



Bishopstoke Parish Council

To find out how to attend or have a statement read out
Email: clerk@bishopstokepc.org; Call: 07368 487464;
Or visit www.bishopstokepc.org

**Members of the Assets Committee are summoned to attend a meeting on
Tuesday 27th July 2021 at 7:30pm at Bishopstoke Methodist Church, Sedgwick Road.
This meeting is open to the public.**

AGENDA

PUBLIC SESSION

1. Election of Chair
 - *Assets Committee Terms of Reference*
2. Election of Vice Chair
 - *Assets Committee Terms of Reference*
3. Apologies for Absence
4. To adopt and sign Minutes of the Buildings Committee meeting held on 6 April 2021
 - *Local Government Act 1972, Sch. 12, para 41*
5. Declarations of Interest and Requests for Dispensations
 - *Bishopstoke Parish Council Code of Conduct, Section 9*
6. To recommend the adoption of the Assets Committee Terms of Reference
 - *Bishopstoke Parish Council Standing Orders, Para 15.7*
7. To make recommendations regarding allotment rent
 - *Smallholdings and Allotments Act 1908*
8. To approve the Open Space Specification for tender
 - *Open Spaces Act 1906*
9. To make recommendations regarding the refurbishment of railings by the War Memorial
 - *War Memorials (Local Authorities Powers) Act 1923*
10. To recommend approval of the Stoke Common Cemetery project brief
 - *Local Government Act 1972, s 214*
11. To receive a report on all areas delegated to the Committee
 - *Updates on actions from previous meetings and any matter within the Committee's responsibilities*
12. Date, time, place and agenda items for next meeting – to be confirmed
 - *September 28th 2021, 7:00pm, location to be confirmed (Local Government Act 1972, Sch. 12, Part II, Para 8)*

D L Wheal
Clerk to Bishopstoke Parish Council
21st July 2021