

**Minutes of a Meeting of the Planning Committee
held at Bishopstoke Methodist Church
commencing at 7:00pm on 10th February 2026**

Present: Cllrs Mignot (Chair), Daly, Hillier-Wheal (from para 108.2) and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs E Earl (Admin Officer to Bishopstoke Parish Council)

Public Session: 1 member of the public was present.

The Chair welcomed the member of the public and asked if they had any questions for the Committee. The member of the public had no questions at that time.

PLAN_2526_M15/

105 Apologies for Absence

105.1 Apologies were received from Cllr Moore.

106 To adopt as a true record, and sign, the minutes of the Planning Committee meeting held on 27th January 2026

106.1 The minutes of the above meeting were included with the supporting papers for this meeting.

106.2 Proposed Cllr Toher, Seconded Cllr Daly, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 27th January 2026 be adopted as a true record.

Action: Clerk and Chair – to sign and publish the minutes and document pack

107 Declarations of interest and requests for dispensation

107.1 No declarations of interest or requests for dispensation were made.

108 Consideration of Planning Applications

108.1 H/26/100776 – 12 Sedgwick Road – Erection of single storey side/front extension and rear dormer. The Committee agreed to raise no objection to this planning application.

Cllr Hillier-Wheal arrived

108.2 H/26/100749 – 28 St Margaret's Road – A small infill extension to the rear of the existing garage, alongside the conversion of the garage. The Committee agreed to raise no objection to this planning application.

108.3 Proposed Cllr Toher, Seconded Cllr Daly, **RESOLVED** unanimously that the responses of the Planning Committee be submitted as minuted above.

Action: Admin Officer – add the responses of the Planning Committee to the planning portal

109 To receive the Clerk’s report on recent planning decisions and other matters

109.1 The Clerk’s written report had been included with the supporting papers for this meeting and was noted by the Committee.

110 To review Planning Committee terms of reference

110.1 A memo recommending that no changes are currently needed to the Terms of Reference had been included with the supporting papers for this meeting.

110.2 Proposed Cllr Toher, Seconded Cllr Daly, **RECOMMENDED** unanimously that the Terms of Reference for the Planning Committee be re-adopted unamended.

111 Date, time, place and agenda items for next meeting

111.1 The next meeting of the Planning Committee will take place on Tuesday 24th February 2026 at 7:00pm at Bishopstoke Methodist Church. The Clerk reminded Cllrs that any agenda items should be provided, with any supporting papers, to the Clerk by Tuesday 17th February 2026.

There being no further business, the Chair closed the meeting at 7:07 pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____