

Minutes of a Meeting of the Bishopstoke Parish Council held online commencing at 7.30pm on 4 August 2020

Present: Councillor Sue Toher (Chair)
Councillor Geoff Harris (Vice Chair)
Councillor Peter Brown
Councillor Andrew Daly
Councillor Anne Dean
Councillor Chris Greenwood
Councillor Trevor Mignot
Councillor Andy Moore
Councillor Lou Parker-Jones
Councillor Mike Thornton
Councillor Gin Tidridge
Councillor Anne Winstanley

In Attendance: Mr David Wheal (Clerk to Bishopstoke Parish Council)
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)
Mrs Jen Wilkie (Cemeteries Officer to Bishopstoke Parish Council)

Public Session 0 members of the public were present.

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The Chair expressed the Council's thanks to all those who had, in any way, helped with volunteering through the lockdown and as we are emerging from it. In particular mention was made of Eastleigh Aid and the group delivering medicines and services from Wainwright's Chemist.

Public Session

1 Apologies for Absence

1.1 Apologies had been received and accepted from Cllr Francis.

2 Councillors' Questions

2.1 Cllr Brown asked whether anything could be done about the new yellow lines on Underwood Road as they do not seem to have been done very professionally. Cllr Parker-Jones informed the Council that she had reported it. The RFO noted that she had submitted comments, as requested, on Underwood Road and had received a reply earlier that day which she would circulate to the Council.

Action: RFO

2.2 Cllr Parker-Jones asked whether there were any signs placed warning of CCTV given the Council's use of a webcam at the Memorial Hall, and whether a policy had been agreed. The Clerk informed the Council that as the use of a webcam had been a temporary response to an emergency situation those things were not in place, but should the Council agree to continue their use then they would be done as a matter of urgency.

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2.3 Cllr Tidridge asked whether the Carnival had been cancelled and, if so, had this now been made public. The Clerk informed the Council that the Carnival was indeed cancelled but it is hoped there can be an event perhaps at Christmas in its place. Cllr Harris, as Chair of Bishopstoke Carnival, confirmed that notice of the cancellation was on the Carnival Facebook page.

2.4 Cllr Harris asked when food waste collection would be returning. Cllr Parker-Jones replied that the Borough Council is still not collecting separate food waste due to health and safety reasons. Cllr Parker-Jones offered to send the information she has round to the Council.

Action: Cllr Parker-Jones

3 To adopt and sign Minutes of the Parish Council meeting held on 25 February 2020

3.1 The minutes of the above meeting had been circulated prior to the meeting.

3.2 Proposed Cllr Harris, Seconded Cllr Moore, **RESOLVED** that the minutes of the Parish Council meeting held on 25 February 2020 be adopted as a true record.

4 To adopt and sign Minutes of the Parish Council decisions taken on lockdown arrangements on 24 March 2020

4.1 The minutes of the above decision had been circulated prior to the meeting.

4.2 Proposed Cllr Toher, Seconded Cllr Greenwood, **RESOLVED** that the minutes of the Parish Council decisions taken on lockdown arrangements on 24 March 2020 be adopted as a true record.

5 To consider Matters Arising from the above Minutes

5.1 There were no matters arising.

6 Declarations of Interest and Requests for Dispensations

6.1 No declarations or requests made.

7 Report on Planning Committee Meetings of 25 February, 10 March and 14 July 2020 – to note Resolutions and to determine Recommendations

7.1 The relevant Planning Committee Minutes had been circulated prior to this meeting.

7.2 Proposed Cllr Brown, Seconded Cllr Greenwood, **RESOLVED** unanimously to note the resolutions of the Planning Committee meetings held on 25 February, 10 March and 14 July 2020.

7.3 Cllr Tidridge asked if the Planning Committee is planning to send a representative to the Eastleigh Local Area Committee meeting at which the Southampton Airport expansion will be discussed. Cllr Brown, as Chair of the Planning Committee, requested that the Clerk add this as an item on the next Planning Committee agenda.

Action: Clerk

Initial: _____ Date: _____

8 To note the end of year audit report and approve the Council's response

8.1 The audit report and Council response had been circulated prior to this meeting and were taken as read. Cllr Parker-Jones indicated that although she was pleased the Council accounts had been approved she was disappointed that VAT and website documents had been areas of concern.

8.2 Proposed Cllr Moore, Seconded Cllr Toher, **RESOLVED** unanimously that the end of year audit report be noted and the Council's response approved.

9 To approve the revised arrangements for earmarked reserves

9.1 The revised arrangements for earmarked reserves had been circulated prior to the meeting.

9.1 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** that the revised arrangements for earmarked reserves be approved.

10 To adopt the Annual Governance Statements for the year ended 31 March 2020

10.1 The annual governance statements, approved by the internal auditor, had been circulated prior to the meeting.

10.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously to complete and adopt the Annual Governance Statement for the year ending 31 March 2020.

11 To approve the Accounting Statements for the year ended 31 March 2020

11.1 The figures for the accounting statements, approved by the internal auditor, had been circulated prior to the meeting.

11.2 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously to approve the Accounting Statements for the year ending 31 March 2020.

12 To receive the RFO's Report and approve the Statements of Account to 30 June 2020

12.1 The Statement of Accounts had been circulated prior to this meeting.

12.2 The RFO read her report to the Council. The report was noted and is included as Appendix A in these minutes.

12.3 Cllr Brown asked whether the insurance payment for the bus shelter covered the entire cost. The RFO informed the Council that there was a £250 excess to pay, but all other costs were covered.

12.4 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously to approve the Statements of Accounts to 30 June 2020.

13 To receive reports from County, Borough and Parish Councillors on matters of interest

13.1 Cllrs Thornton, Toher and Winstanley had all circulated written reports for the Council. These are included as Appendix B in the minutes. Cllr Winstanley added that both Citizens Advice and Twynams would both soon be looking for new trustees. Cllr Thornton indicated that he would be inviting Cllrs to add their comments to the campaign to keep a library of some sort in Fair Oak.

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13.2 Cllr Parker-Jones informed the Council that Eastleigh Borough Council meetings are now available on YouTube. The recent LAC meeting on 24 June discussed Traffic Regulation Orders and the Borough Council meeting on 23 July included discussions of the library closure in Fair Oak and the potential green belt in South Hampshire, which would include part of North Bishopstoke.

13.3 Cllr Tidridge informed the Council that pressure was being put on planning enforcement at the Borough because of the situation at The Chase. The allotment building at the new allotments in the Breach Lane development have now been temporarily boarded up to prevent further vandalism. A further parking study, this time of the upper part of Church Road, is expected soon. Cllr Toher indicated that Church Road had been discussed at the Planning Committee meeting earlier that evening and that a complaint from a resident was being forwarded on.

13.4 Cllr Harris informed the Council of sewage leaks being investigated by Southern Water just north of Bishopstoke. Additionally, Cllr Harris noted that the Bishopstoke Community Association had offered their car park to contractors to use to help with the situation on Church Road. Unfortunately, this has had to stop as other residents have now complained about the car park being used.

13.5 Cllr Greenwood had reported anti-social behaviour from near his home to the police on a regular basis in recent times, particularly in terms of speeding cars. Cllr Greenwood asked if the Council could look into technology that records decibel levels. Cllr Toher informed the Council that there would be an item on traffic problems, led by Cllr Winstanley, on the September agenda.

13.6 Cllr Daly informed the Council that he had seen children playing on top of the water systems at the Chase. Cllr Tidridge indicated that she would add that to the list of items for enforcement to look at.

14 To receive the Clerk's Monthly Report

14.1 The Clerk's report had been circulated prior to this meeting, was taken as read, and is included in these minutes as Appendix C.

14.2 The RFO informed the Council that the full claim for damages to the Bishopstoke Memorial Hall has not yet been made as there are still some costs yet to be included.

14.3 Cllr Tidridge asked if the current notices regarding safe use of the play areas during this current pandemic could be made more permanent, as they are likely to have to remain in place for some time. The Clerk indicated that he would investigate various options for discussion at the next Council meeting.

Action: Clerk

14.4 Cllr Brown added that it was with great regret that Carnival had been cancelled but all had agreed it was necessary. A Christmas event was being looked at and plans for next year are already being considered. Cllr Brown also asked whether Bishopstoke and Fair Oak Good Neighbours were back up and running. Cllr Thornton informed the Council that, apart from a couple of days when procedures were being organised, the Good Neighbours scheme had been running all through lockdown, with appropriate PPE measures being taken.

Initial: _____ Date: _____

15 To consider content for the July 2020 Press Release

15.1 It was agreed that the press release would include: thanking all the volunteers who have given so much during the pandemic; the cancellation of the Carnival; encouraging all residents if they see anti-social behaviour to report it to 101 and that the Parish Council will be holding all its meetings virtually for the time being and if anyone wishes to take part they should contact the Clerk.

Action: Clerk

16 Date, time, place and agenda items for next meeting

16.1 The next meeting will be on Tuesday 22 September 2020, at 7:30pm online.

16.2 Agenda items for the meeting to the Clerk by Monday 14 September 2020 please.

There being no further business, the Chair closed the meeting at 8.40pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____