

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 23 July 2013 at the Methodist Church Hall, Sedgwick Road, Bishopstoke

Present: Councillor A Winstanley (Chairman)
Councillor P Brown
Councillor B Hansell
Councillor G Harris
Councillor C McKeone
Councillor M Thornton
Councillor S Toher

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)

Public Session

Mr Burton from Burton Property gave a short presentation on his proposals to develop the old Longmead Arms site before submitting a formal planning application. His outline plans included three semi-detached two storey properties with rear gardens and parking with the centre property angled to reflect existing properties opposite.

232. Apologies for absence

232.1 Cllrs Cossey, Harper, Lyon, Snook and Thomas; Cllrs Mignot and Roling not present; apology received from County Cllr Moore.

233. Councillors' Questions and Announcements

233.1 Cllr Toher commented on some public concern at councillor involvement in the Dunford development consultation.

233.2 Cllr Thornton drew members' attention to some rubble which had been deposited near the Guides' hut circa 1995 and which had recently been pushed into their fence causing damage. The Guides had been quoted £5,000 to remove and repair and were not inclined to renew their licence unless or until repairs were effected; however, they had insufficient funds to meet his cost and Cllr Thornton would arrange a site visit for those interested before approaching EBC for financial help. All agreed it would be unfortunate if the Guides were to cease their meetings in Bishopstoke.

Action: Cllr Thornton

233.3 Cllr Winstanley reminded all present of the on-going Carnival Quiz nights and stated that more prizes were now available.

234. Adoption of the Minutes of the Parish Council Meeting held on 25 June 2013

234.1 Proposed Cllr Toher, Seconded Cllr Harris **RESOLVED** unanimously that the minutes of the meeting held on 25 June 2013 be accepted as a true record.

235. Matters Arising

235.1 There were no matters arising not dealt with elsewhere in these minutes.

236. Declarations of Interest and Requests for Dispensation

236.1 Cllr Brown declared a personal interest in the grant application from the Sebastian Community Help project and abstained from voting. Cllrs Brown, Harris and Winstanley declared an interest in the increase in the Assistant Clerk's Carnival hours (para 239.3)

237. Correspondence

237.1 There was no correspondence tabled.

238. Report on Planning Committee Meetings on 25 June and 9 July 2013 - to note Resolutions and to consider any Recommendations

238.1 Minutes of the Planning Committee meetings held on 25 June and 9 July 2013 had been circulated with the agenda papers.

238.2 Proposed Cllr Brown, Seconded Cllr McKeone, **RESOLVED** unanimously that the minutes of the meetings held on 25 June and 9 July 2013 be received and accepted.

239. Report on Finance and General Purposes Committee Meeting of 9 July 2013 – to note Resolutions and to determine any Recommendations

239.1 The meeting planned for 9 July 2013 was not quorate so no formal proceedings took place. However, those committee members who were present agreed some observations on matters which required attention and which the Clerk had circulated by way of a briefing note. These were now considered.

239.2 Carnival Group administrative support. The time spent by the Assistant Clerk in providing administrative support to the Carnival Group would exceed the 50 hours previously agreed due to changes in responsibilities and illness. Given the importance of the Annual Carnival to the community, the Clerk recommended these hours be increased to 75 which would result in an increase in costs of £250 per annum.

239.3 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** unanimously that the budgeted assistance provided to the Carnival Group by the Assistant Clerk be increased from 50 to 75 hours per annum.

239.4 Shears Mill formal opening. With the renovation work now completed on the Shears Mill turbine house at Riverside, it was thought appropriate for a formal opening ceremony to be held and Cllr Thornton agreed to provide the 'honours' in his capacity as the community's MP. Friday 6 September 2013 at 6.00pm was agreed as the time and the Clerk would make the necessary arrangements.

Action: Clerk

239.5 Riverside corner. EBC was proposing the removal of the vegetation at the Riverside corner by the bus stop which currently attracted litter and other rubbish. A paved area with seating was being designed and the Parish had been invited to contribute towards the scheme's costs. The F&GP Committee would consider this at its next meeting.

Action: Clerk

239.6 Grant Aid application. An Grant Aid application for £300 had been received from Sebastians Community Help Project to help meet the costs of training a local family support worker. The organisation provided free advice and support to those bereaved by suicide, homicide, accident, illness or old age.

239.7 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** with Cllr Brown abstaining (personal involvement) that £300 be granted to Sebastians Community Help Project to help meet the costs of training a support worker.

239.8 New bus shelters. In line with the Council's current policy of providing two new bus shelters in each financial year, possible locations would be discussed at the next F&GP Committee meeting.

Action: Clerk

240. To receive the RFO's report and approve the June payments of accounts

240.1 EBC was introducing an annual maintenance contract for the maintenance of lighting in the Borough provided by solar panels. The Parish had one such light by the skate ramp on Glebe Meadow and had been asked if it wished to subscribe to the contract. No further information was available at this time although the Clerk would contact Fair Oak and Horton Heath Parish Council for comments.

Action: Clerk

240.2 The first successful commercial hire of Glebe Meadow had taken place on 13 July 2013 when a local resident had organised a craft fayre.

240.3 Bids would be made on our two county councillors' grant budgets for support towards the costs of the play equipment upgrades planned for later in the year.

240.4 A Payments schedule for June 2013 had been circulated with the agenda papers.

240.5 Proposed Cllr Hansell, Seconded Cllr Toher, **RESOLVED** unanimously that payments be authorised as per the schedule.

241. To receive reports from Councillors on external meetings attended

- 241.1 Cllr Brown commented on the invaluable help provided to the Carnival Group by the Parish Council through the Assistant Clerk.
- 241.2 Cllr Harris briefed on the problems caused by bird droppings on and around the BCA and that some of the overhanging tree limbs were to be cut back to reduce the problem.
- 241.3 Cllr Toher passed on the thanks of the Memorial Hall Management Committee for the generous grant made by the Parish Council which would enable them to upgrade their electrical systems and those of the Bishopstoke Players.
- 241.4 Cllr Winstanley reported on the successful Eastleigh Mela staged by the Asian Welfare and Cultural Association and the changes to the rules regarding the hire by external organisations of the YZone facility to enable it to be used by a wider section of the community.

242. Clerk's Monthly Report

- 242.1 The Clerk reported he had completed his half yearly inspection of headstones in the Cemeteries and had found one to be loose, the owner of which would be contacted to take remedial action. An unauthorised grave had been found with an ashes casket placed in it. The responsible undertaker had been contacted . It had also been discovered that decades ago, EBC had charged extra for raised mounds over a grave which would now prevent action being taken to level as much of the Cemetery as possible to improve its appearance and make it easier to maintain.

243. July 2013 press release

- 243.1 It was agreed that mention would be made of the grant awarded, the Shears Mill opening and the new parish office being open for business in the Autumn.

Action: Clerk

244. Date, Time and Place of Next Meeting

- 244.1 The next meeting of the Parish Council will be on Tuesday 24 September 2013 at 7.30pm in the Methodist Church Hall, Sedgwick Road, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 10.00pm.