counter would be good with tables to sit at in Green Room.
3. Decorate corridor up to Green Room to tempt people that way.
4. Christmas craft (not messy)/colouring instead of Letters to Santa in the Green Room.

## **Conclusion**

The events run by Bishopstoke Parish Council in 2025 have been successful in raising the profile of the Parish Council and shown that the Parish Council are committed to the Mission Statement - “To work on behalf of the people of Bishopstoke to enhance our village as a great place to live, work and visit.”

The followers on Facebook have increased through the year from 1k to 1.2k and there have been fewer negative comments on Facebook as the year has progressed. The following on Instagram is increasing but at a much slower rate. There has been a lot of positive feedback at the Craft and Messy Play sessions with people really appreciating free activities for children in the school holidays. The events have also given the Parish Council the opportunity to form stronger links with local groups and societies including Bishopstoke History Society, the WI, the Cubs and the local churches. It has also been a great opportunity to put a “human face” to the Parish Council which can make people less aggressive in their criticism.

## **Background Papers:**

Proposed Timetable of Events for 2026

Available on request – Budget and Costings for events

Emma Earl

Admin and Events Officer to Bishopstoke Parish Council

16<sup>th</sup> December 2025



## WESSEX RIVERS TRUST CHALK STREAM CHALLENGE

“Wessex Rivers Trust is an environmental charity dedicated to the conservation of chalk streams and rivers in Wessex, working towards healthy rivers for wildlife and people. We look at ways to improve local rivers for wildlife and work within catchment partnerships to help achieve their aims. Educating the public about the importance of our rivers increases their value to people and ultimately builds support for the future of these fragile environments.”  
*(taken from the WRT website)*

### **A brief summary of the Chalk Stream Challenge**

The Chalk Stream Challenge gives families and Groups the opportunity to learn all about chalk streams and rivers whilst earning a special badge. The challenge is suitable for those in Scouting, Guiding, other similar groups and individual families wanting to learn more about their local chalk stream or river. It involves activities that can easily be customised to suit different age ranges.

### **Creating our own Chalk Stream Challenge**

If you are in an area close to a chalk stream you can create your own challenge or Wessex Rivers Trust can do it for you. They usually apply for a grant for £1,250 which covers:

- Initial walking of the proposed route, noting the directions, any specific features/points of interest and taking photos
- Creating the trail documents, including a map
- Route checking the trail documents for accuracy
- Making amendments to the trail documents and a final route check

This seems to be a better option than trying to work out a route, applying for any permissions and finding all of the relevant facts ourselves. It would be a great activity for summer holidays with the possible addition of river dipping sessions (£300 per session).



## PROPOSED EVENTS 2026

		<u>Expected Cost 2026</u>
<b>January</b>	No events currently scheduled	
<b>February</b>		
4 <sup>th</sup>	Meet and Greet – Events	£ 10.00
18 <sup>th</sup>	Winter Crafts and play	£175.00
<b>March</b>		
TBC	Charity Coffee morning/afternoon	£ 30.00
29 <sup>th</sup>	History Trail for Children – guided walk	£100.00
<b>April</b>		
1 <sup>st</sup>	Easter Hunt and Messy Play	£245.00
21 <sup>st</sup>	Parish Assembly	£ N/A
<b>May</b>		
27 <sup>th</sup>	Nature Crafts or River Float building	£125.00
<b>June</b>		
27 <sup>th</sup>	Carnival	
<b>July</b>	No events currently scheduled	
<b>August</b>		
TBC	Summer Messy Play (4 sessions)	£480.00
TBC	River Dipping - Wessex Rivers Trust	£300.00
<b>September</b>		
11 <sup>th</sup> -20 <sup>th</sup>	Heritage Open Days	£TBC
23 <sup>rd</sup>	Meet and Greet – Projects	£ 10.00
<b>October</b>		
TBC	Children in Need Ramble	£140.00
TBC	Halloween or Christmas Crafts	£175.00

**November**

TBC	Christmas Craft and Shopping Fayre	£250.00
11 <sup>th</sup>	Armistice Service	£ 40.00

**December**

TBC	Open Air Carol Service	£150.00
-----	------------------------	---------

**Estimated Total for 2026 = £2,190.00**

NB: This total includes £375 in contingency funding for hall hire if any of the messy play events suffer with wet weather. There is also an expected income of £200 from stall hire at the Christmas Craft Fayre which could be used to offset some of the costs at that or other events.