

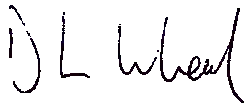
BISHOPSTOKE PARISH COUNCIL

**Members of the Finance and General Purposes Committee
are summoned to attend a meeting to be held at the Parish Office, Riverside, Bishopstoke
on Tuesday 11 December 2018 at 7.30pm
This Meeting is Open to the Public**

An invitation to attend all meetings of Bishopstoke Parish Council is extended to relevant: Hampshire County councillors; Eastleigh Borough councillors; and, the Eastleigh East Safer Neighbourhood Team

AGENDA

1. Apologies for Absence
2. To adopt the Minutes of the Finance & General Purposes Meeting held on 13 November 2018
3. To consider Matters Arising from the above Minutes
4. Declarations of Interest and Requests for Dispensations
5. To receive reports from Working Groups
6. To receive the RFO's Report, and approve Budget Monitoring and Payments Reports for November 2018
7. To consider the grant request from Bishopstoke Methodist Church
8. To recommend amending standing orders relating to press releases
9. To discuss the 2019-20 budget and make recommendations
10. To recommend approval of Allotment rents for 2019-20
11. To receive the Clerk's Report, including an update on Parish Council assets.
12. Date, time, place and agenda items for next meeting – Tuesday 8 January 2019 at 7.30pm in the Parish Office, Riverside, Bishopstoke.
13. Motion for Confidential Business
14. To make recommendations on salary increments for staff (Confidential Business)



***D L Wheal
Clerk to Bishopstoke Parish Council
4 December 2018***

Members: Cllrs Harris (Chair), Winstanley (Vice-Chair), Brown, Dean, Thornton, Tidridge and Toher

BISHOPSTOKE PARISH COUNCIL

Minutes of a Meeting of the Finance and General Purposes Committee held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 13 November 2018

Present: Cllrs Harris (Chair), Brown, Dean, Tidridge, Toher and Winstanley

In Attendance: Mr D Hillier-Wheal (Clerk to Bishopstoke Parish Council)
Cllr Mignot

Public Session 1 member of the public was present

FGP_1819_M07/

Public Session

81 Apologies for Absence

81.1 Apologies had been received and were accepted from Cllr Thornton.

82 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Meeting held on 9 October 2018

82.1 The draft minutes had been circulated with the supporting papers for this meeting.

82.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED**, with Cllr Tidridge abstaining, that the Minutes of the Finance and General Purposes Meeting held on 9 October 2018 be accepted as a true record.

83 To consider Matters Arising from the above Minutes

83.1 Minute FGP_1819_M06/73.1 –The Clerk thanked all those Cllrs who had submitted proposals for the budget.

83.2 Minute 73.3 – The percentage of year that has passed will be added to future Budget Monitoring sheets. For this month the figure is 58.3%

83.3 Minute 79.6 – The Clerk reported details of the Armistice Day event had been published.

84 Declarations of Interest and Requests for Dispensation

84.1 None declared or requested.

85 To receive reports from working groups

85.1 Cllr Toher reported that the Neighbourhood Plan was progressing well. The Aims and Objectives had been sent to Plan-et who had offered to produce some example draft policies to go with them. At the most recent meeting, the steering group had agreed to share out the work of examining these policies and modifying them to fit Bishopstoke's purposes better. The next meeting is in early December. Cllr Winstanley asked about the timetable for public consultation and referendum. Cllr Toher replied that the next consultation will hopefully take place in early 2019, with the tentative plan being to have the Plan approved by the end of 2019.

Initial: _____ Date: _____

85.2 Cllr Harris reported that the first meeting for Carnival 2019 had taken place. Cllr Harris has been voted in as Chair again, with Clair Byfield as the new Vice-Chair. The route will be kept the same and greater efforts will be made with the street collection. There is also interest from one of the Toby Carvery managers about them having a greater involvement next year.

85.3 Cllr Toher also reported that the Travel Token group had met recently. The level of tokens will be kept the same, but the budget request will be increased to £2,500 to take account of the increased interest over the past two years, and the increased usage.

86 To receive the RFO's report and approve the Budget Monitoring and Payments reports for October 2018

86.1 The Clerk reported that we have begun the work of transferring the RFO role to Assistant Clerk Thorogood. Initially she has taken on the outstanding VAT refund claim and will assume the remainder of the role in the coming months. The Clerk also stated that the next Full Council meeting will need to consider moving some funds to cover re-tarmacking just outside the Cemetery gates as that is NOT included in the work the developer is required to do, being inside our boundary and not theirs.

86.2 The Budget Monitoring and Payments reports for October 2018 had been circulated with the supporting documents for this meeting.

86.3 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the Committee approve the Budget Monitoring and Payments reports for October 2018.

87 To determine what, if any, action to take regarding the parking spaces outside Glebe Meadow

87.1 Following discussions, the Committee agreed that they would like the parking spaces outside Glebe Meadow, which are on land owned by the Parish Council, be reclaimed for Parish Council use. The Committee determined that the most effective way to do this would be to move the gates back to the boundary of Glebe Meadow, rather than being inset as they are now.

87.2 The Committee asked the Clerk to check with the Borough planning department as to whether any planning application would need to be put forward, to arrange to inform residents of Portal Road of the changes that are coming and to obtain quotes for the work required.

87.3 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously that the Clerk proceed with all necessary work for investigating re-siting the gates to Glebe Meadow.

88 To consider and make recommendations on the grant request from the Street Pastors

88.1 Proposed Cllr Toher, Seconded Cllr Harris, **RECOMMENDED** unanimously that the Parish Council grant £500 to the Street Pastors.

89 To consider and make recommendations on the grant request from Stoke Park Infants Association

89.1 Proposed Cllr Toher, Seconded Cllr Brown, **RECOMMENDED** unanimously that the Parish Council grant £1,000 to Stoke Park Infants Association.

90 To approve the continued contribution to the YZone

90.1 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that the Parish Council continue with the budgeted contribution to the YZone.

Cllr Harris indicated that Items 11 and 12 on the agenda would be reversed.

Initial: _____ Date: _____

91 To recommend changing Financial Regulation 6.5

91.1 The proposed amendment had been circulated with the supporting documents for this meeting.

91.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RECOMMENDED** unanimously that the amendment to Financial Regulation 6.5 be adopted.

92 To recommend approving the use of a direct debit to pay for a general waste bin

92.1 Cllr Tidridge requested that the organiser of the monthly litter pick be given access to the bin. The Clerk indicated he would first clarify with Green Smile as to the volume of rubbish they expect to place in the bin, but that provided access to the bin was not spread more widely he did not see any reason not to allow the monthly litter pick to use the bin.

92.2 Proposed Cllr Harris, Seconded Cllr Brown, **RECOMMENDED** unanimously that the Council approve using a Direct Debit to pay for the general waste bin.

93 To approve the insurance quote for the Parish Council

93.1 The quotes and recommendation from the Parish Council insurance broker had been circulated prior to the meeting.

93.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the Parish Council accept the recommendation from the insurance broker and additionally proceed with the 3-year option.

94 To discuss the 2019-20 budget and make recommendations

94.1 The proposed expenditure budget and additional proposed items had been circulated prior to the meeting.

94.2 The Clerk explained the planning that had gone into the general expenditure budget and where figures or headings were changing from the previous year. This included the expected expenditure for works at St Mary's Church, the Cemetery and beginning the fund for updating the Parish play areas. The Clerk also informed the Committee that in light of the fact that funding exists for the Skate Park at Glebe Meadow, and the Memorial Hall will be at least refurbished in the next two years, it could be possible to view Glebe Meadow as a whole and include the sensory garden and play area in an overall project. This would allow Glebe Meadow to be seen as a holistic project which might allow various parts to be repositioned or looked at differently. This could also delay the need for the £25,000 play area fund to start for a further two years, which may allow some of the Councillors additional items to be completed. After discussion, the Committee were happy to accept the proposed budget be taken forward to determine how to best fund it.

94.3 There were a number of items that Cllrs had put forward for consideration in this and future budgets. These items were now discussed in more depth.

94.4 To consider funding £1,900 for weedkilling around the Parish in light of Hampshire now only doing this once per year. The Clerk stated his belief that the Parish is unable to fund weedkilling of gutters as this is outside the bounds of its powers. Additionally, this would be considered double taxation. The Committee felt that it might be more appropriate to fund a Parish Lengthsman who would be able to perform a wide variety of functions. The Clerk was asked to investigate the Lengthsman scheme and also ask HALC about the legality of funding weedkilling on the Highway.

Action: Clerk

94.5 Replacement of Jubilee clocks. The Committee agreed that the clocks should be replaced but not necessarily with clocks. The Clerk was asked to determine the cost of replacing the two clocks

with mains powered substitutes, so that this figure could be included in the budget. Whether that be to spend on clocks or an alternative memorial will be decided at a later date.

Action: Clerk

94.6 To place defibrillators in locations such as the Memorial Hall, Community Centre, St Pauls and YZone. The Clerk reported that the cost of installation appears to be in the region of £1,500 and annual maintenance is minimal. The Committee agreed to place funding for four defibrillators in the budget.

Action: Clerk

94.7 The upgrade of bins to dual waste with the addition of extra bins. The Clerk noted that he had already placed a sum of £2,000 in the budget for bins in the coming year. The Committee agreed that the aim should be to upgrade all existing bins as soon as possible and add 4 per year, or more if funding allows, until the Parish has sufficient. An initial budget of £5,000 rather than £2,000 was suggested and the Clerk was asked to determine the cost of upgrading the existing bins.

Action: Clerk

94.8 To set aside funds to support the Memorial Hall / Office upgrade. The Clerk reported that should a full rebuild of the Hall take place, that is envisaged to be in the region of £1.5 million. It is expected that the Parish would apply for grants to make up any shortfall after Borough money and developer contributions, and that having a larger, Glebe Meadow, project could make this easier. Any funds the Parish might set aside from its current reserves would quickly be dwarfed by the necessary spending. If grants are not obtainable then Public Works Loans Board money is a better option. The Committee agreed to leave this item out of the budget.

94.9 To set aside funds to support the BCA. The Clerk explained that there is already a small amount of money in the budget to fund BCA grant requests or any surveys the Parish may wish to undertake. With that in mind, the Committee agreed it was not necessary to add further funds.

94.10 To employ a Parish Lengthsman for a few hours a week. The Clerk noted that the Council had tried on at least one previous to join the scheme but there had been none locally available. The Committee agreed it would be worth trying again as a Lengthsman would be a useful asset to the Parish. The Clerk was asked to determine if there are any schemes currently available to join, if not investigate when one might come available, and what the costs might be.

Action: Clerk

94.11 To upgrade the path around Brookfield to include a running track and dog walking. The Clerk reported that a number of residents had suggested the possibility of inviting Park Run to host events at Brookfield. Cllr Tidridge stated that the circuit was not big enough for Park Run, who require enough space to have a 5k run. However, Cllr Tidridge fully supported the idea of investigating making the Brookfield circuit more suited to runners. The Committee agreed that it would be good to be active in the East part of Bishopstoke, as there tends to be a focus on other areas. Accordingly, this item, along with adding benches along the Brookfield paths and football goals in the open space area, should be combined into a Brookfield Project, with an initial suggested budget of £10,000. Within that project it would also be possible to look at whether installing adult outdoor exercise equipment might be a benefit to residents in future. Cllr Winstanley observed that some time ago, the Borough had produced videos demonstrating how it is possible to exercise using benches, and that might influence what gets put in place around Brookfield.

Action: Clerk

94.12 To begin the process of updating the teen skate area at Glebe Meadow, As the intention is now to include this in a wider look at the whole Meadow, this item was considered to be unnecessary.

94.13 To provide Christmas trees and/or lights in partnership with shops at Riverside and Whalesmead. The idea of trees met with general approval, possibly one large one for each shop area, with a small one above each shop. Councillors agreed to approach the shops to see if they were

interested, and then proceed to work out how the costs would be shared. The Clerk was requested to determine the costs of two large trees, plus lights, and individual wall mounted smaller trees.

Action: Clerk

94.14 The Clerk was requested to add all the items agreed on to the proposed expenditure budget. The Clerk was further requested to then work on various different funding options for the Council to look at. At the next meeting, Councillors will determine which items to recommend for inclusion this year, and which to put back to future years, and then recommend the funding option they feel works best.

Action: Clerk

95 To receive the Clerk's Report, including an update on Parish Council assets

95.1 Allotments – a meeting was held with developers and EBC to discuss the allotment building at Breach Lane which was positive. New plots by Cemetery have now been laid out properly although the paths are not suitable yet. There are still concerns about the external fencing as although it is tall enough it appears to be very easily climbable. The water is now off at Jockey Lane and Underwood Road.

95.2 Cemeteries and Closed Churchyards – The new cemetery is finally looking like work has been done to properly prepare the land. We await to see whether EBC approve it for the start of the year-long monitoring process. The tarmac disturbed by tree roots just outside the Cemetery gates is our responsibility and so quotes are being obtained for that remedial work. The Cemetery water is now off.

95.3 Play Areas – It has been reported to the Clerk that the play area inspection has just taken place. He is awaiting the official report, but indications are that the only main issues that remain are the broken piece of equipment at Brookfield, and the gates at Sayers Road.

95.4 The Armistice day event here at Glebe Meadow was very well attended, with around 300 people on the Meadow, followed by a parade up to St Marys whilst those remaining stayed for tea and biscuits in the hall. A number of very positive comments came from those who were attending.

95.5 The Clerk reported that he had attended the recent presentation by shortlisted architects regarding possible options for Bishopstoke Memorial Hall. It was very informative and there was unanimous agreement on the best presentation on the day. Further news will follow in the coming weeks.

95.6 The Parish Office will close for Christmas at the end of Friday 21st December and reopen on Monday 7th January 2019.

96 Date, time, place and agenda items for the next meeting

96.1 The next meeting is scheduled to be on Tuesday 11 December 2018 at 7:30pm in the Parish Office, Riverside, Bishopstoke.

96.2 Agenda items for this meeting should be received by the Clerk at least 7 days prior to the meeting.

There being no further business, the Chair closed the meeting at 9:20pm

Resolutions to be noted by the Full Parish Council

82.2 that the Minutes of the Finance and General Purposes Meeting held on 9 October 2018 be accepted as a true record.

86.3 that the Committee approve the Budget Monitoring and Payments reports for October 2018.

87.3 that the Clerk proceed with all necessary work for investigating re-siting the gates to Glebe Meadow.

90.1 that the Parish Council continue with the budgeted contribution to the YZone.

93.2 that the Parish Council accept the recommendation from the insurance broker and additionally proceed with the 3 year option.

Recommendations for consideration by the Full Parish Council

88.1 that the Parish Council grant £500 to the Street Pastors.

89.1 that the Parish Council grant £1,000 to Stoke Park Infants Association.

91.2 that the amendment to Financial Regulation 6.5 be adopted.

92.2 that the Council approve using a Direct Debit to pay for the general waste bin.

Actions arising from this meeting

94.4 The **Clerk** was requested to ask HALC about the legality of funding weedkilling on the Highway and also find out about the Lengthsman scheme from HCC.

94.5 The **Clerk** was asked to determine the cost of replacing the two Jubilee clocks with mains-powered versions and that to the budget.

94.6 The **Clerk** was asked to place funding for four defibrillators in the budget.

94.7 The **Clerk** was requested to increase funding for bins in the budget to £5,000.

94.10 The **Clerk** was requested to investigate the possibility and costs of joining a Parish Lengthsman scheme.

94.11 The **Clerk** was requested to put into the budget an initial sum of £10,000 for benches around Brookfield, making the path more suitable for running and dog walking, and adding a pair of football goals to the open space, and begin the process of consulting nearby residents to ensure the money is spent on amenities that they want.

94.13 The **Clerk** was requested to determine the costs of two large Christmas trees and several smaller wall-mounted ones.

94.14 The **Clerk** was requested to bring forward the expenditure and potential funding suggestions to the next Finance & General Purposes Committee meeting.

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

Bishopstoke Parish Council - Budget Monitoring - Income (November)

Finance & General Purposes Meeting - 11th December 2018

Year to Date

67.1%

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Received to Date	Proportion Received
Admin	100	1100	General	£ -	£ 78,068.00	£ 78,068.00	100.00%
	100	1110	Precept	£ 184,463.51		£ 184,463.51	100.00%
	100	1120	Council Tax Support	£ 13,336.38		£ 13,336.38	100.00%
	100	1130	Interest Receivable	£ 200.00		£ 327.03	163.52%
Carnival	200	1200	General	£ 300.00		£ 20.00	6.67%
	200	1210	Adverts	£ 1,000.00		£ 1,025.00	102.50%
	200	1220	Events	£ 500.00		£ -	0.00%
	200	1230	Sponsors	£ -		£ -	
	200	1240	Stalls	£ 400.00		£ 285.00	71.25%
	200	1250	Street Collection	£ 450.00		£ -	0.00%
	200	1260	Tenders	£ 600.00		£ 125.00	20.83%
Burial Board	400	1400	General	£ -		£ 179.21	
	400	1410	Grant Transfer	£ 250.00		£ 225.00	90.00%
	400	1420	Interment	£ 8,250.00		£ 7,150.00	86.67%
	400	1430	Memorials	£ 1,000.00		£ 1,825.00	182.50%
	400	1440	Plot Purchase	£ 500.00		£ -	0.00%
Allotments	500	1500	General	£ -		£ -	
	500	1510	Deposits	£ -		£ 170.00	
	500	1520	Rent	£ 5,000.00		£ 4,739.08	94.78%

Total Income	Budgeted + Virements	Received to Date	Proportion
	£294,317.89	£291,938.21	99.19%

Bishopstoke Parish Council - Budget Monitoring - Expenditure (November)

Year to Date

Finance & General Purposes Meeting - 11th December 2018

67.1%

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Admin	100	4000	Salaries	£ 47,000.00		£ 27,243.72		£ 19,756.28	57.97%
	100	4001	N.I.	£ 12,000.00		£ 7,978.93		£ 4,021.07	66.49%
	100	4002	Pensions	£ 12,000.00		£ 8,683.59		£ 3,316.41	72.36%
	100	4003	Office Facility	£ 648.00		£ 432.00		£ 216.00	66.67%
	100	4004	Travel / Mileage	£ 500.00		£ 276.22		£ 223.78	55.24%
	100	4020	Staff Training	£ 1,000.00		£ 425.00		£ 575.00	42.50%
	100	4021	Seminars	£ -		£ -		£ -	
	100	4023	Reference Material	£ -		£ -		£ -	
	100	4030	Staff Expenses	£ 3,000.00		£ 242.50		£ 2,757.50	8.08%
	100	4040	Audit	£ 1,200.00		£ 1,350.00		-£ 150.00	112.50%
	100	4041	Insurance	£ 2,100.00		£ 2,069.82		£ 30.18	98.56%
	100	4042	Subscriptions	£ 1,900.00		£ 2,374.87		-£ 474.87	124.99%
	100	4052	Recruitment	£ -		£ -		£ -	
	100	4099	General	£ 200.00		£ 75.00		£ 125.00	37.50%
100	4150	Room Hire	£ 200.00		£ 30.00		£ 170.00	15.00%	
Parish Office	110	4100	Consumables	£ 1,000.00		£ 1,482.64		-£ 482.64	148.26%
	110	4120	IT Purchase	£ 1,500.00		£ 787.51		£ 712.49	52.50%
	110	4130	IT Maintenance	£ -		£ -		£ -	
	110	4160	Furnishings	£ 500.00		£ -		£ 500.00	0.00%
	110	4199	General	£ 1,000.00		£ 169.75		£ 830.25	16.98%
	110	4800	Electricity	£ 400.00		£ 244.85		£ 155.15	61.21%
	110	4820	Phone	£ 300.00		£ 232.54		£ 67.46	77.51%
	110	4830	Broadband	£ 300.00		£ 50.80		£ 249.20	16.93%

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Publicity	120	4050	Newsletter	£ 5,000.00		£ -		£ 5,000.00	0.00%
	120	4051	Noticeboards	£ 1,500.00	£ 1,500.00	£ -		£ 3,000.00	0.00%
Councillor	130	4010	Election Expenses	£ 2,000.00		£ -		£ 2,000.00	0.00%
	130	4022	Councillor Training	£ 500.00		£ 217.40		£ 282.60	43.48%
	130	4031	Chair's Expenses	£ 150.00		£ 27.87		£ 122.13	18.58%
Grants	140	4060	Open Grants	£ 6,000.00		£ 2,740.02		£ 3,259.98	45.67%
	140	4061	Street Pastors	£ 500.00		£ -		£ 500.00	0.00%
Community Projects	150	4170	Community Centre	£ 2,500.00		£ 1,000.00		£ 1,500.00	40.00%
	150	4172	Memorial Hall	£ 3,000.00		£ 115.00		£ 2,885.00	3.83%
	150	4174	PCSO Funding	£ 7,600.00		£ -		£ 7,600.00	0.00%
	150	4176	Yzone	£ 25,000.00		£ -		£ 25,000.00	0.00%
	150	4179	General	£ -		£ 1,418.24		-£ 1,418.24	
	151	4080	Travel Token Repayments	£ 1,200.00		£ 1,093.00		£ 107.00	91.08%
	151	4089	Travel Token General	£ -		£ 92.50		-£ 92.50	
	152	4070	Shears Mill Maintenance	£ 500.00		£ 325.40		£ 174.60	65.08%
	152	4079	Shears Mill General	£ -		£ -		£ -	
	152	4802	Shears Mill Electricity	£ 150.00		£ 69.18		£ 80.82	46.12%
	153	4180	Bus Shelter Cleaning	£ 1,000.00		£ -		£ 1,000.00	0.00%
	153	4185	Bus Shelter Repair	£ 500.00		£ -		£ 500.00	0.00%
	153	4189	Bus Shelter General	£ -		£ -		£ -	
N. Plan	160	4140	Neighbourhood Plan General	£ 5,000.00		£ 330.00		£ 4,670.00	6.60%

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Carnival	200	4210	Arena	£ 6,000.00		£ 488.95		£ 5,511.05	8.15%
	200	4211	Car Show			£ -		£ -	
	200	4212	Duck Race			£ -		£ -	
	200	4213	Parade			£ 491.05		-£ 491.05	
	200	4214	Quizzes			£ -		£ -	
	200	4215	River Floats			£ 60.00		-£ 60.00	
	200	4216	Tea Party			£ 211.62		-£ 211.62	
	200	4230	Entertainment			£ 300.00		-£ 300.00	
	200	4240	First Aid			£ -		£ -	
	200	4250	Grants			£ 259.98		-£ 259.98	
	200	4260	Programme			£ 1,164.00		-£ 1,164.00	
	200	4261	Publicity			£ -		£ -	
	200	4270	Court			£ 215.17		-£ 215.17	
	200	4299	General			£ 230.93		-£ 230.93	
Glebe Meadow	300	4300	Play Eqpt Maintenance	£ 1,000.00		£ 428.10		£ 571.90	42.81%
	300	4310	Play Ept Purchase	£ 1,000.00		£ -		£ 1,000.00	0.00%
	300	4700	Trees	£ 2,000.00		£ 1,011.00	-£ 861.00	£ 1,850.00	7.50%
	300	4710	Grounds			£ 5,215.70		-£ 5,215.70	
	301	4300	Skate Park Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	301	4310	Skate Park Purchase	£ -		£ -		£ -	
Church Road	310	4300	Play Eqpt Maintenance	£ 1,000.00		£ 75.00		£ 925.00	7.50%
	310	4310	Play Ept Purchase	£ 1,000.00		£ -		£ 1,000.00	0.00%
	310	4700	Trees	£ 1,000.00		£ 462.00	-£ 462.00	£ 1,000.00	0.00%
	310	4710	Grounds			£ 1,967.20		-£ 1,967.20	
Otter Close	320	4300	Play Eqpt Maintenance	£ 1,000.00		£ 433.35		£ 566.65	43.34%
	320	4310	Play Ept Purchase	£ 1,000.00		£ -		£ 1,000.00	0.00%
	320	4700	Trees	£ 1,000.00		£ 2,698.50	-£ 2,698.50	£ 1,000.00	0.00%
	320	4710	Grounds			£ 2,398.80		-£ 2,398.80	

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Sayers Road	330	4300	Play Eqpt Maintenance	£ -		£ -		£ -	
	330	4310	Play Ept Purchase	£ -	£ 78,068.00	£ 68,983.68		£ 9,084.32	88.36%
	330	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	330	4710	Grounds			£ 2,104.80		-£ 2,104.80	
Templecombe Road	340	4300	Play Eqpt Maintenance	£ 1,000.00		£ 355.00		£ 645.00	35.50%
	340	4310	Play Ept Purchase	£ 1,000.00		£ -		£ 1,000.00	0.00%
	340	4700	Trees	£ 1,000.00		£ 604.00	-£ 604.00	£ 1,000.00	0.00%
	340	4710	Grounds			£ 1,381.20		-£ 1,381.20	
Brookfield	350	4300	Play Eqpt Maintenance	£ 800.00		£ 123.00		£ 677.00	15.38%
	350	4310	Play Ept Purchase	£ 1,000.00		£ -		£ 1,000.00	0.00%
	350	4700	Trees	£ 1,000.00		£ 2,232.00	-£ 1,932.00	£ 700.00	30.00%
	350	4710	Grounds			£ 4,738.00		-£ 4,738.00	
	351	4300	BMX Track Maintenance	£ -		£ -		£ -	
	351	4310	BMX Track Purchase	£ -		£ -		£ -	
	352	4300	MUGA Maintenance	£ 200.00		£ -		£ 200.00	0.00%
	352	4310	MUGA Purchase	£ -		£ -		£ -	
Play Area	399	4399	Play Area General	£ 31,500.00		£ 1,204.96		£ 30,295.04	3.83%
Cemetery	400	4400	Burial Board Maintenance	£ 1,000.00		£ 2,138.20		-£ 1,138.20	213.82%
	400	4499	Burial Board General	£ 6,000.00	£ 3,500.00	£ 5,037.48		£ 4,462.52	53.03%
	400	4701	Trees	£ 2,500.00		£ 6,651.00	-£ 3,161.00	-£ 990.00	139.60%
	400	4713	Grounds Maintenance	£ 4,000.00		£ 5,257.80		-£ 1,257.80	131.45%
	400	4810	Water	£ 100.00		£ 71.18		£ 28.82	71.18%
Old St Marys	410	4499	General	£ 1,600.00		£ 891.31		£ 708.69	55.71%
	410	4701	Trees	£ 2,000.00		£ 1,581.00	-£ 1,386.00	£ 1,805.00	9.75%
	410	4711	Ground Maintenance	£ 1,000.00		£ 2,371.60		-£ 1,371.60	237.16%

Prior to 01/12/2018	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
St Marys	420	4499	General	£ 15,500.00		£ 8,170.63		£ 7,329.37	52.71%
	420	4701	Trees	£ 2,000.00		£ 727.00	-£ 567.00	£ 1,840.00	8.00%
	420	4712	Ground Maintenance	£ 2,000.00		£ 2,418.80		-£ 418.80	120.94%
Allotments	500	4599	Allotments General	£ 500.00		£ -		£ 500.00	0.00%
Underwood Road	510	4500	Buildings	£ 500.00		£ -		£ 500.00	0.00%
	510	4510	Eqpt	£ 500.00		£ 171.76		£ 328.24	34.35%
	510	4599	General	£ 1,500.00	£ 1,000.00	£ 3,828.78		-£ 1,328.78	153.15%
	510	4714	Grounds Maintenance	£ 100.00		£ 168.00		-£ 68.00	168.00%
	510	4801	Electricity	£ 400.00		£ 205.88		£ 194.12	51.47%
	510	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	510	4811	Water	£ 1,000.00		£ 222.96		£ 777.04	22.30%
Jockey Lane	520	4500	Buildings	£ 500.00		£ 175.80		£ 324.20	35.16%
	520	4510	Eqpt	£ 500.00		£ -		£ 500.00	0.00%
	520	4599	General	£ 1,000.00		£ 312.13		£ 687.87	31.21%
	520	4714	Grounds Maintenance	£ 400.00		£ 252.00		£ 148.00	63.00%
	520	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	520	4811	Water	£ 300.00		£ 12.79		£ 287.21	4.26%
Open Space	600	4700	Trees	£ 3,000.00		£ -		£ 3,000.00	0.00%
	600	4710	Grounds Maintenance	£ 7,000.00		£ 1,535.00		£ 5,465.00	21.93%

Total	Budgeted + Virements	Spending	Funds Remaining
	£ 344,816.00	£ 191,945.94	£ 152,870.06
		Proportion Spent	
		55.67%	

Bishopstoke Parish Council

Finance & General Purposes Meeting

11th December 2018

ITEM 6

Payments (November 2018)

Direct debits

Business Stream	Cemetery Water (May - Nov)	£	24.11
British Gas	Allotment - UR - Elec Oct 18	£	22.76
British Gas	Shears Mill - Elec (Aug 18)	£	18.85
Eon	Office Electricity (Oct 18)	£	38.00
Business Stream	Allotment - JL - Water (July - Oct 18)	£	12.61
BT	Office Phone (Oct 18)	£	45.34
British Gas	Shears Mill - Elec (Aug 18)	£	8.42
British Gas	Shears Mill - Elec (Aug 18)	£	10.43

Internet payments

Jason Bruno	Old St Marys Lime Inv 1001	£	165.24
Jason Bruno	Shears Mill Maint. Inv 1002	£	198.48
Jason Bruno	Old St Marys Cross Repair	£	192.48
PKF	Audit	£	720.00
Bishopstoke & Fair Oak Good	Travel Token refund	£	100.00
Eastleigh Borough Council	Dog Waste (Sept 2018)	£	49.06
Fosters Tree Surgeons	St Marys - Remove Limb	£	192.00
Jason Bruno	Cemetery - Bench fitting	£	348.00
Seagrave Inspection Services	Play area inspections	£	484.78
Geoff Harris	Legionella Training	£	27.50
Geoff Harris	Chair Training	£	9.90
High & Low Pest Control	Cemetery Mole Control	£	192.00
Jason Bruno	War Memorials	£	294.00
SLCC	CI/LCA	£	350.00
Planet	Neighbourhood Plan - Consultation	£	396.00
Came & Co	Insurance renewal	£	2,069.82
ARK Eastleigh	Carnival Grant	£	200.00
Age Concern Bishopstoke	Carnival Grant	£	200.00
MHA Live At Home	Carnival Grant	£	200.00
Wessmaps Housing Trust	Carnival Grant	£	200.00
Bishopstoke Community Asso	Carnival Grant	£	200.00
Open Sight	Grant Request	£	500.00
Hampshire Environmental Ser	Asbestos Testing plot 44A	£	48.00
Green Smile	Ground Maintenance (October 18)	£	3,979.31
Staff	Salary	£	3,455.22
Staff	Mileage + Office Allowance	£	89.55
HMRC	Tax / NI	£	991.43
HCC	LGPS	£	1,097.84

Cheque payments

Out Of Pocket Expenses	Clerk		
Vodafone	Top up	£	10.00
Land Registry	Search	£	6.00
PPL	License	£	192.92
Amazon	Paper	£	21.99
		Sub total	£ 230.91
Out Of Pocket Expenses	Assistant Clerk - CT		
	Top up phone	£	15.00
	Inks	£	59.98
	Selloptape	£	2.99
	Inks	£	59.98
	Paper	£	5.99
	File	£	3.49
		Sub total	£ 147.43
Out Of Pocket Expenses	Assistant Clerk - ST		
Screwfix	Padlocks	£	41.98
Post Office	Postage	£	1.01
Vodafone	top up	£	10.00
Haskins	Bamboo Canes	£	3.99
D&G Supplies	Tape Measure	£	5.90
		Sub total	£ 62.88
Total payments		£	17,572.35



Bishopstoke Parish Council

Listening to you

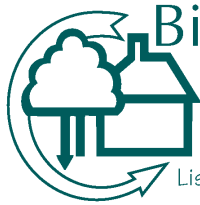
David Wheal
BSc (Hons) PGCE
Clerk to the Parish Council

Bishopstoke Parish Office
Riverside
Bishopstoke
Eastleigh
Hampshire SO50 6LQ

Tel: 02380 643428
email: clerk@bishopstokepc.org

APPLICATION FOR GRANT AID

1.	Name of Organisation	Bishopstoke Methodist Church
8.	Objectives and Member Criteria	Christian church providing accommodation facilities for non-church community groups throughout the week
9.	Total Membership Proportion in Bishopstoke	40 church members 34 within Bishopstoke
10.	Total Grant	£706.84
11.	Grant Purpose	To replace existing window blinds with blackout alternative to enable community and church video / film presentations at any time. Eg Bishopstoke History Society, Play group, Blood Runners, Yoga, Parish Meetings
12.	Financial breakdown of how the grant will be spent	Full cost of blinds as per attached quotation
13.	Estimated income of organisation	Approx £23,000
14.	Estimated expenditure of organisation	Approx £22,000
15.	Other funding	None



Bishopstoke Parish Council

David Wheal
BSc (Hons) PGCE
Clerk to the Parish Council

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email: clerk@bishopstokepc.org

Press Releases

To amend the current standing orders on press releases to clarify what is approved content.

Current:

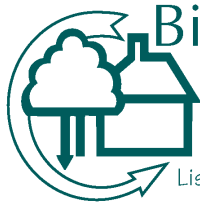
5 Press Releases

5.1 The Council releases articles to the media usually on a monthly basis or more frequently if the need arises. It also displays them on the Council website and includes the article details on the Council's Facebook page. The articles are issued by the Clerk to ensure consistency of quality and presentation and maximum coverage.

Suggested:

5 Press Releases

5.1 The Council releases articles to the media usually on a monthly basis or more frequently if the need arises. It also displays them on the Council website and includes the article details on the Council's Facebook page. The articles are issued by the Clerk to ensure consistency of quality and presentation and maximum coverage. **The Press Release should contain information that the Council deems to be of interest to the residents of Bishopstoke and that relates to Parish Council business, including reports from Parish appointed representatives on external bodies.**



Budget Extras – Progress Report

Lengthsman Scheme – HCC have items on their website that trumpet the success of the Lengthsman scheme, but no way of applying for it. I finally got an answer from HCC and they advised going through our County Councillor, so I contacted Mike and he is having a look for us. No response from HALC as yet.

Estimated costs: £10 per hour, 5 hrs per week, 52 weeks per year, plus associated costs gives a rough figure of £4,000.

Replacement Clocks

Approximately £4,000 plus installation per clock giving a total figure of £10,000.

Defibrillators

4 x £1,500 which includes installation. £6,000. Ongoing annual maintenance budget of approximately £500.

Bins

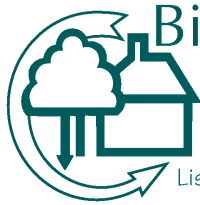
Extra £3,000 going in budget this year. Approx £500 per bin replacement including installation.

Brookfield

£10,000 as agreed at F&GP

Christmas Trees

Around £750-£1,000 per 12 ft tree. Around £40 per wall mounted tree. Plus lights. Allow budget of £3,000 as starting point.

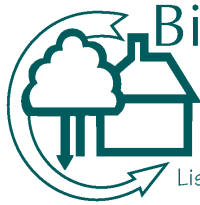


Finance & General Purposes – 11th December 2018 Allotment fees

The Assistant Clerk and myself have discussed allotment fees and recommend no change to fees this year. Although the fees were not increased last year, and Bishopstoke allotment fees are less than those of either Eastleigh or Fair Oak, it should also be noted that we still have a reducing waiting list, and two more allotment sites coming on stream in the next one or two years. Additionally, we will be transitioning to a per metre squared charging basis rather than a per rod basis which will have an impact on income in the coming years.

It seems prudent to hold prices now, and to have ready for next year the full proposals for per metre squared billing along with rates proposals for the new plots.

Recommendation that there be no increase in allotment fees for the year 2019-20



Budget Notes 2019-2020

The additional items agreed to in November come to an approximate cost of £36,000. This takes the total proposed budget to £318,608. Conversely if none of the additional items are included and the play area fund is delayed for 2 years whilst the Glebe Meadow project is completed, the proposed budget would be £257,608.

Last year the precept was £184,463.51, and the support grant was £13,336.38. We have been given notice that the support grant is being phased out and so will be reduced by a third this year, a further third next year and completely the year after that, meaning that over the coming years the precept will need to be increased not only to cover the work the Parish Council wishes to undertake, but also to replace the support grant. This year, replacing the missing part of the support grant alone will account for a 2.5% rise in the precept.

There is a large jump in ongoing costs forecast for 2020/21. This is due to the expected inclusion of two new allotment sites and the Cemetery extension.

The twin goals of reducing the Council's over-large reserves and having the precept cover the ongoing costs of Council work mean that the precept will need to rise by approximately £100,000 over the next 5 years, whilst at the same time reserves should be trimmed back by around £60,000.

My recommendation is that the play area fund be delayed for two years whilst the Glebe Meadow project is completed, including the play area and skate area. This allows the inclusion of some or all of the Council's additional items with a lesser impact on the overall budget.

The precept illustration indicates the kind of precept rises that would be appropriate over the next few years in each case to work towards the Council's financial goals. They are indicative rather than prescriptive.

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23	
Admin	Salaries	2 £ 54,308.86	£ 47,000.00	£ 41,000.00	£ 47,000.00		£ 47,000.00	£ 50,000.00	£ 52,000.00	£ 54,000.00	
	N.I.	2	£ 12,000.00	£ 12,000.00	£ 14,000.00		£ 14,000.00	£ 15,000.00	£ 15,500.00	£ 16,000.00	
	Pensions	2	£ 12,000.00	£ 13,000.00	£ 15,500.00		£ 15,500.00	£ 16,500.00	£ 17,000.00	£ 17,500.00	
	Office Facility	1 £ 432.00	£ 648.00	£ 650.00	£ 648.00		£ 648.00	£ 650.00	£ 650.00	£ 650.00	
	Travel / Mileage	2 £ 417.15	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Staff Training	2 £ 1,181.10	£ 1,000.00	£ 500.00	£ 500.00		£ 500.00	£ 1,000.00	£ 500.00	£ 1,000.00	
	Seminars	2	£ -	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Reference Material	2	£ -	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Staff Expenses	2 £ 4,192.05	£ 3,000.00	£ 1,000.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Recruitment	2 £ -	£ -	£ -	£ -		£ -	£ -	£ -	£ -	
	Audit	1 £ 1,105.00	£ 1,200.00	£ 1,200.00	£ 1,400.00		£ 1,400.00	£ 1,400.00	£ 1,500.00	£ 1,500.00	
	Insurance	1 £ 2,044.35	£ 2,100.00	£ 2,100.00	£ 2,200.00		£ 2,200.00	£ 2,200.00	£ 2,300.00	£ 2,300.00	
	Subscriptions	1 £ 1,996.00	£ 1,900.00	£ 2,250.00	£ 2,300.00		£ 2,300.00	£ 2,400.00	£ 2,500.00	£ 2,500.00	
	Room Hire	2	£ 200.00	£ 200.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
Web Costs	1			£ 500.00		£ 500.00	£ 500.00	£ 550.00	£ 600.00		
						£ -					
Other	2 £ -	£ 200.00	£ 200.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00		
Parish Office	Consumables	2	£ 1,000.00	£ 2,500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,200.00	£ 1,200.00	
	Furnishings	2 £ -	£ 500.00	£ 200.00	£ 500.00		£ 500.00	£ 500.00	£ 5,000.00	£ 500.00	
	Other	3 £ 243.90	£ 1,000.00	£ 400.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
							£ -				
	Purchase	2	£ 1,500.00	£ 1,500.00	£ 1,500.00		£ 1,500.00	£ 1,000.00	£ 500.00	£ 1,500.00	
	Maintenance	2	£ -	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Ink	2			£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,200.00	£ 1,200.00	
							£ -				
	Electricity	1 £ 831.33	£ 400.00	£ 440.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Phone	1	£ 300.00	£ 400.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
Broadband	1	£ 300.00	£ 120.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00		

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
Publicity	Newsletter	2	£ 525.55	£ 5,000.00	£ 1,000.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00
	Noticeboards	2	£ 1,337.98	£ 3,000.00	£ 3,000.00	£ 1,500.00	£ 1,500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Other	3				£ -	£ -	£ -	£ -	£ -
Councillor	Election Expenses	2	£ 4,395.15	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 4,000.00	£ 2,000.00	£ 2,000.00
	Councillor Training	2		£ 500.00	£ 300.00	£ 500.00	£ 500.00	£ 1,500.00	£ 500.00	£ 500.00
	Chair's Expenses	2	£ 50.00	£ 150.00	£ 100.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00
	Other	3				£ -	£ -	£ -	£ -	£ -
Grants	Open Grants	3	£ 5,573.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00
	Street Pastors	3	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Other	3				£ -	£ -			
Community Funding	Community Centre	3	£ 4,934.00	£ 2,500.00	£ 2,500.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ -	£ -
	Memorial Hall	3		£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
	Shears Mill Maintenance	2	£ 416.60	£ 500.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 450.00	£ 450.00
	Shears Mill General	3	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Shears Mill Electricity	1	£ 103.20	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 175.00	£ 175.00
	Replacement Clocks					£ 10,000.00	£ 10,000.00	£ 200.00	£ 200.00	£ 200.00
	PCSO	3	£ 7,396.24	£ 7,600.00	£ -	£ -	£ -	£ -	£ -	£ -
	Yzone	1	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00
	Travel Token Repayment	2	£ 1,518.50	£ 1,200.00	£ 1,800.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00
	Travel Token General	3	£ -	£ -	£ 100.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Parish Lengthsman					£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00	£ 4,000.00
	Bus Shelter Cleaning	2	£ 697.73	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Bus Shelter Repair	2	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Bus Shelter General	3	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Benches	3				£ 2,000.00	£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Bins	3				£ 2,000.00	£ 3,000.00	£ 5,000.00	£ 2,000.00	£ 2,000.00
Christmas Trees					£ 3,000.00	£ 3,000.00	£ 200.00	£ 200.00	£ 200.00	
Defibrillators					£ 6,000.00	£ 6,000.00	£ 500.00	£ 500.00	£ 500.00	
Other	3	£ -	£ -	£ 1,000.00	£ -	£ -	£ -	£ -	£ -	

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
N. Plan	Consultants	3	£ 598.00	£ 5,000.00	£ 5,000.00	£ 3,000.00	£ 3,000.00	£ -	£ -	£ -
	Publicity	3				£ 2,000.00	£ 2,000.00	£ -	£ -	£ -
	Other	3				£ 1,000.00	£ 1,000.00	£ -	£ -	£ -
Carnival	Arena	3	£ 3,427.82	£ 6,000.00	£ 500.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00
	Duck Race	3			£ 30.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00
	Parade	3			£ 1,100.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00
	Quizzes	3			£ -	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00
	River Floats	3			£ 60.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
	Mayors Tea Party	3			£ 220.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
	Car Show	3			£ -	£ -	£ -	£ -	£ -	£ -
	Entertainment	3			£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 600.00
	First Aid	3			£ 350.00	£ 350.00	£ 350.00	£ 400.00	£ 400.00	£ 450.00
	Street Collection Grants	3			£ 260.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
	Programme	3			£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00
	Publicity	3				£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Court	3			£ 400.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Admin	3				£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
	Glebe Meadow	3				£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
Van	3				£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	
Other Events	3				£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	
General	3			£ 600.00	£ -	£ -	£ -	£ -	£ -	
Glebe Meadow	Play Eqpt Maintenance	2	£ 9,556.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Play Eqpt Purchase	2	£ 6,617.32	£ 1,000.00	£ -	£ 500.00	£ 25,000.00	£ 25,500.00	£ 500.00	£ 500.00
	Trees	2		£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1		£ 7,310.00	£ 8,000.00	£ 7,320.00	£ 7,320.00	£ 7,320.00	£ 7,320.00	£ 7,320.00
	Additional Grounds Mair	2				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Skate Park Maintenance	2		£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Skate Park Purchase	2		£ -	£ -	£ -	£ -			

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
Church Road	Play Eqpt Maintenance	2	£ 1,000.00	£ 300.00	£ 300.00		£ 300.00	£ 300.00	£ 300.00	£ 300.00
	Play Eqpt Purchase	2	£ 1,000.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 25,500.00	£ 25,500.00
	Trees	2	£ 1,000.00	£ 500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ 2,820.00		£ 2,820.00	£ 2,820.00	£ 2,820.00	£ 2,820.00
	Additional Grounds Mair	2	£ 2,800.00	£ 3,000.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
Otter Close	Play Eqpt Maintenance	2	£ 1,000.00	£ 700.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Play Eqpt Purchase	2	£ 1,000.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2	£ 1,000.00	£ 500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ 3,600.00		£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Mair	2	£ 3,600.00	£ 4,000.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
Sayers Road	Play Eqpt Maintenance	2	£ -	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Play Eqpt Purchase	2	£ 78,068.00	£ 70,000.00	£ -		£ -	£ -	£ -	£ -
	Trees	2	£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ 3,180.00		£ 3,180.00	£ 3,180.00	£ 3,180.00	£ 3,180.00
	Additional Grounds Mair	2	£ 3,160.00	£ 3,000.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
Templecombe Road	Play Eqpt Maintenance	2	£ 1,000.00	£ 500.00	£ 600.00		£ 600.00	£ 600.00	£ 600.00	£ 600.00
	Play Eqpt Purchase	2	£ 1,000.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2	£ 1,000.00	£ 500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ 1,990.00		£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 1,990.00
	Additional Grounds Mair	2	£ 1,990.00	£ 2,000.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
Brookfield	Play Eqpt Maintenance	2	£ 800.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Play Eqpt Purchase	2	£ 1,000.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2	£ 1,000.00	£ 600.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 7,630.00	£ 7,500.00	£ 5,780.00		£ 5,780.00	£ 5,780.00	£ 5,780.00	£ 5,780.00
	Additional Grounds Mair	2			£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	BMX Track Maintenance	2	£ -	£ -	£ -		£ -	£ -	£ -	£ -
	BMX Track Purchase	2	£ -	£ -	£ -		£ -	£ -	£ -	£ -
	MUGA Maintenance	2	£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
MUGA Purchase	2	£ -	£ -	£ -		£ -	£ -	£ -	£ -	
Play Inspections	2	£ 35,132.62	£ 1,600.00	£ 2,000.00	£ 1,600.00		£ 1,600.00	£ 1,800.00	£ 1,800.00	£ 1,800.00
Bishopstoke Cemetery	Burial Ground Maintena	2	£ 2,005.00	£ 1,000.00	£ 6,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00	£ 3,000.00
	Improvements	4	£ 12,503.22	£ 9,500.00	£ 10,000.00	£ -	£ 10,000.00			
	Trees	2	£ 3,507.50	£ 2,500.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
	Grounds Contract	1		£ 7,860.00	£ 8,000.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00
	Additional Grounds Mair	2				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Water	1	£ 4.02	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
Stoke Common Cemetery	Burial Ground Maintena	2			£ -		£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Improvements	4			£ -		£ -	£ 10,000.00	£ 1,500.00	
	Trees	2			£ -		£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ -		£ -	£ 4,000.00	£ 4,000.00	£ 4,000.00
	Additional Grounds Mair	2			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Water	1			£ -		£ -	£ -	£ -	£ -
Old St Marys	Works	4	£ 1,600.00	£ 1,500.00	£ -		£ -	£ -	£ -	£ -
	Trees	2	£ 2,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1			£ 3,600.00		£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Mair	2	£ 1,029.96	£ 3,660.00	£ 3,500.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
St Marys	Works	4	£ 15,500.00	£ 9,000.00	£ -	£ 15,000.00	£ 15,000.00			
	Trees	2	£ 2,000.00	£ 500.00	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Grounds Contract	1			£ 3,600.00		£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Main	2	£ 1,833.36	£ 3,600.00	£ 3,500.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
B.G. General	3				£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
Underwood Road	Buildings (Inc sheds)	2	£ 500.00	£ -	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Eqpt	3	£ 500.00	£ 350.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Fence Maintenance	2			£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 560.00	£ 250.00	£ 260.00		£ 260.00	£ 260.00	£ 260.00	£ 260.00
	Additional Grounds Main	2			£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Plot Maintenance and cle	3			£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Electricity	1	£ 360.71	£ 400.00	£ 400.00	£ 400.00		£ 400.00	£ 400.00	£ 400.00
	Trees	2		£ 1,000.00	£ 1,000.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00
	Water	1	£ 1,065.77	£ 1,000.00	£ 800.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00
	Improvements	4		£ 2,500.00	£ 5,000.00	£ -		£ -	£ 4,000.00	
Jockey Lane	Buildings (Inc sheds)	2	£ 500.00	£ 300.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3	£ 500.00	£ 150.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Fence Maintenance	2			£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1	£ 680.00	£ 1,000.00	£ 400.00		£ 400.00	£ 400.00	£ 400.00	£ 400.00
	Additional Grounds Main	2			£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Plot Maintenance and cle	3			£ 250.00		£ 250.00	£ 250.00	£ 250.00	£ 250.00
	Trees	2		£ 1,000.00	£ 1,000.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00
	Water	1		£ 300.00	£ 100.00	£ 300.00		£ 300.00	£ 300.00	£ 300.00
	Improvements	4		£ 1,000.00	£ 500.00	£ -		£ -		

Description		Spend 2017-18	Budget 2018-19	Projection 2018-19	Base Budget 2019-20	One off 2019-20	Total Budget	Forecast 2020-21	Forecast 2021-22	Forecast 2022-23
Sewell Drive	Buildings (Inc sheds)	2			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3			£ -		£ -	£ 100.00	£ 100.00	£ 100.00
	Fence Maintenance	2			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1			£ -		£ -	£ -	£ -	£ -
	Additional Grounds Mair	2			£ -		£ -	£ -	£ -	£ -
	Plot Maintenance and cle	3			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Electricity	1			£ -		£ -	£ 400.00	£ 400.00	£ 400.00
	Trees	2			£ -		£ -	£ -	£ -	£ -
	Water	1			£ -		£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Improvements	4			£ -		£ -	£ 3,000.00		
Breach Lane	Buildings (Inc sheds)	2			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3			£ -		£ -	£ 100.00	£ 100.00	£ 100.00
	Fence Maintenance	2			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1			£ -		£ -	£ -	£ -	£ -
	Additional Grounds Mair	2			£ -		£ -	£ -	£ -	£ -
	Plot Maintenance and cle	3			£ -		£ -	£ 500.00	£ 500.00	£ 500.00
	Electricity	1			£ -		£ -	£ 400.00	£ 400.00	£ 400.00
	Trees	2			£ -		£ -	£ -	£ -	£ -
	Water	1			£ -		£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Improvements	4			£ -		£ -	£ 3,000.00		
Allot. General	3	£ 9,495.68	£ 500.00	£ 500.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
Open Space	Trees	2	£ 2,145.00	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1		£ 1,550.00	£ 2,500.00	£ 960.00	£ 960.00	£ 960.00	£ 960.00	£ 960.00
	Additional Grounds Mair	2				£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Brookfield Project					£ 10,000.00	£ 10,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Other	3				£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Total		£ 208,481.67	£ 344,816.00	£ 306,280.00	£ 236,608.00	£ 82,000.00	£ 318,608.00	£ 295,860.00	£ 280,685.00	£ 279,385.00
			£ 266,748.00	£ 236,280.00			£ 275,860.00	£ 279,185.00	£ 279,385.00	

With all additions (£36,000)

Precept rise		20%	12%	10%	5%
	2018-19	2019-20	2020-21	2021-22	2022-23
Reserves: start of year	£ 141,664.13	£ 131,952.02	£ 62,335.61	£ 37,495.57	£ 48,221.42
Precept	£ 184,463.51	£ 221,356.21	£ 247,918.96	£ 272,710.85	£ 286,346.40
Support Grant	£ 13,336.38	£ 8,935.37	£ 4,401.01	£ -	£ -
Total Other Income	£ 98,768.00	£ 18,700.00	£ 18,700.00	£ 18,700.00	£ 18,700.00
Total Income	£ 296,567.89	£ 248,991.59	£ 271,019.96	£ 291,410.85	£ 305,046.40
Ongoing expenditure	£ 220,280.00	£ 236,608.00	£ 275,860.00	£ 279,185.00	£ 279,385.00
One off expenditure	£ 86,000.00	£ 82,000.00	£ 20,000.00	£ 1,500.00	£ -
Total Expenditure	£ 306,280.00	£ 318,608.00	£ 295,860.00	£ 280,685.00	£ 279,385.00
Surplus / Deficit	-£ 9,712.11	-£ 69,616.41	-£ 24,840.04	£ 10,725.85	£ 25,661.40
Reserves: end of year	£ 131,952.02	£ 62,335.61	£ 37,495.57	£ 48,221.42	£ 73,882.82
Res as % of ongoing	59.9%	26.3%	13.6%	17.3%	26.4%

With all additions (£36,000) - play area delayed

Precept rise		15%	10%	10%	5%
	2018-19	2019-20	2020-21	2021-22	2022-23
Reserves: start of year	£ 141,664.13	£ 131,952.02	£ 78,112.43	£ 63,699.78	£ 59,395.75
Precept	£ 184,463.51	£ 212,133.04	£ 233,346.34	£ 256,680.97	£ 269,515.02
Support Grant	£ 13,336.38	£ 8,935.37	£ 4,401.01	£ -	£ -
Total Other Income	£ 98,768.00	£ 18,700.00	£ 18,700.00	£ 19,700.00	£ 20,700.00
Total Income	£ 296,567.89	£ 239,768.41	£ 256,447.35	£ 276,380.97	£ 290,215.02
Ongoing expenditure	£ 220,280.00	£ 236,608.00	£ 250,860.00	£ 279,185.00	£ 279,385.00
One off expenditure	£ 86,000.00	£ 57,000.00	£ 20,000.00	£ 1,500.00	£ -
Total Expenditure	£ 306,280.00	£ 293,608.00	£ 270,860.00	£ 280,685.00	£ 279,385.00
Surplus / Deficit	-£ 9,712.11	-£ 53,839.59	-£ 14,412.65	-£ 4,304.03	£ 10,830.02
Reserves: end of year	£ 131,952.02	£ 78,112.43	£ 63,699.78	£ 59,395.75	£ 70,225.77
Res as % of ongoing	59.9%	33.0%	25.4%	21.3%	25.1%

With no additions

Precept rise		15%	10%	10%	5%
	2018-19	2019-20	2020-21	2021-22	2022-23
Reserves: start of year	£ 141,664.13	£ 131,952.02	£ 89,112.43	£ 55,599.78	£ 56,195.75
Precept	£ 184,463.51	£ 212,133.04	£ 233,346.34	£ 256,680.97	£ 269,515.02
Support Grant	£ 13,336.38	£ 8,935.37	£ 4,401.01	£ -	£ -
Total Other Income	£ 98,768.00	£ 18,700.00	£ 18,700.00	£ 18,700.00	£ 18,700.00
Total Income	£ 296,567.89	£ 239,768.41	£ 256,447.35	£ 275,380.97	£ 288,215.02
Ongoing expenditure	£ 220,280.00	£ 232,608.00	£ 269,960.00	£ 273,285.00	£ 273,485.00
One off expenditure	£ 86,000.00	£ 50,000.00	£ 20,000.00	£ 1,500.00	£ -
Total Expenditure	£ 306,280.00	£ 282,608.00	£ 289,960.00	£ 274,785.00	£ 273,485.00
Surplus / Deficit	-£ 9,712.11	-£ 42,839.59	-£ 33,512.65	£ 595.97	£ 14,730.02
Reserves: end of year	£ 131,952.02	£ 89,112.43	£ 55,599.78	£ 56,195.75	£ 70,925.77
Res as % of ongoing	59.9%	38.3%	20.6%	20.6%	25.9%

With no additions - play area delayed

Precept rise		10%	10%	7%	5%
	2018-19	2019-20	2020-21	2021-22	2022-23
Reserves: start of year	£ 141,664.13	£ 131,952.02	£ 104,889.26	£ 86,231.11	£ 69,971.01
Precept	£ 184,463.51	£ 202,909.86	£ 223,200.85	£ 238,824.91	£ 250,766.15
Support Grant	£ 13,336.38	£ 8,935.37	£ 4,401.01	£ -	£ -
Total Other Income	£ 98,768.00	£ 18,700.00	£ 18,700.00	£ 19,700.00	£ 20,700.00
Total Income	£ 296,567.89	£ 230,545.24	£ 246,301.85	£ 258,524.91	£ 271,466.15
Ongoing expenditure	£ 220,280.00	£ 232,608.00	£ 244,960.00	£ 273,285.00	£ 273,485.00
One off expenditure	£ 86,000.00	£ 25,000.00	£ 20,000.00	£ 1,500.00	£ -
Total Expenditure	£ 306,280.00	£ 257,608.00	£ 264,960.00	£ 274,785.00	£ 273,485.00
Surplus / Deficit	-£ 9,712.11	-£ 27,062.76	-£ 18,658.15	-£ 16,260.09	-£ 2,018.85
Reserves: end of year	£ 131,952.02	£ 104,889.26	£ 86,231.11	£ 69,971.01	£ 67,952.17
Res as % of ongoing	59.9%	45.1%	35.2%	25.6%	24.8%