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Members of the Finance & General Purposes Committee are summoned to attend a meeting on Tuesday 12th January 2021 at 7.30pm. This virtual meeting is open to the public.

AGENDA

Public Session

1. Apologies for Absence
2. To adopt the Minutes of the Finance & General Purposes Meeting held on 8 December 2020
3. To consider Matters Arising from the above Minutes not covered elsewhere on this agenda
4. Declarations of Interest and Requests for Dispensations
5. To note the RFO's Report, and to approve the latest Budget Monitoring and Payments Reports
6. To make recommendations on a grant request from Bishopstoke Methodist Church
7. To consider the draft expenditure budget and make recommendations
8. To make recommendations on funding the draft budget and the precept request
9. To note the Clerk's Report, including an update on Parish Council assets
10. Date, time and place for the next meeting – Tuesday 9 February 2021 at 7.30pm online

D L Wheal
Clerk to Bishopstoke Parish Council
5 January 2021

Minutes of a Meeting of the Finance and General Purposes Committee held virtually commencing at 7.30pm on 8 December 2020

Present: Cllrs Tidridge (Chair), Harris, Parker-Jones, Thornton (from para, Toher, Winstanley)

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs S Thorogood (RFO to Bishopstoke Parish Council)

Public Attendance: 0 members of the public were present

FGP_2021_M04/

33 Apologies for Absence

33.1 Apologies had been received and were accepted from Cllr Dean.

34 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Committee Meeting held on 10 November 2020

34.1 The Minutes of the above meeting had been circulated prior to the meeting.

34.2 Proposed Cllr Toher, Seconded Cllr Tidridge, **RESOLVED** that the minutes of the Finance and General Purposes Committee meeting held on 10 November 2020 be accepted as a true record.

35 To consider Matters Arising from the above Minutes

35.1 Cllr Tidridge noted that the Bishopstoke, Fair Oak and Horton Heath Local Area Committee is purchasing a “smiley face” speed monitoring device.

36 Declarations of Interest and Requests for Dispensations

36.1 There were no declarations or requests.

37 To note the RFO’s Report, and to approve the Budget Monitoring and Payments Reports for November 2020

37.1 The RFO’s report had been included in the document pack for the meeting. It is included in the minutes as Appendix A. The Committee agreed to note the report.

37.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** that the Committee approve the Budget Monitoring and Payments Report for November 2020.

38 To consider the draft expenditure budget and make recommendations

38.1 The draft budget and accompanying notes had been provided to Councillors in advance of the meeting and were noted. Officers noted that the number of projects being added to the budget meant that having no increase in Council Tax would leave the Council in a precarious financial position.

38.2 Cllr Parker-Jones indicated that it is unlikely that Stoke Common Cemetery will be offered to the Parish Council during the next financial year and so proposed spending on the Cemetery could be removed from the budget. Cllr Tidridge suggested asking the Borough Council for funding towards the map boards and village trails projects. After further discussion Cllrs agreed that the repairs to the path by the office could be postponed, the map boards project could be staggered over more than one year and that it may be necessary to bring the grant budget back to its normal level. The Officers were requested to prepare a budget with a zero percent precept rise in mind, and to give the Council options for including the various other projects. Officers were also requested to contact the Borough regarding any potential available developer funds.

Action: Officers

39 To make recommendations on a grant for Bishopstoke Evangelical Church

39.1 Proposed Cllr Toher, Seconded Cllr Winstanley, **RECOMMENDED** that Bishopstoke Evangelical Church receive a grant of £2,000.

40 To discuss a request from the Buildings Committee and make recommendations

40.1 After discussion the Committee agreed to support the request for the Buildings Committee to assume responsibility for play areas and allotments but had concerns about including CCTV as some felt responsibility for the decisions on whether to have CCTV and where to place it should rest with the Full Council. It was noted that terms of reference can be written to ensure that in certain areas the Committee could only make recommendations, as with grant requests to the Finance and General Purposes Committee.

40.2 Proposed Cllr Parker-Jones, Seconded Cllr Thornton, **RESOLVED** with 3 votes for, 3 against, and the Chair casting her vote in favour, that responsibility for CCTV be removed from the recommendation.

40.3 Proposed Cllr Parker-Jones, Seconded Cllr Winstanley, **RECOMMENDED**, with Cllr Harris abstaining, that the Buildings Committee assume responsibility for the play areas and allotments.

41 To note the Clerk's Report, including an update on Parish Council assets

41.1 The Clerk's report had been included in the document pack and was noted by the Committee. It is included in the minutes as Appendix B.

41.2 Cllr Tidridge asked if there was a date set for the installation of signs at the play areas. The Clerk informed the Committee that the contractor had had the signs for more than a week now and had provided a quote at the beginning of the week which had been accepted. It is therefore hoped that the signs will be installed in the next few days. The Clerk also confirmed that signs will be going up at every gate to a play area.

41.3 Cllr Parker-Jones asked if there had been any update from Morelands Camping regarding their grant request. The Clerk replied that there was nothing new to report.

42 Date, time, place and agenda items for next meeting

42.1 The next meeting is scheduled to be on Tuesday 12th January 2021 at 7:30pm online. Agenda items for this meeting should be received by the Clerk no later than Monday 4th January 2021.

There being no further business, the Chair closed the meeting at 8:30pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

REPORT TO BISHOPSTOKE PARISH COUNCIL (Finance & General Purposes Committee)

12th January 2021
Agenda Item: 5

Report Subject: To receive the RFO's Report

Payments Lists:

Significant items for December included payment of the external audit fees, grant payment to MHA Communities (as resolved by Council), costs of installation of 3 monitoring wells at the Cemetery and purchase of 130 vouchers for free school meal families at the Stoke Park Schools.

Income:

Most of the allotment rents have now been received, and the final few outstanding rents will be followed up this month.

Banking:

The Clerk and RFO have experienced further poor service from the Co-operative Bank in December and consequently, the RFO will be researching not only new savings account for the Council, but also a new current account as the impact to workload cannot continue. The accounts will be in line with the Council's investment policy.

Finally, the RFO would like to report that she has passed the CiLCA qualification as of December 2020.

Sophie Thorogood
RFO to Bishopstoke Parish Council
5th January 2021

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

	Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022	
INCOME						
Admin						
100	Precept	£219,889.82	£230,904.24	£230,904.24	£0.00	£230,904.24
110	Council Tax Support Grant	£9,162.08	£4,500.00	£4,589.60	£89.60	£0.00
120	Interest Receivable	£1,066.11	£200.00	£553.59	£353.59	£500.00
130	Grants	£21,911.33	£0.00	£0.00	£0.00	£0.00
140	General	£690.00	£0.00	£0.00	£0.00	£0.00
160	Insurance Claim	£0.00	£0.00	£3,426.21	£3,426.21	£0.00
Total Admin		£252,719.34	£235,604.24	£239,473.64	£3,869.40	£231,404.24
Community						
500	Carnival	£3,250.00	£3,500.00	£0.00	-£3,500.00	£3,500.00
Total Community		£3,250.00	£3,500.00	£0.00	-£3,500.00	£3,500.00
Burial Ground						
800	Interment	£8,300.00	£10,000.00	£6,650.00	-£3,350.00	£12,000.00
810	Burial Grant Purchase	£7,100.00	£0.00	£3,630.00	£3,630.00	£4,000.00
820	Grant Transfer	£230.00	£0.00	£150.00	£150.00	£150.00
830	Memorials	£4,185.00	£2,000.00	£2,155.00	£155.00	£2,000.00
840	Donations / Recovered Costs	£210.00	£0.00	£0.00	£0.00	£0.00
850	Child Funeral Fund	£0.00	£0.00	£0.00	£0.00	£0.00
860	General	£0.00	£0.00	£0.00	£0.00	£0.00
Total Burial Ground		£20,025.00	£12,000.00	£12,585.00	£585.00	£18,150.00
Allotments						
900	Rent	£4,905.35	£5,000.00	£4,104.50	-£895.50	£6,000.00
910	Deposits	£0.00	£0.00	£0.00	£0.00	£0.00
920	General	£0.00	£0.00	£0.00	£0.00	£0.00
Total Allotments		£4,905.35	£5,000.00	£4,104.50	-£895.50	£6,000.00
Total Income		£280,899.69	£256,104.24	£256,163.14	£58.90	£259,054.24

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022
EXPENDITURE						
Admin						
1000	Salaries	£44,009.00	£55,000.00	£49,048.09	£5,951.91	£61,500.00
1001	NI	£12,538.46	£16,000.00	£3,223.44	£12,776.56	£0.00
1002	Pensions	£14,578.29	£17,500.00	£9,275.04	£8,224.96	£0.00
1003	Staff Expenses	£1,416.18	£1,948.00	£1,492.44	£455.56	£0.00
1100	Staff Training	£524.00	£1,000.00	£0.00	£1,000.00	£0.00
1200	Seminars / Conferences	£0.00	£200.00	£0.00	£200.00	£0.00
1300	Recruitment	£0.00	£0.00	£0.00	£0.00	£0.00
1400	Office Consumables	£592.84	£1,000.00	£452.57	£547.43	£0.00
1500	Printer Ink	£874.40	£1,000.00	£56.11	£943.89	£0.00
1999	Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Admin		£74,533.17	£93,648.00	£63,547.69	£30,100.31	£61,500.00
Council						
2000	Audit	£1,350.00	£1,500.00	£1,350.00	£150.00	£0.00
2100	Insurance	£2,130.41	£2,200.00	£2,494.22	-£294.22	£0.00
2200	Professional Memberships	£2,469.66	£2,500.00	£1,803.22	£696.78	£0.00
2300	Room Hire	£50.00	£200.00	£0.00	£200.00	£0.00
2400	Reference Materials	£187.49	£200.00	£0.00	£200.00	£0.00
2500	Councillor Elections	£0.00	£8,000.00	£0.00	£8,000.00	£0.00
2501	Councillor Training	£45.00	£1,500.00	£0.00	£1,500.00	£0.00
2502	Chair's Expenses	£23.14	£150.00	£0.00	£150.00	£0.00
2503	Councillor's Expenses	£0.00	£0.00	£0.00	£0.00	£0.00
2600	IT Software / Subscriptions	£2,622.90	£1,000.00	£2,167.78	-£1,167.78	£0.00
Total Council		£8,878.60	£17,250.00	£7,815.22	£9,434.78	£0.00
Buildings						
3000	Grounds Contract	£427.80	£430.00	£320.85	£109.15	£0.00

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022
3100	Additional Grounds Maintenance	£25.00	£200.00	£212.00	-£12.00	£0.00
3200	Furnishings	£174.16	£500.00	£241.46	£258.54	£0.00
3300	Cleaning	£550.00	£650.00	£340.00	£310.00	£0.00
3400	IT equipment Purchase	£3,387.82	£5,500.00	£162.08	£5,337.92	£0.00
3401	IT Equipment Maintenance	£0.00	£200.00	£0.00	£200.00	£0.00
3500	Maintenance	£363.30	£600.00	£615.60	-£15.60	£0.00
3900	Utilities - Electricity	£750.98	£850.00	£447.54	£402.46	£0.00
Total Buildings		£5,679.06	£8,930.00	£2,339.53	£6,590.47	£0.00
Communications						
4000	Email	£0.00	£0.00	£49.43	-£49.43	£0.00
4100	Websites	£0.00	£2,500.00	£0.00	£2,500.00	£0.00
4200	Office Landline	£301.07	£350.00	£296.98	£53.02	£0.00
4300	Office Broadband	£300.00	£350.00	£155.35	£194.65	£0.00
4400	Newsletter Printing	£671.85	£3,500.00	£0.00	£3,500.00	£0.00
4500	Noticeboard Purchase	£0.00	£1,500.00	£0.00	£1,500.00	£0.00
4501	Noticeboards Installation	£0.00	£0.00	£0.00	£0.00	£0.00
Total Communications		£1,272.92	£8,200.00	£501.76	£7,698.24	£0.00
Community						
5000	Grants - General (GPC)	£0.00	£6,500.00	£8,410.95	-£1,910.95	£0.00
5001	Grants - General (S137)	£5,430.00	£0.00	£0.00	£0.00	£0.00
5002	Grants - Carnival	£600.00	£300.00	£0.00	£300.00	£0.00
5003	Grants - Community Buildings	£21,806.62	£4,000.00	£13,418.24	-£9,418.24	£0.00
5100	Climate Change Project	£0.00	£5,000.00	£0.00	£5,000.00	£0.00
5200	Safety, Security & Crime Prevention	£0.00	£15,000.00	£0.00	£15,000.00	£0.00
5300	Yzone	£25,000.00	£25,000.00	£0.00	£25,000.00	£0.00
5400	Travel Token Repayments	£2,200.00	£3,500.00	£930.00	£2,570.00	£0.00

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

	Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022	
5401	Travel Token New	£0.00	£200.00	£0.00	£200.00	£0.00
5500	Neighbourhood Plan Consultants	£2,454.60	£0.00	£1,820.00	-£1,820.00	£0.00
5501	Neighbourhood Plan Publicity	£103.52	£0.00	£103.51	-£103.51	£0.00
5502	Neighbourhood Plan General	£77.03	£0.00	£0.00	£0.00	£0.00
5600	Carnival	£4,479.84	£5,700.00	£0.00	£5,700.00	£0.00
5700	Armistice Day	£17.00	£0.00	£0.00	£0.00	£0.00
Total Community		£62,168.61	£65,200.00	£24,682.70	£40,517.30	£0.00
Street Furniture						
6000	Bus Shelters Purchase	£0.00	£0.00	£0.00	£0.00	£0.00
6002	Bus Shelter Maintenance	£0.00	£500.00	£3,676.21	-£3,176.21	£0.00
6003	Bus Shelter Cleaning	£0.00	£1,000.00	£0.00	£1,000.00	£0.00
6100	Benches Purchase	£0.00	£4,000.00	£0.00	£4,000.00	£0.00
6200	Bins Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
6203	Bins Emptying	£1,246.54	£0.00	£1,087.72	-£1,087.72	£0.00
6300	Clocks Purchase	£0.00	£500.00	£0.00	£500.00	£0.00
6302	Clocks Maintenance	£395.00	£0.00	£0.00	£0.00	£0.00
6500	Christmas Decorations Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
6600	Defibrillators Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
Total Street Furniture		£1,641.54	£12,000.00	£4,763.93	£7,236.07	£0.00
Play Area & Open Space						
7000	Grounds Contract	£25,125.48	£25,220.00	£18,844.11	£6,375.89	£0.00
7100	Additional Grounds Maintenance	£1,140.00	£2,800.00	£1,306.00	£1,494.00	£0.00
7300	Play Equipment Purchase	£0.00	£2,500.00	£0.00	£2,500.00	£0.00
7301	Equipment Maintenance	£6,452.95	£6,700.00	£6,993.61	-£293.61	£0.00
7302	Play Area Inspections	£1,815.60	£2,000.00	£1,405.20	£594.80	£0.00
7399	Play Area & Open Space Other	£153.73	£200.00	£6.00	£194.00	£0.00
7400	Works and Improvements	£575.00	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

		Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022
7800	Trees	£2,650.00	£9,000.00	£3,150.00	£5,850.00	£0.00
7801	Tree Surveys	£1,680.00	£1,500.00	£0.00	£1,500.00	£0.00
Total Play Area & Open Space		£39,592.76	£49,920.00	£31,704.92	£18,215.08	£0.00
Burial Ground						
8000	Grounds Contract	£13,784.80	£13,800.00	£10,207.35	£3,592.65	£0.00
8100	Additional Grounds Maintenance	£1,892.38	£900.00	£1,677.67	-£777.67	£0.00
8200	Fences	£0.00	£0.00	£110.00	-£110.00	£0.00
8300	Replacement Benches	£0.00	£1,000.00	£0.00	£1,000.00	£0.00
8399	Burial Authority Other	£0.00	£500.00	£714.15	-£214.15	£0.00
8400	Works & Improvements	£15,145.70	£25,000.00	£16,258.97	£8,741.03	£0.00
8500	Memorial Costs	£3,884.29	£2,000.00	£22.00	£1,978.00	£0.00
8800	Trees	£5,425.00	£6,500.00	£3,352.50	£3,147.50	£0.00
8901	Utilities - Water	£989.17	£250.00	£86.84	£163.16	£0.00
Total Burial Ground		£41,121.34	£49,950.00	£32,429.48	£17,520.52	£0.00
Allotments						
9000	Grounds Contract	£630.00	£660.00	£472.50	£187.50	£0.00
9100	Additional Grounds Maintenance	£229.57	£400.00	£0.00	£400.00	£0.00
9200	Fences	£0.00	£2,000.00	£0.00	£2,000.00	£0.00
9300	Equipment Purchase	£2,276.22	£800.00	£471.09	£328.91	£0.00
9399	Allotments Other	£0.00	£200.00	£0.00	£200.00	£0.00
9400	Works & Improvements	£477.50	£0.00	£375.00	-£375.00	£0.00
9600	Plot Maintenance and Clearance	£2,666.00	£1,250.00	£706.00	£544.00	£0.00
9700	Buildings (Inc. sheds)	£431.06	£2,500.00	£18.38	£2,481.62	£0.00
9800	Trees	£0.00	£2,000.00	£650.00	£1,350.00	£0.00
9900	Utilities - Electricity	£502.74	£1,200.00	£350.69	£849.31	£0.00
9901	Utilities - Water	£852.60	£2,000.00	£2,207.16	-£207.16	£0.00
Total Allotments		£8,065.69	£13,010.00	£5,250.82	£7,759.18	£0.00

Financial Budget Comparison

Comparison between 01/04/20 and 31/12/20 inclusive.

Excludes transactions with an invoice date prior to 01/04/20

	Previous Year's Net	2020/2021	Actual Net	Balance	2021/2022
Total Expenditure	£242,953.69	£318,108.00	£173,036.05	£145,071.95	£61,500.00
Total Income	£280,899.69	£256,104.24	£256,163.14	£58.90	£259,054.24
Total Expenditure	£242,953.69	£318,108.00	£173,036.05	£145,071.95	£61,500.00
Total Net Balance	£37,946.00	-£62,003.76	£83,127.09		£197,554.24

Bishopstoke Parish Council

Finance & General Purposes Meeting

12th January 2021

Payments (December 2020)

Direct Debit payments

BT	Office - Phone & broadband (Dec 20)	£	93.53
Eon	Office - Electricity (Dec 20)	£	29.00
British Gas	Shears Mill - Electricity (Nov 20)	£	10.61
Business Stream	Allotments - UR - Water (Nov-Dec 20)	£	21.55
Business Stream	Allotments - JL - Water (Apr-Dec 20)	£	239.11

Staff Debit Card payments

JW - Next Retail	Stationery	£	16.96
DW - Microsoft	Office 365 Annual Licence	£	79.99
ST - Vodafone	Mobile phone top-up	£	10.00

BACS payments

Edge IT Systems	Edge Finance module Banding Upgrade	£	151.20
SLCC	Annual SLCC Membership	£	234.00
PKF Littlejohn	External Audit Fees 2019/20 Accounts	£	720.00
Seagrave Inspection Services	Operational Playground Inspections Nov 20	£	544.32
MHA Communities	Grant	£	800.00
Green Smile Ltd	Pea shingle for UR Allotment shop	£	22.06
Green Smile Ltd	St Mary's Churchyard new fencing line	£	432.00
Arbor Eco Consultancy	Supervision borehole drilling at Cemetery	£	112.50
P Stewart	Window Cleaning Office/Shears Mill Sep-Nov 20	£	105.00
Planet (Evolving Together)	Neighbourhood Plan attendance during Nov 20	£	546.00
The CDS Group	Installation 3 monitoring wells at Cemetery	£	2,217.60
Argos Business Solutions	130 vouchers for FSM at Parish schools	£	7,610.95
Eastleigh Borough Council	Dog bin emptying (Sep 20)	£	49.06
Eastleigh Borough Council	Dog bin emptying (Oct 20)	£	61.32
Eastleigh Borough Council	Dog bin emptying (Nov 20)	£	61.32

Staff	Salary	£ 4,467.52
Staff	Mileage + Office Allowance	£ 124.25
HMRC	Tax / NI	£ 1,063.69
HCC	LGPS	£ 1,374.73
Green Smile	Ground Maintenance (Dec 2020)	£ 3,979.31

Cheque payments

£ -

Out Of Pocket Expenses
N/A

Clerk - DW

£ -
Sub total

£ -

Out Of Pocket Expenses
N/A

Projects Officer - CT

£ -
Sub total

£ -

Out Of Pocket Expenses
N/A

RFO - ST

£ -
Sub total

£ -

Out Of Pocket Expenses
N/A

Cemeteries Officer - JW

£ -
Sub total

£ -

Total payments

£ 25,177.58



APPLICATION FOR GRANT AID

1.	Name of Organisation.	BISHOPSTOKE METHODIST CHURCH
7.	What are the objectives of the Organisation, and do any "Membership" criteria apply?	<p>Religious organisation and place of worship. Bishopstoke Methodist Church is a member church of the Methodist Church in the United Kingdom. Membership of the local Church gives the right to vote on matters relating to Church business.</p> <p>As well as being a place of worship, the Church also provides an attractive spacious venue for a variety of community activities.</p> <p>Parish Councillors will be aware that in a normal year, the premises are used by the Bishopstoke History Society for presentations (6 times a year), by the Parish Council itself (once a year for the annual meeting), Precious Steps Preschool (four days a week during term time), by Eastleigh Borough Council as a polling station (at least once a year). Other community activities under the umbrella of the Church also take place: e.g. the annual Christmas Eve celebration, and the plant sale in early June. The premises were- until lockdown- also being regularly used by the local BloodRunners group for meetings and training sessions.</p>
8.	What is your total "Membership", and how many live in Bishopstoke?	Total membership is 35. 21 members live in Bishopstoke.
9.	Amount of Grant you are applying for.	Ideally the full cost of redecorating the Sanctuary - £1120 – but a grant of any size would be most welcome!

10.	Please let us know what the Grant will be used for and when it will be spent by.	To be used for redecorating the Sanctuary. Work was done during half term (26-30 th October). Payment was made on completion of the work.
11.	Please state your Organisation's estimated income for the current year.	£15000
12.	Please state your Organisation's estimated expenditure for the current year.	£19000 (figures for expenditure and income based on assumption that things will begin to return to normal in the Spring!)
13.	If the Grant does not cover the whole cost of the project, please let us know where any other necessary funding is coming from.	We will draw on existing reserves (increasingly stretched because of the current situation). Some members have indicated they might be prepared to make a donation for this purpose.

Signature...

Christine McKeone

Date

4th January 2021

Please see the attached explanatory notes to assist with correct completion of this Form. After completion, please return the Form to the Clerk to the Parish Council at the address at the head of the Form. Please send:

1. The completed Application Form.
2. A copy of the most recent audited Income and Expenditure Account and Balance Sheet for your Organisation, together with a copy of relevant bank statements covering the period since that Balance Sheet date.
3. A copy of the Organisation's constitution or other governing instrument.
4. Where the Organisation is involved in working with young people, a written statement of your child protection policy, to include adult supervision ratios, and details of the qualifications and / or experience of adults who supervise young people.
5. Copies of any quotations, estimates or budgets for any project for which Grant Aid is sought.

If your application is successful, we will inform you as soon as possible. We will also ask for your bank details at that point to enable us to pay in the grant.

Bishopstoke Parish Council
3rd Draft Budget 2021/22

INCOME

		2019/20	2020/21	2020/21	2020/21	2020/21	2021/22
		Actual	Budget	Actual to	Forecasted	TOTAL	Budget
				date		(Actual +	
						Forecast)	
Admin							
100	Precept	£219,889.82	£230,904.24	£230,904.24	£0.00	£230,904.24	£231,399.37
110	Council Tax Support Grant	£9,162.08	£4,500.00	£4,589.60	£0.00	£4,589.60	£0.00
120	Interest Receivable	£1,066.11	£200.00	£553.59	£200.00	£753.59	£500.00
130	Grants	£21,911.33	£0.00	£0.00	£0.00	£0.00	£15,000.00
140	General	£690.00	£0.00	£0.00	£0.00	£0.00	£0.00
160	Insurance Claim	£0.00	£0.00	£3,426.21	£0.00	£3,426.21	£0.00
Total Admin		£252,719.34	£235,604.24	£239,473.64	£200.00	£239,673.64	£246,899.37
Community							
500	Carnival	£3,250.00	£3,500.00	£0.00	£0.00	£0.00	£3,500.00
Total Community		£3,250.00	£3,500.00	£0.00	£0.00	£0.00	£3,500.00
Burial Ground							
800	Interment Total	£8,300.00	£10,000.00	£6,650.00	£1,150.00	£7,800.00	£12,000.00
810	Burial Grant Purchase Total	£7,100.00	£0.00	£3,630.00	£470.00	£4,100.00	£4,000.00
820	Grant Transfer Total	£230.00	£0.00	£150.00	£0.00	£150.00	£150.00
830	Memorials Total	£4,185.00	£2,000.00	£2,155.00	£380.00	£2,535.00	£2,000.00
840	Donations / Recovered Costs	£210.00	£0.00	£0.00	£0.00	£0.00	£0.00
	Total						
850	Child Funeral Fund Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
860	General	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Burial Ground		£20,025.00	£12,000.00	£12,585.00	£2,000.00	£14,585.00	£18,150.00
Allotments							
900	Rent Total	£4,905.35	£5,000.00	£4,104.50	£1,895.50	£6,000.00	£7,000.00
910	Deposits Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
920	General	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total Allotments		£4,905.35	£5,000.00	£4,104.50	£1,895.50	£6,000.00	£7,000.00
Total Income		£280,899.69	£256,104.24	£256,163.14	£4,095.50	£260,258.64	£275,549.37

Bishopstoke Parish Council
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EXPENDITURE

		2019/20	2020/21	2020/21	2020/21	2020/21	2021/22
		Actual	Budget	Actual to date	Forecasted	TOTAL (Actual + Forecast)	Budget
1000	Salaries Total	£44,009.00	£55,000.00	£49,048.09	£15,938.40	£64,986.49	£62,000.00
1001	NI Total	£12,538.46	£16,000.00	£3,223.44	£999.00	£4,222.44	£4,800.00
1002	Pensions Total	£14,578.29	£17,500.00	£9,275.04	£3,111.00	£12,386.04	£15,000.00
1003	Staff Expenses Total	£1,416.18	£1,948.00	£1,492.44	£767.00	£2,259.44	£2,803.00
1100	Staff Training Total	£524.00	£1,000.00	£0.00	£500.00	£500.00	£1,000.00
1200	Seminars / Conferences	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
1300	Recruitment	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
1400	Office Consumables	£592.84	£1,000.00	£452.57	£547.43	£1,000.00	£1,000.00
1500	Printer Ink	£874.40	£1,000.00	£56.11	£500.00	£556.11	£1,000.00
Total Admin		£74,533.17	£93,648.00	£63,547.69	£22,562.83	£86,110.52	£87,803.00
Council							
2000	Audit	£1,350.00	£1,500.00	£1,350.00	£0.00	£1,350.00	£1,500.00
2100	Insurance	£2,130.41	£2,200.00	£2,494.22	£0.00	£2,494.22	£3,000.00
2200	Professional Memberships	£2,469.66	£2,500.00	£1,803.22	£696.78	£2,500.00	£2,500.00
2300	Room Hire	£50.00	£200.00	£0.00	£0.00	£0.00	£200.00
2400	Reference Materials	£187.49	£200.00	£0.00	£120.00	£120.00	£200.00
2500	Councillor Elections	£0.00	£8,000.00	£0.00	£0.00	£0.00	£8,000.00
2501	Councillor Training	£45.00	£1,500.00	£0.00	£0.00	£0.00	£1,500.00
2502	Chair's Expenses	£40.14	£150.00	£0.00	£100.00	£100.00	£150.00
2503	Councillor's Expenses	£0.00	£0.00	£0.00	£420.00	£420.00	£200.00
2600	IT Software / Subscriptions	£2,622.90	£1,000.00	£2,167.78	£1,458.22	£3,626.00	£3,500.00
Total Council		£8,895.60	£17,250.00	£7,815.22	£2,795.00	£10,610.22	£20,750.00
Buildings							
3000	Grounds Contract Total	£427.80	£430.00	£320.85	£128.34	£449.19	£500.00
3100	Additional Grounds Maintenance Total	£25.00	£200.00	£212.00	£200.00	£412.00	£400.00
3200	Furnishings	£174.16	£500.00	£241.46	£258.54	£500.00	£500.00
3300	Cleaning Total	£550.00	£650.00	£340.00	£310.00	£650.00	£650.00
3400	IT equipment Purchase	£3,387.82	£5,500.00	£162.08	£5,337.92	£5,500.00	£1,500.00
3401	IT Equipment Maintenance	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
3500	Maintenance Total	£363.30	£600.00	£615.60	£0.00	£615.60	£600.00
3900	Utilities - Electricity Total	£750.98	£850.00	£447.54	£120.00	£567.54	£850.00
Total Buildings		£5,679.06	£8,930.00	£2,339.53	£6,554.80	£8,894.33	£5,200.00

Bishopstoke Parish Council
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	2019/20 Actual	2020/21 Budget	2020/21 Actual to date	2020/21 Forecast d	2020/21 TOTAL (Actual + Forecast)	2021/22 Budget	
Communications							
4000	Email	£0.00	£0.00	£49.43	£1,200.00	£1,249.43	£1,500.00
4100	Websites	£0.00	£2,500.00	£0.00	£1,000.00	£1,000.00	£1,000.00
4200	Office Landline	£301.07	£350.00	£296.98		£409.33	
4300	Office Broadband	£300.00	£350.00	£155.35	112.35	£155.35	500
4400	Newsletter Printing	£671.85	£3,500.00	£0.00	£1,750.00	£1,750.00	£3,500.00
4500	Noticeboard Purchase	£0.00	£1,500.00	£0.00	£1,500.00	£1,500.00	
4501	Noticeboards Installation	£0.00	£0.00	£0.00	£200.00	£200.00	£0.00
4502	Parish maps noticeboards project	£0.00	£0.00	£0.00	£0.00	£0.00	£10,000.00
Total Communications		£1,272.92	£8,200.00	£501.76	£5,762.35	£6,264.11	£16,500.00
Community							
5000	Grants - General (GPC)	£0.00	£6,500.00	£8,410.95	£2,700.00	£11,110.95	£6,000.00
5001	Grants - General (S137)	£5,430.00	£0.00	£0.00	£0.00	£0.00	£0.00
5002	Grants - Carnival	£600.00	£300.00	£0.00	£0.00	£0.00	£300.00
5003	Grants - Community Buildings	£21,806.62	£4,000.00	£13,418.24	£11,450.00	£24,868.24	
5100	Climate Change Project	£0.00	£5,000.00	£0.00	£0.00	£0.00	£2,000.00
5200	Safety, Security & Crime Prevention	£0.00	£15,000.00	£1,116.48	£3,000.00	£4,116.48	£11,000.00
5300	Yzone	£25,000.00	£25,000.00	£0.00	£25,000.00	£25,000.00	£25,000.00
5400	Travel Token Repayments	£2,200.00	£3,500.00	£930.00	£2,650.00	£3,580.00	£3,300.00
5401	Travel Token New	£0.00	£200.00	£0.00	£0.00	£0.00	£200.00
5500	Neighbourhood Plan Consultants	£2,454.60	£0.00	£1,820.00	£545.00	£2,365.00	£1,300.00
5501	Neighbourhood Plan Publicity	£103.52	£0.00	£103.51	£0.00	£103.51	£200.00
5502	Neighbourhood Plan General	£77.03	£0.00	£0.00	£0.00	£0.00	£0.00
5600	Carnival	£4,479.84	£5,700.00	£0.00	£0.00	£0.00	£5,700.00
5700	War Memorial	£0.00	£0.00	£0.00	£0.00	£0.00	£1,300.00
5800	Village trail Project	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00
Total Community		£62,151.61	£65,200.00	£25,799.18	£45,345.00	£71,144.18	£61,300.00
Street Furniture							
6000	Bus Shelters Purchase	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
6002	Bus Shelter Maintainance	£0.00	£500.00	£3,676.21	£1,500.00	£5,176.21	£500.00
6003	Bus Shelter Cleaning	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00	£1,000.00
6100	Benches Purchase Total	£0.00	£4,000.00	£0.00	£3,000.00	£3,000.00	£0.00
6200	Bins Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£2,000.00	£2,000.00
6203	Bins Emptying	£1,246.54	£0.00	£1,087.72	£204.40	£1,292.12	£2,000.00
6300	Clocks Purchase	£0.00	£500.00	£0.00	£0.00	£0.00	£0.00
6302	Clocks Maintenance	£395.00	£0.00	£0.00	£100.00	£100.00	£100.00
6500	Christmas Decorations Purchase	£0.00	£2,000.00	£0.00	£0.00	£0.00	
6600	Defibrillators Purchase	£0.00	£2,000.00	£0.00	£2,000.00	£2,000.00	£2,000.00
Total Street Furniture		£1,641.54	£12,000.00	£4,763.93	£9,804.40	£14,568.33	£7,600.00

Bishopstoke Parish Council
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	2019/20 Actual	2020/21 Budget	2020/21 Actual to date	2020/21 Forecast d	2020/21 TOTAL (Actual + Forecast)	2021/22 Budget	
Play Area & Open Space							
7000	Grounds Contract						
7000/30	Glebe Meadow Total	£7,300.68	£7,320.00	£5,475.51	£1,825.17	£7,300.68	£7,320.00
7000/31	Church Road Total	£2,800.80	£2,820.00	£2,100.60	£700.20	£2,800.80	£2,820.00
7000/32	Sayers Road Total	£3,157.20	£3,180.00	£2,367.90	£789.30	£3,157.20	£3,180.00
7000/33	Otter Close Total	£3,598.20	£3,600.00	£2,698.65	£899.55	£3,598.20	£3,600.00
7000/34	Templecombe Road Total	£1,981.80	£1,990.00	£1,486.35	£495.45	£1,981.80	£1,990.00
7000/35	Brookfield Total	£5,772.00	£5,780.00	£4,329.00	£1,443.00	£5,772.00	£5,780.00
7000/80	Bus Shelter Bins	£514.80	£530.00	£386.10	£128.70	£514.80	£530.00
7000	Total Grounds Contract	£25,125.48	£25,220.00	£18,844.11	£6,281.37	£25,125.48	£25,220.00
7100	Additional Grounds Maintenance						
7100/30	Glebe Meadow Total	£150.00	£1,000.00	£234.00	£766.00	£1,000.00	£1,000.00
7100/31	Church Road Total	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
7100/32	Sayers Road Total	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
7100/33	Otter Close Total	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
7100/34	Templecombe Road Total	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
7100/36	Brookfield Total	£990.00	£1,000.00	£1,072.00	£100.00	£1,172.00	£1,200.00
7100	Additional Grounds Maintenance Total	£1,140.00	£2,800.00	£1,306.00	£1,666.00	£2,972.00	£3,000.00
7300	Play Equipment Purchase						
7300/30	Glebe Meadow Total	£0.00	£500.00	£0.00	£0.00	£0.00	£500.00
7300/31	Church Road Total	£0.00	£500.00	£0.00	£0.00	£0.00	£500.00
7300/32	Sayers Road Total	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00
7300/33	Otter Close Total	£0.00	£500.00	£0.00	£0.00	£0.00	£500.00
7300/34	Templecombe Road Total	£0.00	£500.00	£0.00	£0.00	£0.00	£500.00
7300/35	Brookfield Total	£0.00	£500.00	£0.00	£0.00	£0.00	£500.00
7300/36	Judges Gully Copse Total	£0.00	£0.00	£0.00	£0.00	£0.00	£500.00
7300	Total Equipment Purchase	£0.00	£2,500.00	£0.00	£0.00	£0.00	£3,500.00

Bishopstoke Parish Council
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	2019/20 Actual	2020/21 Budget	2020/21 Actual to date	2020/21 Forecast d	2020/21 TOTAL (Actual + Forecast)	2021/22 Budget
7301 Equipment Maintenance						
7301/30 Glebe Meadow Total	£919.21	£1,500.00	£2,760.81	£519.00	£3,279.81	£2,500.00
7301/31 Church Road Total	£629.06	£1,000.00	£1,228.43	£692.00	£1,920.43	£2,000.00
7301/32 Sayers Road Total	£1,820.54	£1,000.00	£0.00	£1,000.00	£1,000.00	£2,000.00
7301/33 Otter Close Total	£457.75	£1,000.00	£0.00	£1,000.00	£1,000.00	£2,000.00
7301/34 Templecombe Road Total	£260.24	£1,000.00	£978.00	£578.00	£1,556.00	£2,000.00
7301/36 Total Brookfield	£2,366.15	£1,200.00	£991.37	£0.00	£991.37	£2,200.00
7301 Play Equipment Maintenance Total	£6,452.95	£6,700.00	£5,958.61	£3,789.00	£9,747.61	£12,700.00
7302 Play Area Inspections	£1,815.60	£2,000.00	£1,405.20	£594.80	£2,000.00	£2,000.00
7399 Play Area & Open Space Other	£153.73	£200.00	£6.00	£194.00	£200.00	£200.00
7400 Works and Improvements						
7400/30 Glebe Meadow Total	£0.00	£0.00	£0.00	£0.00	£0.00	
7400/35 Brookfield Total	£575.00	£0.00	£0.00	£0.00	£0.00	£0.00
7400 Works and Improvements Total	£575.00	£0.00	£0.00	£0.00	£0.00	£0.00
7800 Trees						
7800/30 Glebe Meadow Total	£30.00	£1,000.00	£1,210.00	£0.00	£1,210.00	£1,000.00
7800/31 Church Road Total	£0.00	£1,000.00	£1,080.00	£0.00	£1,080.00	£1,000.00
7800/32 Sayers Road Total	£1,360.00	£1,000.00	£40.00	£0.00	£40.00	£1,000.00
7800/33 Otter Close Total	£860.00	£1,500.00	£300.00	£0.00	£300.00	£1,500.00
7800/34 Total Templecombe Road	£0.00	£1,000.00	£180.00	£0.00	£180.00	£1,000.00
7800/35 Brookfield Total	£400.00	£3,000.00	£340.00	£0.00	£340.00	£3,000.00
7800/36 Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
7800/39 Sewall Drive Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
7800/40 Bow Lake Gardens Total	£0.00	£500.00	£0.00	£0.00	£0.00	£1,000.00
7800 Trees Total	£2,650.00	£9,000.00	£3,150.00	£0.00	£3,150.00	£9,500.00
7801 Tree Surveys	£1,680.00	£1,500.00	£0.00	£1,500.00	£0.00	£1,500.00
Total Play Area & Open Space	£39,592.76	£49,920.00	£30,669.92	£14,025.17	£43,195.09	£57,620.00

Bishopstoke Parish Council
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	2019/20 Actual	2020/21 Budget	2020/21 Actual to date	2020/21 Forecast d	2020/21 TOTAL (Actual + Forecast)	2021/22 Budget	
Burial Ground							
8000	Grounds Contract Total	£13,784.80	£13,800.00	£10,207.35	£3,402.45	£13,609.80	£13,800.00
8100	Additional Grounds Maintenance Total	£1,892.38	£900.00	£1,677.67	£0.00	£1,677.67	£900.00
8200	Fences Total	£0.00	£0.00	£110.00	£0.00	£110.00	£0.00
8300	Replacement Benches Total	£0.00	£1,000.00	£0.00	£1,000.00	£1,000.00	£1,000.00
8399	Burial Authority Other	£0.00	£500.00	£632.67	£642.50	£1,275.17	£500.00
8400	Works & Improvements						
8400/41	Bishopstoke Cemetery	£6,372.93	£10,000.00	£7,533.00	£3,215.00	£10,748.00	£2,200.00
8400/42	Stoke Common Cemetery	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
8400/43	St Mary's	£8,772.77	£15,000.00	£8,725.97	£2,810.03	£11,536.00	£1,000.00
8400/44	Old St Mary's	£0.00	£0.00	£0.00	£0.00	£0.00	£5,000.00
8400	Works & Improvements Total	£15,145.70	£25,000.00	£16,258.97	£6,025.03	£22,284.00	£8,200.00
8500	Memorial Costs Total	£3,884.29	£2,000.00	£22.00	£1,978.00	£2,000.00	£2,000.00
8800	Trees						
8800/41	Bishopstoke Cemetery	£2,760.00	£2,500.00	£952.50	£1,547.50	£2,500.00	£2,500.00
8800/42	Stoke Common Cemetery	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
8800/43	St Marys	£900.00	£2,000.00	£1,730.00	£630.00	£2,360.00	£8,000.00
8800/44	Old St Mary's	£1,765.00	£2,000.00	£670.00	£1,330.00	£2,000.00	£2,000.00
8800	Trees Total	£5,425.00	£6,500.00	£3,352.50	£3,507.50	£6,860.00	£12,500.00
8901	Utilities - Water Total	£989.17	£250.00	£86.84	£163.16	£250.00	£500.00
Total Burial Ground		£41,121.34	£49,950.00	£32,348.00	£16,718.64	£49,066.64	£39,400.00

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	2019/20 Actual	2020/21 Budget	2020/21 Actual to date	2020/21 Forecast d	2020/21 TOTAL (Actual + Forecast)	2021/22 Budget
Allotments						
9000 Grounds Contract Total	£630.00	£660.00	£472.50	£157.50	£630.00	£860.00
9100 Total	£229.57	£400.00	£0.00	£400.00	£400.00	£600.00
9200 Fences Total	£0.00	£2,000.00	£0.00	£0.00	£0.00	£1,500.00
9300 Equipment Purchase Total	£2,276.22	£800.00	£471.09	£562.01	£1,033.10	£900.00
9399 Allotments Other	£0.00	£200.00	£0.00	£200.00	£200.00	£200.00
9400 Works & Improvements Total	£477.50	£0.00	£375.00	£0.00	£375.00	£0.00
9600 Plot Maintenance and Clearance Total	£2,666.00	£1,250.00	£706.00	£340.00	£1,046.00	£1,500.00
9700 Buildings (Inc. sheds) Total	£431.06	£2,500.00	£18.38	£1,231.62	£1,250.00	£2,500.00
9800 Trees Total	£0.00	£2,000.00	£650.00	£870.00	£1,520.00	£2,500.00
9900 Utilities - Electricity Total	£502.74	£1,200.00	£350.69	£449.31	£800.00	£800.00
9901 Utilities - Water Total	£852.60	£2,000.00	£2,207.16	£985.89	£3,193.05	£3,000.00
Total Allotments	£8,065.69	£13,010.00	£5,250.82	£5,196.33	£10,447.15	£14,360.00
Total Expenditure	£242,953.69	£318,108.00	£173,036.05	£128,764.52	£300,300.57	£310,533.00

Bishopstoke Parish Council
3rd Draft Budget 2021/22

PROJECTIONS

Play areas in @ 25k from 2022	Actual	Budget	Projection	Budget	Forecast	Forecast	Forecast
Description	2019-20	2020-21	2020-21	2021-22	2022-23	2023-24	2024-25
Precept increase				0%	7%	7%	7%
Precept	£ 219,889.82	£ 230,904.24	£ 230,904.24	£ 231,399.37	£ 247,597.32	£ 264,929.13	£ 283,474.17
Council tax support grant	£ 9,162.08	£ 4,500.00	£ 4,589.60	£ -	£ -	£ -	£ -
Interest receivable	£ 1,066.11	£ 200.00	£ 753.59	£ 500.00	£ 500.00	£ 500.00	£ 500.00
Other receipts	£ 22,601.33	£ -	£ 3,426.21	£ 15,000.00	£ -	£ -	£ -
Cemetery fees	£ 20,025.00	£ 12,000.00	£ 14,585.00	£ 18,150.00	£ 13,000.00	£ 13,000.00	£ 13,000.00
Allotment income	£ 4,905.35	£ 5,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00	£ 7,000.00	£ 7,000.00
Carnival income	£ 3,250.00	£ 3,500.00	£ -	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00
Income Sub Total	£ 280,899.69	£ 256,104.24	£ 260,258.64	£ 275,549.37	£ 271,597.32	£ 288,929.13	£ 307,474.17
Total Expenditure	£ 242,953.69	£ 318,108.00	£300,300.57	£310,533.00	£327,033.00	£310,533.00	£310,533.00
(ongoing expenditure)		£ 272,108.00	£269,300.57	£274,333.00	£276,533.00	£277,033.00	£277,033.00
Surplus / Deficit	£ 37,946.00	-£ 62,003.76	-£ 40,041.93	-£ 34,983.63	-£ 55,435.68	-£ 21,603.87	-£ 3,058.83
Reserves at start of year	£ 158,534.42	£ 196,480.42	£ 196,480.42	£ 156,438.49	£ 121,454.86	£ 66,019.18	£ 44,415.31
Reserves at end of year	£ 196,480.42	£ 134,476.66	£ 156,438.49	£ 121,454.86	£ 66,019.18	£ 44,415.31	£ 41,356.49
Reserves as % of exp	80.87%	49.42%	58.09%	44.27%	23.87%	16.03%	14.93%



Bishopstoke Parish Council

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MEMO

Below are the major changes to the budget since the last F&GP meeting. Items are in orange on the budget spreadsheet.

INCOME

Grant – budget of £15,000 now included from BIFFOH LAC towards village trail and parish maps noticeboards projects.

ADMIN EXPENDITURE

No material changes since Dec draft budget.

COUNCIL EXPENDITURE

No material changes since Dec draft budget.

COMMUNICATIONS EXPENDITURE

Noticeboard purchase – reduced by £4,000 for new noticeboard at Breach Lane and elsewhere in Parish.

COMMUNITY EXPENDITURE

Community Grants – reduced by £19,000 to the usual amount of £6,000 per year.

Community Buildings – budget of £10,000 removed as costs of bringing BMH up to date will be finished by end of 2020/21. Forecast for 2020/21 also reduced by £7,000.

Climate Change project – budget reduced by £3,000

STREET FURNITURE EXPENDITURE

Bench Purchase - £4,000 removed from budget.

Christmas Decorations Purchase - £2,000 removed from budget.

PLAY AREA AND OPEN SPACE EXPENDITURE

Works and Improvements – cost of a replacing the path from Portal Road to Parish Office removed from budget for £5,000.

BURIAL GROUND EXPENDITURE

Works and Improvements – £16,500 cost of setting up Stoke Common Cemetery postponed until 2022/23 budget.

Tree work – £2,500 cost for Stoke Common Cemetery tree work postponed until 2022/23 budget.

ALLOTMENTS EXPENDITURE

No material changes since Dec draft budget.

PROJECTIONS

In order to achieve a 0% increase to the precept for 2021/22, the expenditure budget has been cut in several areas, including community grants, to help bring the percentage of reserves to expenses within more reasonable limits. The Council had previously agreed a 3% rise in 2020/21, with 5% in the financial years going forward. If the Committee approve a 0% increase for 2021/22 due to the Covid hardships for residents, in order to recover the level of reserves, the Council will have to increase the precept by a higher percentage from 2022/23 to maintain a suitable level of reserves and be able to fund all required projects.



Finance & General Purposes Clerk's report 12 January 2021

Clerk's Report

Matters Arising:

FGP_2021_M04/38.2 Regarding the draft budget.
Work continued on incorporating the latest changes to the draft budget which was then presented earlier this meeting.

Parish Assets:

Allotments

There is nothing new to report regarding allotments.

Burial Matters

There is nothing new to report regarding burial matters.

Parish Office

There is nothing new to report regarding the Parish Office

Play Areas

Quotes have been requested for the work identified from the inspections done at the end of last year. The work is relatively minor compared to some other inspections. New play area signage has now been installed.

Trees

There is nothing new to report regarding trees.

Other Matters:

At the time of writing this report, there were no other matters to report upon.