

# BISHOPSTOKE PARISH COUNCIL

## Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 23 January 2018

**Present:** Councillor S Toher (Chair)  
Councillor P Brown  
Councillor A Daly  
Councillor A Dean  
Councillor C Greenwood  
Councillor G Harris  
Councillor T Mignot  
Councillor A Moore  
Councillor L Parker-Jones  
Councillor A Winstanley

**In Attendance:** Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 1 member of the public was present

**FULL\_1718\_M07/**

### **Public Session**

#### **103 Apologies for Absence**

103.1 Apologies had been received and were accepted from Cllrs Francis, Roling, Thornton and Tidridge.

#### **104 Councillors' Questions**

104.1 Cllr Dean asked about the Beat Surgery taking place in the Parish Office on Monday 29<sup>th</sup> January. The Clerk confirmed this has been publicised for several weeks on the website, Facebook and the noticeboards. It will take place between 10 and 11am.

104.2 Cllr Harris informed the Council that the Bishopstoke branch and Smith's butchers has closed. The Council wished to express its sadness at the loss of a much loved and long-standing local business. The Eastleigh branch remains open.

104.3 Cllr Daly reported that he had spoken with the driver of the tractor on Sewell Drive. He was hoping to be able to keep the tractor on his drive in future.

104.4 Cllr Parker-Jones asked if there was any response to the advertising hoardings for Bishopstoke Park. The Clerk stated that there had been none so far and was requested to ask again.

### **Action: Clerk**

#### **105 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 28 November 2017**

105.1 The minutes of the above meeting had been circulated prior to this meeting.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

105.2 Cllr Parker-Jones requested that, in Minute 97.10, the word “resident” be amended. It was agreed that it would be replaced with “Member of the Neighbourhood Plan Working Group”.

**Action: Clerk**

105.3 Proposed Cllr Greenwood, Seconded Cllr Winstanley, **RESOLVED** unanimously to adopt as a true record the minutes, as amended in 105.2, of the Parish Council meeting held on 28 November 2017.

**106 To consider Matters Arising from the above Minutes**

106.1 There were no matters arising

**107 Declarations of Interest and Requests for Dispensations**

107.1 Cllrs Toher and Winstanley declared an interest in the Bishopstoke Memorial Hall grant application.

**108 Report on Planning Committee Meetings of 28 November 2017, 12 December 2017 and 9 January 2018 – to note resolutions and determine recommendations**

108.1 The Planning Committee Minutes from 28 November 2017, 12 December 2017 and 9 January 2018 had been circulated prior to this meeting.

108.2 Proposed Cllr Greenwood, Seconded Cllr Brown, **RESOLVED** unanimously that the resolutions of the Planning Committee meeting held on 28 November 2017, 12 December 2017 and 9 January 2018 be noted.

**109 Report on Finance and General Purposes Committee Meeting of 12 December 2017 and 9 January 2018 – to note resolutions and to determine recommendations.**

109.1 The Finance and General Purposes Committee meeting minutes from 9 January 2018 had been circulated prior to the meeting.

109.2 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 9 January 2018 be noted.

109.3 Item 104.3 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** (Cllr Toher abstaining) that Bishopstoke Memorial Hall be awarded a grant of £1,500.

109.4 The Finance and General Purposes Committee meeting minutes from 12 December 2017 had been missed from the document pack so they will be determined at the next meeting.

**110 To receive the RFO’s report and approve the November and December 2017 Statements of Account**

110.1 The November and December 2017 Statements of Account had been circulated prior to the meeting.

110.2 The RFO reported that the Internal Auditor would be in the office on Monday 29<sup>th</sup> January from 11am to 3pm, and so the office will be closed.

110.3 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously to receive the RFO’s report and approve the November and December 2017 Statements of Account.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

## **111 To approve the expenditure budget for the coming year**

111.1 The draft expenditure budget for the coming year had been circulated prior to this meeting. It is attached to these minutes.

111.2 The Clerk informed the Council that the recommendation of the Finance and General Purposes Committee was that that the budget be set as outlined in the supporting papers, including exceptional costs in Bishopstoke Cemetery, St Mary's and Old St Mary's churchyard, Sayers Road play area, and the allotments. This to be paid for through the precept, developer funds, and income from the Cemetery and allotments.

111.3 Proposed Cllr Winstanley, Seconded Cllr Moore, **RESOLVED** unanimously that the budget be set as outlined in the supporting papers, including exceptional costs in Bishopstoke Cemetery, St Mary's and Old St Mary's churchyard, Sayers Road play area, and the allotments.

## **112 To approve the Precept request for the coming year**

112.1 The Clerk informed the Council that the recommendation of the Finance & General Purposes Committee was that in the Council utilise £45,000 from its reserves to help fund the expenditure for 2018-19. This, along with expected income from the Burial Board and allotments, means that the Council would need to raise the precept to £55.15 for a Band D household in order to raise the remaining funds.

112.2 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the precept request be set at £55.15 for a Band D household.

## **113 To discuss potential verge protection solutions**

113.1 The Clerk, on behalf of Cllr Francis, noted the increasing number of complaints about verges and other grassed areas around the Parish that are damaged through either parking or vehicles pulling over to allow other vehicles to pass. It is hoped that Councillors and residents can provide details and pictures of areas of particular concern to allow the Council to generate an overall picture of where work is required. This can then be presented to Hampshire County Council in order that they might be convinced of the need for protection for these areas.

113.2 Following discussion, Cllrs agreed that there may be different solutions appropriate to different areas. It was agreed that Cllrs would, over the course of the next month, identify areas where there may be a need for verge protection of some form. Details, pictures and potential solutions should be sent to the Clerk to add to the list.

**Action: All**

## **114 To agree the Council response to the Community Governance Review**

114.1 Papers showing the possible options discussed by the small group set up by the Finance and General Purposes Committee had been circulated prior to the meeting. The Council wished to pass on their thanks to Cllr Winstanley for all her efforts in compiling the figures and crunching the numbers.

114.2 Cllr Winstanley outlined that the Borough had indicated the Parish could request any changes it wished to as part of the review. The group had looked at several options and had two proposals for the Council. Option A is for there to be no change. Option B is for the Parish to be re-warded, with 5 polling districts each producing 3 Cllrs, for a total of 15 Cllrs in the Parish. This had the advantage of giving no boundaries that run down the centre of roads, fewer split roads, and all residents being closer to their polling station.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

114.3 Cllrs Parker-Jones and Moore indicated a strong preference for Option B, and Cllr Moore thanked Cllr Winstanley for the work she had put in.

114.4 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously to request that Option B be considered for the Community Governance Review.

**Action: Clerk**

## **115 To receive reports from County, Borough and Parish Councillors on matters of interest**

115.1 Cllr Greenwood reported that he had attended the Borough session on the Community Governance Review, as a result of which he had been involved in the Parish review group.

115.2 Cllr Harris stated that the Carnival Group is considering changing the parade route.

115.3 Cllr Dean had attended meetings of the Memorial Hall committee, and that the water supply was now fully restored.

115.4 Cllr Winstanley reported that she had attended the latest Twynhams trustee meeting. Due to illness, she is now chairing the group, and they are moving forward with identifying what needs to be done to each property over the next few years.

115.5 Cllr Toher reported that she had attended the Borough update on the Local Plan, the Local Plan vote, the HCC Autumn Parish workshop. She had also met with the Clerk, Cllr Parker-Jones and the manager of the Bishopstoke Park village to discuss access to travel tokens, and the issues that were causing problems have now been resolved. In January, Cllr Toher attended the Community Governance Review at the Borough Council, meetings as part of the Bishopstoke Memorial Hall committee, and the latest meeting of the Eastleigh District Association of Local Councils where there was an update on the upcoming changes to Data Protection Regulations. The next meeting will focus on the PCSO contract and Cllrs were asked to send any questions, comments or concerns to Cllr Toher, Cllr Tidridge and the Clerk.

**Action: Cllrs**

## **116 To receive the Clerk's monthly report**

116.1 The Clerk reminded Cllrs that the next PCSO Beat Surgery is taking place on Monday 29<sup>th</sup> January at 10am in the Parish Office, and that the Council's meeting with the Borough Council to discuss Future Eastleigh is happening on 30<sup>th</sup> January at Eastleigh House. The Parish Office will be closed from 11am on Monday, after the Beat Surgery, as the Internal Auditor is visiting.

116.2 The Clerk reported that the Public Art process for the old Mount site and the Breach Lane site has now been completed and the winning artist selected. There is a chance for local residents to take part in workshops to help shape the final design and the Clerk asked Cllrs to pass any names that they believe might be interested in that.

116.3 Communications have been received from another Parish Council regarding closure of school crossing patrols with an invitation to join a petition. This will be placed on the next Finance & General Purposes agenda. The Clerk also reported contact from a metal detectorist seeking permission to investigate certain local areas, and Cllrs indicated that this has previously not been allowed. The Clerk was asked to respond to the individual explaining this.

**Action: Clerk**

116.4 Finally, safety concerns on Church Road regarding double yellow lines and overhanging trees continue to be pushed by the Borough Council. The Local Engagement Officer has raised a number of cases with Hampshire County Council and continues to chase them for action.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

**117 To consider content for the November 2017 press release**

117.1 It was agreed that the press release would mention the grants awarded to the Memorial Hall, the budget and precept decisions, an appeal for people to be involved in the Public Art workshops, congratulations to the Street Pastors on their 10 year anniversary, future Beat Surgery dates (which will now be a standing item) and a request for pictures and information about any verges which may benefit from protection.

**Action: Clerk**

**118 Date, time, place and agenda items for next meeting**

118.1 The next meeting will be on Tuesday 27 February 2018, at 7:30pm.

118.2 Agenda items to the Clerk by Monday 19 February 2018 please.

*There being no further business, the Chair closed the meeting at 8:30pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_