

**Minutes of a Meeting of the Bishopstoke Parish Council
held online commencing at 7.30pm on 27 October 2020**

Present: Councillor Sue Toher (Chair)
Councillor Geoff Harris (Vice Chair)
Councillor Peter Brown
Councillor Andrew Daly
Councillor Anne Dean
Councillor Johanna Francis
Councillor Chris Greenwood
Councillor Trevor Mignot
Councillor Andy Moore
Councillor Lou Parker-Jones
Councillor Mike Thornton
Councillor Gin Tidridge
Councillor Anne Winstanley

In Attendance: Mr David Wheal (Clerk to Bishopstoke Parish Council)
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)

Public Session 0 members of the public were present.

FULL_2021_M03/

Public Session

35 Apologies for Absence

35.1 Apologies had been received and accepted from Cllr Roling.

36 Councillors' Questions

36.1 Cllr Tidridge requested that a discussion on the Climate Change Emergency be added to the next agenda.

Action: Clerk

37 To adopt and sign Minutes of the Parish Council meeting held on 22 September 2020

37.1 The minutes of the above meeting had been circulated with the supporting documents for this meeting.

37.2 Proposed Cllr Toher, Seconded Cllr Moore, **RESOLVED** that the minutes of the Parish Council meeting held on 22 September 2020 be adopted as a true record.

Initial: _____ Date: _____

38 To consider Matters Arising from the above Minutes

38.1 There were no matters arising.

39 Declarations of Interest and Requests for Dispensations

39.1 There were no declarations or requests made.

40 Reports from Committees – to note resolutions and to determine recommendations

40.1 All relevant minutes had been circulated with the supporting documents for this meeting and were noted.

40.2 The resolutions of the Planning Committee meetings on 22 September and 13 October, the Finance & General Committee meeting on 13 October and the Buildings Committee meeting on 6 October were noted.

40.3 There were no recommendations to determine.

41 Reports from Working Groups – to note, and to determine recommendations

41.1 The Travel Tokens minutes from 20 October had been circulated with the supporting documents for this meeting and were noted.

41.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** that the provision of travel tokens be kept at the current level; that the increase in Hampshire County Council travel vouchers to £36 be taken account of; and that the budget request for the coming year for travel tokens remain at £3,500.

42 To note the RFO's Report, and to approve the Statements of Account to 30 September 2020

42.1 The RFO's report had been circulated to the Council prior to the meeting was noted, and is included in these minutes as Appendix A.

42.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously to approve the Statements of Accounts to 30 September 2020.

43 To consider a request for more bins to be placed around Bishopstoke and decide next steps

43.1 The Clerk informed the Council of a request from residents for more bins to be placed within Bishopstoke.

43.2 After discussion, the Council agreed that a complete survey of current bin provision be undertaken, with a view to identifying any areas that were under-served. The Council also wished officers to liaise with Eastleigh Borough Council over location and collection of all bins.

43.3 Proposed Cllr Harris, Seconded Cllr Parker-Jones, **RESOLVED** that officers complete a bin survey, identify areas in need of more bins and liaise with EBC regarding the placement and collection of bins.

Action: Council Officers

Initial: _____ Date: _____

44 To discuss a request for a memorial bench situated on Fair Oak Road and decide next steps

44.1 The Clerk notified the Council of a request from a resident to refurbish an existing bench on Fair Oak Road as a memorial to a relative who suffered life-altering injuries nearby. The Clerk noted that the Council has two Memorial seat policies – one for the Cemetery and one for the Allotments – and that the allotment policy would be suitable for alteration to apply more broadly in the Parish.

44.2 After discussion the Council agreed that it was appropriate to extend the policy for allotment seats to the wider Parish and requested the Clerk send that policy to all Councillors for potential amendments. The Council also agreed that it would like to accede to the resident's request and would like officers to enter into discussion with the family to agree what any replacement or refurbished bench might look like, and also to agree the wording on the memorial plaque.

Action: Council Officers

44.3 Proposed Cllr Harris, Seconded Cllr Moore, **RESOLVED** that the Council agree in principle to the replacement or refurbishment of the bench on Fair Oak Road and the addition of a memorial plaque.

45 To consider the remodelling project for the fencing at Church Road play area and decide next steps

45.1 The current plans and quote had been circulated to all Councillors prior to this meeting.

45.2 Cllr Parker-Jones questioned why only one quote had been sought, referring to Financial Regulation 10.3. The Clerk noted that Regulation 10.3 requires officers to obtain "value for money at all times", and to "ensure as far as reasonable and practicable that the best available terms are obtained", and that one example given of how this might be achieved is to obtain three or more quotations. The Clerk further noted that Regulation 11.1.8 indicates this is only a requirement if the value of the contract exceeds £10,000", which is not the case here. The Clerk noted that in the case of smaller contracts one of the ways that value for money is ensured is minimising use of officer time, especially where the job is routine and there is already a trusted company that has done similar work for the Council, by initially only requesting one quote. The Clerk indicated that it was his opinion that those criteria had been met with the Church Road play area fencing project, and so a decision had been taken to proceed on the basis of a single, satisfactory, quote.

45.3 The Clerk also informed the Council that whilst it would be permissible to place a gate in front of the electricity sub-station to the rear of the play area, actually replacing the entire fence around it would be problematic as it is located on and surrounded by privately owned land.

45.4 After discussion the Council agreed to continue contacting the electricity company to attempt to persuade them to provide a suitable gate and to request further quotes for the fence at the front of the play area with the purpose of providing something more attractive than simple fencing, possibly using the fence as a vehicle to showcase public art, or as a piece of public art itself.

Action: Clerk

46 To approve the continued membership of external bodies

46.1 The list of current memberships had been circulated with the supporting papers for this meeting.

46.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** that the continued membership of all listed bodies be approved.

Initial: _____ Date: _____

47 To request additional members for the Planning Committee

47.1 Cllr Moore and Cllr Mignot both offered to join the Planning Committee and the Council gratefully accepted those offers.

48 To note reports from County, Borough and Parish Councillors on matters of interest

48.1 Cllrs Thornton, Parker-Jones, Tidridge, Toher and Winstanley had all circulated written reports for the Council. These are included as Appendix B in the minutes.

48.2 Cllr Daly asked whether there could be a CCTV camera in Portal Road and was referred to the Borough Council and Hampshire Highways as the initial places to ask that question.

49 To receive the Clerk's Monthly Report

49.1 The Clerk's report had been circulated prior to this meeting, was taken as read, and is included in these minutes as Appendix C.

49.2 Cllr Parker-Jones noted that she was pleased the camera observing the Memorial Hall is now off and stated again her belief that the Council has not complied with certain regulations regarding use of CCTV, in particular "Rule 5 of the guiding principles of the Protection of Freedoms Act 2012" which states "Clear rules, policies and procedures must be in place before a surveillance camera system is used, and these must be communicated to all who need to comply with them". Cllr Toher requested that Cllr Parker-Jones forward the guidance to herself, the Clerk and the rest of the Council.

Action: Cllr Parker-Jones

50 To consider content for the September 2020 Press Release

50.1 It was agreed that the press release would include: details of any Armistice Day service; guidance on how people can mark Remembrance Sunday and Armistice Day safely; information about the Travel Token service and a request for any suggestions from residents for potential uses of developer money to go on the Borough Council CIP list.

50.2 Cllr Moore requested that information be placed at the Cemetery letting visitors know that local wildlife may eat any flowers that are left at gravesides. The Clerk was requested to pass this to the Cemetery Working Group. Cllr Daly requested that the blocked gutters at the Memorial Hall be cleared and the Clerk was requested to add this to the list of jobs for the Hall.

Action: Clerk

51 Date, time, place and agenda items for next meeting

51.1 The next meeting will be on Tuesday 24 November 2020, at 7:30pm online. Any agenda items should be with the Clerk by the Monday of the preceding week.

51.2 Cllr Parker-Jones gave her apologies for the meeting of the 24th November.

There being no further business, the Chair closed the meeting at 9:00pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

REPORT TO BISHOPSTOKE PARISH COUNCIL (Full Council)

27th October 2020
Agenda Item: 8

Report Subject: To note the RFO's Report

Payments Lists:

July 2020

Significant items for July included payment of internal auditor fees for 2019/20 accounts, Neighbourhood plan amendments, and the start of works to re-open the BMH - removal of asbestos products, Legionella risk assessment and maintenance around the hall. There were also costs of new locks and keys following the break-in to the hall.

August 2020

Significant items for August included tree survey work, completion of the St Mary's wall rebuild project, Edge software annual licence fee, and replacement BMH steps.

September 2020

Significant items for September included further tree survey work, and further costs to re-open the BMH – curtain cleaning, electrical works, maintenance works to bring the BMH up to standard regarding fire safety, and purchase of new equipment. A summary sheet presented to the Buildings Committee has been attached to show the Finance & General Purposes Committee the total spend to date for the BMH.

Edge Software:

The Edge software is fully up to date, the VAT return for Q1 has been sent off and repayment received into the bank account. The Q2 VAT return has been submitted and repayment awaited. The previously reported teething problems which the IT support are assisting with, including some transactions that have posted to the suspense account, have now all been rectified.

A new style budget monitoring report is being presented to Councillors to include last year actuals, current year budget and current year actuals, as discussed during the last meeting.

Memorial Hall:

The Memorial Hall re-opened on the 7th September. Most regular hirers have now returned to the hall. So far it has been mostly smooth process. The QR codes are displayed as legally required, and the Clerk and RFO continue to monitor the Government announcements for impact on changes to the restrictions.

Insurance:

The Insurance Company have contacted the Clerk regarding the quote for the new year. The Clerk and RFO will work together to provide answers to the questions they need information on. A review of the fixed asset register will also be completed and uploaded to the Asset module of the Edge software.

Sophie Thorogood
RFO to Bishopstoke Parish Council
20th October 2020

Appendix – summary of BMH costs to date

This is posted through the nominal – Grants – community buildings

	2019/20	2020/21
Electrical Inspection	£ 2,215.00	
Remedial Electrical work	£ 10,891.88	
Replacement green room lights	£ 480.00	
Emergency Lighting repairs		£ 601.00
Electrical work for re-opening		£ 1,550.00
Gas Heater repairs	£ 838.00	
Asbestos Risk Assessment	£ 200.00	
Removal Asbestos Products		£ 520.00
Legionella Risk Assessment		£ 360.00
Fire Risk Assessment		£ 125.00
Contract termination cost		£ 406.13
Fire extinguisher/alarms servicing		£ 172.90
Fire extinguisher repairs		£ 117.85
Shrub clearance		£ 180.00
Disabled ramps and new fire exit		£ 1,837.67
Emergency call out for fire alarms		£ 114.50
Curtain cleaning & fire retardant spraying		£ 1,210.00
Roof repairs	£ 675.00	
Lock replacements		£ 417.03
Key cutting	£ 76.30	£ 202.75
Key safes		£ 102.42
Cleaning equipment	£ 12.00	£ 82.33
Replacement steps		£ 1,750.10
Handyman work		£ 1,936.25
Rubbish clearance		£ 110.00
Replacement window		£ 175.00
Misc Equipment	£ 26.84	£ 97.90
New electrical appliances		£ 280.81
Model documents	£ 60.00	
	£ 15,475.02	£ 12,349.64

PARISH COUNCIL MEETING ON 27 OCTOBER 2020
MONTHLY STATEMENT OF ACCOUNT September 2020

Start 01/09/2020

End 30/09/2020

Fund Movements						
Bank Accounts		Money In		Money Out		
	Starting Balance	Receipts	Transfer In	Payments	Transfer Out	Closing Balance
Co-op	£ 25,208.27	£ 6,525.25	£ 20,000.00	£ 22,267.58		£ 29,465.94
EBC	£ 211,655.78	£ 116,005.59			£ 20,000.00	£ 307,661.37
Total	£ 236,864.05	£ 122,530.84	£ 20,000.00	£ 22,267.58	£ 20,000.00	£ 337,127.31

Receipts in detail	
Burial Board	£ 1,615.00
Allotments	
Carnival	
VAT refund	£ 4,910.25
Insurance	
Misc.	
Total	£ 6,525.25

VAT	
Previously Claimed	£ 76,987.99
Claimed in September	£ 4,910.25
Unclaimed	

EBC Loan Account Summary						
		Money In			Money Out	
	1 April 2020 Balance	Precept	Support Grant	Interest	Transfer to BPC	Current Balance
Prior to Sep 20	£ 131,613.94	£ 115,452.24	£ 4,589.60		£ 40,000.00	£ 211,655.78
Sep 20		£ 115,452.00		£ 553.59	£ 20,000.00	£ 307,661.37

Notes	

Y Zone Management Meeting

The meeting received a report from the Y Zone Manager covering the coronavirus pandemic and staffing updates (copy attached).

The meeting also had the opportunity to look through and comment on the draft review of the Y Zone Youth Centre. The Management Committee had previously agreed that a review should be commissioned as there had been no review since the building's opening and one was long overdue. The focus of the review is on the Y Zone, but it is recognised that the same staff team deliver youth work sessions at The Loft in Hiltingbury and the Fryern Centre in Chandlers Ford. The Y Zone Manager has been fully involved in the process and has had an opportunity to feed into the draft document.

There were a number of comments made, particularly about the financial figures used to prepare the document, and Kevin Allan, the author of the report will now go back to check for inaccuracies and make any necessary changes. Once this has been done, the final document will be circulated to share within the wider organisations and gauge a view on the recommendations.

Neighbourhood Plan

The Steering Group and Plan-et has prepared a latest draft that takes into account the comments made by the Government Inspector, which had an impact on the earlier draft of the NP. Members of the Steering Group will now be arranging a meeting with Plan-et to discuss these changes and the next steps.

Cllr Sue Toher
26.10.2020

Y Zone manager's report - Coronavirus pandemic and staffing updates..

From the very first week of lockdown, young residents and their families continued to be supported by the Y Zone youth work team - at this time many other youth services had been withdrawn or took longer to move online. Energy (the nearest centre, used by some Y Zone young people) furloughed its staff for 3 months so provided no service. Other local services took longer than Y Zone to adapt.

Our services have never been withdrawn.

For many of our young residents, we knew not seeing their peers would be particularly difficult, as they are in a stage of life where friends and the outside world starts to become more important to them.

In addition to wider services, we immediately identified our particularly vulnerable users, offering 1-1 regular phone calls to provide support, information and advice. They and their parents have expressed their gratitude and relief, particularly stating how essential this was with most alternative support withdrawn or reduced due to coronavirus.

Covid provided capacity to move Y-Zone onto online and social media platforms - something we intend to maintain and further develop as, in addition to providing a service for existing users, it has enabled digital 'outreach' to those whom we may never have met face to face due to their personal preferences or circumstances (ie young carers whose responsibilities make it difficult for them to go out).

We created Instagram pages for each of the Y Zone locations and linked them to our respective Facebook pages - enhancing their effectiveness and immediacy. We have been able to give attention to developing the much-needed website, (www.yzone.org.uk) which is now a key element of our service.

From ideas of ways to keep active, to managing their mental health as well as just providing a fun distraction, the team has been as busy as ever.

We provided live Instagram sessions on the days and times we would usually be open - effectively providing an online youth group, mindful of our Every Child Matters themes and focussing on keeping active, relationship issues and managing mental health - all through fun, distracting activities.

We set up a resources page, accessible 24/7 for games, activities and light reading on current topics, as well as providing links and website information.

We have provided information to Eastleigh's Borough News to maximise publicity and positive stories for parents and young people. This has included activity updates and information about our nomination of one long-term user (to the delight of him and his mum) for a 'Pride of Britain' award.

We seized the opportunity to establish additional connections, enabling us to have new outlets and resources on which we can draw in providing the service.

Organisations (including national groups) were impressed by our work and sought to partner with us. This increased the support offer for the very varied needs of their and our users.

Examples of our new partnerships included

- live chat with UKYouth, NSPCC, Street Reach and Inclusion Hampshire
- NHS Every Mind Matters and the Mental Health Foundation - both of which have provided us with free resources.

- The Prince's Trust
- Businesses - resources for lockdown included an online financial education package, (money management, how to set up a bank account, careers support) and free advertising.. Resources for use after lockdown including - water bottles, pens, sanitary products, goodie bags, confectionary.
- Celebrities - Peter Andre and Fleur East have provided personal video support messages for Y Zone to encourage young people during lockdown.

My managerial role has included sourcing equipment from EBC and providing training to ensure the team could work at home. I hold weekly virtual team meetings to provide appropriate support to staff and ensure our service remains relevant and forward moving. All staff have undertaken EBC E-learning to ensure they are up-to-date with corporate requirements.

From June, in preparation for expected easing of lockdown restrictions, we commenced planning for re-opening. We were ready to undertake detached and outreach work in time for the summer holidays but capacity issues facing the Council meant approval of our plans was delayed. However, we are now undertaking detached work with a return to Y Zone and the Chandler's Ford buildings set for November 2020. We have session plans prepared for delivery, including an annual planner with monthly themes which link to national events (ie world mental health day).

Staffing update.

Y Zone currently employs 6 staff

1 x 37 hour (manager)

1 x 13.25 hours (senior youth worker)

1 x 6 hours (senior youth worker - temporary until end Dec 2020)

1 x 21 hours (youth worker - temporary until end Dec 2020) *This is the same person who is covering 6 hours senior youth worker role as above*

1 x 21.25 hours (youth worker - currently off long-term sick, contract temporary, ends Nov 2020)

1 x 16 hours (youth worker ends Dec 2020)

1 x 3 hours (youth worker - temporary until Nov 2020)

Vacancies

1 x 16 hours (senior youth worker - 6 of which currently being covered temporarily, as above)

1 x 15 hour (youth worker)

1 x 9 hour (youth worker)

The above staffing covers Y Zone's activities across its 3 venues. It is not accurate to consider the above as the staffing for Y Zone in BIFOHH, as some posts work across both areas, with finance allocated accordingly. For the staffing for Y Zone in this area you would need to remove 12 hours of senior worker and 18 hours of youth worker time.

Stella Furmedge

Y Zone youth team manager.

October 2020

Councillor Update of points of notes: Louise Parker-Jones
Bishopstoke Parish Council:
27 October 2020

Previous update provided: written 22 September 2020

12th October: Eastleigh Borough Council's Administration Committee

The Administration committee agreed the terms of reference for a community governance review in relation to the unparished area of Eastleigh. This will be consulted upon.

As a neighbouring parish, Bishopstoke Parish Council is considered a consultee.

21st October: Bishopstoke, Fair Oak & Horton Heath (BiFOHH) Team meeting.

Presentation and items discussed included:

- Food waste and pilot of fortnightly food and glass collection.
Food waste collection shall resume on week commencing 09 Nov. In addition, a pilot of a new method for collecting Foodwaste and increasing glass collection shall run for 3 months. This includes potentially harmonising collection days - although food waste will be collected separately from the other waste. If it is successful it will be rolled out.

Pilot addresses will receive a letter detailing the changes:

Bishopstoke
Colchester Avenue
Cotton Close
East Drive
Escombe Road
Guest Road
Hamilton Road *
Sedgewick Road
Shears Road
St Mary's Road
Stoke Park Road
Underwood Road

Flats:

Communal Property 79-97 East Drive
Sedgwick Court

- Ch Insp Marcus Cator gave an update on areas of policing focus, including addressing drug dealing (county lines) and highlighted that the third phase of addressing covid - enforcement - I'm sure you've all already read his partnership newsletter
- The Planney: an update on tree management was given and plan for future improvements.

- General update on usual matters including: Planning enforcement, community buildings, BiFOHH projects etc

20th Oct Bishopstoke Parish travel tokens working group.

A review of the terms of reference, publicity and travel tokens allowance. Sue Toher was re-elected chair for the coming year. The working group consisted of just David, Sue and me.

Other points:

- Hampshire is currently rated medium in respect of covid which means the following:

The image is a screenshot of a tweet from the NHS. The tweet content is a graphic titled 'LOCAL COVID ALERT LEVEL MEDIUM'. The graphic is divided into several sections, each with an icon and a brief description of the rules for that activity:

- Social Contact:** Rule of six indoors and outdoors, or at all times.
- Weddings and Funerals:** Up to 14 guests for weddings and up to 20 guests for funerals. 15 for non-places of worship and outdoor ceremonies.
- Overnight Stays:** Overnight stays permitted subject to social contact rules.
- Working from home guidance:** Work from home where possible.
- Shopping and Retail:** Open.
- Leisure and gyms:** Open.
- Hospitality:** Open with some restrictions. No clubs, bars, licensed premises and take-away shops.
- Entertainment and tourist attractions:** Open, except nightclubs and other entertainment.
- Education:** Schools, FE colleges open. Universities must adjust visitor restrictions.
- Healthcare Services:** Open.
- Residential Care:** Open to internal visitors with additional precautions subject to individual care provider guidance.
- Travel and Transport:** No travel restrictions within and around local (local L3000 area). Low/very high areas where possible.
- Sporting Activity:** Organised sport (leisure) and public events (leisure) permitted. Public events (leisure) subject to local authority guidance. Public events (leisure) subject to local authority guidance.
- Worship:** Open, subject to social contact rules.
- Childcare:** Registered and unregistered childminders, daycares, nurseries, government or private homes. Children in group nurseries.
- Youth Clubs and Activities:** Prohibited.

At the bottom of the graphic, it states: 'There are three simple actions we must all do to keep on protecting each other: Wash hands (keep washing your hands regularly), Cover face (wear a face covering in enclosed spaces), Make space (stay at least 2 metres apart - or 1 metre with a face covering or other precautions)'. It also provides a link for more information: gov.uk/coronavirus.

- Buy one, get one free on RingGo parking A 'buy one hour, get one hour free' offer on RingGo transactions at several pay and display car parks in Eastleigh town centre is now available.
- The two main shopping streets remain closed to vehicles to promote safer shopping and encourage more customers for retailers, cafés, takeaways and pubs.
- Bonfire Night: Large events to celebrate Bonfire night are strongly discouraged because of the potential for mixing of large numbers of people, the risk of infection spreading from other areas of the community, and the potential for required support from emergency services.

Private events must adhere to Government guidance around gathering and social distancing, with people encouraged to watch firework displays virtually wherever possible.

Hampshire County Council will be working with the Fire Service to ensure appropriate messaging around safety, including the requirement to be COVID safe at all times.

- Other Eastleigh Borough Council meetings coming up between now and the next parish meeting which you are welcome to view online include:
 - 09 Nov: Administration Committee
 - 12 Nov: Full Council
 - 23 Nov: Policy & Performance Scrutiny Panel
 - 24 Nov: Audit & Resources Committee
 - 25 Nov: BiFOHH Local Area Committee

Please visit [Eastleigh Borough Council Meeting](#)

Councillor Report

Full Council – 27th October 2020

Cllr Thornton

I attended Hampshire County Council full council meeting on the 24th of September. The Agenda was very light however the council did resolve, in response to a motion put by Cllr Jackie Porter that the council:

1. Work with districts, schools and local partners to swiftly identify those schools in the county that could put a “school streets” scheme in place.
2. Work with districts, schools and local partners to enable all schools that wish to take part in the “school streets” scheme to do so – taking advantage of experimental traffic orders and new statutory guidance over fast-tracked Traffic Regulation Orders where necessary.
3. Measure air quality around a sample of schools in all six districts at child-headheight to identify the level of air pollution children are being exposed to at school drop-off and pick-up.
4. Pilot additional measures to improve air quality near schools in 2020/21, such as “living green walls” and tree planting.

Here is one example of a living green wall

<https://www.biotope.uk.com/portfolio/melcombe-school-greening/>

The council also agreed to endorse a sub national transport body for the south east called TfSE.

The council was also reminded of the affect the current crisis will have on the council’s funding which I outlined q couple of month ago. Basically any extra money

received from central government was much less than the cost increases caused by the virus.

I also attended a meeting of the Health and Social Care Select Committee on the 22nd of October where we received reports from the Director of Public Health, the Director of Adults' Health and Care and NHS IoW re Covid 19. There was not much fresh news there. I am still waiting on the excess (over the same period last year) death figures for Hampshire rather than just deaths involving Covid.

I am awaiting copies of the reports which I will be happy to share with you.

I also attended a meeting of the Full Trustees (formerly Governors) Board at Wyvern on the 19th of October where we learnt that one member of the support staff had tested positive for Covid. Morale is good despite the difficulties and student behaviour is by and large very good.

I attended a trustees' meeting of the AWCA. We are concentrating on providing exercise and activities for our members. I am part of a group trying out Bollywood dance routines in virtual sessions. I'm pretty bad but Peta is good!

I attended as Chair a meeting of Bishopstoke scouts. We are managing to have outdoor meetings and are planning for a virtual AGM.

Street Pastor patrols are continuing in a modified format...unfortunately we are not allowed to hand out Fruit Pastilles which has disappointed many of young people who are hoping for them!

Report on Matters of Interest 27th October 2020

- Remembrance Events:
 - “The Council will be encouraging residents to mark Remembrance Sunday on 8 November and Armistice Day on Wednesday 11 November in a way that follows current government guidelines. There will be an online Remembrance ceremony and residents are encouraged to decorate their windows with homemade poppies and also adorn Eastleigh bandstand with poppies.”
 - More information: <https://www.eastleigh.gov.uk/latest-news/eastleigh-announces-plans-to-mark-remembrance-2020>

- EBC: food, glass and battery recycling
 - Food recycling is due to return on 9th November. A separate vehicle will be collecting, slightly later in the day than the main bin collections, so residents will need to keep the food bins out for longer.
 - Pilot area will be getting the service earlier. In Bishopstoke, this includes:
 - Colchester Avenue, Cotton Close, East Drive, Escomb Road, Guest Road, Hamilton Road (part), Sedgwick Road, Shears Road, St Mary's Road, Stoke Park Road, Underwood Road
 - The pilot will also test glass and battery recycling. The intention is to provide fortnightly kerbside collection for glass and batteries (currently monthly) alongside the main recycling bin collection. This will make use of the same equipment.

- EBC Policy & Performance:
 - I attended the last meeting (15th October) as well as a number of task & finish sessions. Minutes are available online of the meeting on 15th October.
 - Covid19 Recovery
 - I have been involved in the scrutiny of this strategy.
 - EBC splits its response into internal (how the Council is operating) and external (help for the wider community).
 - I have highlighted digital inclusion as an area where further work is needed.
 - Following my request, more information for local businesses has been put on EBC's website.
 - Tree Strategy
 - I have been involved in the scrutiny of this strategy that includes major scale tree planting and establishing a tree nursery. Bishopstoke Parish Council was praised for having committed to the Tree Charter.
 - It will be linked to strategies on biodiversity/habitats and pollution.
 - Advice has been sought from the Woodland Trust to ensure that the strategy is executed responsibly.
 - I have pushed for greater consideration of habitat creation and protection, beyond individual trees.
 - Equality and Diversity
 - Presented on 15th October.
 - I asked for greater consideration of Romany Gypsies & Irish Travellers as these ethnic groups still experience race discrimination.
 - Pollution Strategy
 - Scope and objectives were presented on 15th October.

- I have been involved in the scrutiny of this strategy and am on the task-and-finish group
 - Will have more information after a meeting scheduled for Thursday.
- Bow Lake Gardens Allotments:
 - Hoping to report on the confirmed handover date from the developer to EBC this week. It was scheduled for October.
- EBC review of play areas and community buildings
 - Mapping exercise is being carried out.
 - Both Bow Lake Gardens and Church Road Play Area were missing – I have let the officer know.
- EBC restoration of The Planney woodland
 - Work progresses to make manage this woodland to improve safety, biodiversity and amenity.
 - Several trees have been allowed to deteriorate to a level that is dangerous, reflecting at least 2 decades of neglect. Some of the tree work has been carried out, but more is planned.
 - Future work includes addressing ground cover to allow more species to thrive and information boards. Residents are keen to see benches and some timber balancing posts.
- EBC Local Plan
 - I attended a briefing on 5th October for BIFOHH LAC members on the proposed revised approach to Settlement Gaps. Information should be available to the public soon as a consultation is required.
- EBC: Bonfire Night
 - Cllr Parker-Jones and I have been asking for the council to take a proactive approach on bonfires and fireworks.
 - As public displays will be either cancelled or very limited, we are concerned that this will lead to more households having bonfires and letting off fireworks. This is likely to cause upset to many residents, including pet owners and those concerned about particulate pollution arising from these activities.
 - We have asked the Council to give advice to householders on being considerate.
- EBC BIFOHH Local Area Committee Team Meeting
 - Included a presentation from Police Chief Inspector Marcus Cator.
 - St Paul's community extension now has planning permission.
- Pathway lighting on Alan Drayton Way
 - Objective is to improve safety for pedestrians.
 - Now installed, waiting for connection.
- Planning for the Future: White Paper
 - I have made my own response to this, deadline is 29th October.

- Cllr Parker-Jones, Cllr Dean and myself have sent a letter to Paul Holmes highlighting our concerns about the White Paper.

Airport Consultative Committee Meeting

Friday 9th October 2020

Chaired by Vice-Chair, Janice Asman, as Chair, David Airey, had IT issues that were only resolved half way through the meeting.

There had been some confusion over the meeting as cancellation notices had been sent out on Thursday, but that was only as a replacement notice before a different meeting notice was issued. However in the meantime Geoff had arranged another meeting so I stepped in. This confusion may also have affected other attendees attendance.

David Airey from EBC was re-elected as Chair & Janice Asman from WEPC was re-elected as V-Chair.

Manager Director's Report

From Steve Salazay, fairly new in post. Previously at Aberdeen Airport.

As airport has restarted operation & staff have returned from furlough they have all done refresher training. As a result there have been no safety issues at Eastleigh. But there had been one at Aberdeen with a newly returned to duties.

Loss of Flybe as an operator in early March has caused problems for the airport. Flybe were such a major operator at Southampton with 35 routes. There have been 35 redundancies so far and more are expected at end of November as furlough stops. As other airports recover from Covid during 2021 this is not going to happen at Southampton. Only 10 of the Flybe routes have restarted with Logan & Eastern. The customer experience at Southampton was the best in the UK but that is no longer the case. Until recently all landside retail outlets were closed and a café was only available airside.

The airport is 90% down financially. Around 600 passengers daily whereas it was 5,000. They are looking at reducing operating hours for the winter season. It may be no weekend flights and only half days on weekdays. If they have a prospect of breaking even for 2022 then they can keep going.

Getting permission for the runway extension will be key to moving to being profitable. There has been a recent XR protest at the Airport. This was about 20 local residents concerned about noise & air quality.

For the runway extension they have been working on a noise insulation policy, passenger road traffic movements and biodiversity net gain. Final supporting information for the application has just been submitted on further noise mitigation and passenger numbers forecast following the Flybe collapse. So a further consultation on these application amendments is about to start. Also a revised S106 is being progressed.

There will be a special ELAC meeting to consider the application towards the end of 2020. Given the number of expected speakers an all day online meeting is being arranged.

Following the comments received in earlier consultations several amendments to the application have been developed.

Noise insulation policy put forward is more generous than at other airports and than minimum legal requirement. Qualifying residents can receive £5k. Airport will be proactive alerting residents who will be assisted in completing the application.

Road traffic cap has been introduced. Passengers will be capped at 3 million pa as that equals current road capacity. Limit comes from M27 J5.

There will be biodiversity gain by increasing the protected strip around the boundary. This will more than compensate for land to taken by runway expansion.

For the noise mitigation Airport has developed Noise Envelope. This limits the total area within daytime noise contour of 51 dB.

Airport has been working with South Western Trains to increase number of passengers using train rather than road travel. In 2019 it was 20% against under 5% 5 years ago. The main issue is lack of good rail connections to the east.

Airport has been working on its carbon footprint. There has been 80% reduction between 2019 and 2015. Achieved PAS2060 Standard for Carbon Neutrality. Airport has offset all 3rd party emissions.

There were 92 noise complaints in March-September. Of these 83 were from south and 6 from north. Just 1 of those from Bishopstoke.

There have been 4 deviations from the noise preferred route. Airport have now reminded KLM pilots of the NPR rules.

Next meeting will be 5th February 2021.

Anne Winstanley

11th October 2020

Full Council - Clerk's report **27 October 2020**

Clerk's Report

Actions from previous meetings

FULL_2021_M02/18.1 Regarding a request from Bishopstoke History Society

The matter of potential storage for documents and items from the BHS was discussed at the Buildings Committee on 6th October. A request was then sent to the BHS for more detailed information on 9th October. Subsequently I have received an email indicating that the BHS believes they have more than the Council could hope to store and so they are pursuing other options.

FULL_2021_M02/18.2 Regarding Bow Lake Gardens play area

As requested, the Local Area Manager was contacted on 9th October to determine whether there is a current plan for the potential transfer of the play area. The LAM indicated his belief that transfer from the developer to the Borough had started in the previous few days. A request was then sent to the Borough legal department asking what steps now need to be taken. No further update has been received.

FULL_2021_M02/22.3 Regarding the Parish response to the Airport expansion

As promised, the full text of the Parish response to the Airport expansion was re-sent to all Cllrs on 5th October.

FULL_2021_M02/26.3 Regarding Community Speedwatch

Twyford Parish Council, Fair Oak Parish Council and Eastleigh Borough Council were all contacted on 9th October, as requested, for more information about speed limit reminder devices, the Fair Oak Community Speedwatch group, and available data on speeds driven on Bishopstoke Roads respectively. Hampshire Police are currently not setting up new schemes, as detailed in the separate memo on Community Speedwatch. A response was received from the Borough with various data which was then passed to all Councillors. Fair Oak have responded to say that their Speedwatch scheme has been temporarily suspended. I am told the Police Co-ordinator is looking into that. The Clerk of Fair Oak has suggested potentially running a joint scheme as they already have the camera and is contacting the police to see what their intentions are.

FULL_2021_M02/30.4 Regarding the use of a webcam outside the Memorial Hall

The webcam is confirmed as being off. As requested, legislation has been checked and the Clerk's opinion, based on the Protection of Freedoms Act 2012, the Surveillance Camera Code of Practice and the available information from the ICO is that the Parish Council did not break any law when using the webcam to attempt to determine who was breaking into the Memorial Hall.

FULL_2021_M02/32.2 Regarding use of the Memorial Hall

As requested, the regulations regarding acceptable use of community buildings were re-scrutinised. It remains the opinion of the Clerk and RFO that both line dancing, and bowls, can continue in their use of the Hall unless regulations change further. This is clearly the position of the relevant national bodies and the Clerk sees no reason in legislation to contradict this. All of the participants are socially distanced from one another, and so there is no breach of the "Rule of 6". Should the regulations change again, which we anticipate they will, we will once again examine the appropriateness of continuing to hire out the Hall.

Other Items

There are no other items of interest at the time of writing.