

BISHOPSTOKE PARISH COUNCIL

Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 28 January 2014 in the Parish Office, Riverside, Bishopstoke

Present: Councillor G Harris (Acting Chairman)
Councillor P Brown
Councillor A Cossey
Councillor J Harper
Councillor C McKeone
Councillor A Roling
Councillor S Toher

In Attendance: Mr P J Storey (Clerk to Bishopstoke Parish Council)
Mrs C Taylor (Assistant Clerk)

Public Session

No members of the public were present.

1. Apologies for absence

1.1 Cllrs Hansell, Lyon, Mignot, Snook, Thomas, Thornton and Winstanley.

2. Councillors' Questions and Announcements

2.1 Cllr Toher tabled a letter from the 12th Eastleigh Beaver Scouts expressing their interest in undertaking some community work to enable them to participate in the Scouts Environment Partnership Award. The Clerk would make contact with them to discuss in more detail.

Action: Clerk

3. Adoption of the Minutes of the Parish Council Meeting held on 26 November 2013

3.1 Proposed Cllr Harris, Seconded Cllr Toher, **RESOLVED** unanimously that the minutes of the meeting held on 26 November 2013 be accepted as a true record.

4. Matters Arising

4.1 There were no matters arising not dealt with elsewhere in these minutes.

5. Declarations of Interest and Requests for Dispensation

5.1 None declared or sought.

6. Correspondence

6.1 The Clerk drew Members' attention to correspondence received and, in particular, the constituent's enquiry to Mike Thornton MP relating to the lack of lighting on Glebe Meadow. It had subsequently been established that the two lights on the pathway behind the Memorial Hall were controlled and paid for by the Hall Committee and were not public lighting for the Meadow which was why they were not active on a daily basis. Cllr Toher would raise the matter of having these lights on for longer with the Hall committee.

Action: Cllr Toher

7. Report on Planning Committee Meetings on 10 December 2013 and 14 January 2014 - to note Resolutions and to determine any Recommendations

7.1 Minutes of the Planning Committee meetings held on 10 December 2013 and 14 January 2014 had been circulated with the agenda papers.

7.2 Proposed Cllr Harris, Seconded Cllr Brown, **RESOLVED** unanimously that the minutes of the meetings held on 10 December 2013 and 14 January 2014 be received and accepted.

8. Report on Finance and General Purposes Committee Meeting of 10 December 2013 and 14 January 2014 – to note Resolutions and to determine any Recommendations

- 8.1 Minutes of the F&GP Committee meetings held on 10 December 2013 and 14 January 2014 had been circulated with the agenda papers.
- 8.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that the resolutions of the meeting held on 10 December 2013 be received and accepted.
- 8.3 Proposed Cllr Toher, Seconded Cllr Cossey, **RESOLVED** unanimously that the resolutions of the meeting held on 14 January 2014 be received and accepted.
- 8.4 Proposed Cllr Cossey, Seconded Cllr Toher, **RESOLVED** that the recommendation that Cllr Brown represent the Parish Council on the Sebastians Bereavement Services committee be approved.
- 8.5 Proposed Cllr Harris, Seconded Cllr Toher, **RESOLVED** unanimously that the Parish Council welcomed assets for community gain arising from planning applications in hand and in the future.

9. To receive the RFO's report and approve the November and December 2013 statements of account

- 9.1 Proposed Cllr Toher, Seconded Cllr Cossey, **RESOLVED** unanimously that payments be authorised as per the tabled statements of account.

10. Precept and Expenditure Budget 2014 – 15

- 10.1 The Clerk tabled a revised Expenditure Budget and Precept as EBC had now determined the Special Expenses amount for Brookfield maintenance. Although this had been queried, the figure of £3,634 had been confirmed. With this and the tax base finally confirmed, the earlier recommendation of a 5% increase in Precept would not produce a total income yield sufficient to meet immediate and longer term expenditure after the Brookfield expense had been added. As a result, an all-inclusive increase of 6.5% was thought appropriate which, subject to final agreement with EBC, would produce £146,848. After taking into account the small increase in the overall costs of the play areas upgrade and accepting the middle quote from Green Smile Ltd of £8,116 for the maintenance of the Brookfield estate, the total expenditure budget for 2014 – 15 would be £218,341. This would equate to an increase of 6.5%, 3% of which was due to the Special Expenses, and 3.5% due to local need which in turn equated to an increase of £2.56 per annum for a Band D taxpayer.
- 10.2 Proposed Cllr Roling, Seconded Cllr Harris, **RESOLVED** with Cllr Toher abstaining that an expenditure budget of £218,341 and a total income yield of £146,848 be approved for 2014 – 15.

11. To receive reports from Councillors

- 11.1 On behalf of C/Cllrs Lyon and Moore, the Clerk updated Members on their involvement with progressing the Riverside railings and flooding problems.
- 11.2 Cllr Brown reported had attended a recent Sebastians Bereavement Services meeting in a personal capacity.
- 11.3 Cllr Brown indicated that the Bishopstoke Carnival Group would be applying formally for the Parish Council to assume responsibility for the Annual Carnival.
- 11.4 Cllr Harris reported on collapsed fencing at the BCA caused by close excavation; the question of responsibility had yet to be resolved.

12. Clerk's Monthly Report

- 12.1 The Clerk reported that work on the play area upgrades would start this week and take three weeks, weather permitting.
- 12.2 The Parish Office was still without an internet connection and telephone. Daily contact with BT was being maintained.
- 12.3 At the recent management committee meeting of the YZone, concern had been expressed by him and the Fair Oak PC Clerk at the forecast inability of the facility to meet anticipated costs unless cost cutting occurred and/or an increase in hire income was achieved. A cash flow forecast for the next five years together with a proposed

capital replacement programme showed an on-going loss from 2016-17. The management committee was keeping this situation under review.

- 12.4 The Sayers Road play area wetpour safety surface was in serious need of repairs and had been commented upon by the quarterly safety inspections for some time. The lowest quote received had been £2913 ex VAT which had been noted and was supported by Members but which would be referred back to F&GP for agreement.

13. January 2014 press release

- 13.1 It was agreed that mention would be made of the play areas upgrade, the Annual Assembly theme, Precept and expenditure budget for 2014 – 15 and the Riverside railings and flooding situation.

Action: Clerk

14. Date, Time and Place of Next Meeting

- 14.1 The next meeting of the Parish Council will be on Tuesday 25 February 2014 in the Parish Office, Riverside, Bishopstoke.

There being no further business, the Chairman closed the Meeting at 9.10pm.