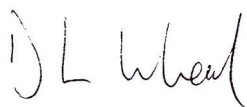


Members of the Finance and General Purposes Committee are summoned to attend a meeting to be held at the Parish Office, Riverside, Bishopstoke on Tuesday 9 July 2019 at 7.30pm

This Meeting is Open to the Public

AGENDA

1. Apologies for Absence
2. To adopt the Minutes of the Finance & General Purposes Meeting held on 11 June 2019
3. To consider Matters Arising from the above Minutes
4. Declarations of Interest and Requests for Dispensations
5. To receive the RFO's Report, and approve Budget Monitoring and Payments Reports for June 2019
6. To make recommendations on the grant request from Bee Team
7. To make recommendations on the grant request from Grub Club
8. To discuss and agree the response to the Your Hampshire: Balancing the Budget consultation
9. To discuss ideas for Glebe Meadow skate park and make recommendations
10. To approve the current list of direct debit payees
11. To receive the Clerk's Report, including an update on Parish Council assets
12. Date, time, place and agenda items for next meeting – Tuesday 10 September 2019 at 7.30pm in the Parish Office, Riverside, Bishopstoke



D L Wheal
Clerk to Bishopstoke Parish Council
2 July 2019

**Minutes of a Meeting of the Finance and General Purposes Committee
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.30pm on 11 June 2019**

Present: Cllrs Dean, Harris, Parker-Jones, Thornton, Tidridge, Toher and Winstanley

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Cllr Andrew Day (Bishopstoke Parish Council)
Cllr Ray Dean (Eastleigh Borough Council)

Public Session 0 members of the public were present

FGP_1920_M03/

Public Session

Cllr Harris, having completed his time as Chair of Finance and General Purposes, stood down and Cllr Winstanley, as Vice Chair of the Committee, assumed the role of Chair for the first agenda item.

23 Election of Chair

23.1 Proposed Cllr Parker-Jones, Seconded Cllr Dean, that Cllr Tidridge be elected Chair of the Finance & General Purposes Committee for the year 2019-20.

23.2 Proposed Cllr Harris, Seconded Cllr Winstanley, that Cllr Thornton be elected Chair of the Finance & General Purposes Committee for the year 2019-20.

23.3 A vote was taken with Cllr Tidridge receiving 4 votes and Cllr Thornton 3.

23.4 Proposed Cllr Parker-Jones, Seconded Cllr Dean, **RESOLVED** that Cllr Tidridge be elected Chair of the Finance & General Purposes Committee for the year 2019-20.

Cllr Winstanley stood down and Cllr Tidridge assumed her role as Chair of Finance & General Purposes for the year 2019-20.

24 Election of Vice Chair

24.1 Proposed Cllr Harris, Seconded Cllr Winstanley, that Cllr Harris be elected Vice Chair of the Finance & General Purposes Committee for the year 2019-20.

24.2 Proposed Cllr Tidridge, Seconded Cllr Dean, that Cllr Parker-Jones be elected Vice Chair of the Finance & General Purposes Committee for the year 2019-20.

24.3 A vote was taken with Cllr Parker-Jones receiving 4 votes and Cllr Harris 3.

24.4 Proposed Cllr Tidridge, Seconded Cllr Dean, **RESOLVED** that Cllr Parker-Jones be elected Vice Chair of the Finance & General Purposes Committee for the year 2019-20.

25 Apologies for Absence

25.1 All Councillors were present.

26 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Meeting held on 14 May 2019

26.1 The minutes of the above meeting had been circulated prior to this meeting.

26.2 Proposed Cllr Toher, Seconded Cllr Dean, **RESOLVED** unanimously that the Minutes of the Finance and General Purposes Meeting held on 14 May 2019 be accepted as a true record.

27 To consider Matters Arising from the above Minutes

27.1 Minute 15.1 Cllr Winstanley reported that she had not yet been able to provide an email address for the photographer.

27.2 Minute 16.1 The Clerk noted that the full internal audit report had come before May's Full Council meeting.

28 Declarations of Interest and Requests for Dispensation

28.1 Cllr Thornton declared an interest in item 8 on the agenda – the grant for Eastleigh Mela.

29 To receive the RFO's report and approve the Budget Monitoring and Payments reports for May 2019

29.1 The Clerk provided the Committee with the RFO's report. The RFO reports that although it's another large month for payments, this is mainly Neighbourhood Plan costs, legal fees regarding the transfer of the Memorial Hall, legionella risk assessment costs, emergency and non-emergency tree work to cemetery and 1 play area, and the HALC annual subscription costs. The query over claiming VAT and changes to HMRC website have been resolved, and the 4 quarters of 2018-19 have now been claimed. Quarters 1-3 reclaims were received during May, Q4 received on 3rd June. The VAT is now fully up to date and will be kept so going forward. Bank balance is very healthy as a result of the VAT reclaims so no transfers have taken place from the Eastleigh Loan Account.

29.2 The Budget Monitoring and Payments reports for May 2019 had been circulated with the supporting documents for this meeting.

29.3 Proposed Cllr Thornton, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Committee approve the Budget Monitoring and Payments reports for May 2019.

Cllr Thornton left the meeting at this point.

30 To make recommendations on the grant request from Eastleigh Mela

30.1 The grant request form had been circulated in the document pack for the meeting.

30.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RECOMMENDED** that the Council grant £500 to Eastleigh Mela.

Cllr Thornton returned to the meeting at this point.

31 To discuss possible locations for textile recycling banks

31.1 Following discussion the Committee agreed to request the Clerk respond to the request from Scope for potential locations noting that the Parish itself did not own any suitable land. The Clerk was

Initial: _____ Date: _____

asked to further suggest that it may be worth contacting local businesses such as the Bishopstoke Community Centre (contact Hampshire County Council for this), the River Inn and the Welcome Inn.

Action: Clerk

32 To make recommendations from the report on Parish software

32.1 A report on acquiring software for the Parish had been circulated prior to the meeting.

32.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RECOMMENDED** unanimously that the recommendations contained in the report on Parish software be followed.

33 To discuss issues around Glebe Meadow and make recommendations

33.1 A report detailing the current issues in Glebe Meadow had been circulated prior to the meeting.

33.2 A lengthy discussion followed in which possibilities ranging from making no changes through to removing the entire teen area on Glebe Meadow prior to the new area being constructed as part of the Glebe Meadow Project. Cllr Toher noted that the Borough had confirmed there was an amount of around £67,000 for equipment for a new teen area and £20,000 for the maintenance and upkeep of that area which needed to be used before 2023. Cllr Daly noted that the whole seating area was rusting through and may be a health and safety issue.

33.3 Proposed Cllr Toher, Seconded Cllr Winstanley, **RECOMMENDED** that the Council temporarily remove the sheltered area and benches at the Glebe Meadow teen area, monitor any resulting impact, and publicise the police non-emergency number to encourage residents to report anti-social behaviour.

33.4 The Clerk was requested to check that the quote provided for removal of the shelter would leave the shelter sound enough to be reinstalled and if not, to get quotes that would serve that purpose.

Action: Clerk

34 To receive the Clerk's report, including an update on Parish Assets

34.1 Allotments – The Clerk reported that the Assistant Clerk continues to focus on Underwood Road, working on writing to tenants whose plots are not adhering to the cultivation policy, as well as non-maintenance of paths, greenhouses near paths without safety film, and now seed/weed nuisance plots. Slow worms have been sighted on top half of Underwood Road, the first time this has been reported to the Council. Rats have been spotted near the toilet block; there was some rubbish placed up alongside the building which the tenant has now cleared. The site reps will be asked to trim down the grass around it and hopefully this will discourage any rat nests if they are sited there. The site rep at Jockey Lane has been working hard on gathering tenants once a month to help keep paths clear, help any tenants struggling on their plots and is building a real community feel on site which is good to hear. Legionella risk assessments reports have been received for both allotment plots and the cemetery with nothing major to action except for training the Clerk and Allotments Assistant Clerk which will be arranged. Overall, the company feels the Parish Council are doing a good job of minimising the risks of legionella on the sites. Waiting lists area as follows: Jockey Lane – 7; Underwood Road – 3; Sewall Drive – 22; Nine Acres – 16 and the Nine Acres disabled access plots – 3.

34.2 Burials – There are two ashes interments and one full burial planned for June.

34.3 Cemetery – There is a reported dead pine in the Cemetery which the Assistant Clerk is in the process of having made safe.

34.4 Closed Churchyards – There is nothing further to report.

34.5 Parish Office – The Clerk indicated that there was nothing to report.

Initial: _____ Date: _____

34.6 Play Areas – The Clerk reported that Glebe Meadow continues to be a major cause for concern but that there have been minor incidents of vandalism at Sayers Road. A resident has reported that Templecombe Road is looking “tatty” and so the Clerk is investigating the costs of getting the paintwork redone and any other cost-effective action that might enhance the area.

34.7 General – The Clerk reported that whilst he would be preparing the document pack for the next Finance & General Purposes meeting it would be minuted by one of the Assistant Clerks. The Clerk requested that any agenda item requests be sent in a timely fashion as there will not be time to issue updated agenda.

35 Date, time, place and agenda items for the next meeting

35.1 The next meeting is scheduled to be on Tuesday 9 July 2019 at 7:30pm in the Parish Office, Riverside, Bishopstoke.

35.2 Agenda items for this meeting should be received by the Clerk no later than Monday 1st July 2019.

There being no further business, the Chair closed the meeting at 8:20pm

DRAFT

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

**Minutes of a Meeting of the Finance and General Purposes Committee
held in the Parish Office, Riverside, Bishopstoke
commencing at 7.30pm on 11 June 2019**

Resolutions to be noted by the Full Parish Council

23.4 that Cllr Tidridge be elected Chair of the Finance & General Purposes Committee for the year 2019-20.

24.4 that Cllr Parker-Jones be elected Vice Chair of the Finance & General Purposes Committee for the year 2019-20.

26.2 that the Minutes of the Finance and General Purposes Meeting held on 14 May 2019 be accepted as a true record.

29.3 that the Committee approve the Budget Monitoring and Payments reports for May 2019.

Recommendations for consideration by the Full Parish Council

30.2 that the Council grant £500 to Eastleigh Mela.

32.2 that the recommendations contained in the report on Parish software be followed.

33.3 that the Council temporarily remove the sheltered area and benches at the Glebe Meadow teen area, monitor any resulting impact, and publicise the police non-emergency number to encourage residents to report anti-social behaviour.

Actions arising from this meeting

31.1 **The Clerk** was requested to contact Scope and suggest they contact local businesses to ask if they would be willing to have textile bins on site.

16.1 **The Clerk** was requested to check that the quote provided for removal of the shelter would leave the shelter sound enough to be reinstalled and if not, to get quotes that would serve that purpose.

Continuing actions

None

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

Bishopstoke Parish Council - Budget Monitoring - Income (June 19)

Finance & General Purposes Meeting - 9th July 2019

Year to Date

24.9%

Prior to 01/07/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Received to Date	Proportion Received
Admin			Precept	£ 219,889.82		£ 109,944.82	50.00%
			Council Tax Support	£ 9,162.08		£ 9,162.08	100.00%
			EBC Interest	£ 200.00		£ -	
			EBC Grant	£ -		£ -	
	100	1100	General	£ -		£ -	
	100	1110	Grants	£ -		£ 22,036.33	
100	1120	Interest Receivable	£ -		£ -		
Carnival	300	1300	Adverts	£ 3,500.00		£ 100.00	2.86%
	300	1310	Pre-Events			£ -	
	300	1320	Quizzes			£ -	
	300	1330	Duck Races			£ -	
	300	1340	Stall Hire			£ -	
	300	1350	Tea Room			£ -	
	300	1360	Committee Stalls			£ -	
	300	1370	Tenders			£ -	
	300	1380	Street Collection			£ -	
Burial Board	500	1500	Interment	£ 10,000.00		£ 4,075.00	40.75%
	500	1510	Grant Transfer			£ 30.00	
	500	1520	Memorials			£ 470.00	
	500	1530	Plot Purchase			£ -	
	500	1540	Other			£ -	
Allotments	600	1600	Rent	£ 5,000.00		£ 38.33	0.77%
	600	1610	Deposits			£ -	
	600	1620	General			£ -	

	Budgeted + Virements	Received to Date	Proportion
Total Income	£247,751.90	£145,856.56	58.87%

Bishopstoke Parish Council - Budget Monitoring - Expenditure (June 19)

Finance & General Purposes Meeting - 9th July 2019

Year to Date
24.9%

Prior to 01/07/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Admin (Staff)	100	4100	Salaries	£ 47,000.00		£ 10,630.64		£ 36,369.36	22.62%
	100	4101	N.I.	£ 14,000.00		£ 3,040.69		£ 10,959.31	21.72%
	100	4102	Pensions	£ 15,500.00		£ 3,544.34		£ 11,955.66	22.87%
	100	4103	Office Facility	£ 648.00		£ 162.00		£ 486.00	25.00%
	100	4104	Travel / Mileage	£ 500.00		£ 126.50		£ 373.50	25.30%
	100	4105	Staff Training	£ 500.00		£ 210.00		£ 290.00	42.00%
	100	4106	Seminars	£ 200.00		£ -		£ 200.00	0.00%
	100	4107	Reference Material	£ 200.00		£ -		£ 200.00	0.00%
	100	4108	Staff Expenses	£ 500.00		£ 114.80		£ 385.20	22.96%
100	4109	Recruitment	£ -		£ -		£ -		
Admin (Other)	110	4110	Audit	£ 1,400.00		£ -		£ 1,400.00	0.00%
	110	4111	Insurance	£ 2,200.00		£ -		£ 2,200.00	0.00%
	110	4112	Subscriptions	£ 2,300.00		£ 2,141.00		£ 159.00	93.09%
	110	4113	Room Hire	£ 200.00		£ 50.00		£ 150.00	25.00%
	110	4114	Web Costs	£ 500.00		£ -		£ 500.00	0.00%
	110	4199	Other	£ 200.00		£ -		£ 200.00	0.00%
Parish Office	120	4120	Consumables	£ 1,000.00		£ 263.05		£ 736.95	26.31%
	120	4121	Furnishings	£ 500.00		£ -		£ 500.00	0.00%
	120	4122	Cleaning	£ 200.00		£ 75.00		£ 125.00	37.50%
	120	4123	IT Purchase	£ 1,500.00		£ -		£ 1,500.00	0.00%
	120	4124	IT Maintenance	£ 200.00		£ -		£ 200.00	0.00%
120	4125	Ink	£ 1,000.00		£ -		£ 1,000.00	0.00%	
Office Utilities	120	4800	Electricity	£ 500.00		£ 150.00		£ 350.00	30.00%
	120	4820	Phone	£ 500.00		£ 173.78		£ 326.22	34.76%
	120	4821	Staff Phones			£ 65.00		-£ 65.00	
	120	4822	Broadband	£ 200.00		£ -		£ 200.00	0.00%
Publicity	130	4130	Newsletter	£ 4,500.00		£ -		£ 4,500.00	0.00%
	130	4131	Noticeboards	£ 1,500.00		£ -		£ 1,500.00	0.00%
	130	4139	Other	£ -		£ -		£ -	
Councillor	140	4140	Election Expenses	£ 2,000.00		£ -		£ 2,000.00	0.00%
	140	4141	Councillor Training	£ 500.00		£ 45.00		£ 455.00	9.00%
	140	4142	Chair's Expenses	£ 150.00		£ -		£ 150.00	0.00%
	140	4149	Other	£ -		£ -		£ -	
Grants	150	4150	Open Grants	£ 6,000.00		£ 1,000.00	-£ 1,000.00	£ 6,000.00	0.00%
	150	4151	Street Pastors	£ 500.00		£ -		£ 500.00	0.00%
	150	4159	Other	£ -		£ -		£ -	
Community Funding	200	4200	Community Centre	£ 2,000.00		£ -		£ 2,000.00	0.00%
	200	4201	Memorial Hall	£ 3,000.00		£ 2,560.00		£ 440.00	85.33%
	210	4210	Shears Mill Maintenance	£ 400.00		£ -		£ 400.00	0.00%
	210	4211	Shears Mill Cleaning	£ -		£ 100.00		-£ 100.00	
	210	4800	Shears Mill Electricity	£ 150.00		£ 31.77		£ 118.23	21.18%
	220	4220	Yzone	£ 25,000.00		£ -		£ 25,000.00	0.00%
	230	4230	Clocks	£ 10,000.00		£ -		£ 10,000.00	0.00%
	230	4231	Benches	£ 2,000.00		£ -		£ 2,000.00	0.00%
	230	4232	Bins	£ 5,000.00		£ -		£ 5,000.00	0.00%
Community Funding	240	4240	Bus Shelter Cleaning	£ 1,000.00		£ -		£ 1,000.00	0.00%
	240	4241	Bus Shelter Repairs	£ 500.00		£ -		£ 500.00	0.00%
	240	4249	Bus Shelter General	£ -		£ -		£ -	
	250	4250	Travel Token Repayments	£ 2,500.00		£ 467.00		£ 2,033.00	18.68%
	250	4259	Travel Token General	£ 200.00		£ -		£ 200.00	0.00%
	260	4260	Parish Lengthsman	£ 4,000.00		£ -		£ 4,000.00	0.00%
	260	4261	Christmas Decorations	£ 3,000.00		£ -		£ 3,000.00	0.00%
	260	4262	Defibrillators	£ 6,000.00		£ -		£ 6,000.00	0.00%
260	4269	Other	£ -		£ -		£ -		
N. Plan	270	4270	Consultants	£ 3,000.00		£ 2,794.80	-£ 1,444.80	£ 1,650.00	45.00%
	270	4271	Publicity	£ 2,000.00		£ -		£ 2,000.00	0.00%
	270	4279	Other	£ 1,000.00		£ 77.03		£ 922.97	7.70%

Bishopstoke Parish Council - Budget Monitoring - Expenditure (June 19)

Finance & General Purposes Meeting - 9th July 2019

Year to Date

24.9%

Prior to 01/07/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Carnival	300	4300	Admin	£ 100.00		£ -		£ 100.00	0.00%
	300	4301	Licences			£ -		£ -	
	300	4302	First Aid	£ 350.00		£ -		£ 350.00	0.00%
	300	4303	Programme	£ 1,200.00		£ -		£ 1,200.00	0.00%
	300	4304	Publicity	£ 200.00		£ -		£ 200.00	0.00%
	300	4305	Court	£ 500.00		£ -		£ 500.00	0.00%
	300	4306	Music	£ 500.00		£ -		£ 500.00	0.00%
	300	4307	Van	£ 300.00		£ -		£ 300.00	0.00%
	300	4309	General	£ -		£ 105.00		-£ 105.00	
	310	4310	Quizzes	£ 50.00		£ -		£ 50.00	0.00%
	310	4311	Other Events	£ 200.00		£ 213.60		-£ 13.60	106.80%
	320	4320	Duck Race	£ 50.00		£ -		£ 50.00	0.00%
	320	4321	River Floats	£ 100.00		£ -		£ 100.00	0.00%
	330	4330	Parade	£ 1,200.00		£ -		£ 1,200.00	0.00%
	330	4331	Mayors Tea Party	£ 250.00		£ -		£ 250.00	0.00%
	330	4332	Street Collection Grants	£ 300.00		£ -		£ 300.00	0.00%
	330	4333	Glebe Meadow	£ 100.00		£ -		£ 100.00	0.00%
330	4334	Arena Acts	£ 600.00		£ -		£ 600.00	0.00%	
Glebe Meadow	400	4400	Play Eqpt Maintenance	£ 1,000.00		£ -		£ 1,000.00	0.00%
	400	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	400	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	400	4710	Grounds Contract	£ 7,320.00		£ 1,825.17		£ 5,494.83	24.93%
	400	4720	Additional Grounds Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	401	4400	Skate Park Maintenance	£ 500.00		£ -		£ 500.00	0.00%
401	4401	Skate Park Purchase	£ -		£ -		£ -		
Church Road	410	4400	Play Eqpt Maintenance	£ 300.00		£ -		£ 300.00	0.00%
	410	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	410	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	410	4710	Grounds Contract	£ 2,820.00		£ 700.20		£ 2,119.80	24.83%
	410	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Otter Close	420	4400	Play Eqpt Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	420	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	420	4700	Trees	£ 1,000.00		£ 680.00		£ 320.00	68.00%
	420	4710	Grounds Contract	£ 3,600.00		£ -		£ 3,600.00	0.00%
	420	4720	Additional Grounds Maintenance	£ 200.00		£ 899.55		-£ 699.55	449.78%
Sayers Road	430	4400	Play Eqpt Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	430	4401	Play Eqpt Purchase	£ -		£ -		£ -	
	430	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	430	4710	Grounds Contract	£ 3,180.00		£ 789.30		£ 2,390.70	24.82%
	430	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Templecombe Road	440	4400	Play Eqpt Maintenance	£ 600.00		£ -		£ 600.00	0.00%
	440	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	440	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	440	4710	Grounds Contract	£ 1,990.00		£ 495.45		£ 1,494.55	24.90%
	440	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Brookfield	450	4400	Play Eqpt Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	450	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	450	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	450	4710	Grounds Contract	£ 5,780.00		£ 1,443.00		£ 4,337.00	24.97%
	450	4720	Additional Grounds Maintenance	£ 1,000.00		£ 150.00		£ 850.00	15.00%
	451	4400	BMX Track Maintenance	£ -		£ -		£ -	
	451	4401	BMX Track Purchase	£ -		£ -		£ -	
	452	4400	MUGA Maintenance	£ 200.00		£ -		£ 200.00	0.00%
452	4401	MUGA Purchase	£ -		£ -		£ -		
Play Area	490	4499	Inspections	£ 1,600.00		£ 498.00		£ 1,102.00	31.13%

Bishopstoke Parish Council - Budget Monitoring - Expenditure (June 19)

Finance & General Purposes Meeting - 9th July 2019

Year to Date
24.9%

Prior to 01/07/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Bishopstoke Cemetery	500	4500	Burial Ground Maintenance	£ 3,000.00		£ 110.33		£ 2,889.67	3.68%
	500	4501	Works / Improvements	£ 10,000.00		£ 2,373.21	-£ 1,554.00	£ 9,180.79	8.19%
	500	4700	Trees	£ 2,000.00		£ 380.00		£ 1,620.00	19.00%
	500	4710	Grounds Contract	£ 6,600.00		£ 1,814.80		£ 4,785.20	27.50%
	500	4720	Additional Grounds Maintenance	£ 500.00		£ 35.00		£ 465.00	7.00%
	500	4810	Water	£ 100.00		£ 23.75		£ 76.25	23.75%
Stoke Common Cemetery	510	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	510	4501	Works / Improvements	£ -		£ -		£ -	
	510	4700	Trees	£ -		£ -		£ -	
	510	4710	Grounds Contract	£ -		£ -		£ -	
	510	4720	Additional Grounds Maintenance	£ -		£ -		£ -	
	510	4810	Water	£ -		£ -		£ -	
Old St Marys	520	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	520	4501	Works / Improvements	£ -		£ -		£ -	
	520	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	520	4710	Grounds Contract	£ 3,600.00		£ 889.35		£ 2,710.65	24.70%
	520	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
St Marys	530	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	530	4501	Works / Improvements	£ 15,000.00		£ 145.00		£ 14,855.00	0.97%
	530	4700	Trees	£ 1,500.00		£ 100.00		£ 1,400.00	6.67%
	530	4710	Grounds Contract	£ 3,600.00		£ 873.30		£ 2,726.70	24.26%
	530	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Burial Ground	590	4599	General	£ 500.00		£ -		£ 500.00	0.00%

Bishopstoke Parish Council - Budget Monitoring - Expenditure (June 19)

Finance & General Purposes Meeting - 9th July 2019

Year to Date
24.9%

Prior to 01/07/2019	Cost Centre	Account Code	Description	Reserves / Budget	Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Underwood Road	600	4600	Buildings (Inc sheds)	£ 1,500.00		£ -		£ 1,500.00	0.00%
	600	4601	Eqpt	£ 500.00		£ 449.17		£ 50.83	89.83%
	600	4602	Fence Maintenance	£ 1,000.00		£ -		£ 1,000.00	0.00%
	600	4603	Plot Maintenance and clearance	£ 500.00		£ 980.00		-£ 480.00	196.00%
	600	4604	Works / Improvements	£ -		£ 12.50		-£ 12.50	
	600	4700	Trees	£ 500.00		£ -		£ 500.00	0.00%
	600	4710	Grounds Contract	£ 260.00		£ 63.00		£ 197.00	24.23%
	600	4720	Additional Grounds Maintenance	£ 200.00		£ 310.00		-£ 110.00	155.00%
	600	4800	Electricity	£ 400.00		£ 255.72		£ 144.28	63.93%
	600	4810	Water	£ 1,000.00		£ -		£ 1,000.00	0.00%
Jockey Lane	610	4600	Buildings (Inc sheds)	£ 500.00		£ -		£ 500.00	0.00%
	610	4601	Eqpt	£ 200.00		£ 331.33		-£ 131.33	165.67%
	610	4602	Fence Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	610	4603	Plot Maintenance and clearance	£ 250.00		£ -		£ 250.00	0.00%
	610	4604	Works / Improvements	£ -		£ 450.00		-£ 450.00	
	610	4700	Trees	£ 500.00		£ -		£ 500.00	0.00%
	610	4710	Grounds Contract	£ 400.00		£ 94.50		£ 305.50	23.63%
	610	4720	Additional Grounds Maintenance	£ 200.00		£ 190.00		£ 10.00	95.00%
	610	4810	Water	£ 300.00		£ 11.92		£ 288.08	3.97%
Sewall Drive	620	4600	Buildings (Inc sheds)	£ -		£ -		£ -	
	620	4601	Eqpt	£ -		£ -		£ -	
	620	4602	Fence Maintenance	£ -		£ -		£ -	
	620	4603	Plot Maintenance and clearance	£ -		£ -		£ -	
	620	4604	Works / Improvements	£ -		£ -		£ -	
	620	4700	Trees	£ -		£ -		£ -	
	620	4710	Grounds Contract	£ -		£ -		£ -	
	620	4720	Additional Grounds Maintenance	£ -		£ -		£ -	
	620	4800	Electricity	£ -		£ -		£ -	
	620	4810	Water	£ -		£ -		£ -	
Breach Lane	630	4600	Buildings (Inc sheds)	£ -		£ -		£ -	
	630	4601	Eqpt	£ -		£ -		£ -	
	630	4602	Fence Maintenance	£ -		£ -		£ -	
	630	4603	Plot Maintenance and clearance	£ -		£ -		£ -	
	630	4604	Works / Improvements	£ -		£ -		£ -	
	630	4700	Trees	£ -		£ -		£ -	
	630	4710	Grounds Contract	£ -		£ -		£ -	
	630	4720	Additional Grounds Maintenance	£ -		£ -		£ -	
	630	4800	Electricity	£ -		£ -		£ -	
	630	4810	Water	£ -		£ -		£ -	
Allotments	690	4699	General	£ 200.00		£ -		£ 200.00	0.00%
Open Space	700	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	700	4710	Grounds Contract	£ 960.00		£ 368.51		£ 591.49	38.39%
	700	4720	Additional Grounds Maintenance	£ 200.00		£ 20.00		£ 180.00	10.00%
	700	4730	Brookfield Project	£ 10,000.00		£ -		£ 10,000.00	0.00%
	700	4799	Other	£ 200.00		£ 97.20		£ 102.80	48.60%

Total	Budgeted + Virements	Spending	Funds Remaining
	£ 293,608.00	£ 42,001.46	£ 251,606.54
	Proportion Spent		
			14.31%

Bishopstoke Parish Council

Finance & General Purposes Meeting

9th July 2019

Payments (June 2019)

Direct Debit payments

BT	Office - Phone & broadband (Jun 19)	£	74.50
BT	Office - Broadband (date)		
Eon	Office - Electricity (Jun 19)	£	50.00
British Gas	Allotments - UR - Electricity (May 19)	£	272.96
British Gas	Shears Mill - Electricity (May 19)	£	10.77

Debit Card payments

ST - Amazon	Printer Inks	£	24.99
DW - UK Map Centre	Maps	£	77.03
CT - Post Office	Postage	£	2.30
CW - Gov.uk	Probate search	£	10.00
ST - Post Office	Postage	£	1.50
ST - Vodafone	Mobile phone top-up	£	10.00
CT - Sainsburys	Mobile phone top-up	£	10.00

BACS payments

Greens Clearances	Clearance plot 55B UR	£	354.00
Foster Tree Surgeons	Removal Holly Tree St Mary's	£	120.00
2CL Communications	Equipment hire for Carnival	£	126.00
Eastleigh Borough Council	Dog Bin emptying (May 19)	£	49.06
Kays Group Taxis (Singleton)	Travel Tokens	£	380.00
Good Neighbour (Thornton)	Travel Tokens	£	20.00
One Community (Greenaway)	Travel Tokens	£	57.00
Green Smile Ltd	Clearance work to cemetery grave	£	72.00
Green Smile Ltd	Brookfield cutting entrances and paths	£	180.00
Green Smile Ltd	Clearing up glass Whalesmead	£	24.00

Staff	Salary	£	3,295.20
Staff	Mileage + Office Allowance	£	67.05
HMRC	Tax / NI	£	864.22
HCC	LGPS	£	1,099.03
Green Smile	Ground Maintenance (May 2019)	£	3,979.31

Total payments £ **11,230.92**

Bishopstoke Bees

Proposal: in the light of the critical state of the natural world, to help bees and other pollinators locally by planting wildflowers across Bishopstoke.

The Bishy Bee Team would be a gathering point for people of all ages from the village who are concerned about the environment and want to do something positive to make a difference. It would bring different generations together to create something positive, beautiful, educational and long lasting that should have a noticeable effect. It will be a good start for the community orchard team, if this project happens one day. It may even introduce people to parts of the village they haven't yet visited, get them out into the fresh air, doing exercise and combatting social isolation.

Most importantly, we will be making a difference to local wildlife before it's too late.

<https://www.unenvironment.org/resources/report/2019-visual-booklet-pollinators-and-pesticides-keeping-our-bees-safe>

'Bees and other pollinating insects disappear from quarter of UK habitats in population crash' – Independent 26 March 2019

<https://www.independent.co.uk/environment/insects-pollination-bees-flies-uk-farming-agriculture-pesticides-climate-change-a8839306.html>

Phase 1 (Autumn 2019):

- Plant mini-meadows in just 2-3 areas in non-threatening places so that people can see what they look like in the different seasons. Investigating Glebe Meadow near fallen tree site and St Mary's churchyard
- Experiment in the two areas with a) removing topsoil and planting according to the book; b) allowing an area of existing lawn to grow out and see what emerges naturally (possibly adding yellow rattle to parasitise grass); c) planting seed into existing lawn (See email from Hampshire and Isle of Wight Wildlife Trust below)
- 1kg seed £44; 4g/square metre. 250 sq m from 1kg
- Parish Council will help with publicity and start up costs
- David will speak to Ted who mows the grass
- Find out about pesticide / herbicide use and decrease it wherever possible
- Start getting community ownership: it's going to look 'scruffy'
- Start Facebook page
- Feature at Carnival – make seed bombs, have 'Putting the Bee back in Bishy' small wooden signposts, solitary bee hotels, printed info to take home, general awareness through Facebook, local publications, posters; date for autumn planting event
- Promote in schools, uniformed organisations, churches, community groups, preschools

- Ask Sarah Boyd to help us survey baseline biodiversity (plants, insects, birds, mammals)
- Inform Hampshire and Isle of Wight Wildlife Trust and find out about grants, advice, possibilities
- Local gardening / beekeeping groups?
- Alert River wardens: make sure we don't affect existing biodiversity

Phase 2 (Autumn 2020):

- Gauge public opinion through survey online and local gossip and if generally favourable -
- Plant more widely in 2-3 more public spaces as suggested by David Wheal
- 'Bishy in Bloom' bulb bags – talk to garden centres / gardening groups
- Invite sponsorship by local families, organisations, businesses
- Survey biodiversity

Phase 3 (Autumn 2021):

- Plant up verges and street corners where it's currently ordinary grass
- Keep educating about 'scruffiness' and celebrating every win
- Keep gauging public opinion
- Survey biodiversity

Sarah Boyd *I am 100% supportive of this. It's a brilliant idea which will benefit biodiversity and educate the local community.* Ecologist Service Delivery - Specialist Services – Environment

Caroline Meech Hampshire and Isle of Wight Wildlife Trust

It's fantastic to hear that you're starting a community project. Your proposal looks great, and it is brilliant that you have support and guidance from Sarah Boyd. If you have not yet submitted your proposal, then it may be worth adding how this project would benefit both the local community and wildlife – I suspect the parish council will be keen to hear what benefits the scheme will bring. Another point to add is that simply not mowing areas can allow native wildflowers to bounce back without the need to plant wildflower seeds. Plantlife have some useful pointers on their website here: <https://plantlife.love-wildflowers.org.uk/roadvergecampaign/your-questions-answered>.

We are currently looking into ways that we can better support local community groups to take action for wildlife – any feedback you have on how we could help you would be gratefully received. We have a small group on Facebook called 'Team Wilder' which you would be very welcome to join (<https://www.facebook.com/groups/TeamWilderHIWWT>). I hope that in the coming years, as more people get involved, it will become a great space for sharing ideas around the local area. As and when your project starts we would love to support you and publicise your efforts in the hope it may encourage others to get

involved. We have a few case studies of community groups here:
<https://www.hiwwt.org.uk/team-wilder>

Thanks again for getting in touch and I hope your proposal is well received by the parish council.

Safeguarding

I have DBS clearance through both work (The Bible Reading Fellowship, a registered charity) and Bishopstoke Parish Church.

I will not be working alone with unaccompanied children, young people or vulnerable adults.

I expect any children and young people to be accompanied by a responsible adult.

Details of items listed in application

Membership of Bumblebee Conservation Trust

<https://www.bumblebeeconservation.org/>

(This item is completely optional but links the project into a wider network of support and information)

<https://www.bumblebeeconservation.org/join/>



**Individual
Membership for
1 adult from
£25 per year.**

[Click to select](#)

2kg Wildflower seeds Emorsgate <https://wildseed.co.uk/home>

<https://wildseed.co.uk/mixtures/view/4/special-general-purpose-meadow-mixture>

EM3 is a complete mix composed of 20% native wild flowers and 80% slow growing grasses (by weight). The flower and grass components are also available to order separately as [EM3F](#) for the flower component and [EG1](#) for the grass component.

Ordering

You can order any quantity of this mixture from 0.1kg up to 300kg. Please [contact us](#) if you require more.

Enter desired amount in kilograms, eg 0.5

[Add to basket](#)

nb: 1000g = 1kg, 100g = 0.1kg

Prices include p&p to most mainland destinations, more on [delivery charges](#).

Prices

£/100kg £3,872.00

£/10kg £396.00

£/1kg £44.00

£/100g £6.00



Printing info sheets

1000 Double sided postcards

<https://www.geniedesignandprint.co.uk/PostcardPrinting.html>

NO GLOSS LAMINATION - 450GSM MATT

450GSM	SUPREME	PRINTED FULL COLOUR, DOUBLE SIDED				
		500	1000	2500	5000	10000
A7	7.4cm X 10.5cm	£60	£80	£95	£130	£185
A6	10.5cm X 14.8cm	£70	£85	£105	£130	£200
A5	14.8cm X 21cm	£85	£130	£175	£245	£395
DL	9.8cm X 21cm	£95	£120	£170	£190	£285
A4	21cm X 29.7cm	£135	£240	£280	£435	£705
SQ	9.8cm X 9.8cm	£80	£95	£115	£140	£210
SQ	14.8cm X 14.8cm	£85	£130	£175	£245	£395

1000 BEE Team stickers

<https://www.stickylabels.com/>

(To be transparent, this is my brother's printing company)

<https://www.stickylabels.com/label-builder/?shape=2&surface=%3A5%3A%3A11%3A&printcolour=&size=&presentation=&special=&orderby=>



£27.95 for 250 Labels
£30.95 for 500 Labels
£33.95 for 1,000 Labels
Inc P+P & VAT!

36mm x 36mm
Radiant Yellow
Supplied on a roll in a dispenser
Printed in One Colour
Click here to design your label

Materials for making seed bombs at Bishopstoke Carnival

(any leftover materials to be offered to the schools, churches, or uniformed organisations in Bishopstoke. Suggested £1 donation per bomb to go towards present costs and future seed-funding – *will it be possible to 'bank' this money with the Parish Council?*)

Instructions on HIWWT <https://www.wildlifetrusts.org/actions/how-make-seed-bomb>

You will need:

- Meadow flower seeds or seeds collected from the garden.
- Peat-free compost.
- Water.
- Powdered clay (found in craft shops).
- Mixing bowl.

Creating your seed bomb:

1. In a bowl, mix together 1 cup of seeds with 5 cups of compost and 2-3 cups of clay powder (you could use clay soil instead if you have it).
2. Slowly mix in water with your hands until everything sticks together.
3. Roll the mixture into firm balls.
4. Leave the balls to dry in a sunny spot.
5. Now for the fun bit! Plant your seed bombs by throwing them at bare parts of the garden and wait to see what pops up!

Powdered clay 5kg

<https://www.bathpotters.co.uk/>

<https://www.bathpotters.co.uk/red-earthenware-powdered-clay-11352/p1813>

Red Earthenware Powdered Clay 1135/2



£9.43

£11.32 Inc VAT

★★★★★ 1 review

CoSHH Health & Safety

In stock

5kg

Qty 1

ADD TO BASKET

+ ADD TO WISHLIST

Like 1

INFORMATION

Red Earthenware powdered clay. Favoured clay for making seedballs/seedbombs.

This is a raw clay, a red terracotta grogged marl. This Etruria marl is dug straight from the ground. This natural clay has been dried and pulverised, and as it is in its natural state it may therefore contain some pebbles hence it is termed as grogged, however the grog is not uniform as it is unprocessed.

50l Peat-free compost

(example only from Amazon for convenience of getting price, but would go to Brambridge to buy it in reality)



Melcourt All-purpose Peat-Free Compost, 50 litres

★★★★☆ 1

£19⁹⁹

Get it by **Wednesday, Jul 3**

Eligible for FREE UK Delivery



APPLICATION FOR GRANT AID

1.	Name of Organisation	Bishopstoke Bee Team
7.	Objectives and Member Criteria	To start wildflower meadows in Bishopstoke to support bees and pollinators
8.	Total Membership Proportion in BStoke	1
9.	Total Grant	£261.37
10.	Grant Purpose	2kg wildflower seed £88 Printing info sheets £85 Bee team stickers £33.95 5kg powdered clay £9.43 50L compost £19.99 Membership BBCT £25
11.	Estimated income of organisation	£261.37
12.	Estimated expenditure of organisation	£261.37
13.	Other funding	



APPLICATION FOR GRANT AID

1.	Name of Organisation	Grub Club (based at CoE churches in Bishopstoke)
7.	Objectives and Member Criteria	"We are here for the whole community. Our motto is showing and sharing God's love"
8.	Total Membership Proportion in BStoke	130 in worshipping community (113 from Bishopstoke)
9.	Total Grant	£530 (£20 each for 4 Friday BBQs and £50 for each of 9 nights of Grub Club)
10.	Grant Purpose	<p>Grub Club is about providing food and company for Bishopstoke families and individuals who find the end of the summer holidays tough financially, so that the children go back to school well fed and ready to work and parents / carers are less stressed. We provide a two course meal and offer leftover food and groceries to needy families to take away with them.</p> <p>The BBQ Fridays are to keep the awareness of Grub Club alive between the end of the summer term and the start of Grub Club on August 19th. They will be well publicised and are open to everyone in the village to join in and eat for free.</p>
11.	Estimated income of organisation	£530
12.	Estimated expenditure of organisation	£530
13.	Other funding	Church members give generously from their own pockets. In previous years there has been a Hampshire County Council grant which will be applied for again.

Your Hampshire: Balancing the Budget

Have your say on how we balance our budget

We have launched a consultation to understand the views of residents and stakeholders across Hampshire on options to help deliver a balanced budget up to 2021/22.

By planning ahead and through careful use of reserves, we have successfully found ways to deliver services differently and more efficiently, securing savings of £480 million over the past 11 years.

However, due to growing demand for council services, further reductions in Government funding, rising costs and inflation, we face a further estimated budget shortfall of £80 million by April 2021. This means more decisions will need to be made about what we can and cannot provide in future.

Opportunities for reducing costs are getting harder to find, which is why it is important that we hear the views of residents, many of whom are likely to be affected by the outcomes.

The Balancing the Budget consultation runs until 11:59pm on 17 July 2019.

We would like to hear from as many residents and stakeholders as possible.

Feedback will help to inform areas where the County Council could focus on balancing its budget up to 2021/22. No prior decisions have been made regarding the proposals.

You can take part in the consultation via the online response form on the web page, which went live on Wednesday 5 June. There is also a full information pack about the proposals in the consultation on the web page. Paper copies can be requested by emailing insight@hants.gov.uk or calling 0300 555 1375, and will also be available from Hampshire libraries.

Direct Debit Payees 2019-20

This is the current list of companies that Bishopstoke Parish Council pays by Direct Debit

British Telecom	Parish Office - Phone
British Telecom	Parish Office - Broadband
British Gas	Shears Mill - Electricity
British Gas	Allotments – Manor Farm – Electricity
Eon	Parish Office – Electricity
Business Stream	Cemetery – Water
Business Stream	Allotments – Manor Farm – Water
Business Stream	Allotments – Jockey Lane – Water
Eastleigh Borough Council	Large Waste Bin Collection
Information Commissioner's Office	Data Protection Registration