



# Bishopstoke Parish Council

To find out how to attend or have a statement read out  
Email: [clerk@bishopstokepc.org](mailto:clerk@bishopstokepc.org); Call: 07368 487464;  
Or visit [www.bishopstokepc.org](http://www.bishopstokepc.org)

**Members of the Assets Committee are summoned to attend a meeting on  
Tuesday 28<sup>th</sup> September 2021 at 7:30pm at Bishopstoke Methodist Church, Sedgwick Road.  
This meeting is open to the public.**

## AGENDA

### PUBLIC SESSION

1. Apologies for Absence
2. To adopt and sign Minutes of the Assets Committee meeting held on 27 July 2021
3. Declarations of Interest and Requests for Dispensations
4. To agree Council procedures for tree maintenance and, if necessary, amend the Tree Policy
5. To discuss the budget plans for areas delegated to the Assets Committee
6. To make recommendations on burial board fees for the year 2022-23
7. To adopt amendments to Cemetery regulations
8. To review groundwater monitoring at Bishopstoke Cemetery and make decisions
9. To discuss plans for new Cemetery gates and decide next steps
10. To discuss a second handrail for the inter-cemetery path and decide next steps
11. To make recommendations on the need for, and location of, a temporary Parish Office
12. To make recommendations on a timber trail for Otter Close play area
13. To discuss the relocation of the War Memorial and make decisions
14. To receive reports, and to amend and note the action log
15. Date, time, place and agenda items for next meeting – to be confirmed
16. Motion for confidential business
17. To make recommendations on the potential sale of Parish Council owned land

*D L Wheal*  
*Clerk to Bishopstoke Parish Council*  
*21<sup>st</sup> September 2021*