

## Finance Committee – Financial Summary

### 9<sup>th</sup> December 2025

#### Budget Monitoring:

Burial income is down on expectations this year and may well see a shortfall at the end of the year. Staff expenses are currently overbudget – this is due officers needing to be reimbursed for purchases made for events materials and will be remedied by obtaining debit cards for all officers.

Due to coding issues it appears that Furnishings (3200) is overbudget by a significant amount. In fact almost all of the expense is for works and improvements at Sewall Drive and is covered by the Sewall Drive reserve. The budget will be amended to accommodate this. This is also true of other Buildings items such as Cleaning and Maintenance.

Play Area Other (7399) has one item that should have been coded for Sewall Drive open space and the rest is costs associated with the disclaimer signs which were unable to be disbursed across the various play areas. The budget will be amended to reflect this. Play Area & Open Space works & improvements (7400) is costs associated with repairs to bollards on the Brookfield estate as well as maintenance costs with benches in the area.

Burial authority other (8399) is a refund to someone who handed back a plot, and a second refund to someone who paid twice.

Additional grounds maintenance allotments (9100) is costs for work done at Sewall Drive and is covered by that reserve. Allotments other (9399) is entirely deposit refunds for those returning their plots. This will have a separate budget code in future budgets.

Overall, the Council is currently expected to meet its planned income for 2025-26, and to undershoot expenditure, although there are potential costs associated with asset transfers, office conversion and the new community building which could see expenditure rise closer to its expected level.

#### Statements of Accounts:

VAT claims for 1<sup>st</sup> April to 30<sup>th</sup> September are expected to be made in December.

#### Payments Lists:

Notable items of expenditure in October & November included a number of expenses related to the Sewall Drive project as we install raised beds and continue the conversion of the building to be the Parish Office; the invoices for the new play equipment at Sayers Road and Templecombe Road, the building survey for the Y-Zone and the insurance for 2025-26.

#### Confidential Payments – October 25

Salaries	£7,841.66
Mileage, Allowances & Expenses	£296.27
HMRC	£2,850.84
Hampshire LGPS	£2,776.01

#### Confidential Payments – November 25

Salaries	£7,654.59
Mileage, Allowances & Expenses	£247.17
HMRC	£2,749.85
Hampshire LGPS	£2,704.37

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Previous Year's Net	2025/2026	Actual Net	Balance	2026/2027
<b>INCOME</b>						
<b>Admin</b>						
100	Precept	£384,728.24	£416,689.93	£416,689.93	£0.00	£0.00
110	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00	£0.00
120	Interest Receivable	£14,513.21	£5,000.00	£7,448.13	£2,448.13	£0.00
130	Grants	£33.81	£334,845.38	£334,845.38	£0.00	£0.00
140	General	£1,295.02	£0.00	£5,035.00	£5,035.00	£0.00
160	Insurance Claim	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Admin</b>		£400,570.28	£756,535.31	£764,018.44	£7,483.13	£0.00
<b>Community</b>						
500	Carnival and Events	£3,086.32	£2,000.00	£3,410.68	£1,410.68	£0.00
510	Neighbourhood Plan Grants	£0.00	£0.00	£0.00	£0.00	£0.00
520	Greening Campaign	£911.00	£0.00	£0.00	£0.00	£0.00
<b>Total Community</b>		£3,997.32	£2,000.00	£3,410.68	£1,410.68	£0.00
<b>Play Area &amp; Open Space</b>						
700	Play Area Grants	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Play Area &amp; Open Space</b>		£0.00	£0.00	£0.00	£0.00	£0.00
<b>Burial Ground</b>						
800	Interment	£5,400.00	£12,500.00	£4,540.00	-£7,960.00	£0.00
810	Burial Grant Purchase	£5,580.00	£5,000.00	£4,570.00	-£430.00	£0.00
820	Grant Transfer	£210.00	£300.00	£150.00	-£150.00	£0.00
830	Memorials	£3,195.00	£2,500.00	£3,010.00	£510.00	£0.00
840	Donations / Recovered Costs	£0.00	£0.00	£0.00	£0.00	£0.00
850	Child Funeral Fund	£0.00	£0.00	£0.00	£0.00	£0.00
860	General	£0.00	£0.00	£0.00	£0.00	£0.00
899	Burial Ground Earmarked Income	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Burial Ground</b>		£14,385.00	£20,300.00	£12,270.00	-£8,030.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Previous Year's Net	2025/2026	Actual Net	Balance	2026/2027
<b>Allotments</b>						
900	Rent	£8,252.67	£8,000.00	£7,418.50	-£581.50	£0.00
910	Deposits	£1,230.00	£1,000.00	£2,580.00	£1,580.00	£0.00
920	General	£0.00	£0.00	£15.00	£15.00	£0.00
999	Allotment Earmarked Income	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Allotments</b>		£9,482.67	£9,000.00	£10,013.50	£1,013.50	£0.00
<b>Total Income</b>		£428,435.27	£787,835.31	£789,712.62	£1,877.31	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Previous Year's Net	2025/2026	Actual Net	Balance	2026/2027
<b>EXPENDITURE</b>						
<b>Admin</b>						
1000	Salaries	£93,764.95	£113,500.00	£78,870.00	£34,630.00	£0.00
1001	NI	£8,687.59	£14,000.00	£9,828.87	£4,171.13	£0.00
1002	Pensions	£19,350.05	£24,900.00	£16,878.18	£8,021.82	£0.00
1003	Staff Expenses	£2,454.45	£2,708.00	£2,843.13	-£135.13	£0.00
1100	Staff Training	£1,050.00	£2,000.00	£282.00	£1,718.00	£0.00
1200	Seminars / Conferences	£0.00	£200.00	£0.00	£200.00	£0.00
1300	Recruitment	£0.00	£0.00	£0.00	£0.00	£0.00
1400	Office Consumables	£593.67	£750.00	£234.50	£515.50	£0.00
1500	Printer Ink / Toner	£372.13	£1,000.00	£576.18	£423.82	£0.00
1600	Postage Costs	£0.00	£1,250.00	£617.88	£632.12	£0.00
1999	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Admin</b>		£126,272.84	£160,308.00	£110,130.74	£50,177.26	£0.00
<b>Council</b>						
2000	Audit	£1,534.55	£1,800.00	£0.00	£1,800.00	£0.00
2100	Insurance	£2,483.44	£2,800.00	£2,853.61	-£53.61	£0.00
2200	Professional Memberships	£2,466.00	£2,600.00	£2,090.00	£510.00	£0.00
2201	Legal/Consultancy costs	£486.00	£5,000.00	£1,800.00	£3,200.00	£0.00
2300	Room Hire	£1,180.50	£2,000.00	£747.00	£1,253.00	£0.00
2301	Office conversion & storage costs	£2,941.49	£5,000.00	£1,432.95	£3,567.05	£0.00
2400	Reference Materials	£21.00	£200.00	£0.00	£200.00	£0.00
2500	Councillor Costs	£240.00	£0.00	£0.00	£0.00	£0.00
2501	Councillor Training	£176.00	£1,500.00	£0.00	£1,500.00	£0.00
2502	Chair's Expenses	£0.00	£150.00	£0.00	£150.00	£0.00
2503	Councillor's Expenses	£0.00	£150.00	£0.00	£150.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		<b>Previous Year's Net</b>	<b>2025/2026</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2026/2027</b>
2600	IT Software / Subscriptions	£3,248.79	£3,700.00	£3,362.95	£337.05	£0.00
2700	Legal Costs	£0.00	£11,575.00	£49.00	£11,526.00	£0.00
2800	IT / Comms Equipment	£1,863.11	£2,200.00	£23.23	£2,176.77	£0.00
<b>Total Council</b>		£16,640.88	£38,675.00	£12,358.74	£26,316.26	£0.00
<b>Buildings</b>						
3000	Grounds Contract	£981.72	£981.76	£654.48	£327.28	£0.00
3100	Utilities - Electricity	£810.28	£1,000.00	£167.88	£832.12	£0.00
3101	Additional Grounds Maintenance	£275.00	£100.00	£0.00	£100.00	£0.00
3200	Furnishings	£245.35	£500.00	£11,408.33	-£10,908.33	£0.00
3300	Cleaning	£460.00	£300.00	£349.96	-£49.96	£0.00
3500	Maintenance	£495.70	£500.00	£926.12	-£426.12	£0.00
3600	Works & Improvements	£0.00	£0.00	£701.53	-£701.53	£0.00
3800	Trees	£0.00	£400.00	£0.00	£400.00	£0.00
<b>Total Buildings</b>		£3,268.05	£3,781.76	£14,208.30	-£10,426.54	£0.00
<b>Communications</b>						
4000	Email	£1,398.79	£1,500.00	£24.03	£1,475.97	£0.00
4100	Websites	£0.00	£250.00	£0.00	£250.00	£0.00
4200	Office Landline	£0.00	£0.00	£7.23	-£7.23	£0.00
4300	Office Broadband	£0.00	£500.00	£0.00	£500.00	£0.00
4400	Newsletter Printing	£3,611.05	£6,000.00	£3,806.00	£2,194.00	£0.00
4500	Noticeboard Purchase	£1,656.24	£3,636.55	£1,656.24	£1,980.31	£0.00
4501	Noticeboards Installation	£200.00	£500.00	£0.00	£500.00	£0.00
4502	Parish maps noticeboard project	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
<b>Total Communications</b>		£6,866.08	£14,386.55	£5,493.50	£8,893.05	£0.00
<b>Community</b>						
5000	Grants - General (GPC)	£6,575.67	£8,000.00	£5,088.47	£2,911.53	£0.00
5001	Grants - Street Pastors	£0.00	£750.00	£750.00	£0.00	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Previous Year's Net	2025/2026	Actual Net	Balance	2026/2027
5002	Grants - Carnival	£0.00	£0.00	£0.00	£0.00	£0.00
5003	Grants - Community Buildings	£457.84	£0.00	£0.00	£0.00	£0.00
5100	Climate Change Project	£937.05	£1,612.95	£1,186.97	£425.98	£0.00
5200	Safety, Security & Crime Prevention	£52.26	£1,000.00	£10.83	£989.17	£0.00
5300	Yzone / Youth Provision	£19,360.00	£16,000.00	£0.00	£16,000.00	£0.00
5400	Travel Token Repayments	£1,383.00	£2,500.00	£1,383.00	£1,117.00	£0.00
5401	Travel Token New	£201.60	£200.00	£0.00	£200.00	£0.00
5500	Neighbourhood Plan Consultants	£5,148.00	£0.00	£0.00	£0.00	£0.00
5501	Neighbourhood Plan Publicity	£0.00	£0.00	£0.00	£0.00	£0.00
5502	Neighbourhood Plan General	£0.00	£0.00	£0.00	£0.00	£0.00
5600	Carnival and Events	£5,281.41	£8,000.00	£4,858.23	£3,141.77	£0.00
5700	War Memorial	£953.33	£3,900.00	£4,114.30	£-214.30	£0.00
5800	Village Trail Projecct	£0.00	£2,500.00	£452.00	£2,048.00	£0.00
<b>Total Community</b>		£40,350.16	£44,462.95	£17,843.80	£26,619.15	£0.00
<b>Street Furniture</b>						
6000	Bus Shelters Purchase	£0.00	£0.00	£0.00	£0.00	£0.00
6002	Bus Shelter Maintainance	£50.00	£3,000.00	£1,920.63	£1,079.37	£0.00
6003	Bus Shelter Cleaning	£1,623.00	£2,000.00	£1,569.60	£430.40	£0.00
6100	Benches Purchase	£0.00	£700.00	£16.50	£683.50	£0.00
6200	Bins Purchase	£0.00	£2,700.95	£832.72	£1,868.23	£0.00
6203	Bins Emptying	£3,597.45	£3,500.00	£2,260.10	£1,239.90	£0.00
6300	Clocks Purchase	£0.00	£0.00	£0.00	£0.00	£0.00
6302	Clocks Maintenance	£586.08	£1,000.00	£133.71	£866.29	£0.00
6500	Christmas Decorations Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
6600	Defibrillators Purchase	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Street Furniture</b>		£5,856.53	£14,900.95	£6,733.26	£8,167.69	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		Previous Year's Net	2025/2026	Actual Net	Balance	2026/2027
<b>Play Area &amp; Open Space</b>						
7000	Grounds Contract	£50,118.24	£50,118.12	£33,412.16	£16,705.96	£0.00
7100	Additional Grounds Maintenance	£2,833.24	£2,505.00	£300.00	£2,205.00	£0.00
7300	Play Equipment Purchase	£0.00	£32,543.80	£28,947.53	£3,596.27	£0.00
7301	Equipment Maintenance	£9,135.63	£10,000.00	£2,917.20	£7,082.80	£0.00
7302	Play Area Inspections	£2,199.55	£4,600.00	£1,660.90	£2,939.10	£0.00
7399	Play Area & Open Space Other	£0.00	£0.00	£921.71	-£921.71	£0.00
7400	Works and Improvements	-£325.00	£2,287.97	£2,967.85	-£679.88	£0.00
7800	Trees	£6,770.00	£14,974.10	£10,710.00	£4,264.10	£0.00
7801	Tree Surveys	£2,100.00	£2,200.00	£0.00	£2,200.00	£0.00
<b>Total Play Area &amp; Open Space</b>		£72,831.66	£119,228.99	£81,837.35	£37,391.64	£0.00
<b>Burial Ground</b>						
8000	Grounds Contract	£26,449.20	£26,449.28	£18,232.80	£8,216.48	£0.00
8100	Additional Grounds Maintenance	£455.00	£1,330.00	£1,500.00	-£170.00	£0.00
8200	Fences	£0.00	£0.00	£0.00	£0.00	£0.00
8300	Replacement Benches	£0.00	£0.00	£55.00	-£55.00	£0.00
8399	Burial Authority Other	£1,495.00	£0.00	£432.00	-£432.00	£0.00
8400	Works & Improvements	£7,519.65	£28,367.50	£10,739.00	£17,628.50	£0.00
8500	Memorial Costs	£150.00	£1,817.50	£1,017.50	£800.00	£0.00
8800	Trees	£1,710.00	£11,050.00	£4,050.00	£7,000.00	£0.00
8901	Utilities - Water	£101.11	£300.00	£88.38	£211.62	£0.00
<b>Total Burial Ground</b>		£37,879.96	£69,314.28	£36,114.68	£33,199.60	£0.00
<b>Allotments</b>						
9000	Grounds Contract	£1,455.96	£1,456.46	£1,470.64	-£14.18	£0.00
9100	Additional Grounds Maintenance	£70.24	£200.00	£1,655.00	-£1,455.00	£0.00
9200	Fences	£0.00	£0.00	£0.00	£0.00	£0.00
9300	Equipment Purchase	£1,192.74	£800.00	£156.16	£643.84	£0.00

# Financial Budget Comparison

Comparison between 01/04/25 and 30/11/25 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/25

		<b>Previous Year's Net</b>	<b>2025/2026</b>	<b>Actual Net</b>	<b>Balance</b>	<b>2026/2027</b>
9399	Allotments Other	£119.64	£0.00	£462.50	-£462.50	£0.00
9400	Works & Improvements	£120.97	£98,000.00	£84,895.68	£13,104.32	£0.00
9600	Plot Maintenance and Clearance	£4,027.13	£4,500.00	£1,065.00	£3,435.00	£0.00
9700	Buildings (Inc. sheds)	£246.44	£47,200.00	£1,188.33	£46,011.67	£0.00
9800	Trees	£4,290.00	£4,000.00	£0.00	£4,000.00	£0.00
9900	Utilities - Electricity	£1,032.21	£2,000.00	£278.91	£1,721.09	£0.00
9901	Utilities - Water	£1,123.38	£4,000.00	£1,604.03	£2,395.97	£0.00
<b>Total Allotments</b>		£13,678.71	£162,156.46	£92,776.25	£69,380.21	£0.00
<b>Total Expenditure</b>		£323,644.87	£627,214.94	£377,496.62	£249,718.32	£0.00
Total Income		£428,435.27	£787,835.31	£789,712.62	£1,877.31	£0.00
Total Expenditure		£323,644.87	£627,214.94	£377,496.62	£249,718.32	£0.00
<b>Total Net Balance</b>		<b>£104,790.40</b>	<b>£160,620.37</b>	<b>£412,216.00</b>		<b>£0.00</b>



**FINANCE COMMITTEE MEETING ON 9 December 2025**  
**MONTHLY STATEMENT OF ACCOUNT October 2025**

**Start**      **01/10/2025**  
**End**        **31/10/2025**

Fund Movements						
Bank Accounts		Money In		Money Out		
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	Closing Balance
Co-op	£ 290,137.81	£ 5,601.00		£ 45,348.50		£ 250,390.31
EBC	£ 576,400.41					£ 576,400.41
Total	£ 866,538.22	£ 5,601.00	£ -	£ 45,348.50	£ -	£ 826,790.72

Receipts in detail	
Burial Board	£ 890.00
Allotments	£ 4,651.00
Carnival	
VAT refund	
Grants	
Misc.	£ 60.00
Total	£ 5,601.00

VAT	
Previously Claimed	
Claimed in Oct	

EBC Loan Account Summary						
		Money In			Money Out	
	1 April 2025 Balance	Precept	Support Grant	Interest	Transfer to BPC	Current Balance
Prior to Oct 25	£ 304,527.67	£ 416,689.93		£ 15,182.81	£ 160,000.00	£ 576,400.41
Oct 25						£ 576,400.41

Notes
<p>The interest received includes the second half of 2024-2025 and the first half of 2025-26.</p>

**FINANCE COMMITTEE MEETING ON 9 December 2025**  
**MONTHLY STATEMENT OF ACCOUNT November 2025**

**Start**      **01/11/2025**  
**End**        **30/11/2025**

Fund Movements						
Bank Accounts		Money In		Money Out		
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	Closing Balance
Co-op	£ 250,390.31	£ 8,089.00		£ 69,070.24		£ 189,409.07
EBC	£ 576,400.41					£ 576,400.41
<b>Total</b>	<b>£ 826,790.72</b>	<b>£ 8,089.00</b>	<b>£ -</b>	<b>£ 69,070.24</b>	<b>£ -</b>	<b>£ 765,809.48</b>

Receipts in detail		
Burial Board	£	1,250.00
Allotments	£	1,834.00
Carnival		
VAT refund		
Grants	£	5,000.00
Misc.	£	5.00
<b>Total</b>	<b>£</b>	<b>8,089.00</b>

VAT	
Previously Claimed	
Claimed in Nov	

EBC Loan Account Summary						
		Money In			Money Out	
	1 April 2025 Balance	Precept	Support Grant	Interest	Transfer to BPC	Current Balance
Prior to Nov 25	£ 304,527.67	£ 416,689.93		£ 15,182.81	£ 160,000.00	£ 576,400.41
Nov 25						£ 576,400.41

Notes	
<p>The interest received includes the second half of 2024-2025 and the first half of 2025-26.</p> <p>The £5 miscellaneous receipt is a mistaken payment of allotment subs that was later refunded.</p> <p>The Grant of £5,000 is a bequest which is intended for use in one of the play areas.</p>	

# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2863	BACS 251020 01	£10.00	9399	17/10/25	C Vayle - Underwood Road Key deposit return	£10.00
2864	BACS 251020 02	£20.00	5400	20/10/25	Bishopstoke & Fair Oak Good Neighbours (MT) - Travel Token Refund	£20.00
2865	BACS 251020 03	£57.00	6200	20/10/25	Glasdon UK Limited - Arrears	£57.00
2866	BACS 251020 04	£60.00	9399	20/10/25	L Pick - Refund of deposit for Sewall Drive SD12	£60.00
2867	BACS 251020 05	£60.00	9399	20/10/25	S Smith - Refund of deposit for Underwood Road UR13B	£60.00
2868	BACS 251020 06	£60.00	9399	20/10/25	S Curtis - Refund of deposit for Underwood Road UR30A	£60.00
2869	BACS 251020 07	£60.00	9399	20/10/25	B Corral - Refund of deposit for Underwood Road UR82B	£60.00
2870	BACS 251020 08	£104.42	7400/35/22	14/10/25	Foard Building & Maintenance Services - Brookfield open space Jubilee bench graffiti removal	£104.42
2871	BACS 251020 09	£130.00	9400/39	07/10/25	Woodside Pest Control Services - Sewall Drive allotments Wasp nest removal	£130.00
2872	BACS 251020 10	£153.44	5100	20/10/25	C Parker - Greening campaign Reimbursement for insurance policy costs	£153.44
2873	BACS 251020 11	£200.00	5100	20/10/25	A Grayson - Greening campaign Fees for sign design	£200.00
2874	BACS 251020 12	£264.00	2600	14/10/25	Edge IT Systems Ltd - Software subscription Increase from Band 5 finance to Band 6	£264.00
2875	BACS 251020 13	£306.00	2300	06/10/25	Bishopstoke Methodist Church - Meeting room hire June 2025 - Sept 2025	£306.00
2876	BACS 251020 14	£360.00	7100/32/21	20/10/25	Green Smile Ltd - Watering hedge saplings at Sayers Road	£360.00
2877	BACS 251020 15	£1,443.00	9400/39	16/10/25	Holm Products - Sewall Drive Sleepers for raised beds	£1,443.00
2878	BACS 251020 16	£1,986.00	9100/39	02/10/25	Green Smile Ltd - Sewall Drive allotments Additional grounds work	£1,986.00
2879	BACS 251020 17	£2,630.00	3200/203	02/10/25	D L Flooring Ltd - Sewall Drive office Carpet tiles & vinyl	£2,630.00

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# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2880	BACS 251020 18	£3,264.00		03/10/25	Hampshire Heartwood -	£3,264.00
1		£360.00	7800/30/22		Glebe Meadow removal of dead tree	
2		£2,904.00	7800/32/21		Sayers Road Reduction in hedge height	
2881	BACS 251020 19	£7,176.00	3200/203	13/10/25	TMA Building Services Ltd - Sewall Drive Work to make toilet accessible from outside	£7,176.00
2882	BACS 251023	£306.72	9400/39	21/10/25	South Coast Fencing - Sewall Drive Supplies for raised bed area	£306.72
2893	BACS 251031 03	£7,900.51		31/10/25	Green Smile Ltd - Monthly grounds contract payments	£7,900.51
1		£98.17	3000/11		Shears Mill open space	
2		£1,211.60	7000/30/22		Glebe Meadow open space	
3		£485.38	7000/31/21		Stoke Common play area	
4		£671.32	7000/32/21		Sayers Road play area	
5		£447.94	7000/33/21		Otter Close play area	
6		£358.02	7000/33/22		Otter Close open space	
7		£330.41	7000/34/21		Templecombe Road play area	
8		£126.36	7000/34/22		Templecombe Road open space	
9		£1,380.80	7000/35/22		Blackberry Drive open space	
10		£1,291.57	8000/41		Bishopstoke Cemetery open space	
11		£716.97	8000/43		St Mary's churchyard	
12		£636.37	8000/44		Old St Mary's open space	
13		£56.16	9000/37		Underwood Road allotments	
14		£89.44	9000/38		Jockey Lane allotments	
2894	DCARD DW 251007 01	£3.99	5600	06/10/25	Amazon Farla Medical Healthcare - Events Napkins	£3.99
2895	DCARD DW 251007 02	£4.84	5600	06/10/25	Amazon Spot On-Line - Events Googly eyes - halloween	£4.84
2896	DCARD DW 251007 03	£4.99	5600	06/10/25	Amazon Harikrishna Patel - Events Halloween	£4.99
2897	DCARD DW 251007 04	£7.15	5600	06/10/25	Amazon EU Sarl - Events Halloween materials	£7.15

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# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2898	DCARD DW 251007 04	£4.17	5600	06/10/25	Amazon Navoy & Navoy - Events Halloween materials	£4.17
2899	DCARD DW 251007 05	£16.38		07/10/25	Amazon EU Sarl - Events Halloween materials	£16.38
1		£6.19	5600		Balloons Inv no DS-AEU-INV-GB-2025-549178041	
2		£10.19	5600		Masking Tape inv no GB57PMTTVAEUI	
2900	DCARD DW 251007 06	£33.73		07/10/25	Amazon EU Sarl - Events Halloween materials	£33.73
1		£5.22	5600		Fabric Inv No DS-AEU-INV-GB-2025-548493688	
2		£19.37	5600		Wooden spoons	
3		£9.14	5600		Wool, gems, cardboard	
2901	DCARD DW 251007 07	£46.03		06/10/25	Amazon EU Sarl - Events Halloween	£46.03
1		£6.18	5600		Foam stickers Inv No DS-AUE-INV-GB-2025-547647700	
2		£6.49	5600		Scissors Inv No DS-AEU-INV-GB-2025-547647757	
3		£5.99	5600		Green Card Inv No DS-AEU-INV-GB-2025-547647775	
4		£4.45	5600		Coloured tissue paper Inv No DS-AEU-INV-GB-2025-547647806	
5		£4.94	5600		Sewing patchwork Inv no DS-AEU-INV-GB-2025-547647832	
6		£17.98	5600		Crepe paper & card Inv No GB57OWPEXAEUI	
2903	DCARD DW 251007 07	£4.79	5600	06/10/25	Amazon Spot On-Line - Events Halloween Pipe Cleaners	£4.79
2902	DCARD DW 251007 07	£23.03	5600	06/10/25	Amazon Bee Different - Events Halloween Slime	£23.03
2904	DCARD DW 251008	£5.89	5600	07/10/25	Crs Fur Fabrics Ltd - Events Halloween Green Yarn	£5.89
2905	DCARD DW 251009 01	£20.43	9300/37	08/10/25	Amazon Direct2Publik Ltd - Allotment Equipment	£20.43

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# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2907	DCARD DW 251009 02	£83.88	3200/203	08/10/25	Amazon EU Sarl - Padlocks	£83.88
2906	DCARD DW 251009 02	£19.41	3200/203	08/10/25	Amazon Janoon Ltd - Building supplies Toilet roll holder	£19.41
2908	DCARD DW 251013 01	£511.40	9400/39	10/10/25	Wickes Building Supplies Ltd - Cement & Ballast	£511.40
2909	DCARD DW 251020 01	£0.39	5600	19/10/25	Scribble Maps - Monthly subscription - mapping software for Carnival Charge for currency conversion	£0.39
2910	DCARD DW 251020 02	£7.25	5600	20/10/25	Really Awesome Coffee - Events Coffee for volunteers	£7.25
2911	DCARD DW 251020 03	£14.19	5600	19/10/25	Scribble Maps - Monthly subscription - mapping software for Carnival \$19 converted to GBP	£14.19
2912	DCARD DW 251020 04	£28.30	5600	20/10/25	Really Awesome Coffee - Events Coffee for volunteers	£28.30
2913	DCARD DW 251021 01	£108.30	9400/39	20/10/25	Amazon T & D Supplies Ltd - Allotments Sewall Drive setup	£108.30
2914	DCARD DW 251021 02	£1,744.45	9400/39	20/10/25	South Coast Building Supplies - Sewall Drive improvements	£1,744.45
2915	DCARD DW 251023 01	£28.83	4000	20/10/25	Wix.Com - Additional email address for sewall drive site rep	£28.83
2916	DCARD DW 251023 02	£226.80	3200/203	23/10/25	Surelock Homes - New locks and keys at Sewall Drive offices	£226.80
2917	DCARD DW 251024 01	£8.32	3300/203	23/10/25	Amazon X Distributions - Cleaning supplies	£8.32
2918	DCARD DW 251024 02	£15.95	3300/203	23/10/25	Amazon Storm Trading Group Ltd - Cleaning supplies	£15.95
2919	DCARD DW 251024 03	£21.95	3300/203	23/10/25	Amazon Jack In The Bag - Cleaning supplies	£21.95
2920	DCARD DW 251024 04	£87.98	9400/39	23/10/25	Dino Decking - Sewall Drive raised beds	£87.98

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# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2921	DCARD DW 251024 05	£149.98	9400/39	23/10/25	Eroofing Ltd - Sewall Drive raised beds	£149.98
2922	DCARD DW 251024 06	£155.00	3300/203	23/10/25	Amazon Avern Cleaning Supplies - Cleaning Supplies Henry Hoover	£155.00
2924	DCARD DW 251029 01	£3.60	1400/2	29/10/25	Zettle - Team meeting Refreshments	£3.60
2925	DCARD DW 251029 02	£6.00	1400/2	29/10/25	Zettle - Team meeting Refreshments	£6.00
2926	DCARD DW 251029 03	£15.98	5600	28/10/25	Amazon Aka UK Limitem Ltd - Events Christmas Fayre Garland	£15.98
2927	DCARD DW 251029 04	£18.76	5600	28/10/25	Amazon Nims Fruit Crisps - Events Christmas Fayre Orange slices	£18.76
2928	DCARD DW 251029 05	£39.98	5600	28/10/25	Amazon This Is It Stores Ltd - Events Christmas Fayre Wreath	£39.98
2929	DCARD DW 251029 06	£66.28	5600	28/10/25	Amazon Spreetail UK Ltd - Events Christmas Fayre Christmas Trees	£66.28
2931	DCARD DW 251029 07	£36.09		28/10/25	Amazon EU Sarl - Events Christmas Fayre	£36.09
1		£11.90	5600		Artificial holly leaves,	
2		£24.19	5600		Natural pine cones	
2930	DCARD DW 251029 07	£69.99	5600	28/10/25	Amazon All Chic Home and Garden Ltd - Events Christmas Fayre Christmas post box	£69.99
2932	DCARD DW 251030	£15.95	5600	29/10/25	Amazon Quick Draw Supplies - Events Christmas Fayre Elf hats	£15.95
2933	DCARD DW 251031 01	£7.77	3300/203	30/10/25	Amazon EU Sarl - Cleaning supplies	£7.77

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# Bishopstoke Parish Council

## Expenditure transactions - approval list

Start of year 01/04/25

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
2935	DCARD DW 251031 02	£12.38		30/10/25	Amazon EU Sarl - Cleaning Supplies	£12.38
1		£7.19	3300/203		Feather duster Inv No DS-AEU-INV-GB-2025-604263011	
2		£5.19	3300/203		Microfibre cloths Inv no DS-AEU-INV-GB-2025-604263016	
2934	DCARD DW 251031 02	£5.24	3300/203	30/10/25	Amazon Spot On-Line - Cleaning Supplies	£5.24
2936	DCARD DW 251031 03	£22.01		30/10/25	Amazon EU Sarl - Events Christmas Fayre	£22.01
1		£15.02	5600		Artificial Ivy Greenery Inv No DS-AEU-INV-GB-2025-604260585	
2		£6.99	5600		Victorian wood ornaments Inv No DS-AEU-INV-GB-2025	
2937	DCARD DW 251031 04	£57.76		30/10/25	Amazon EU Sarl - Events Christmas Fayre	£57.76
1		£11.90	5600		Artificial pine and berries Inv no DS-AEU-INV-GB-2025-604245418	
2		£13.59	5600		Tealight candles Inv No DS-AEU-INV-GB-2025-604245452	
3		£13.28	5600		Victorian Christmas decorations Inv No DS-AEU-INV-GB-2025-604245469	
4		£18.99	5600		Angel tree toppers Inv No GB58G1TMOAEUI	
2860	DD B_STR 251017	£134.12	9901/38	04/10/25	Business Stream - Water supply Jockey Lane Allotments 04/07/25 - 03/10/25	£134.12
2862	DD B_STR 251029	£143.56		15/10/25	Business Stream - Water supply Underwood Road allotments 15/07/25 - 14/10/25 Account 27540808	£143.56
1		£99.07	9901/37		Water supply	
2		£44.49	9901/37		Drainage & Waste	
2861	DD EBC 251027	£663.60	6203	08/10/25	Eastleigh Borough Council - Trade Waste Collection 01/07/25 to 30/09/25	£663.60
2859	DD RSS 251016	£198.06	2301	06/10/25	Ready Steady Store - Rental of unit K014 16/10/25 to 12/11/25 Confidential	£198.06
		£13,892.48				
<b>Total</b>		£45,348.50				

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2949	DD B_STR 251106	£34.39	£34.39 8901/41	24/07/25	9090598	Business Stream - Water supply Bishopstoke Cemetery 23 Jul 2025 - 22 Oct 2025 Account 27298063	£34.39
2959	BACS 251111 04	£45.84	£45.84 9400/39	01/10/25	4591475	Value Products Ltd - Sewall Drive allotment signs	£45.84
2966	BACS 251111 11	£351.52	£351.52 2100	08/10/25	BS59547	Allied Westminster (Insurance Services) - Memorial Hall plot insurance	£351.52
2954	BACS 251110 03	£844.80	£844.80 6003	15/10/25	SI1946	GW Shelter Solutions Ltd - Bus shelter semi annual clean	£844.80
2953	BACS 251110 02	£500.00	£500.00 3600/12	16/10/25	0031	Naptrapped Art - Memorial Hall Painting of hoarding	£500.00
2957	BACS 251111 02	£23.05	£23.05 9900/37	16/10/25	IN14208914	Npower Business Solutions - A0010503613 Underwood Road allotments Charges for Sept 2025	£23.05
2958	BACS 251111 03	£25.56	£25.56 3100/501	16/10/25	IN14199478	Npower Business Solutions - A0010503614 Shears Mill Charges for Sept 2025	£25.56
2960	BACS 251111 05	£62.83	£62.83 6203	22/10/25	36943 0308934	Eastleigh Borough Council - Emptying of dog waste bins - Sept 2025 Otter Close Glebe Meadow 5 bins @ £1.87 per emptying x 28 emptyings	£62.83
2952	BACS 251110 01	£150.00	£150.00 9400/39	27/10/25	WIN25825	Exsel Plant & Took Hire Ltd - Tool hire for Sewall Drve works	£150.00
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Date _____							

# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2967	BACS 251111 12	£1,680.00	£1,680.00 7300/30/23	29/10/25	13532	Maverick - Glebe Meadow Wheels park ground survey	£1,680.00
2955	BACS 251110 04	£2,720.40	£2,720.40 4400	30/10/25	22631	IMS Group Limited - Autumn 2025 Newsletter	£2,720.40
2965	BACS 251111 10	£210.00	£210.00 7301/31/21	30/10/25	In 01700	Infinity Playgrounds Ltd - Stoke Common play area Repairs to timber	£210.00
2968	BACS 251111 13	£17,229.60	£17,229.60 7300/32/21	30/10/25	Inv 01693	Infinity Playgrounds Ltd - Sayers Road Sensory pathway, car, roundabout, play panels, talking tubes	£17,229.60
2969	BACS 251112	£11,461.55	£11,461.55 7300/34/21	30/10/25	Inv 01694	Infinity Playgrounds Ltd - Templecombe Road Supernova, 2 play panels, 2 benches	£11,461.55
2938	DCARD DW 251104	£1.54	£1.54 3300/203	03/11/25	GB58KKGOKA	Amazon EU Sarl - Cleaning supplies	£1.54
2951	DD RSS 251113	£198.06	£198.06 2301	03/11/25	255746	Ready Steady Store - Rental of unit K014 13/11/25 to 10/12/25	£198.06
2939	DCARD DW 251105 01	£24.18	£24.18 1400/1	04/11/25	GB58LOI08AE	Amazon EU Sarl - Printer paper	£24.18
2940	DCARD DW 251105 02	£34.19	£34.19 1400/2	04/11/25	GB5047I5HS0O	Amazon Mymart - Storage boxes	£34.19
2963	BACS 251111 08	£78.54	£78.54 6203	05/11/25	36943 0309003	Eastleigh Borough Council - Emptying of dog waste bins - October 2025 Otter Close Glebe Meadow 5 bins @ £1.87 per emptying x 35 emptyings	£78.54

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2948	DD EE 251106	£8.68	£8.68 4200	06/11/25	Q64093194668	EE Limited - Parish Office sim card	£8.68
2964	BACS 251111 09	£163.35	£163.35 3500/203	06/11/25	15687	Bespoke Gas Ltd - Sewall Drive Gas safety inspection and boiler service	£163.35
2956	BACS 251111 01	£5.00	£5.00 9399	10/11/25		M Curtis - Allotments Refund of EDACA subs paid to BPC by mistake	£5.00
2961	BACS 251111 06	£69.00	£69.00 5400	11/11/25		Bishopstoke & Fair Oak Good Neighbours (MT) - Travel Token Refund	£69.00
2962	BACS 251111 07	£69.44	£69.44 9300/38	11/11/25		SD Site Rep (DA) - Reimbursement for allotment machinery maintenance	£69.44
2941	DCARD DW 251114	£100.00	£100.00 2600	13/11/25	04699-2594094	Canva - Canva subscription	£100.00
2942	DCARD DW 251119	£129.80	£129.80 3200/203	13/11/25	PROFORMAL4	Letterbox 4 U - Sewall Drive letterbox	£129.80
2975	BACS 251119 02	£2,160.00	£2,160.00 2201	13/11/25	602116894	Eddisons - Y Zone Building Survey	£2,160.00
2970	BACS 251114	£300.00	£300.00 5000	14/11/25		Bishopstoke History Society - Grant approved by Finance Committee	£300.00
2971	BACS 251118 01	£234.00	£234.00 7301/32/21	14/11/25	Inv 01725	Infinity Playgrounds Ltd - Sayers Road Repair of timber trail	£234.00

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2973	BACS 251118 03	£1,320.00	£1,320.00	17/11/25	11892	Green Smile Ltd - Sewall Drive cutting	£1,320.00
	1	£720.00	8000/42			Stoke Common Cemetery grass cutting	
	2	£600.00	9000/39			Sewall Drive open space grass cutting	
2972	BACS 251118 02	£930.00	£930.00	18/11/25	22191	Hydrotech Services Limited - Legionella risk assessment	£930.00
	1	£150.00	8400/41			Bishopstoke Cemetery	
	2	£300.00	9400/37			Allotments Underwood Road	
	3	£180.00	9400/38			Allotments Jockey Lane	
	4	£300.00	9400/39			Allotments Sewall Drive	
2943	DCARD DW 251120 01	£0.39	£0.39 5600	19/11/25	95FA1D21-001	Scribble Maps - Monthly subscription - mapping software for Carnival Charge for currency conversion	£0.39
2944	DCARD DW 251120 02	£14.47	£14.47 5600	19/11/25	95FA1D21-001	Scribble Maps - Monthly subscription - mapping software for Carnival \$19 converted to GBP	£14.47
2945	DCARD DW 251120 03	£20.97	£20.97 5600	19/11/25	GB500N5BC2Q	Amazon Aka UK Limitem Ltd - Events Christmas Fayre Garlands	£20.97

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2974	BACS 251119 01	£435.50	£435.50	19/11/25	148	Foard Building & Maintenance Services - Various works	£435.50
	1	£214.30 5700				War memorial memorial bench work	
	2	£38.50 7400/35/22				Blackberry Drive cleaned graffiti off benches	
	3	£22.00 7301/33/21				Otter Close maintenance	
	4	£27.50 9400/39				Sewall Drive allotments Fitted signs	
	5	£95.20 7301/34/21				Templecombe Bin replacement	
	6	£38.00 6302				Jubilee clock time adjustment	
2946	DCARD DW 251121	£177.59	£177.59	20/11/25		Amazon EU Sarl -	£177.59
	1	£162.86 1500				Printer Ink Inv No GB595A62QAEUI	
	2	£9.04 1400/1				Document wallets Inv No DS-AEU-INV-GB-2025-653939671	
	3	£5.69 5600				White Christmas stickers Inv No DS-AEU-INV-GB-2025-653939671	
2947	DCARD DW 251121	£9.99	£9.99 1400/1	20/11/25	GB5039ZUC8L	Amazon Harrow Business Services Ltd - Pens	£9.99
2976	BACS 251120	£60.00	£60.00 3300/203	20/11/25		K Morgan - Sewall Drive Office Cleaning	£60.00

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2977	BACS 251121	£2,502.09	£2,502.09 2100	20/11/25	LCO02801	Clear Insurance Management Ltd - Insurance 22nd Nov 2025 - 21st Nov 2026	£2,502.09
2980	BACS 251126 01	£128.40	£128.40	20/11/25	INV 7871	Hampshire Association of Local Councils - Training DW & TM Digital and data	£128.40
	1	£64.20	1100/102			DW training costs	
	2	£64.20	1100/106			TM training costs	
2982	BACS 251126 02	£646.38	£646.38 7302	24/11/25	Inv 2293	Seagrave Inspection Services - Operational inspections of play areas November 2025	£646.38
2979	DCARD DW 251126	£42.95	£42.95 2600	25/11/25	UQM92M8D	Upclick Malta Ltd - PDF Architect Licence	£42.95
2988	BACS 251127 06	£1,354.00	£1,354.00 3200/203	27/11/25	2526/021/AD	Bespoke Carpentry - Sewall Drive office Shelving and boxing in pipes / electrics	£1,354.00
2991	BACS 251128 01	£1,128.00	£1,128.00 3200/203	28/11/25	18304	Custom Cabinets Ltd - Sewall Drive Offices Desk and workspace	£1,128.00

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# Bishopstoke Parish Council

## Expenditure transactions - payments approval list Start of year 01/04/25

No	Payment Reference	Gross	To pay	Heading	Invoice date	Invoice no.	Details	Payment Reference Total
2994	BACS 251128 04	£7,900.51	£7,900.51		30/11/25	Inv 11861	Green Smile Ltd - Monthly grounds contract payments	£7,900.51
1		£98.17	3000/11				Shears Mill open space	
2		£1,211.60	7000/30/22				Glebe Meadow open space	
3		£485.38	7000/31/21				Stoke Common play area	
4		£671.32	7000/32/21				Sayers Road play area	
5		£447.94	7000/33/21				Otter Close play area	
6		£358.02	7000/33/22				Otter Close open space	
7		£330.41	7000/34/21				Templecombe Road play area	
8		£126.36	7000/34/22				Templecombe Road open space	
9		£1,380.80	7000/35/22				Blackberry Drive open space	
10		£1,291.57	8000/41				Bishopstoke Cemetery open space	
11		£716.97	8000/43				St Mary's churchyard	
12		£636.37	8000/44				Old St Mary's open space	
13		£56.16	9000/37				Underwood Road allotments	
14		£89.44	9000/38				Jockey Lane allotments	
Sub Total		£55,586.56	£55,586.56					
		£13,483.68	£13,483.68				Confidential	
<b>Total</b>		£69,070.24	£69,070.24					

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# Reserve Status

	01/04/25	03/12/25
Earmarked Reserves - BMH Grant	£0.00	£0.00
Earmarked Reserves - Tree survey and associated work	£0.00	£0.00
Earmarked Reserves - Defibrillators	£0.00	£0.00
Earmarked Reserves - Covid-19 hardship grant	£0.00	£0.00
Earmarked Reserves - Burial Grounds	£0.00	£0.00
Earmarked Reserves - Street Furniture	£4,661.65	£480.31
Earmarked Reserves - Noticeboard purchase	£0.00	£0.00
Earmarked Reserves - Cemetery Artwork grant	£14,684.97	£10,784.97
Earmarked Reserves - Church Road play area equipment	£0.00	£0.00
Earmarked Reserves - Church Road play area fencing	£0.00	£0.00
Earmarked Reserves - Brookfield play area equipment	£202.33	£0.00
Earmarked Reserves - Templecombe Road play area equipment	£0.00	£0.00
Earmarked Reserves - Glebe Meadow Project	£60,396.24	£90,211.24
Earmarked Reserves - Bishopstoke Cemetery Works	£0.00	£0.00
Earmarked Reserves - St Mary's Tree project	£1,974.10	£0.00
Earmarked Reserves - Otter Close Timber Trail	£0.00	£0.00
Earmarked Reserves - Councillor Elections	£5,235.62	£7,235.62
Earmarked Reserves - Defibrillator Upkeep	£0.00	£0.00
Earmarked Reserves - Tree work	£5,550.00	£0.00
Earmarked Reserves - Memorials work	£1,600.00	£0.00
Earmarked Reserves - Yzone funding	£0.00	£0.00
Earmarked Reserves - BIFFOH LAC Feasibility reports	£7,630.10	£7,630.10
Earmarked Reserves - Allotment deposits	£1,730.00	£0.00
Earmarked Reserves - Greening Campaign	£273.95	£425.98
Earmarked Reserves - Office Conversion Costs	£2,500.00	£2,500.00
Earmarked Reserves - Exhumation Costs	£3,350.35	£0.00
Earmarked Reserves - Locality Grants	£0.00	£0.00
Earmarked Reserves - Play Area Fund	£20,000.00	£15,695.71
Earmarked Reserves - Underwood Road buildings & parking	£0.00	£53,455.50
Earmarked Reserves - Cemetery Boardwalk	£0.00	£15,000.00
Earmarked Reserves - Village Trails	£0.00	£11,770.00
Earmarked Reserves - Map and Information Boards	£0.00	£8,000.00
Earmarked Reserves - Sewall Drive Maintenance Fund	£0.00	£267,884.32
	£129,789.31	£491,073.75
	£129,789.31	£491,073.75