

Bishopstoke Parish Council

Finance Committee - 12th December 2023

Payments (October 2023)

Direct Debit payments

Invoice Date	Payee	Description	Net	VAT	Gross
02/10/2023	Eon	Office - Electricity (Oct 23)	£ 46.82	£ 4.18	£ 51.00
04/10/2023	British Gas	Allotments - UR - Electricity (Jun-Sep 23)	£ 9.99	£ 0.48	£ 10.47
03/10/2023	British Gas	Shears Mill - Electricity (Sep 23)	£ 14.73	£ 0.73	£ 15.46
15/10/2023	Sky Mobile	DW Mobile Phone (oct 23)	£ 14.00	£ -	£ 14.00
10/10/2023	Business Stream	Allotments - JL - Water (Jul-Oct 23)	£ 148.82	£ -	£ 148.82
11/10/2023	Eastleigh Borough Council	Trade Waste (Jul-Sep 23)	£ 546.00	£ -	£ 546.00
09/10/2023	Ready Steady Store	Hire of unit K014 (4wks Oct-Nov 23)	£ 145.99	£ 23.40	£ 169.39

Staff Debit Card payments

Invoice Date	Payee	Description	Net	VAT	Gross
02/10/2023	ST - Post office	Postage stamps	£ 97.75	£ -	£ 97.75
03/10/2023	ST - EE	2 new site rep phones	£ 34.99	£ -	£ 34.99
04/10/2023	ST - Post office	Postage stamps	£ 15.50	£ -	£ 15.50
08/10/2023	ST - Amazon	A4 paper	£ 22.49	£ 4.50	£ 26.99
08/10/2023	ST - Amazon	Printer inks & envelopes	£ 36.83	£ 7.36	£ 44.19
12/10/2023	ST - Amazon	Site rep phone cases, memory cards and folders	£ 32.19	£ 4.53	£ 36.72
13/10/2023	ST - EE	Site rep phone mobile phone top-ups	£ 19.00	£ -	£ 19.00
21/10/2023	ST - Sky Mobile	Mobile phone top-up ST/AL	£ 13.00	£ -	£ 13.00

BACS payments

Invoice Date	Payee	Description	Net	VAT	Gross
29/08/2023	Externture Ltd	Deep cleaning 14 bus shelters	£ 757.40	£ 151.48	£ 908.88
30/09/2023	P Stewart	Window Cleaning - Sep 23	£ 35.00	£ -	£ 35.00
31/08/2023	Seagrave Inspection Services	Annual inspection 6 play areas May 23	£ 513.00	£ 102.60	£ 615.60
04/10/2023	Colden Common Parish Council	Printing play area trail & Allotment rent letters	£ 61.84	£ 12.37	£ 74.21
13/10/2023	Fosters Tree Surgeons	Remove fallen tree Templecombe Road	£ 320.00	£ 64.00	£ 384.00
12/08/2023	P Stewart	Window Cleaning - Apr to Aug 23	£ 160.00	£ -	£ 160.00
13/09/2023	Fox Garden Machinery	Repairs to UR Webb mower	£ 49.00	£ 9.80	£ 58.80
02/10/2023	Eastleigh Borough Council	Dog bin emptying (Sep 23)	£ 46.76	£ 9.35	£ 56.11
14/10/2023	Green Smile	Strimming plots 14A/58B/59B/66B UR	£ 275.00	£ 55.00	£ 330.00
20/06/2023	Vitaplay Ltd	Maintenance Contract for play areas	£ 588.00	£ 117.60	£ 705.60
22/08/2023	Vitaplay Ltd	Maintenance Contract for play areas	£ 588.00	£ 117.60	£ 705.60
09/08/2023	Vitaplay Ltd	Otter Close - replacement cradle seat	£ 375.00	£ 75.00	£ 450.00
18/07/2023	Vitaplay Ltd	Glebe Meadow - removal skateboard ramps	£ 1,250.00	£ 250.00	£ 1,500.00
17/07/2023	Vitaplay Ltd	Otter Close - repairs to swings	£ 879.04	£ 175.81	£ 1,054.85
17/07/2023	Vitaplay Ltd	Templecombe Road - repairs seesaw	£ 600.60	£ 120.12	£ 720.72
17/10/2023	Royal Mail Group Ltd	Mail redirection 1 year Parish Address	£ 570.00	£ -	£ 570.00
18/10/2023	ICCM	AL Exhumation training	£ 85.00	£ 17.00	£ 102.00
28/07/2023	Edge IT Systems Ltd	Advantagedge software Sep 23-Sep 24	£ 2,017.55	£ 403.51	£ 2,421.06
25/10/2023	ARK Eastleigh	Grant	£ 650.00	£ -	£ 650.00
16/10/2023	BDO LLP	External Audit Fees 2022/23 accounts	£ 840.00	£ 168.00	£ 1,008.00
30/10/2023	Staff	Salary	£ 5,166.22	£ -	£ 5,166.22
30/10/2023	Staff	Mileage + Office Allowance	£ 89.43	£ -	£ 89.43
30/10/2023	HMRC	Tax / NI	£ 1,973.56	£ -	£ 1,973.56
30/10/2023	HCC	LGPS	£ 1,921.58	£ -	£ 1,921.58
05/10/2023	Green Smile	Ground Maintenance (Oct 2023)	£ 6,583.76	£ 1,316.75	£ 7,900.51

Total payments

£ 27,593.84 £ 3,211.17 £ 30,805.01

Bishopstoke Parish Council

Finance Committee - 12th December 2023

Payments (November 2023)

Direct Debit payments

Invoice Date	Payee	Description	Net	VAT	Gross
14/11/2023	Eon	Office - Electricity (Nov 23)	£ 51.00	£ -	£ 51.00
07/11/2023	British Gas	Allotments - UR - Electricity (Oct 23)	£ 15.41	£ 0.77	£ 16.18
03/11/2023	British Gas	Shears Mill - Electricity (Oct 23)	£ 15.69	£ 0.78	£ 16.47
15/11/2023	Sky Mobile	DW Mobile Phone (Nov 23)	£ 14.00	£ -	£ 14.00
17/07/2023	Business Stream	Allotments - UR - Water (Jan-Jul 23)	£ -	£ -	£ -
10/10/2023	Business Stream	Allotments - JL - Water (Jul-Oct 23)	£ -	£ -	£ -
23/10/2023	Business Stream	Burial Grounds - BC - Water (Jul-Oct 23)	£ 23.20	£ -	£ 23.20
11/10/2023	Eastleigh Borough Council	Trade Waste (Jul-Sep 23)	£ -	£ -	£ -
09/10/2023	Ready Steady Store	Hire of unit K014 (4wks Nov 23)	£ 145.99	£ 23.40	£ 169.39
21/09/2023	ICO	Data Protection Annual Fee	£ -	£ -	£ -

Staff Debit Card payments

Invoice Date	Payee	Description	Net	VAT	Gross
03/11/2023	ST - L&S	Skip for UR allotment site	£ 273.16	£ 54.63	£ 327.79
08/11/2023	ST - Amazon	Accident books for UR shop & Parish staff	£ 8.24	£ 1.66	£ 9.90
13/11/2023	ST - EE	Site rep phone mobile phone top-ups	£ 9.00	£ -	£ 9.00
15/11/2023	DW - PDF Architect	PDF Architect annual licence	£ 49.17	£ 9.83	£ 59.00
23/11/2023	ST - Post office	Postage stamps	£ 10.00	£ -	£ 10.00
24/11/2023	ST - Amazon	Sticky note tabs for signing	£ 4.57	£ 0.92	£ 5.49
21/11/2023	ST - Sky Mobile	Mobile phone top-up ST/AL	£ 13.00	£ -	£ 13.00

BACS payments

Invoice Date	Payee	Description	Net	VAT	Gross
01/11/2023	Green Smile	Filling of holes at Otter Close	£ 35.00	£ 7.00	£ 42.00
13/09/2023	Bigwease Event Services	PA hire for carnival	£ 300.00	£ -	£ 300.00
31/10/2023	Mark Gregory	Handyman services Oct 23	£ 146.50	£ -	£ 146.50
07/11/2023	Mr GA Read	Removal of fallen limb Old St Mary's into Itchen	£ 750.00	£ -	£ 750.00
29/09/2023	Planet (Evolving Together)	Neighbourhood plan work Sep 23	£ 292.50	£ 58.50	£ 351.00
01/11/2023	Eastleigh Borough Council	Dog bin emptying (Oct 23)	£ 58.45	£ 11.69	£ 70.14
14/11/2023	Kays Group Taxis	Travel tokens repayment	£ 440.00	£ -	£ 440.00
14/11/2023	One Community Dial a ride	Travel tokens repayment	£ 42.00	£ -	£ 42.00
11/11/2023	P Stewart	Window Cleaning - Oct 23	£ 35.00	£ -	£ 35.00
09/11/2023	Vitaplay Ltd	Maintenance Contract for play areas	£ 588.00	£ 117.60	£ 705.60
25/10/2023	HALC	Cllr Hillier-Wheal planning training	£ 48.00	£ 9.60	£ 57.60
16/11/2023	Katrina Jones	Travel tokens repayment	£ 274.00	£ -	£ 274.00
21/11/2023	Bishopstoke Methodist Church	Room Hire Jul-Oct 23	£ 560.00	£ -	£ 560.00
20/11/2023	Mark Gregory	Blackberry Drive handyman services Nov 23	£ 255.85	£ -	£ 255.85
31/10/2023	Clear Insurance Management	Annual Insurance Nov 23 - Nov 24	£ 2,464.21	£ -	£ 2,464.21
21/11/2023	Greening Campaign	Greening Campaign payment	£ 50.00	£ -	£ 50.00
10/11/2023	Bruno Construction	Winter maintenance to Shears Mill	£ 355.60	£ 71.12	£ 426.72
24/11/2023	BI&FO Good Neighbours	Travel tokens repayment	£ 25.00	£ -	£ 25.00
29/11/2023	Staff	Salary	£ 7,148.45	£ -	£ 7,148.45
29/11/2023	Staff	Mileage + Office Allowance	£ 142.17	£ -	£ 142.17
29/11/2023	HMRC	Tax / NI	£ 3,152.37	£ -	£ 3,152.37
29/11/2023	HCC	LGPS	£ 2,736.81	£ -	£ 2,736.81
05/11/2023	Green Smile	Ground Maintenance (Nov 2023)	£ 6,583.76	£ 1,316.75	£ 7,900.51

Cheque payments

21/11/2023	Royal British Legion	Poppy Wreath 2023	£ 20.00	£ -	£ 20.00
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Total payments

£ 27,136.10 £ 1,684.25 £ 28,820.35