



# Bishopstoke Parish Council

To find out how to attend or have a statement read out  
Email: [clerk@bishopstokepc.org](mailto:clerk@bishopstokepc.org); Call: 07368 487464;  
Or visit [www.bishopstokepc.org](http://www.bishopstokepc.org)

**Members of the Planning Committee are summoned to attend a meeting on  
Tuesday 9<sup>th</sup> July 2024 at 7:00pm at Bishopstoke Methodist Church, Sedgwick Road.**

**This meeting is open to the public.**

**All planning documents are available via the Eastleigh Borough Council planning portal.**

## AGENDA

**PUBLIC SESSION – Residents are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chair. Members of the public may not take part in the meeting itself.**

1. Apologies for Absence
2. To adopt as a true record, and sign, the minutes of the Planning Committee meeting held on 28<sup>th</sup> May 2024
3. To adopt as a true record, and sign, the minutes of the Planning Committee meeting held on 25<sup>th</sup> June 2024
4. Declarations of Interest and Requests for Dispensations
5. Consideration of Planning Applications
  - H/24/97652 – 107 Church Road – Removal of an attached outbuilding and erection of Glasshouse with access to main house.  
<https://planning.eastleigh.gov.uk/s/papplication/a1MTv000000qSxu/h2497652>
  - Consideration of planning applications that arrived after the publication of this agenda.
6. To receive the Clerk's report on recent planning decisions and other matters
7. Date, time, place and agenda items for next meeting
8. Motion for Confidential Business
9. Reported Breaches of Development Control (Confidential business)

**D L Wheel**  
**Clerk to Bishopstoke Parish Council**  
**3<sup>rd</sup> July 2024**

*Members: Cllrs Mignot (Chair), Moore (Vice Chair), Daly, Hillier-Wheel, and Scott*

*Please note: All relevant documents to planning applications are found at <https://planning.eastleigh.gov.uk/s/>  
Type the planning application number into the Search box and click "Search"*

*PLAN\_2425\_A03*



## Minutes of a Meeting of the Planning Committee held at Bishopstoke Methodist Church commencing at 7:00pm on 28 May 2024

**Present:** Cllrs Daly, Mignot, Moore and Scott

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)

**Public Attendance:** 0 members of the public were present.

**PLAN\_2425\_M01/**

### Public Session

The Clerk began the meeting by inviting nominations to be Chair of the Planning Committee.

#### 1 Election of Chair

1.1 Cllr Moore nominated himself for Chair of the Planning Committee.

1.2 Cllr Mignot nominated himself for Chair of the Planning Committee.

1.3 In the absence of seconds for either candidate, a vote was taken with 1 vote cast for Cllr Moore and 3 votes for Cllr Mignot. Proposed Cllr Mignot, **RESOLVED** that Cllr Mignot is elected Chair of the Planning Committee for the year 2024-25.

*Cllr Mignot took his seat as Chair of the Planning Committee*

#### 2 Election of Vice Chair

2.1 Councillor Scott nominated Cllr Moore for Vice Chair of the Planning Committee. With no other nominations a vote was taken. Proposed Cllr Scott, **RESOLVED** unanimously that Cllr Moore is elected as Vice Chair of the Planning Committee for the year 2024-25.

#### 3 Apologies for Absence

3.1 Apologies were noted from Cllr Hillier-Wheal.

#### 4 Declarations of Interest and Requests for Dispensations

4.1 No declarations or requests were made.

## 5 Consideration of Planning Applications

5.1 H/24/97291 – 6 Greens Close – Part demolition of garage and construction of single storey rear extension and alterations to fenestration – The Committee agreed to raise no objections to the application but wished to request a condition that skips be placed considerately for other road users, and that lorry movements and work time be structured to avoid causing a nuisance for neighbours.

5.2 H/24/97285 – 10 St Austell Close – Two storey side/rear extension following the demolition of the existing outhouse/store and alterations to fenestration – The Committee agreed to raise no objections to the application but wished to request a condition that skips be placed considerately for other road users, and that lorry movements and work time be structured to avoid causing a nuisance for neighbours.

5.3 F/24/97288 – 57 Church Road – Conversion of existing building into 2no. 2-bedroom apartments, with addition of first floor extension and roof terrace, elevational alterations, and insertion of 1no. rooflight and 2no. dormers to front roof slope – The Committee agreed to object to the application on the grounds that insufficient parking spaces are being provided for the new dwellings. Cllr Mignot asked whether the Committee is automatically notified if a planning application is to be called in to the Local Area Committee. The Clerk stated that was not the case. The Clerk was requested to monitor applications and alert the Committee when one is called in to the Local Area Committee.

**Action: Clerk – Monitor applications to look out for those called to the LAC**

5.4 H/24/97420 – 5 Itchen Avenue – First Floor Side Extension above existing garage, Single Storey Front Extension & Partial Garage conversion – The Committee agreed to raise no objection to the application.

5.5 There were no late applications to consider.

5.6 Proposed Cllr Moore, Seconded Cllr Scott, **RESOLVED** unanimously that the responses of the Planning Committee be submitted as minuted above.

**Action: Clerk – to submit the decisions of the Committee to the Planning Authority**

## 6 To receive the Clerk's report on recent planning decisions and other matters

6.1 The report on recent planning decisions and other matters had been circulated with the supporting documents and was noted by the Committee.

## 7 Date, time, place and agenda items for next meeting

7.1 The next meeting of the Planning Committee will take place at 7:00pm on Tuesday 11<sup>th</sup> June 2024 at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that if they wished to add items to the agenda they should ensure the item, with any supporting papers, be with the Clerk by June 4<sup>th</sup>.

**8 Motion for Confidential Business**

8.1 Proposed Cllr Mignot, Seconded Cllr Daly, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to possible breaches of planning regulation it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

**9 Reported Breaches of Development Control (Confidential business)**

9.1 The report on alleged breaches of development control had been included with the supporting documents and was noted by the Committee.

9.2 Cllr Scott provided some extra information on one of the alleged breaches. The Chair requested the Clerk ask the enforcement officer to keep the Council informed of any progress with the complaint.

**Action: Clerk – contact the enforcement officer to request regular updates**

*There being no further business, the Chair closed the meeting at 7:31pm*

DRAFT

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Bishopstoke Parish Council

## **Minutes of a Meeting of the Planning Committee held at Bishopstoke Methodist Church commencing at 7:00pm on 25 June 2024**

**Present:** Cllrs Mignot (Chair) and Hillier-Wheat

**In Attendance:** Mr D Wheat (Clerk to Bishopstoke Parish Council)

**Public Attendance:** 0 members of the public were present.

**PLAN\_2425\_M02/**

### **Public Session**

#### **10 Apologies for Absence**

10.1 Apologies were noted from Cllrs Daly and Moore. Cllr Scott was not present.

10.2 As there were only two Councillors present the Chair declared that the meeting was not quorate. As such, no business could be conducted.

*There being no ability to conduct business, the Chair closed the meeting at 7:05pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Planning Planning Decisions report 9<sup>th</sup> July 2024

### Recent Planning Decisions

**H/24/97130** – 1 Drake Road – Retrospective Application. Alteration to roof at front (amendment to H/22/92665).

**Planning Committee Decision:** N/A

**Borough Council Decision:** Permit

**T/24/97192** – 6 Bishops Court – 1 no. Oak (T1) - Remove 3 lowest branches to clear garage roof to reduce leaf drop into gutter.

**Planning Committee Decision:** N/A

**Borough Council Decision:** Consent

**H/24/97143** – 13 Oak Coppice Close – First floor side extension over existing garage.

**Planning Committee Decision:** N/A

**Borough Council Decision:** Permit

**H/24/97291** – 6 Greens Close - Part demolition of garage and construction of single storey rear extension and alterations to fenestration.

**Planning Committee Decision:** Raise No Objection

**Borough Council Decision:** Permit

**T/24/97413** – St Marys Churchyard - 1 no sycamore (T1) - Remove epicormic growth and hawthorn sapling from base of tree in order to keep the basal growth maintained.

**Planning Committee Decision:** No comment made

**Borough Council Decision:** Consent

## **Clerk's Report**

### **Actions:**

**PLAN\_2425\_M01/5** Regarding applications called to the Local Area Committee  
The Clerk will monitor Local Area Committee meetings for applications from Bishopstoke being called in.

**PLAN\_2425\_M01/5** Regarding the Committee's response to planning applications  
The responses were submitted to the Planning Authority before the deadline.

**PLAN\_2425\_M01/9** Regarding an alleged breach of planning control  
The Clerk contacted the officer as requested.

### **Recommendations:**

There are no outstanding recommendations.

### **Other Matters:**

There are no other matters to report.