



Bishopstoke Parish Council

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**Members of the Finance Committee are summoned to attend a meeting on
Tuesday 10th October 2023 at 7:30pm at Bishopstoke Methodist Church, Sedgwick Road.
This meeting is open to the public.**

AGENDA

PUBLIC SESSION

1. Apologies for Absence
2. To adopt and sign Minutes of the Finance Committee meeting held on 8th August 2023
3. Declarations of Interest and Requests for Dispensations
4. To approve reports on Council finances
5. To discuss the CIP list and agree any additions
6. To consider savings accounts arrangements and agree bank mandates
7. To recommend burial board fees for the year 2024/25
8. To discuss the first draft budget for 2024/25 financial year
9. Date, time, place and agenda items for next meeting –
 - 12th December 2023, 7:30pm, Bishopstoke Methodist Church

S Thorogood
Responsible Finance Officer to Bishopstoke Parish Council
3rd October 2023



Minutes of a Meeting of the Finance Committee held at Bishopstoke Methodist Church commencing at 7:40pm on 8 August 2023

Present: Cllrs Winstanley (Chair), C McKeone, Hillier-Wheal, and Thornton

In Attendance: Mrs S Thorogood (RFO to Bishopstoke Parish Council)

Public Attendance: 0 members of the public were present.

FIN_2324_M02/

Public Session

10 Apologies for Absence

10.1 Apologies were received from Cllr Kirby.

11 To adopt and sign Minutes of the Finance Committee meeting held on 13th June 2023

11.1 The Minutes of the above meeting had been circulated prior to the meeting.

11.2 Proposed Cllr Thornton, seconded Cllr C McKeone, **RESOLVED** that the minutes of the Finance Committee meeting held on 13th June 2023 be adopted as a true record.

12 Declarations of Interest and Requests for Dispensations

12.1 Cllrs Thornton and Winstanley declared an interest in item 6 as both have previously been involved with ARK Eastleigh.

13 To approve reports on Council finances

13.1 The payments lists, statement of accounts and budget monitoring reports for June and July 2023 had been included with the document pack for the meeting.

13.2 The RFO also gave an update on current overtime spend for June and July 2023.

13.3 The Committee agreed to continue with the previous process of payments lists, statement of accounts and budget monitoring reports being taken to the Finance Committee meeting every 2 months. There are now 6 members and it is unlikely that a meeting will be cancelled due to not being quorate. If a Finance Committee is cancelled in the future, both months will be taken to the Full Council meeting. This will avoid a situation at end of 22/23 where the reports were not approved for 4 months.

13.4 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED** unanimously to approve the reports on Council finances.

14 To discuss the CIP list and agree any additions

Initial: _____ Date: _____

14.1 Due to the list not being circulated to Councillors in advance of the meeting, the Councillors agreed to defer this item until October meeting.

14.2 The Councillors did discuss a few ideas that could be either included on the CIP list or as a budget item to be included for 2024/25.

14.3 Cllr Hillier-Wheal suggested herb planters that could be sited around the village with laminated sheets explaining how the herbs could be used in recipes. The herb planters would not need a huge amount of watering but could be placed within the bee and tree corridor, with residents nearby asked to adopt planters local to them.

14.4 Cllr Hillier-Wheal also suggested community library boxes to be placed around the village. The RFO offered to speak to the Colden Common Shed to find out costs of both planters and library boxes and the Committee can then decide whether to include on the new budget or to be included on the CIP list. Once quotes have been gathered, if the Council decides to proceed with the planters and/or libraries, the Assets Committee can be tasked with choosing suitable locations. The planters could be sponsored by local companies, particularly local garden centres. **ACTION: RFO to research quotes for planters and community libraries, and investigate sponsorship legalities.**

14.5 Cllr Hillier-Wheal would also like to see the Parish Council's name above the noticeboards in the village. The RFO replied that it is fairly expensive to get them printed, having ordered 2 in the past year for the village. The RFO also commented that digital noticeboards are already on the CIP list to be able to updated remotely from one central location.

15 To approve a grant request from ARK

15.1 Details of the grant request had been included with the document pack.

15.2 Councillors felt unable to grant the £400 requested for running costs, but agreed a £50 grant towards the valuable work ARK carry out to residents, alongside £600 for energy grants.

15.3 Proposed Cllr Thornton, Seconded Cllr C McKeone, **RESOLVED** unanimously that the Council approves a grant of £650 to ARK Eastleigh.

16 Date, time, place, and agenda items for next meeting

16.1 The next meeting of the Finance Committee will take place at 7:30pm on Tuesday 10th October 2023 at the Bishopstoke Methodist Church.

16.2 Agenda items with supporting papers to the RFO by Tuesday 3rd October.

17 Confidential Business

17.1 Proposed Cllr Winstanley, seconded Cllr Thornton, **RESOLVED** unanimously that the Council excludes public from the next agenda item as the business is confidential.

18 To review the Internal Auditor arrangements

18.1 Five quotes had been distributed to the Committee in advance of the meeting. All of the companies have professional indemnity insurance.

18.2 After seven years with Do the Numbers Ltd as the appointed Internal Audit, the Committee felt it was time for fresh eyes on the Council's finances, and decided to appoint Mulberry & Co Chartered Certified Accountants for a period of one year to audit the 2023/24 accounts. If all is well after the first year, this will be extended for a further three years.

Initial: _____ Date: _____

18.3 Cllr Winstanley declared an interest with Eleanor Greene from Do The Numbers Ltd from their time working together at HALC.

18.4 Proposed Cllr C McKeone, Seconded Cllr Hillier-Wheal, **RESOLVED** unanimously that the Council appoints Mulberry & Co Chartered Certified Accountants as the Council's Internal Auditor for the financial year 2023/24.

There being no further business, the Chair closed the meeting at 20:39pm

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

REPORT TO BISHOPSTOKE PARISH COUNCIL (Finance Committee)

10th October 2023
Item 4

Report Subject: To approve the latest reports on Council finances

Payments Lists:

The payments lists for August and September 2023 are presented for approval.

Significant items for August included purchase of a new PO Box mailing address for the Council and removal of asbestos from the Underwood Road allotment site.

Significant items for September included tree work to Glebe Meadow, tree survey of 13 sites, and deposit for work to the Cemetery gates.

Budget Monitoring report:

The budget monitoring report for the period ending September 2023 is presented for approval.

Income is currently £350,881 versus an annual budget of £363,319.
Expenditure is currently £151,860 versus an annual budget of £360,070.

Statement of accounts:

The statement of accounts for August and September 2023 are presented for approval. The monthly current account and quarterly savings account bank reconciliations have been completed and are ready to be checked and signed.

The 2nd half precept has been received into the savings account, along with £5,875 of interest for the first 6 months of the year.

Other updates:

The quarter 2 2023-24 VAT return will be submitted in October the refund issued by the of the end of the month.

Sophie Thorogood
RFO to Bishopstoke Parish Council, 1st August 2023

Bishopstoke Parish Council

Finance Committee - 10th October 2023

Payments (August 2023)

Direct Debit payments

Invoice Date	Payee	Description	Net	VAT	Gross
14/08/2023	Eon	Office - Electricity (Aug 23)	£ 51.00	£ -	£ 51.00
03/08/2023	British Gas	Shears Mill - Electricity (Jul 23)	£ 15.65	£ 0.78	£ 16.43
15/08/2023	Sky Mobile	DW Mobile Phone (Aug 23)	£ 14.00	£ -	£ 14.00
21/07/2023	Business Stream	Burial Grounds - BC - Water (Apr-Jul 23)	£ 21.36	£ -	£ 21.36
03/07/2023	Eastleigh Borough Council	Trade Waste (Apr-Jun 23)	£ -	£ -	£ -
14/08/2023	Ready Steady Store	Hire of unit K014 (Sep 23)	£ 87.49	£ 11.70	£ 99.19

Staff Debit Card payments

Invoice Date	Payee	Description	Net	VAT	Gross
10/08/2023	ST - Amazon	Mailbox for new PO Box address	£ 25.00	£ 5.00	£ 30.00
14/08/2023	ST - Post office	Postage stamps	£ 3.75	£ -	£ 3.75
13/08/2023	DW - Zoho	Carnival email mailbox	£ 8.80	£ 1.76	£ 10.56
21/08/2023	ST - Sky Mobile	Mobile phone top-up ST/AL	£ 13.00	£ -	£ 13.00

BACS payments

Invoice Date	Payee	Description	Net	VAT	Gross
09/01/2023	ICCM	Cemetery Management training AL	£ 135.00	£ 27.00	£ 162.00
09/05/2023	HALC	LCPD Bronze Membership 23-24	£ 165.00	£ 33.00	£ 198.00
10/08/2023	Royal Mail	PO Box mailing address	£ 396.00	£ -	£ 396.00
31/07/2023	HES	Allotment removal UR plot 17B	£ 400.00	£ 80.00	£ 480.00
05/08/2023	Green Smile Ltd	Strimming plots 17B/57A UR	£ 90.00	£ 18.00	£ 108.00
03/07/2023	Eastleigh Borough Council	Dog bin emptying (Jun 23)	£ 46.76	£ 9.35	£ 56.11
07/08/2023	Eastleigh Borough Council	Dog bin emptying (Jul 23)	£ 46.76	£ 9.35	£ 56.11
17/08/2023	SLCC	Closed Churchyards training AL	£ 60.00	£ 12.00	£ 72.00
17/08/2023	SLCC	Water compliance & legionella trainging AL	£ 50.00	£ 10.00	£ 60.00
29/08/2023	Katrina Jones	Travel tokens repayment	£ 277.00	£ -	£ 277.00
30/08/2023	Staff	Salary	£ 5,460.42	£ -	£ 5,460.42
30/08/2023	Staff	Mileage + Office Allowance	£ 85.38	£ -	£ 85.38
30/08/2023	HMRC	Tax / NI	£ 1,965.48	£ -	£ 1,965.48
30/08/2023	HCC	LGPS	£ 1,916.66	£ -	£ 1,916.66
05/08/2023	Green Smile	Ground Maintenance (Aug 2023)	£ 6,583.76	£ 1,316.75	£ 7,900.51

Total payments

£ 17,918.27 £ 1,534.69 £ 19,452.96

Bishopstoke Parish Council

Finance Committee - 10th October 2023

Payments (August 2023)

Direct Debit payments

Invoice Date	Payee	Description	Net	VAT	Gross
14/09/2023	Eon	Office - Electricity (Sep 23)	£ 51.00	£ -	£ 51.00
05/09/2023	British Gas	Shears Mill - Electricity (Aug 23)	£ 14.85	£ 0.74	£ 15.59
15/09/2023	Sky Mobile	DW Mobile Phone (Sep 23)	£ 14.00	£ -	£ 14.00
11/09/2023	Ready Steady Store	Hire of unit K014 (Oct 23)	£ 145.99	£ 23.40	£ 169.39
21/09/2023	ICO	Data Protection Annual Fee	£ 35.00	£ -	£ 35.00

Staff Debit Card payments

Invoice Date	Payee	Description	Net	VAT	Gross
11/09/2023	ST - Post office	Postage stamps	£ 13.90	£ -	£ 13.90
12/09/2023	DW - Amazon	2 SumUp machines	£ 84.70	£ 16.94	£ 101.64
12/09/2023	DW - Amazon	Aerosol marking paint	£ 26.09	£ 5.24	£ 31.33
14/09/2023	ST - Post office	Postage stamps	£ 6.40	£ -	£ 6.40
29/09/2023	ST - L&S	Skip for JL allotment site	£ 273.00	£ 54.60	£ 327.60
21/09/2023	ST - Sky Mobile	Mobile phone top-up ST/AL	£ 13.00	£ -	£ 13.00
28/09/2023	ST - Costcutter	Envelopes	£ 7.38	£ -	£ 7.38

BACS payments

Invoice Date	Payee	Description	Net	VAT	Gross
31/08/2023	Shawyers	Tree work to Glebe Meadow	£ 1,305.00	£ 261.00	£ 1,566.00
06/09/2023	HALC	Officer Update DW	£ 10.00	£ 2.00	£ 12.00
18/08/2023	Arbor-Eco Consultancy	Tree Surveys 13 sites	£ 1,500.00	£ -	£ 1,500.00
06/07/2023	Eastleigh Borough Council	Bus Shelter cleaning Segwick Road	£ 64.00	£ 12.80	£ 76.80
05/06/2023	Eastleigh Borough Council	Dog bin emptying (May 23)	£ 46.76	£ 9.35	£ 56.11
29/08/2023	Eastleigh Borough Council	Dog bin emptying (Aug 23)	£ 58.45	£ 11.69	£ 70.14
07/09/2023	Fosters Tree Surgeons	Cut back overhanging tree Sayers Road	£ 380.00	£ 76.00	£ 456.00
11/09/2023	Southern Metal Craft	Deposit for Cemetery gates	£ 3,000.00	£ -	£ 3,000.00
19/09/2023	Mike Thornton	Travel Tokens repayment	£ 28.00	£ -	£ 28.00
01/09/2023	Sainsburys	Fuel JL equipment	£ 6.91	£ 1.38	£ 8.29
20/05/2023	Tesco Express	Fuel UR equipment	£ 20.44	£ 4.09	£ 24.53
16/09/2023	JP&S Services	Fuel UR equipment	£ 13.89	£ 2.78	£ 16.67
14/09/2023	Sainsburys	Cleaning equipment UR shop/toilet	£ 4.95	£ -	£ 4.95
28/09/2023	Staff	Salary	£ 4,821.15	£ -	£ 4,821.15
28/09/2023	Staff	Mileage + Office Allowance	£ 87.72	£ -	£ 87.72
28/09/2023	HMRC	Tax / NI	£ 1,946.47	£ -	£ 1,946.47
28/09/2023	HCC	LGPS	£ 1,904.84	£ -	£ 1,904.84
05/09/2023	Green Smile	Ground Maintenance (Sep 2023)	£ 6,583.76	£ 1,316.75	£ 7,900.51

Total payments

£ 22,467.65 £ 1,798.76 £ 24,266.41

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
INCOME					
Admin					
100	Precept	£281,270.55	£332,919.73	£332,919.73	£0.00
110	Council Tax Support Grant	£0.00	£0.00	£0.00	£0.00
120	Interest Receivable	£4,569.00	£1,000.00	£5,875.38	£4,875.38
130	Grants	£0.00	£0.00	£0.00	£0.00
140	General	£100.00	£0.00	£190.00	£190.00
160	Insurance Claim	£0.00	£0.00	£0.00	£0.00
	Total Admin	£285,939.55	£333,919.73	£338,985.11	£5,065.38
Community					
500	Carnival	£0.00	£3,500.00	£45.00	-£3,455.00
	Total Community	£0.00	£3,500.00	£45.00	-£3,455.00
Play Area & Open Space					
700	Play Area Grants	£12,831.50	£0.00	£0.00	£0.00
	Total Play Area & Open Space	£12,831.50	£0.00	£0.00	£0.00
Burial Ground					
800	Interment	£7,975.00	£12,500.00	£5,365.00	-£7,135.00
810	Burial Grant Purchase	£5,820.00	£5,000.00	£4,520.00	-£480.00
820	Grant Transfer	£340.00	£300.00	£105.00	-£195.00
830	Memorials	£2,855.00	£2,500.00	£1,820.00	-£680.00
840	Donations / Recovered Costs	£0.00	£0.00	£0.00	£0.00
850	Child Funeral Fund	£0.00	£0.00	£0.00	£0.00
860	General	£0.00	£0.00	£0.00	£0.00
	Total Burial Ground	£16,990.00	£20,300.00	£11,810.00	-£8,490.00
Allotments					
900	Rent	£6,033.93	£5,600.00	£41.25	-£5,558.75
910	Deposits	£0.00	£0.00	£0.00	£0.00
920	General	£0.00	£0.00	£0.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
Total Allotments	£6,033.93	£5,600.00	£41.25	-£5,558.75	£0.00
Total Income	£321,794.98	£363,319.73	£350,881.36	-£12,438.37	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
EXPENDITURE					
Admin					
1000 Salaries	£91,247.61	£97,000.00	£43,971.17	£53,028.83	£0.00
1001 NI	£7,640.30	£10,100.00	£3,899.04	£6,200.96	£0.00
1002 Pensions	£19,527.04	£25,000.00	£9,409.78	£15,590.22	£0.00
1003 Staff Expenses	£2,277.61	£2,607.00	£888.01	£1,718.99	£0.00
1100 Staff Training	£935.25	£650.00	£287.68	£362.32	£0.00
1200 Seminars / Conferences	£0.00	£0.00	£0.00	£0.00	£0.00
1300 Recruitment	£0.00	£0.00	£0.00	£0.00	£0.00
1400 Office Consumables	£791.04	£1,000.00	£235.41	£764.59	£0.00
1500 Printer Ink	£564.20	£750.00	£245.57	£504.43	£0.00
1999 Suspense	£0.00	£0.00	£0.00	£0.00	£0.00
Total Admin	£122,983.05	£137,107.00	£58,936.66	£78,170.34	£0.00
Council					
2000 Audit	£1,690.00	£1,700.00	£0.00	£1,700.00	£0.00
2100 Insurance	£2,600.93	£2,750.00	£0.00	£2,750.00	£0.00
2200 Professional Memberships	£2,339.67	£2,500.00	£1,910.44	£589.56	£0.00
2201 Legal/Consultancy costs	£660.00	£500.00	£971.00	£-471.00	£0.00
2300 Room Hire	£1,687.00	£2,000.00	£411.25	£1,588.75	£0.00
2301 Office conversion & storage costs	£0.00	£5,000.00	£1,041.63	£3,958.37	£0.00
2400 Reference Materials	£164.99	£200.00	£0.00	£200.00	£0.00
2500 Councillor Elections	£644.38	£2,000.00	£0.00	£2,000.00	£0.00
2501 Councillor Training	£460.00	£500.00	£98.00	£402.00	£0.00
2502 Chair's Expenses	£20.00	£150.00	£0.00	£150.00	£0.00
2503 Councillor's Expenses	£0.00	£50.00	£0.00	£50.00	£0.00
2600 IT Software / Subscriptions	£3,480.40	£3,500.00	£519.06	£2,980.94	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
Total Council	£13,747.37	£20,850.00	£4,951.38	£15,898.62	£0.00
Buildings					
3000 Grounds Contract	£943.92	£1,038.31	£490.86	£547.45	£0.00
3100 Additional Grounds Maintenance	£0.00	£650.00	£337.00	£313.00	£0.00
3200 Furnishings	£266.60	£0.00	£0.00	£0.00	£0.00
3300 Cleaning	£420.00	£450.00	£0.00	£450.00	£0.00
3400 IT equipment Purchase	£1,045.66	£1,000.00	£101.36	£898.64	£0.00
3401 IT Equipment Maintenance	£75.00	£200.00	£0.00	£200.00	£0.00
3500 Maintenance	£709.50	£550.00	£242.50	£307.50	£0.00
3800 Trees	£0.00	£0.00	£540.00	£540.00	£0.00
3900 Utilities - Electricity	£1,189.08	£400.00	£387.88	£112.12	£0.00
Total Buildings	£4,649.76	£4,288.31	£2,099.60	£2,188.71	£0.00
Communications					
4000 Email	£1,440.61	£1,400.00	£8.80	£1,391.20	£0.00
4100 Websites	£114.00	£250.00	£0.00	£250.00	£0.00
4200 Office Landline	£190.17	£0.00	£0.00	£0.00	£0.00
4300 Office Broadband	£182.03	£0.00	£0.00	£0.00	£0.00
4400 Newsletter Printing	£4,289.00	£4,500.00	£1,460.50	£3,039.50	£0.00
4500 Noticeboard Purchase	£2,742.46	£0.00	£0.00	£0.00	£0.00
4501 Noticeboards Installation	£320.00	£300.00	£0.00	£300.00	£0.00
4502 Parish maps noticeboard project	£0.00	£0.00	£0.00	£0.00	£0.00
Total Communications	£9,278.27	£6,450.00	£1,469.30	£4,980.70	£0.00
Community					
5000 Grants - General (GPC)	£10,376.21	£5,500.00	£150.00	£5,350.00	£0.00
5001 Grants - Street Pastors	£700.00	£700.00	£700.00	£0.00	£0.00
5002 Grants - Carnival	£0.00	£0.00	£0.00	£0.00	£0.00
5003 Grants - Community Buildings	£0.00	£0.00	£540.00	£540.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
5100	Climate Change Project	£0.00	£0.00	£0.00	£0.00
5200	Safety, Security & Crime Prevention	£0.00	£0.00	£0.00	£0.00
5300	Yzone	£0.00	£25,000.00	£0.00	£0.00
5400	Travel Token Repayments	£1,635.00	£3,800.00	£3,495.00	£0.00
5401	Travel Token New	£201.60	£200.00	£200.00	£0.00
5500	Neighbourhood Plan Consultants	£3,570.00	£1,000.00	£1,000.00	£0.00
5501	Neighbourhood Plan Publicity	£0.00	£200.00	£200.00	£0.00
5502	Neighbourhood Plan General	£0.00	£0.00	£0.00	£0.00
5600	Carnival	£1,782.69	£8,000.00	£7,889.78	£0.00
5700	War Memorial	£0.00	£0.00	-£1,429.33	£0.00
5800	Village Trail Project	£0.00	£0.00	£0.00	£0.00
	Total Community	£18,265.50	£44,400.00	£28,234.55	£16,165.45
	Street Furniture				
6000	Bus Shelters Purchase	£0.00	£0.00	£0.00	£0.00
6002	Bus Shelter Maintenance	£840.50	£1,000.00	£0.00	£1,000.00
6003	Bus Shelter Cleaning	£0.00	£1,000.00	£64.00	£936.00
6100	Benches Purchase	£4,227.14	£0.00	£0.00	£0.00
6200	Bins Purchase	£371.95	£3,000.00	£0.00	£3,000.00
6203	Bins Emptying	£1,500.20	£3,500.00	£1,049.51	£2,450.49
6300	Clocks Purchase	£0.00	£0.00	£0.00	£0.00
6302	Clocks Maintenance	£0.00	£0.00	£0.00	£0.00
6500	Christmas Decorations Purchase	£0.00	£0.00	£0.00	£0.00
6600	Defibrillators Purchase	£7,000.00	£0.00	£0.00	£0.00
	Total Street Furniture	£13,939.79	£8,500.00	£1,113.51	£7,386.49
	Play Area & Open Space				
7000	Grounds Contract	£50,512.29	£53,009.74	£25,059.12	£27,950.62

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.
Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025
7100 Additional Grounds Maintenance	£140.00	£3,000.00	£40.00	£2,960.00	£0.00
7300 Play Equipment Purchase	£46,658.61	£0.00	£0.00	£0.00	£0.00
7301 Equipment Maintenance	£27,102.89	£10,500.00	£3,400.00	£7,100.00	£0.00
7302 Play Area Inspections	£1,984.35	£2,500.00	£558.00	£1,942.00	£0.00
7399 Play Area & Open Space Other	£175.00	£0.00	£0.00	£0.00	£0.00
7400 Works and Improvements	£325.00	£0.00	£0.00	£0.00	£0.00
7800 Trees	£1,440.00	£9,000.00	£2,305.00	£6,695.00	£0.00
7801 Tree Surveys	£1,680.00	£2,000.00	£1,500.00	£500.00	£0.00
Total Play Area & Open Space	£130,018.14	£80,009.74	£32,862.12	£47,147.62	£0.00
Burial Ground					
8000 Grounds Contract	£25,431.96	£27,975.15	£13,224.60	£14,750.55	£0.00
8100 Additional Grounds Maintenance	£2,654.40	£2,500.00	£243.50	£2,256.50	£0.00
8200 Fences	£0.00	£0.00	£0.00	£0.00	£0.00
8300 Replacement Benches	£0.00	£0.00	£0.00	£0.00	£0.00
8399 Burial Authority Other	£0.00	£0.00	£0.00	£0.00	£0.00
8400 Works & Improvements	£5,419.83	£0.00	£3,000.00	-£3,000.00	£0.00
8500 Memorial Costs	£200.00	£800.00	£0.00	£800.00	£0.00
8800 Trees	£5,626.90	£8,000.00	£0.00	£8,000.00	£0.00
8901 Utilities - Water	£68.80	£500.00	£29.85	£470.15	£0.00
Total Burial Ground	£39,401.89	£39,775.15	£16,497.95	£23,277.20	£0.00
Allotments					
9000 Grounds Contract	£1,399.92	£1,539.91	£727.98	£811.93	£0.00
9100 Additional Grounds Maintenance	£210.00	£1,000.00	£0.00	£1,000.00	£0.00
9200 Fences	£0.00	£0.00	£0.00	£0.00	£0.00
9300 Equipment Purchase	£1,575.87	£1,200.00	£156.71	£1,043.29	£0.00
9399 Allotments Other	£0.00	£200.00	£0.00	£200.00	£0.00
9400 Works & Improvements	£580.00	£2,000.00	£0.00	£2,000.00	£0.00

Financial Budget Comparison

Comparison between 01/04/23 and 30/09/23 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/23

	Previous Year's Net	2023/2024	Actual Net	Balance	2024/2025	
9600	Plot Maintenance and Clearance	£4,195.15	£5,250.00	£3,540.50	£1,709.50	£0.00
9700	Buildings (Inc. sheds)	£75.00	£700.00	£46.00	£654.00	£0.00
9800	Trees	£180.00	£3,000.00	£0.00	£3,000.00	£0.00
9900	Utilities - Electricity	£570.88	£800.00	£209.15	£590.85	£0.00
9901	Utilities - Water	£1,924.07	£3,000.00	£1,014.16	£1,985.84	£0.00
	Total Allotments	£10,710.89	£18,689.91	£5,694.50	£12,995.41	£0.00
	Total Expenditure	£362,994.66	£360,070.11	£151,859.57	£208,210.54	£0.00
	Total Income	£321,794.98	£363,319.73	£350,881.36	-£12,438.37	£0.00
	Total Expenditure	£362,994.66	£360,070.11	£151,859.57	£208,210.54	£0.00
	Total Net Balance	-£41,199.68	£3,249.62	£199,021.79		£0.00

FINANCE COMMITTEE MEETING ON 10 OCTOBER 2023
MONTHLY STATEMENT OF ACCOUNT August 2023

Start **01/08/2023**

End **31/08/2023**

Fund Movements						
Bank Accounts	Money In			Money Out		Closing Balance
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	
Co-op	£ 24,258.13	£ 3,370.00	£ 30,000.00	£ 19,452.96		£ 38,175.17
EBC	£ 263,420.55				£ 30,000.00	£ 233,420.55
Total	£ 287,678.68	£ 3,370.00	£ 30,000.00	£ 19,452.96	£ 30,000.00	£ 271,595.72

Receipts in detail	
Burial Board	£ 3,345.00
Allotments	
Carnival	£ 25.00
VAT refund	
Grants	
Misc.	
Total	£ 3,370.00

VAT	
Previously Claimed	£ 14,199.67
Claimed in August	
Unclaimed	

EBC Loan Account Summary						
	Money In			Money Out		Current Balance
	1 April 2023 Balance	Precept	Support Grant	Interest	Transfer to BPC	
Prior to August 23	£ 196,960.82	£ 166,459.73			£ 100,000.00	£ 263,420.55
August 23					£ 30,000.00	£ 233,420.55

Notes	

FINANCE COMMITTEE MEETING ON 10 OCTOBER 2023
MONTHLY STATEMENT OF ACCOUNT September 2023

Start 01/09/2023

End 30/09/2023

Fund Movements						
Bank Accounts	Money In			Money Out		Closing Balance
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	
Co-op	£ 38,175.17	£ 2,730.00		£ 24,266.41		£ 16,638.76
EBC	£ 233,420.55	£ 172,335.38				£ 405,755.93
Total	£ 271,595.72	£ 175,065.38	£ -	£ 24,266.41	£ -	£ 422,394.69

Receipts in detail	
Burial Board	£ 2,560.00
Allotments	
Carnival	£ 20.00
VAT refund	
Grants	
Misc.	£ 150.00
Total	£ 2,730.00

VAT	
Previously Claimed	£ 14,199.67
Claimed in September	
Unclaimed	

EBC Loan Account Summary						
	Money In			Money Out		Current Balance
	1 April 2023 Balance	Precept	Support Grant	Interest	Transfer to BPC	
Prior to September 23	£ 196,960.82	£ 166,459.73			£ 130,000.00	£ 233,420.55
September 23		£ 166,460.00		£ 5,875.38		£ 405,755.93

Notes	

Finance Committee Projects List

Projects that are currently on the Community Investment Programme

Including Priority (L/M/H), Timing (S/M/L) and Size (S/M/L)

Size based on estimated costs - <£50k; £50k - £100k; >£100k

Community Trails / Wayfinding (H/S/S)

To enable residents to enjoy exploring Bishopstoke, improving their health through activity and mental wellbeing through connecting to nature. Targeting all ages and fitness levels. Enable residents to get a sense of achievement through exercise. Promoting a sense of place, highlighting the heritage of the village. Futureproof: modular approach so more trails can be added, existing trails adapted.

Village Trails Working Group currently consists of Cllrs Tidridge and Hillier-Wheat.

Estimate of £20k funding required.

Brookfield open space play area (M/M/M)

Replacement and upgrade of play equipment.

Complete – can be removed.

Brookfield MUGA (M/M/M)

Replacement of MUGA. Recommended replacement 2019-2024. Health & wellbeing; community safety.

Estimate of £70k funding required.

Church Road play area (H/S/S)

Replace gates to make facility more welcoming. Fence at end of useful life and becoming dangerous. Complete – can be removed.

Enhance public access to and use of Stoke Park Woods (M/M/S-M)

Enhancing and upgrading facilities including trails, wildlife management, benches, bins, noticeboards, play facilities. Projects arise from discussions between land owners (Forestry Commission), Friends of Stoke Park Woods, some parish councillors and the local area committee. Woodlands provide important recreation for residents from all 3 villages. Estimate of £5k - £99k funding required.

Glebe Meadow skate ramp and zone enhancement (H/S/M)

Replace and upgrade equipment. Ready to start consultation on design. Need to reflect changes in equipment and interests of age group. Funding rolled into Glebe Meadow Project.

Sewall Drive allotments (H/S/M-L)

Provision of allotments. UNDERWAY - Delivered by developer as part of 106. There are waiting lists at local allotments. Fulfil health and wellbeing, environmental and economic priorities. Severe delays to project to date. Project is around 5 years late currently. EBC commitment to provide standpipes. Commuted sum for both allotments and Stoke Common Cemetery set at approximately £200k index linked to 2008 to be paid.

Stoke Common Cemetery (H/S/M-L)

Extension of Bishopstoke Cemetery. UNDERWAY - Delivered by developer as part of 106. Current cemetery has limited space. Ability to bury deceased loved ones locally is of high importance to residents. EBC commitment to provide two standpipes. Severe delays of around 5 years to project to date. Commuted sum for both allotments and Stoke Common Cemetery set at approximately £200k index linked to 2008 to be paid. BPC has general layout design and is continuing to work on final plans.

Bow Lake Gardens allotments (H/S/M-L)

Provision of allotments. UNDERWAY - Delivered by developer as part of 106. Waiting lists at local allotments. Schemes meet health, wellbeing, economic and environmental priorities. Severe delays to project to date. Project is around 5 years late currently. Site currently seen by Bishopstoke Parish Council as not in a suitable state to take over and potentially not suited for allotments. There is NO commuted sum applicable to the allotment land. All works identified by Bishopstoke Parish Council would be paid for by Bishopstoke. Estimated to be in excess of £25k.

Bird / Bat Boxes (M/S/S)

Fix bird/bat boxes in key locations across the villages. To mitigate the adverse effect of development on local ecology and biodiversity. Estimated £5k funding required.

Walk signs (L/S/S)

All weather markers indicating residents walking time to key routes/attractions in the villages. To promote health and wellbeing of residents, encourage walking, reduce use of vehicles on the roads, increase awareness of key attractions/points of interest in the villages. Estimated £10k funding required.

Solar Panels (M/L/M)

Solar panels on community centres and community owned buildings (where cost effective). To ensure the future sustainability of the centres which are of value to the wider community. Reduce carbon footprint. Estimated £100k funding required.

Bishopstoke Memorial Hall (H/S/L)

Memorial Hall to be either majorly refurbished or rebuilt, pending findings of surveys. Parish Council in discussions with the Memorial Hall Committee (MHC) to take over the running of the facility. March 2018 EBC LAC request for funds to undertake formal feasibility, establishing exactly what is required and the likely cost implications. Proposals expected by end of summer 2018. Funding rolled into Glebe Meadow Project.

Parish Council Office (H/S/L)

Provide a permanent office in the village with public access to officers and room for parish meetings to take place. Discussions are in progress with the Memorial Hall committee as there may be scope for a joint scheme.

Long term expected to be within New Memorial Hall (funded via Glebe Meadow Project).

Short term potentially in Sewall Drive allotment buildings, estimated funding required £10k. EBC to fund.

St Paul's Church (H/S/L)

Community building space for Bishopstoke, Whalesmead side of the village. Feasibility has been produced and was presented to Members on 27/02/2019. Consultation with local residents to take place in spring 2019, with planning application to follow.

Funding of up to £900k allocated but since then costs have spiralled and the project has been put on hold / cancelled.

Peter Dibden Memorial Scout Hut (M/M/L)

Refurbish/extend/Improve the existing scout hall. The 12th Eastleigh Scouts based on West Drive in Bishopstoke, reside in a hut that has come to the end of its useful life. The hall is in desperate need of significant renovation or a complete new build. The scouts provide a fantastic community offer and are integral to the village.

Estimated £250k funding required.

Y Zone youth centre (M/M/S-M)

Replacement/Improvement/Extension of equipment and facilities. Recommended programme to commence from 2016. Increased housing puts pressure on this facility which serves all 3 villages.

Unknown if this project commenced. Y Zone management replaced by Youth Options in 2021.

Estimated up to £150k funding required.

Outside games tables (M/S/S)

Fixed outside games tables in NCP & NP - table tennis additional provision for older children in the village. Play equipment in both villages is predominately geared for younger children. The only offer for older children is the skate park. Need to enhance provision for older children. Improve the health and wellbeing.

Estimated £10k funding required.

Outside Book of Remembrance (L/M/S)

Provision of outside book of remembrance. Vandal proof book of remembrance near the memorial and vandal proof containing details of servicemen who have died. Estimated £10k funding required.

Whalesmead shopping area (M-L/M/M)

Improvements to paved area and drainage around Whalesmead shopping zone. Prevent flooding and improve paving so area is more attractive and easier for those with mobility issues. Economic development needed to ensure viability of the area.

Flooding and poor paving together with poor quality of buildings make the area vulnerable to loss of shops. Possible economic regeneration involvement. Estimated £50k funding required.

Electric vehicle charging points (H/M/L)

Electric vehicle charging points in both villages at an appropriate location. Assist EBC in its targets of becoming carbon neutral, reduce CO2 emissions and improve air quality. See recent report considered by NFDC Cabinet to introduce this in the New Forest.

Estimated £50k funding required.

Digital noticeboards / public art (H/S-M/S)

Digital noticeboards (various locations) could be linked to public art to communicate better with our residents. Enhance the experience of those visiting the area, providing information to residents quickly - no paper therefore promoting the environment.
Estimated £50k funding required.

Replacement bin / street furniture project (H/S/S)

Update, replace and keep fresh bins and street furniture around Bishopstoke. As the area grows, so does the need for more bins and dual use bins to accommodate dog waste. Other small pieces of street furniture fall into this category.
£10k funding allocated. Unknown how much remains.

Village WiFi (L/L/M)

A centralised WiFi for the village. Like Eastleigh Town Central to provide free WiFi in the village centre.
Estimated £55k funding required.

Charging points at bus shelters (H/M/S)

Bus shelters with charging points for phones etc, to enable people to charge electronic devices and sit outside. Modern facility - keeping up with bus and rail travel who offer free charging points (could be powered by solar panels on roof of the shelters).
Estimated £20k funding required.

Sensory Garden (M/M/M)

Provide a sensory garden within the Bishopstoke area. Enhance the experience of local people, providing a tranquil place to rest promoting the environment.
Estimated £50k funding required.

Defibrillators (H/S/S)

Provide defibrillators at key places around the village. Defibrillators have been proved to save lives and if located at key places, could be a key community asset for all.
Estimated £10k funding required.
Bishopstoke Parish Council has funded five new defibrillators already. Locations would need to be identified for further installations.

Community Development Workers (H/S-M/?)

Community development workers employed for three-six years. Provision of staff to enable the engagement and integration of new with existing residents and create sustainable communities and create activities and facilities that enhance Health and wellbeing. To help launch, market and manage the new community centres and ensure each community facility speaks to the other.
Allocated funds apparently £100k. Is this money available?

Bottle filling stations / drinking fountains (H/S/L)

Install bottle filling stations/water fountains at key locations across the villages such as at the playing fields & Knowle Park. Encourage reduction of plastic usage, provide a basic need facility - provision of water for residents. Promote health, whilst also reducing use of plastics.
Allocated funding £20k. Is this funding available?

Sheltered respite benches (M/M/S)

Provide covered seating for residents to rest. The village spans a big area. For those without access to cars, it can be quite a walk from public transport. It is proposed to provide covered respite seats along some of the longer walks through the village.
Estimated £5k funding required.

Bulb planting (H/S/S)

To mitigate the adverse impact of developments - enhance verges near to these and introduce bulb planting. Bulb planting near new developments to improve visual aesthetics of the roads sides/verges which have been damaged due to building work.
Estimated £5k funding required.

Community food garden (M/M/S)

Community food garden, similar to the community orchard already in place. To enhance open spaces for the wellbeing of the community, particularly those with limited income. Also promotes healthier lifestyles, improves mental health and wellbeing.
Estimated £40k funding required.

Verge parking protection (H/S/?)

Various measures to prevent verge and nuisance parking. Recent issue at Escombe Road, becoming more of a problem as car ownership increases. Each location needs to be assessed on its own merit, though wider piece of work required to ensure parity (or prioritisation) of one area over another.
Estimated £2k - £100k funding required.

Dropped, kerbs and tactile paving around Bishopstoke Whalesmead and other locations (H/S/S)

Improve and extend provision of dropped curbs and tactile paving around the parish. Facilitate movement around village by older/disabled people and those pushing pushchairs or wheelchairs. Urgent requirement for recipient dropped curb near Welcome Pub, fair oak road, behind Alan Drayton Way - on corner just after pub.

Estimated £3k - £45k funding required.

Public Art (M/M/S)

Mobile public art - for use to capture community feeling (white cube/giant blackboard). Innovative way to engage with residents.

Estimated £8k funding required.

Projects that are currently ongoing and not on the CIP list

Glebe Meadow Project

Revamp of Glebe Meadow as a whole. To include new community building, new parish office, new play area, new wheels park, enhanced pathways, car parking for building, picnic area, specimen trees, wildflower areas and possible outside terrace.

Funding estimated as £2-4 million. Eastleigh Borough Council funding pot of approximately £1.4 million identified. Bishopstoke Parish Council to fund the remainder through grants and the precept. **Current BPC earmarked reserve stands at £35k.**

Memorial Hall ready to be demolished pending completion of Land Registry process.

Financial agreement with EBC for them to fund the community building project up to the point of being ready to apply for planning applications. Funding arrangements for following stages still to be agreed and will be based on estimates of costs once plans are known.

Minimum £25k funding per year to be set aside to build up the reserve until the value of the loan is determined. Precept to be built up to the point where it covers the loan.

Cemetery boardwalk

Current feasibility process being undergone, funded by Eastleigh Borough Council. To provide a serene contemplative route between the two cemeteries, including a rest spot and an ashes scattering point.

Estimated required funding of up to £50k for the full project.

New allotment buildings at Underwood Road

Existing allotment shop has up to five years useful life left. The Warwick shed (storage of allotment supplies such as manure and potatoes) up to three years and the Machinery shed no more than a year. All buildings to be demolished. Single new building to be constructed, including allotment shop, toilets and Parish Council machinery storage. Preference expressed by the site reps for the new shop to be located in the same place as the current. Shop / site rep operations can be transferred to the Warwick shed whilst the new building is being constructed if needed.

Village Map Boards

To renew and repair the existing village map boards, giving them up to date maps.

Estimated required funding of £10k.

Potential future projects – priority, timing and funding to be determined

Community planters

To provide community planters around Bishopstoke, providing flowers, fruit and veg to passers-by. To be maintained by group of volunteers. Planters could be purchased from the Colden Common Shed project.

Estimated required initial funding of £5k

Book Swap / Library Boxes

To provide attractive structures to enable book swapping amongst the residents of Bishopstoke

Estimated initial funding £2k

New site rep shed at Jockey Lane

To replace the existing shed used by the Jockey Lane site rep which is beginning to deteriorate.

Estimated funding required £1k

Bishopstoke Beach rebanking

To rebuild the bank at Bishy Beach including support structures to help prevent future erosion and possible planting in the river. Working in partnership with Eastleigh Borough Council.

Estimated funding required £6k.

Project/location	Proposal	Proposer	Date of proposal	Priority (L-M-H)	When (S-M-L)	Site (S-M-L)	Cost exercise / Total Project Cost	Allocated DCs	Short-term allocation required (estimate if no feasibility)	Long-term allocation required (estimate if no feasibility)	Justification/comment
CS Objective – Green Borough – Developing green infrastructure											
Open space											
Community trails/Way finding	To enable residents to enjoy exploring Bishopstoke; improving their health through activity and mental wellbeing through connecting to nature. Targeting all ages and fitness levels. Enable residents to get a sense of achievement through exercise. Promoting a sense of place, highlighting the heritage of the village. Futureproof: modular approach so more trails can be added, existing trails adapted.			H	S/M	S	No			20,000	In surveys for the Neighbourhood Plan, Bishopstoke residents have said that they value the woods, river and other green spaces. However, many find it difficult to work out where to walk – even people who have lived in the area for some time. The Parish Council did have a village trail but this is now out of date as pubs have closed and new paths have opened. Bishopstoke History Society has a wealth of knowledge about the village and have been running a trail-style series of posts over the summer. Residents are often surprised to discover that they can see so much nature and wildlife in Bishopstoke – bluebell blades in spring, deer in the woods, bats and kingfishers over the river.
Brookfield open space play area	Replacement and upgrade of play equipment.			M	M	M	No			65,000	Encourage outdoor play and healthy lifestyle.
Brookfield MUGA	Replacement of MUGA.			M	M	M	No			70,000	Recommended replacement 2019-2024. Health and wellbeing, community safety
Church Road Play Area	Replace gates to make facility more welcoming. Enhancing and upgrading facilities including trails, wildlife management, benches, bins, noticeboards, play facilities.			H	S	S	No		5,000-10,000	5,000-90,000	Fence and of useful life and becoming dangerous. Projects arise from discussions between land owners (Forestry Commission), Friends of Stoke Park Woods, some parish councillors and the local area committee. Woodlands provide important recreation for residents from all 3 villages.
Glebe Meadow skate ramp and zone - enhancement	Replace and upgrade equipment. Provision of allotments.			H	S	M	85,000	85,000			Funded, ready to start consultation on design. Need to reflect changes in equipment and interests of age group.
Breach Lane (Bow Lake) allotments	Provision of public allotments.			H	S	M-L	Developer delivered	Developer delivered			UNDERWAY - Delivered by developer as part of 106. There are waiting lists at local allotments. Fulfil health and wellbeing, environmental and economic priorities.
Stoke Common Road cemetery	Extension of cemetery.			H	S	M-L	Developer delivered	Developer delivered			UNDERWAY - Delivered by developer as part of 106. Current cemetery has limited space. Ability to bury deceased loved ones locally is of high importance to residents.
Bird/bat boxes	Fix bird/bat boxes in key locations across the villages			M	S	S	No			5,000	To mitigate the adverse effect of development on local ecology and biodiversity.
Walk signs	All weather markers indicating residents walking time to key routes/attractions in the villages			L	S	S	No			10,000	To promote health and wellbeing of residents, encourage walking, reduce use of vehicles on the roads, increase awareness of key attractions/points of interest in the villages.
Solar panels	solar panels on community centres and community owned buildings (where cost effective)			M	L	M	No			100,000	To ensure the future sustainability of the centres which are of value to the wider community. Reduce carbon footprint.
LAP Objective – Green Borough – community facilities/Community development											
Memorial Hall	Memorial Hall to be either majority refurbished or rebuilt, pending findings of surveys.			H	S	L	No		500,000 - 1,500,000		Parish Council in discussions with the Memorial Hall Committee (MHC) to take over the running of the facility. March 2018 EBC JAC request for funds to undertake formal feasibility, establishing exactly what is required and the likely cost implications. Proposals expected by end of summer 2018.
Parish Council Office	Provide a permanent office in the village with public access to officers and room for parish meetings to take place.			H	S	L	No	200,000 - 1,000,000			Discussions are in progress with the Memorial Hall committee as there may be scope for a joint scheme.
St Paul's Church	Community building space for Bishopstoke, Whalesmead side of the village			H	S	L	900,000 (2016)	66,000	250,000 - 900,000		Feasibility has been produced and was presented to Members on 27/02/2019. Consultation with local residents to take place in spring 2019, with planning application to follow.
The Peter Dilsden Memorial Scout Hut (12th Eastleigh Scouts)	Refresh/extend/improve the existing scout hall			M	M	L	No		250,000		The 12th Eastleigh Scouts based on West Drive in Bishopstoke, reside in a hut that has come to the end of its useful life. The hall is in desperate need of significant renovation or a complete new build. The scouts provide a fantastic community offer and are integral to the village.
Y Zone Youth Centre	Replacement/Improvement/Extension of equipment and facilities.			M	M	S-M	No		10,000 - 100,000		Replacement/Improvement/Extension of equipment and facilities. Recommended programme to commence from 2016. Increased housing puts pressure on this facility which serves all 3 villages.
Outside games tables	Fixed outside games tables in NCP 8 NP - table tennis additional provision for older children in the village.			M	S	S	No		10,000		Play equipment in both villages is predominantly geared for younger children. The only offer for older children is the skate park. Need to enhance provision for older children. Improve the health and wellbeing.
Outside book of remembrance	Provision of outside book of remembrance			L	M	S	No		10,000		vandal proof book of remembrance near the memorial and vandal proof containing details of service men who have died.
CS Objective – Prosperous Place – Increase provision of housing and more diverse mix											
Development of local Plan sites and exception sites											
Development of a range of sites											

CS Objective – Prosperous Place – Ensuring appropriate infrastructure inc. employment land

	Delivery of local plan		H	S-M-L															
CS Objective – Prosperous Place – Enabling the right skills and employment mix	To be developed through the Prosperous Places Strategy		H	S-M-L															
CS Objective – Prosperous Place – Reinvigorating town and local centres																			
Whalesmead Shopping Area shopping zone	Improvements to paved area and drainage around Whalesmead shopping zone		M-L	M	M	M	No												
Electric Vehicle Charging points	Electric vehicle charging points in both villages at an appropriate location.		H	M	L	No													
Digital notice boards/Public art	Digital notice board (various locations), could be linked to public art to communicate better with our residents		H	S-M	S	No	10,000												
Replacement bin/street furniture project	Update, replace and keep fresh bins and street furniture around bishopstoke		H	S	S	Yes													
Village WiFi	A centralised WiFi for the village		L	L	M	No													
Charging points at bus shelters	Bus shelters with charging points for phones etc, to enable people to charge electronic devices and sit outside.		H	M	S	No													
Digital notice boards/Public art	Digital notice board (various locations), could be linked to public art to communicate better with our residents		H	S-M	S	No													
Sensory Garden	Provide a sensory garden within the Bishopstoke area		M	M	M	No													
Defibrillators	Provide defibrillators at key places around the village		H	S	S	No													
Community development workers	Community development workers employed for three-six years		H	S-M			100,000												
Bottle filling stations/drinking fountains	Install bottle filling stations/water fountains at key locations across the villages such as at the playing fields & Knowle Park. Provide covered seating for residents to rest.		H	S	L	No	20,000												
Sheltered Resitble benches			M	M	S	No													
Bulb planting	To mitigate the adverse impact of developments - enhance verges near to these and introduce bulb planting.		H	S	S		5,000												
Community food garden	community food garden, similar to the community orchard already in place. Purchase of key cinematic and audio equipment, licenses etc to enable Horton Heath Community Centre to host community cinema events.		M	M	S		40,000												
Community Cinema			L	M	L	No	100,000												
CS Objective – Tackling Congestion/Footway Improvements/Local First	Various measures to prevent verge and nuisance parking		H	S	S-M-L	No	2,000 - 100,000												
Verge Parking Protection Various			H	S	S	No	100,000												
Dropped, kerbs and tactile paving around Bishopstoke Whalesmead and other locations	Improve and extend provision of dropped curbs and tactile paving around the parish.		H	S	S	No	3000 - 45,000												
Public Art	See Public Art Strategy																		
Public art	mobile public art - for use to capture community feeling (white cube/flant blackboard)		M	M	S	No	8,000												

REPORT TO BISHOPSTOKE PARISH COUNCIL (Finance Committee)

10th October 2023

Agenda Item 6

Report Subject: To consider savings accounts arrangements and agree bank mandates

Background:

The Parish Council currently has 2 bank accounts;

- a business current account with the Co-Operative Bank, offering online banking, paper & online statements, staff debit cards and a 0% credit interest,
- a savings account with Eastleigh Borough Council, offering no online banking, bi-annual statements and an interest rate “three quarter percent below base rate with a minimum of one half percent”.

The officers have experienced poor service from the Co-Operative in the past but the situation has improved drastically. There have been upgrades made to the online banking website and a new app has been developed for business customers to message customer services for help with various issues. The telephone calls are answered in a better time-frame and queries are being resolved more quickly.

As the Co-operative is an ethical bank and the services offered have improved, the officers are not recommending any changes to the current bank account arrangements.

With the interest rates increasing and a greater choice of ethical savings accounts available to a Parish Council, the RFO is recommending that the Council opens numerous savings accounts, spreading the money to be better protected under the FSCS limit of £85,000 per financial institution.

Whilst the Council is appreciative of the arrangement EBC have put in place with the savings account, moving forward it would be more prudent to have better control of our savings, having access online to monitor balances more frequently.

The Council’s adopted investment policy places ethics as the most important factor when choosing investments. With this in mind, and information found in the attached article has helped point to suitable ethical savings accounts.

<https://bloommoney.co/learning-hub/the-most-ethical-banks-in-the-uk-2023>

As the Council is introducing a deposit scheme for new allotment tenancies after 1st October 2023, the Council needs to open a savings account to hold the deposits. It is recommended to open a new savings account with the Co-operative, which will enable easy transfers between the current and savings account when deposits are paid.

Recommendation:

The RFO is recommending the following scenario (see example of accounts and interest rates below):

- To open a savings account with the Co-operative to put aside allotment deposits and keep some savings. This account would mirror the current account bank mandate.
- To keep £85,000 with the EBC savings account
- To invest £85,000 in an ethical 1 year bond with the Charity Bank
- To invest £85,000 in a limited access account with Coventry Building Society
- To invest £85,000 in an instant access account with Ecology Building Society

The bank mandate for new accounts would include the RFO and Clerk, and at least 2 Parish Councillors.

With online access, the cashflow would be closely monitored and transfers made accordingly, keeping sufficient minimum balance in the separate accounts to receive the appropriate interest rates.

Current savings balance			£405,755.93
Insitution	Options		
EBC/Temporary Loan	0.75% below base	4.50%	£85,000.00
Co-operative	Instant Access	1.62%	£60,000.00
	35 Day Access	2.12%	
	95 Day Access	2.50%	
Nationwide	Instant Access	2.25%	
	35 Day Access	3.10%	
	95 Day Access	3.75%	
Charity Bank	40 day account	3.13%	
	Easy Access	3.11%	
	Ethical 1 year fixed	5.01%	£85,000.00
Ecology Building Society	90 day account	3.90%	£85,000.00
	Easy Access	3.15%	
Tridios	Online Saver	3.05%	
Coventry Building Society	Easy Access	3.40%	
	Limited Access		
	(up to 6 withdrawals per yr)	4.45%	£85,000.00
			£400,000.00

Sophie Thorogood
RFO to Bishopstoke Parish Council
3rd October 2023



7.6.2023

The Most Ethical Banks In The UK 2023



Lots of banks offer incentives to open a bank account with them. In 2022, an **average of 87,500 people** switched their current account every month.

But not **all** banks share your values. That's why many people are now looking for ethical UK banks. Ethical banks usually avoid investing in gambling, pornography, weapons, arms, and tobacco, while lending to socially responsible businesses.



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TOP 10 ETHICAL BANKS IN THE UK

The [Good Shopping Guide](#) rates banks based on how they impact people, animals, and the environment. So it's a good place to start when looking for an ethical bank. Here are the top ten ethical banks in the UK according to the Good Shopping Guide.

1. Charity Bank

GSG ethical score: 100/100

Why choose Charity Bank? Charity Bank gets a perfect score in the GSG thanks to its responsible investment policy. They only invest in non-profit organisations, so communities and charities can benefit from their investments. Plus, they're wholly owned by charities, trusts, and social enterprises.

Are there any downsides? While Charity Bank is very responsible, its offerings for individuals are quite limited. It doesn't offer current accounts, only [ethical savings](#) accounts. Plus, you can't take out a loan unless you're an organisation that needs funds for a social purpose.

2. Ecology Building Society

GSG ethical score: 90/100

Why choose Ecology? Ecology Building Society is a leader in sustainable banking. As well as measuring and reporting on their carbon footprint since 2012, they're also an accredited Living Wage Employer, and were the first UK building society to be awarded the Fair Tax Mark. They also offer ethical mortgages for would-be homeowners.

Are there any downsides? Like Charity Bank, Ecology Building Society doesn't offer a current account product. So you can't use it for everyday banking.

3. Triodos Bank

GSG ethical score: 90/100

Why choose Triodos? Triodos caters to people who want an ethical current account, as well as savings and loans. So it's one of the most versatile ethical banks in the UK.

Triodos was the first bank to create a green fund for environmental investments and to publish a report of all their investments each year, so you can see exactly what money is being invested. They won Best Ethical Financial Institution at the Ethical Awards 2023.

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Why choose Monzo? Probably the most mainstream of the top five ethical UK banks, Monzo is committed to conscientious banking. They don't invest in fossil fuel-based energy companies, are signed up to the Women in Finance charter, and have even launched a gambling block feature for customers struggling with addiction.

Are there any downsides? Monzo isn't the cheapest option for using your current account internationally. So if you travel a lot to see friends and family overseas, prepare for higher card usage charges than with other banks.

5. The Co-operative Bank

GSG ethical score: 85/100

Why choose the Co-op? The Co-op Bank has a long history of ethical banking, having launched their first ethical policy back in 1992. Now, they're committed to carbon neutral operations, and they don't fund or invest in companies that manufacture or market products like weaponry and tobacco.

The Co-op bank also has some high street branches, which can help those who prefer an in-person service.

Are there any downsides? Co-op banking app users have **reported frequent problems**. In addition, there's minimal functionality on the app, so if you make use of budgeting and other features, you may prefer a more advanced banking app.

6. Coventry Building Society

GSG ethical score: 80/100

Why choose Coventry Building Society? Coventry Building Society offers mortgages and savings accounts, and has plenty of sustainable credentials. As well as setting net zero emissions targets for 2040, they're also committed to sustainable energy, paper use, and waste disposal.

In addition, they don't lend or invest in businesses that have a negative impact on the environment, such as those in the fossil fuel industry.

Are there any downsides? Coventry has great green credentials, but its responsible investment policy may not extend to other controversial industries.

7. Leeds Building Society

GSG ethical score: 80/100

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to future sustainable practices.

Are there any downsides? While they are transparent about their tax affairs, it's not clear which organisations Leeds Building Society lends to and invests in.

8. Skipton Building Society

GSG ethical score: 80/100

Why choose Skipton Building Society? Skipton has set out a clear plan for its immediate priorities, which include transitioning to net zero emissions, supporting more charitable causes, and advocating for positive social change. With ambitious, wide-ranging ethical targets, Skipton may climb the table in the coming years.

They also recently launched a deposit-free mortgage scheme, which aims to help long-term renters transition to home ownership.

Are there any downsides? Unlike other ethical banks, Skipton Building Society is not yet a net zero emissions bank, though they plan to become one in future.

9. Yorkshire Building Society

GSG ethical score: 80/100

Why choose Yorkshire Building Society? Yorkshire Building Society has recently signed the UN Principles for Responsible Banking — proving its commitment to responsible lending, saving, and investments. They also have a long-standing pledge to local communities, with several fundraising and volunteering initiatives.

Are there any downsides? Like Skipton, Yorkshire Building Society is not yet a net zero emissions bank. However, it has set out clear information about its current emissions and aims to be net zero by 2035.

10. Nationwide Building Society

GSG ethical score: 75/100

Why choose Nationwide Building Society? Nationwide is one of the UK's best known and most popular building societies. As such, it has a larger range of products than many other building societies, including current accounts and credit cards.

Nationwide has also committed to a responsible investment approach, which means they don't invest in certain industries, including arms, coal, and gas, and many others.

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Not all ethical banks are Sharia-compliant. Many are focused on sustainability and climate action, rather than avoiding haram industries and activities. So if you're looking for a bank that complies with [UK Islamic finance](#) principles, consider a bank that offers [Sharia-compliant savings accounts](#).

More ways to save ethically

Bloom's ROSCA app allows you to save ethically. By creating a [lending circle](#), you can save alongside your friends and family, helping your whole community build wealth. Find out [how Bloom works](#) to learn more.

If you're looking for a formal ethical savings account as well as a lending circle, joining a [UK credit union](#) could be the way to go. These community-driven initiatives offer fantastic [savings account alternatives](#) for people who can't access traditional savings accounts or loans.



[Why Isn't My UK Credit Score Going Up?](#)

[How To Learn English In The UK](#)

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REPORT TO BISHOPSTOKE PARISH COUNCIL (Finance Committee)

10th October 2023
Item 7

Recommendation – that the Committee recommend maintaining burial board fees at the same level as for 2023/24

INTERMENTS (Interment form required)	£
A child up to 18 years of age	Free
A person 18 years and over – single depth	345
– double depth	395
Ashes burial within grave	195
Scattering of ashes where grave turf is removed	100
Scattering of ashes around perimeter of Cemetery	Free (by prior arrangement only)

EXCLUSIVE RIGHT OF BURIAL GRANTS	£ (for 30 years)	£ (for 60 years)
Adult plot	420	820
Child plot ##	420	820
Ashes plot	320	620
Transfer of Exclusive Right of Burial **		35

where the child is under 18 years of age in most cases this fee, and the memorial application fee, are both payable from the Children's Funeral Fund and not directly by parents.

HEADSTONES & MEMORIAL INSCRIPTIONS (application form required)	£
Headstone (new)	195
Vase, or flat memorial with a maximum height of 13cm/5 inches (new)	145
Applications to alter or replace an existing memorial, or to add a further memorial **	35