



# Bishopstoke Parish Council

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**Members of the Parish Council are summoned to attend a meeting on  
Tuesday 8<sup>th</sup> March 2022 at 7.00pm at Bishopstoke Methodist Church, Sedgwick Road.  
This meeting is open to the public.**

## AGENDA

### PUBLIC SESSION

To introduce Mike Gilham, a community support officer based with Fair Oak and Horton Heath parish council

To introduce Tom Postle of Green Smile and witness the signing of the open space contract

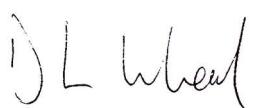
1. Apologies for Absence
2. **Motion for confidential business**
  - *Bishopstoke Parish Council Standing Orders Section 22*
3. To consider a complaint against the Parish Council

### Regular Business

4. To adopt and sign Minutes of the Parish Council meetings held on 9 November 2021, 17 December 2021, 18 January 2022 and 8 February 2022
  - *Local Government Act 1972, Sch. 12, para 41*
5. Declarations of Interest and Requests for Dispensations
  - *Bishopstoke Parish Council Code of Conduct, Section 9*
6. Reports from Committees, Working Groups, Officers and Councillors
  - *The Council receives reports and will note any resolutions, and vote on any recommendations that are presented. All resolutions and recommendations are published in the document pack.*
7. To amend the Grant Awarding Policy and subsequently decide on the grant request from Precious Steps Preschool
  - *Local Government Act 1972, Section 137*
8. To update the Council on plans for the Parish Assembly
  - *Local Government Act 1972, Schedule 12, Part III*
9. To support the “20’s plenty for Hampshire” campaign (Cllr Parker-Jones)
10. To approve the fixed asset register
  - *Accounts and Audit Regulations 2015*

*Members: Cllrs Dean R. (Chair), Francis (Vice Chair), Candy, Daly, Dean A, Hillier-Wheal, Lynch, Lyon, McKeone C, McKeone D, Moore, Parker-Jones, Thornton, Tidridge and Winstanley  
FULL\_2122\_A11*

11. To consider content for the press release
  - Local Government Act 1982, Section 142
12. To agree the date, time and place for the next meetings
  - *May 10<sup>th</sup> 2022, 7:30pm, Bishopstoke Methodist Church (Local Government Act 1972, Sch. 12, Part II, Para 8)*
13. **Motion for confidential business**
  - *Bishopstoke Parish Council Standing Orders Section 22*
14. Staff appraisal and salary
  - *Bishopstoke Parish Council Financial Regulations Section 7*



**D L Wheal**  
**Clerk to Bishopstoke Parish Council**  
**1<sup>st</sup> March 2022**

*Members: Cllrs Dean R. (Chair), Francis (Vice Chair), Candy, Daly, Dean A, Hillier-Wheal, Lynch, Lyon, McKeone C, McKeone D, Moore, Parker-Jones, Thornton, Tidridge and Winstanley  
FULL\_2122\_A11*



## Minutes of a Meeting of the Bishopstoke Parish Council held at Bishopstoke Methodist Church commencing at 7.30pm on 9 November 2021

**Present:**

Councillor Ray Dean (Chair)  
Councillor Dave Francis (Vice Chair)  
Councillor Ralph Candy  
Councillor Andrew Daly  
Councillor Anne Dean  
Councillor Sue Lynch  
Councillor Martin Lyon  
Councillor Chris McKeone  
Councillor Dermot McKeone  
Councillor Louise Parker-Jones  
Councillor Mike Thornton  
Councillor Gin Tidridge  
Councillor Anne Winstanley

**In Attendance:** Mr David Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 1 member of the public was present.

**FULL\_2122\_M07/**

**Public Session**

A resident had come to raise various concerns with the Council. Chiefly the resident was concerned about the amount of litter being dropped and left around the village. A request was made for more bins and for awareness signs such as “please take your litter home”.

The resident also wanted to know if children at school were being educated about the problems that litter can cause and wondered if outside people could be brought in to give talks at the various schools in the area.

The wildlife on Bishy Beach are potentially suffering as a result. Litter bins are often overflowing and the rubbish then spreads across the beach. Wildlife could be poisoned or choked. Dogs are also being allowed to run freely in the river and have been seen attacking the swan, which is now injured and will not be coming back to Bishopstoke.

The resident had read about tree planting up near the Cemetery and fully supported this, but also wanted to know whether there could be more planting in other areas of Bishopstoke.

Councillor Dean thanked the resident for coming to raise her concerns and opened a discussion for Councillors by offering for the Council to write to the local schools to ask what education they provide around litter and wildlife. Cllr Tidridge mentioned the Keep Britain Tidy “Keep It, Bin It” scheme and offered to forward details to the Clerk.

**Action: Cllr Tidridge**

A number of Councillors mentioned the litter picking groups that had been operating before lockdown and would support them coming back. All Councillors recognised the importance of litter with regard to the environment. Cllr Parker-Jones noted that bins are being upgraded and added, but that it is a slow process.

The resident thanked the Council for their attention.

*The resident left the meeting at this point.*

## **77 Apologies for Absence**

77.1 Apologies had been received and were accepted from Cllrs Hillier-Wheal and Moore.

## **78 To adopt and sign Minutes of the Parish Council meeting held on 14 September 2021**

78.1 Proposed Cllr Winstanley, Seconded Cllr Francis, **RESOLVED** that the minutes of the meeting held on 14 September be adopted.

## **79 Declarations of Interest and Requests for Dispensations**

79.1 There were no declarations or requests made.

## **80 Reports from Committees, Working Groups, Officers and Councillors**

80.1 Reports from Committees, Working Groups and Officers had been included in the document pack for the meeting. The report from the Communications Working Group was provided to all Cllrs at the meeting and will be included in the minutes.

80.2 Cllr Tidridge reported that a briefing had been held on the work of the Glebe Meadow Working Group and that the slides from that briefing had been sent to all Cllrs. Cllr Parker-Jones reported that a recent Hampshire County Council meeting had identified an £80 million shortfall in finances. The County budget will be agreed in February. Cllr Parker-Jones also informed the Council of County plans for a new reclamation facility on Chickenhall Lane. This was concerning as there would be an increased number of large lorries driving through Bishopstoke causing traffic problems. Cllr Lyon had attended the One Horton Heath meeting at Kings Community Church and welcomed the withdrawal of the plans for the road alterations at Blackberry Drive, but noted that they may resurface at some point in the future. Cllr Lyon had also had a useful meeting with local police regarding speeding between the lights at the Clock Inn and the Doctor's Surgery. Cllr R Dean offered to request the LAC include that location as one for the speed monitoring devices. Cllr Winstanley thanked the Clerk for his help regarding Twynams search for trustees – interviews are taking place soon. Cllrs Winstanley and R Dean had both attended the Hampshire Association of Local Councils AGM where there were interesting discussions on 20mph speed limits in built up areas and giving local authorities the opportunity to hold remote or hybrid meetings if they wished to do so.

80.3 The Council agreed to note the reports from and resolutions of the Finance Committee, the Assets Committee, the Human Resources Committee and the Planning Committee.

80.4 Proposed Cllr Tidridge, Seconded Cllr Winstanley, **RESOLVED** unanimously that the Council install, subject to a public consultation, a timber trail at Otter Close play area to be funded as far as possible by developer contributions and that the decision on the location of the War Memorial be delegated to the Glebe Meadow working group, with the Borough Council contacted regarding the possibility of public art funding for a new Memorial.

80.5 Proposed Cllr R Dean, Seconded Cllr Francis, **RESOLVED** unanimously that the Council approve the Terms of Reference for the Human Resources Committee.

80.6 In addition to the report that had been circulated, the Clerk noted the recent entry onto the open space at Blackberry Drive by a group of caravans. The Clerk informed the Council that the police had dealt with things calmly and swiftly, and that things had been resolved to everyone's satisfaction. Cllr Thornton offered a vote of thanks to the Clerk for the way in which this had been dealt with. The Council noted the Clerk's report.

**81 To discuss the budget for 2022-23**

81.1 Documents outlining some of the potential increased costs facing the Council, and the resulting impact on finances, had been included with the supporting papers for the meeting. The Clerk invited Cllrs to contact him if they had any further ideas for potential projects. The Council noted the report.

**82 To set the Burial Board fees for 2022-23**

82.1 Proposed Cllr Tidridge, Seconded Cllr Winstanley, **RESOLVED** unanimously to maintain all burial board fees at their current rate for the coming year, with the exception of the Transfer of Burial Grant which will increase from £30 to £35 from 1<sup>st</sup> April 2022.

**83 To discuss the creation of an award recognising outstanding contributions to the Parish**

83.1 Cllr Moore had indicated that he was happy for the Council to proceed with discussing this item without him. After discussion, the Council agreed that the idea was sound in principle, that the draft policy is a good place to start, but that amendments need to be made to cover what the award can be given for, how many will be given each year, and what it will be called.

83.2 Proposed Cllr Tidridge, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Communications Working Group be tasked with working out the details of the system and bringing an updated policy back to Full Council at a future meeting.

**Action: Communications Working Group**

**84 To decide whether to accept the “hybrid design” for Bishopstoke Memorial Hall**

84.1 A briefing on the work of the Glebe Meadow Working Group had been held the previous week and slides from than briefing had been circulated to all Cllrs, as had a summary from the Clerk. Cllr Tidridge outlined for the Council the history leading up to this decision and the reasons for the Working Group recommending rejecting the hybrid design.

84.2 Proposed Cllr Tidridge, Seconded Cllr A Dean, **RESOLVED** unanimously to formally reject the hybrid design.

84.3 The Clerk outlined the next steps. Once the Borough Council has been informed the working group will meet with the architect and begin putting together a project brief for the whole Glebe Meadow project, as well as a new concept for the Memorial Hall. Once they have been finalised the Council will make decisions about how to go forward.

**85 To approve and adopt the audited annual return for the year to 31 March 2021**

85.1 The audit return had been included with the supporting papers for the meeting.

85.2 Proposed Cllr R Dean, Seconded Cllr Winstanley, **RESOLVED** unanimously that the audit return for the year to 31 March 2021 be approved and adopted.

**86 To discuss, amend and adopt the Council's Mission Statement and Aims**

86.1 The proposed Mission Statement and Aims had been included in the supporting documents for the meeting. Cllr Parker-Jones was thanked for her work in gathering Cllrs' ideas and compiling the document.

86.2 After discussion it was agreed that the mission statement should be amended and would now read "To be the voice of the people of Bishopstoke to enhance our village as a great place to live, work and visit.", Aims 1 and 2 would remain the same, Aim 3 would be shortened to "To strengthen a sense of place." and Aim 4 would be added and would read "To encourage residents to be more involved in the life of the village.

86.3 Proposed Cllr R Dean, Seconded Cllr D McKeone, **RESOLVED** unanimously that the Council's Mission Statement and Aims would be:

Mission – To be the voice of the people of Bishopstoke to enhance our village as a great place to live, work and visit.

Aim 1 – To improve, and protect, our environment for residents and wildlife.

Aim 2 – To promote better health & well-being outcomes for all.

Aim 3 – To strengthen a sense of place.

Aim 4 – To encourage residents to become more involved in the life of the village.

**87 To note a report on existing measures at Council open space to prevent illegal encampments**

87.1 A report on the protection measures used by the Council had been included with the supporting papers for the meeting and was noted.

**88 To make decisions on Travel Token funding for the year 2022-23**

88.1 A report on the Travel Token scheme had been included in the supporting papers for the meeting.

88.2 Proposed Cllr Parker-Jones, Seconded Cllr Candy, **RESOLVED** unanimously to approve the recommendations contained in the report, which are to end the top-up scheme, to increase the standard allocation of tokens to 120 and to set the budget for Travel Tokens for the year 2022-23 to £4,000.

**89 To approve membership of and contributions to external bodies**

89.1 The list of bodies of which the Council is a member had been circulated with the supporting papers for this meeting.

89.2 Proposed Cllr Winstanley, Seconded Cllr A Dean, **RESOLVED** unanimously to approve continued membership of the listed external bodies.

**90 To consider Parish Council insurance and make decisions**

90.1 The Clerk informed the Council that as yet the quotes had not come back from the various insurers that had been approached by the RFO. Accordingly, the Clerk recommended that the authority to select and approve this year's insurance quote be delegated to a group consisting of the Chair, the Chair of Finance and the Responsible Finance Officer.

90.2 Proposed Cllr Winstanley, Seconded Cllr R Dean, **RESOLVED** unanimously that the decision on Council insurance this year be delegated to the Chair, the Chair of Finance and the RFO.

**91 To consider content for the press release**

91.1 It was agreed that the press release would include: information on the travel token scheme, the adopted audit return, the mission statement, the burial board fees and a request for project ideas from residents. It was also agreed that the Council would wish all Bishopstoke residents a Happy Christmas.

**92 To agree the date, time and place for the next meeting**

92.1 The next meeting will be on Tuesday 11 January 2022, at 7:30pm at Bishopstoke Methodist Church. The Clerk requested that any agenda items, including supporting papers, or written reports be with him by Monday 3 January.

**93 Motion for confidential business**

93.1 Proposed Cllr R Dean, Seconded Cllr Lyon, **RESOLVED** that, in view of the confidential nature of the business about to be discussed, it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

**94 Staff appraisal and salary**

94.1 The results of the staff appraisals conducted by the Clerk and recommended by the Human Resources Committee had been included with the supporting papers for this meeting.

94.2 Proposed Cllr Tidridge, Seconded Cllr Winstanley, **RESOLVED** unanimously to approve the recommendations from the Human Resources Committee.

**95 Sale of Parish Council land**

95.1 The request for a patch of parish land to be sold had been considered by the Assets Committee which had recommended this request be rejected. The request, and the reasons for rejection, had been included with the supporting papers for this meeting.

95.2 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** unanimously to reject the requested sale of parish land.

*There being no further business, the Chair closed the meeting at 9:30pm.*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Minutes of a Meeting of the Bishopstoke Parish Council  
held at Bishopstoke Methodist Church  
commencing at 7.00pm on 17 December 2021**

**Present:**

Councillor Ray Dean (Chair)  
Councillor Dave Francis (Vice Chair) (from para 97.1)  
Councillor Andrew Daly  
Councillor Anne Dean  
Councillor Sue Lynch  
Councillor Chris McKeone  
Councillor Dermot McKeone  
Councillor Andy Moore  
Councillor Mike Thornton (from para 96.1)

**In Attendance:** Mr David Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 0 members of the public were present.

**FULL\_2122\_M08/**

**Public Session**

**96 Apologies for Absence**

96.1 Apologies had been received and were accepted from Cllrs Candy, Hillier-Wheal, Parker-Jones, Tidridge and Winstanley. Cllr Lyon was not present.

*Cllr Thornton arrived at this point*

**97 To adopt the Emergency Remote Meeting Protocol**

97.1 Proposed Cllr Moore, Seconded Cllr R Dean, **RESOLVED** unanimously that the Emergency Remote Meeting Protocol be adopted.

*Cllr Francis arrived at this point*

**98 To enact the Emergency Remote Meeting Protocol**

98.1 Proposed Cllr R Dean, Seconded Cllr D McKeone, **RESOLVED** unanimously that the Emergency Remote Meeting Protocol be enacted.

*There being no further business, the Chair closed the meeting at 7.01pm.*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Minutes of a Meeting of the Bishopstoke Parish Council  
held at Bishopstoke Methodist Church  
commencing at 7.00pm on 18 January 2022**

**Present:**

Councillor Ray Dean (Chair)  
Councillor Dave Francis (Vice Chair)  
Councillor Andrew Daly  
Councillor Anne Dean  
Councillor Louise Hillier-Wheal  
Councillor Sue Lynch  
Councillor Chris McKeone  
Councillor Dermot McKeone  
Councillor Andy Moore  
Councillor Lou Parker-Jones  
Councillor Mike Thornton  
Councillor Gin Tidridge

**In Attendance:** Mr David Wheal (Clerk to Bishopstoke Parish Council)  
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)

**Public Session** 1 member of the public was present.

**FULL\_2122\_M09/**

**Public Session**

**99 Apologies for Absence**

99.1 Apologies had been received and were accepted from Cllrs Candy and Winstanley. Cllr Lyon was not present.

**100 To approve the expenditure budget for 2022-23**

100.1 Proposed Cllr R Dean, Seconded Cllr Moore, **RESOLVED** that the expenditure budget for 2022-23 be approved.

**101 To approve funding for the expenditure budget for 2022-23, including the precept request**

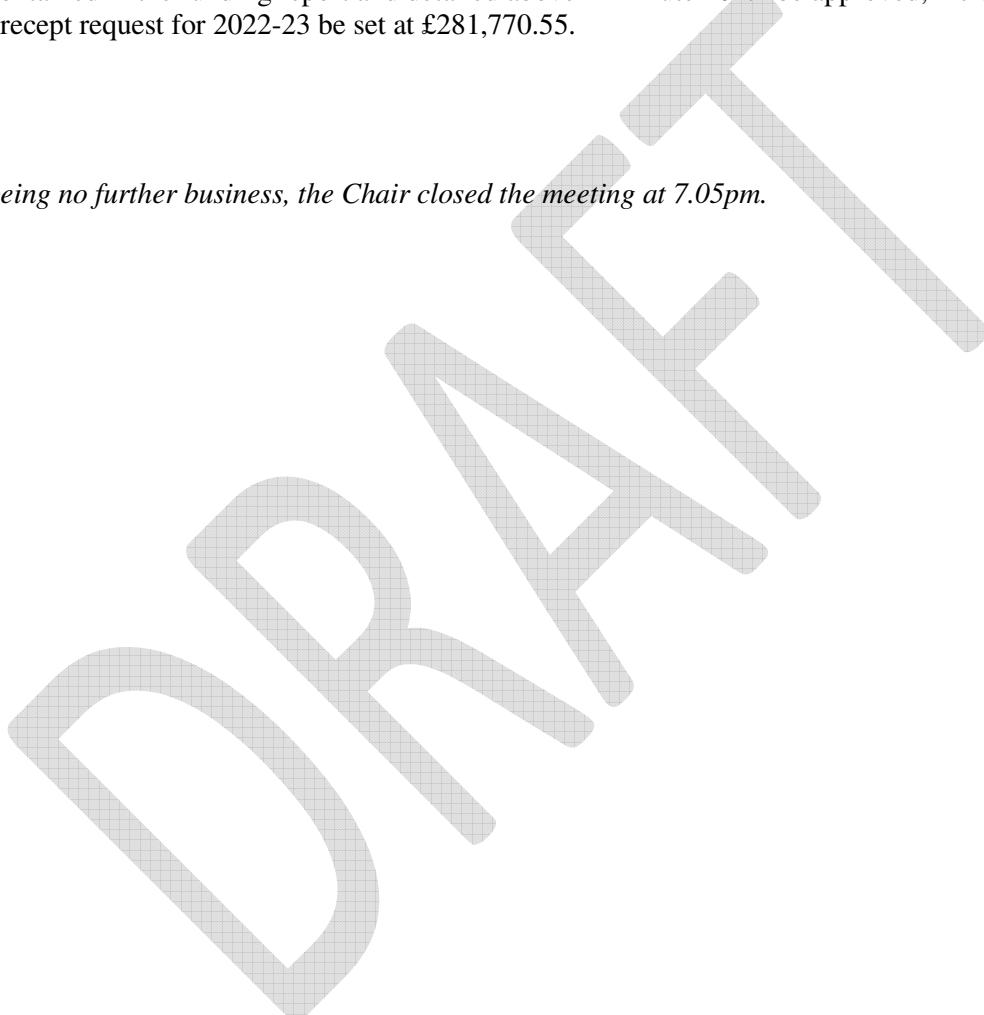
101.1 The RFO reminded the Council of the recommendations contained in the funding report:

- That the Council approves an expenditure budget for 2022/23 of £459,970.27, this is made up of £344,996.50 of general expenditure, and £114,973.77 earmarked expenditure.
- That the Council approves an income budget for 2022/23 of £34,965.94; this is made up of £28,650 of general income, and £6,315.94 of earmarked income.
- That the Council approves a precept rise of 20%, meaning that the precept will rise from £65.32 to £78.38 for a band D property

- That the Council makes a precept request to Eastleigh Borough Council of £281,770.55 (overall total Council income budget for 2022/23 would then be £310,420.55).
- That the Council releases the £100,000 brought forward earmarked reserve relating to the BMH back into free reserves
- That the Council creates a new £25,000 earmarked reserve for 2022/23 for the costs of the Glebe Meadow project
- That the Council mitigates the cost of the elections by adding £2,000 of expenditure each year towards the next elections

101.2 Proposed Cllr R Dean, Seconded Cllr Francis, **RESOLVED** that the recommendations contained in the funding report and detailed above in minute 101.1 be approved, including that the precept request for 2022-23 be set at £281,770.55.

*There being no further business, the Chair closed the meeting at 7.05pm.*



Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Minutes of a Meeting of the Bishopstoke Parish Council  
held at Bishopstoke Methodist Church  
commencing at 7.30pm on 8 February 2022**

**Present:**

Councillor Ray Dean (Chair)  
Councillor Dave Francis (Vice Chair)  
Councillor Andrew Daly  
Councillor Anne Dean  
Councillor Louise Hillier-Wheal  
Councillor Chris McKeone  
Councillor Dermot McKeone  
Councillor Lou Parker-Jones  
Councillor Mike Thornton  
Councillor Gin Tidridge

**In Attendance:** Mr David Wheal (Clerk to Bishopstoke Parish Council)

**Public Session** 5 members of the public was present.

**FULL\_2122\_M10/**

**Public Session**

**102 Apologies for Absence**

102.1 Apologies had been received and were accepted from Cllrs Candy, Moore and Winstanley. Cllrs Lyon and Lynch were not present.

**103 Motion for confidential business**

103.1 Proposed Cllr R Dean, Seconded Cllr A Dean, **RESOLVED** that in view of the confidential nature of the business about to be discussed, it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

*Cllr R Dean stepped down from Chairing the meeting as he had been involved in the original decision covered in Item 3 on the agenda.*

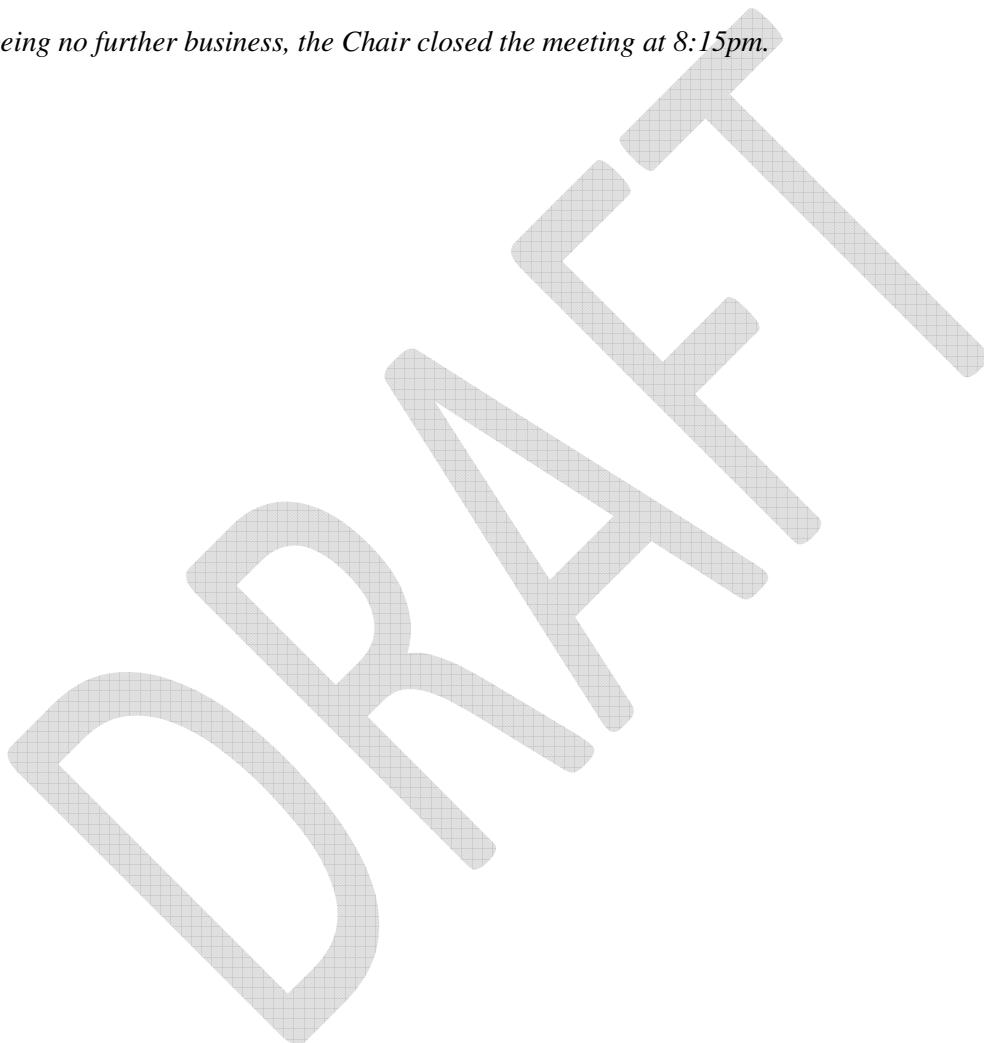
*Cllr Francis stepped up to Chair the remainder of the meeting.*

## **104 To consider a complaint against the Parish Council**

104.1 The Council heard a complaint against the Council from a resident regarding an allotment tenancy.

104.2 Proposed Cllr Parker-Jones, Seconded Cllr Thornton, **RESOLVED** that further discussion be deferred until the Full Council meeting of 8<sup>th</sup> March and the tenancy be extended until 28<sup>th</sup> March.

*There being no further business, the Chair closed the meeting at 8:15pm.*



Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Full Council Recommendations and Resolutions 8<sup>th</sup> March 2022

### Committee Resolutions – to note

#### Finance

##### **8<sup>th</sup> February – FIN\_2122\_M04**

- Item 31.2 That the minutes of the Finance Committee meeting from 12 October be adopted as a true record.
- Item 34.2 That the reports on Council finances be approved.
- Item 36.4 That the Council be asked to amend the grant policy to include “Community Interest Companies”, and that a decision on the Precious Steps grant request be deferred to allow this change and for more information to be gathered.
- Item 37.2 That the Council grant £916 to Challengers.

#### Assets

##### **23<sup>rd</sup> November – ASSETS\_2122\_M03**

- Item 31.3 That the minutes of the Assets Committee meeting held on 28<sup>th</sup> September, as amended in 31.2, be adopted as a true record.
- Item 33.3 That the Clerk prepare the specification for the updated fencing at Church Road play area and obtain quotes for the work.
- Item 39.2 That the Council proceed with scoping out the two jubilee projects and obtaining an idea of costs..

#### Human Resources

##### **1<sup>st</sup> March – HR\_2122\_M02**

- Item 12.2 That the minutes of the Human Resources Committee meeting held on 26 October 2021 be adopted as a true record.
- Item 14.3 that the Safeguarding Policy, as amended in 14.2, be adopted.
- Item 16.1 Confidential business.

#### Planning

##### **9<sup>th</sup> November – PLAN\_2122\_M10**

- Item 85.2 That the minutes of the Planning Committee meeting held on 26 October be adopted as a true record.
- Item 90.1 Confidential business.

##### **23<sup>rd</sup> November – PLAN\_2122\_M11**

- Item 93.2 That the minutes of the Planning Committee meeting held on 9 November be adopted as a true record.
- Item 98.1 Confidential business.

##### **8<sup>th</sup> February – PLAN\_2122\_M12**

- Item 101.2 That the minutes of the Planning Committee meeting held on 23 November be adopted as a true record.
- Item 106.1 Confidential business.

##### **1<sup>st</sup> March – PLAN\_2122\_M13**

- Item 109.3 That the minutes of the Planning Committee meeting held on 8 February be adopted as a true record.
- Item 114.1 Confidential business.

## **Committee Recommendations – to vote upon**

### **Finance**

#### **8<sup>th</sup> February – FIN\_2122\_M04**

No recommendations.

### **Assets**

#### **23<sup>rd</sup> November – ASSETS\_2122\_M03**

- Item 33.5 That £3,000 be vired from reserves to cover the cost of new gates at the Sayers Road play area.
- Item 35.2 That £5,000 be vired from reserves to cover additional tree work currently needed at the Underwood Road allotment site.

### **Human Resources**

#### **1<sup>st</sup> March – HR\_2122\_M02**

- Item 17.4 that the Council approve the Clerk's incremental scale point rise, effective from 1st April 2022.

### **Planning**

No recommendations.

## **Working Group Recommendations**

No recommendations.



## Full Council - Clerk's report 8<sup>th</sup> March 2022

### Clerk's Report

#### Actions from previous meetings

**FULL\_2122\_M07/Public Session** Regarding the “Keep it, Bin it” Cllr Tidridge passed details of the scheme to the Clerk.

**FULL\_2122\_M07/Item 83.2** Regarding the creation of a Parish awards scheme The Communications working group is working on the scheme.

#### Other Items

Allotments – Several problem plots at Underwood Road are now either cleared or being cleared and will be offered to the next people on the waiting list. Sadly it appears that other plot holders have dumped rubbish on the plots being cleared which has led to increased costs for the Council in removing the waste. We understand that the allotments at Sewall Drive may now be closer to coming to the Parish Council. The tree work at the allotments has been delayed due to the storms.

Office – The plan remains to use part of the building at Sewall Drive allotments.

Communications – the Spring newsletter has now been delivered. Any Cllr wishing to add write an article for the next newsletter on the business of the Council should submit it by the end of March for potential inclusion in May.

Burial Matters – A number of trees at the Cemetery came down in the storms and have been removed or made safe. The work on the fencing at St Mary’s continues and additional work moving memorials has been completed. There were a total of 6 interments in February, which is our upper limit for how many we can provide. This brings the total so far for the year to 29.

Play Areas – Repairs from the last set of inspections have now been almost completed, and the new maintenance contract begins in April.

Storms – I would like to thank all the Officers and Councillors who mucked in following the storms with both reporting items and clearing items up. In particular I would like to thank Sophie for the preparation that she did, getting everyone organised and ready.



Listening to you

# Bishopstoke Parish Council

**David Wheal**  
**BSc (Hons) PGCE**  
**Clerk to the Parish Council**

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## Grant policy amendments

The Finance Committee recently considered a grant request from Precious Steps Pre-School. As Precious Steps is a limited company the Committee noted that the grant process is not currently open to them. For reference, the Grants Policy states that:

*The grant application process is open to community groups, voluntary sector organisations and charities that provide a service of benefit to Bishopstoke residents.*

There is also a clause that allows for individuals to receive grants when the Council has adopted the Power of General Competence (which it currently has).

Grants were originally provided for under Section 137 of the 1972 Local Government Act which gives Parish Councils the power to provide funds for charitable bodies, public service bodies and public appeals by the Lord Mayor of London or the chair of a principal council. The grants provided must be for purposes which, in the opinion of the parish council, will bring direct benefit to the area (the parish) or the residents of the parish. It must not be for any purpose that the council is required by legislation to fund (funding for something like that would be allocated using the power that requires the council to fund it), and the benefit must be commensurate with the expenditure.

The Power of General Competence increases the flexibility of the council to act. Broadly, it allows councils to act outside their boundaries, including for commercial purposes, and in ways that are not for the benefit of the area or its residents. The limitations are that it cannot be used to do anything which legislation already states councils cannot do, nor can it be used to do anything which councils already have the power to do – if the Council wishes to fund something which another piece of legislation authorises, then it must do so using the original legislation, and not substitute the Power of General Competence.

In terms of grants, the Power of General Competence allows a council to grant funding to any person or body that they are not prevented by law from funding. This includes both individuals and companies.

The Finance Committee felt that they could not currently grant funding to Precious Steps because of its status as a Limited Company. The Committee also wished to know which version of Limited Company they were – limited by guarantee or limited by shares. A guarantee limited company is a non-profit organisation such as a charity, society or collective. Any surplus income is used for either charitable purposes or reinvested in the business. Oxfam is a company limited by guarantee and so could fall outside the current grant policy.

There is another type of company known as a Community Interest Company. It is aimed at those who wish to work for community or social benefit, but for whom the charity model does not fit. The company can be private, limited by guarantee; private, limited by shares or public, limited by shares. The company name will end CIC rather than Ltd and the Committee felt that it may be appropriate for the Council to allow grants to be provided to such companies.

## **Recommendations**

That the grant policy section on Power of General Competence be amended to allow CIC companies to receive grants.

That the grant policy section on Power of General Competence be amended to allow companies limited by guarantee to receive grants, provided that the Finance Committee / Council is satisfied that the company in question is non-profit and is either charitable or of benefit to the community.

That the grant policy section on Power of General Competence be amended to confirm that companies limited by shares remained excluded from the grants policy.

That clause 2.1 of the grant policy be amended from “of benefit to Bishopstoke residents” to “of benefit to the area or residents of Bishopstoke”.

That the grant request from Precious Steps Pre-School be rejected on the grounds that it falls outside the scope of the Council’s grants policy.



Listening to you

# Bishopstoke Parish Council

**David Wheal**  
**BSc (Hons) PGCE**  
**Clerk to the Parish Council**

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## Parish Assembly

The Assembly has always been something that moved around in the calendar. The legislation fixes the date as being between 1<sup>st</sup> March and 1<sup>st</sup> June. The variability can sometimes cause problems with election periods and what its purpose is. With this in mind the Chair has suggested holding the Parish Assembly on the same date as the annual meeting each year. This would allow the Chair for the previous year to sum up the whole year before going on to the annual meeting to either step down or stand for re-election. This would also work in an election year as the Chair remains in place until the new Chair is voted in following the election.

I will be working to shorten the annual meeting as much as possible so that there is only a short period in between the assembly and the refreshments.

Therefore the date of this year's assembly will be May 10<sup>th</sup>.



## MOTION FOR BISHOPSTOKE PARISH COUNCIL TO ADOPT 20mph BY DEFAULT

**20's Plenty for Us** is asking Parish and Town Councils in Hampshire to pass a motion to support the campaign for 20mph where people live, work and play in order to:

- 1) Achieve a 20mph speed limit on roads which are currently 30mph, with exceptions where a higher speed limit is demonstrably safe, particularly for vulnerable road users.
- 2) Demonstrate to the Highways Authority the demand for 20mph county-wide, making it both cheaper and easier to implement across the county and achieving better driver compliance.

Speed limits are set by Hampshire County Council as the Highway Authority, which also makes Traffic Regulation Orders to erect signs or change other road features like paint roundels or remove centre lines. Demonstrating widespread local community support is critical to securing the County's agreement to implement 20mph widely. Other counties, such as Oxfordshire and Lancashire in England, have agreed 20mph for every settlement, as have counties throughout Wales. Scotland has promised to offer 20mph widely and places like Warrington have 20mph in all their satellite villages.

More recently the following areas across Hampshire have adopted the 20's plenty: Hursley, North Waltham, Selborne, Chilworth, Bishops Waltham, Curdridge, Woodgreen, (and more) plus 14 areas of Southampton are currently consulting:

### Motion

#### **THAT BISHOPSTOKE PARISH COUNCIL :**

- 1) Supports the *20's Plenty for Hampshire* campaign;
- 2) Calls on Hampshire County Council to implement 20mph across Bishopstoke Parish
- 3) That the Chair sign a letter, drafted by the Clerk, to Cllr. Rob Humby at Hampshire County Council to request that the county:
  - a) makes 20mph the default speed limit on streets throughout Hampshire in places where people live, work, shop, play or learn, leaving 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit; and
  - b) allocates a ring-fenced amount from public health, sustainability and transport budgets to enable 20mph to be implemented county-wide within 5 years.



## Background information on 20mph speed limits

1. **Accepted** as normal by local authorities where 25m people in the UK live, including the whole of Wales and (soon) Scotland. 20mph is global best practice where people mix with motor traffic.
2. **Popular:** Government and other surveys consistently find 70% support in residential streets which rises after 20mph limits are introduced.
3. **Affordable and cost effective**, with multiple societal, environmental, economic, and climate benefits.
4. **Prioritise quality of life:** 20mph helps to create places where human activity, including walking, cycling and social interaction, takes precedence over traffic.
5. **Safer:** The UK's Department for Transport estimates that speed a reduction of 1mph in built-up areas reduces casualties by 6%. 20mph schemes typically lead to up to 20% fewer casualties.
6. **Better for the environment:** 20mph reduces CO<sub>2</sub> emissions by 26% and NO<sub>x</sub> by 28% compared with 30mph and is 50% quieter.
7. **Enforceable**, like any speed limit.
8. **Little impact on journey times:** The 'stop-start' nature of traffic in built up areas is a much more significant factor. Roads can stay at 30mph where the needs of vulnerable road users are met. Bus journeys and timetables times are generally unaffected.
9. **Speed reductions** occur, even without regular Police enforcement, to the benefit of all road users.  
Note: all new car models will have in-car speed limiters from 2022.
10. **Few signs needed:** 1 or 2 signs on entry and some repeaters to remind drivers and no need for physical calming.
11. **Sustainable:** Ties in closely with other policies to address climate change, improve air quality and enable more people to walk and cycle – especially for short journeys.

*Signed schemes and public engagement are cost-effective and offer seven times better value for money than heavily-engineered schemes.*



## More on Benefits of Wide Area 20mph

### 1. Wide area 20mph is 7x more cost effective

**How Wide-Area 20mph plus engagement is 7 x more Cost Effective than Speed Bumps**

<b>Small, isolated 20mph zones with bumps</b> endorse going 10mph faster elsewhere	<b>20mph with physical calming such as speed bumps</b> cost about £40-60k per km	<b>In May 2022, all new car models will have Speed Limiters fitted</b> , so bumps will become increasingly obsolete
<b>20mph sees a 3dB(A) cut in noise</b> - equivalent to halving sound heard	<b>Bumps INCREASE Air and Noise Pollution</b> - due to acceleration and braking	<b>Bumps are very time-consuming to install</b>
<b>WE WOULD PREFER TO GIVE</b> <b>12,500 people</b> in a community, signed 20mph plus education and community feedback <b>RATHER THAN</b> <b>250 people</b> a 20mph road with bumps - <b>for the same cost</b>	<b>NICE*</b> recommends <b>no bumps</b> and 'smooth' driving in its air quality advice	<b>Making 20mph normal</b> is <b>7 x better value for money</b> than 20mph with bumps

Design by Sue Nicholls (20's Plenty for Herts)

For more information visit: [www.20splenty.org](http://www.20splenty.org)

### 2. Safer streets for all, particularly children and the elderly

Significantly reduced risk of serious injury, especially for vulnerable road users together with less fear and intimidation from motor vehicles. Children under 14 years old cannot correctly judge traffic speeds and adults have to keep them safe by setting speed limits and driving at speeds that reduce danger. Being hit at 20mph is around 7x less serious than being hit at 30mph. It's like falling from the 1<sup>st</sup> floor rather than the 3<sup>rd</sup> floor of a building.

#### The effect of speed

Average for all ages	Over 60 year olds
At <b>40 mph</b> • 31% are killed • <b>98% are killed</b>	
At <b>30 mph</b> • 7% are killed • <b>50% are killed</b>	
At <b>20 mph</b> • 1% are killed • <b>5% are killed</b>	

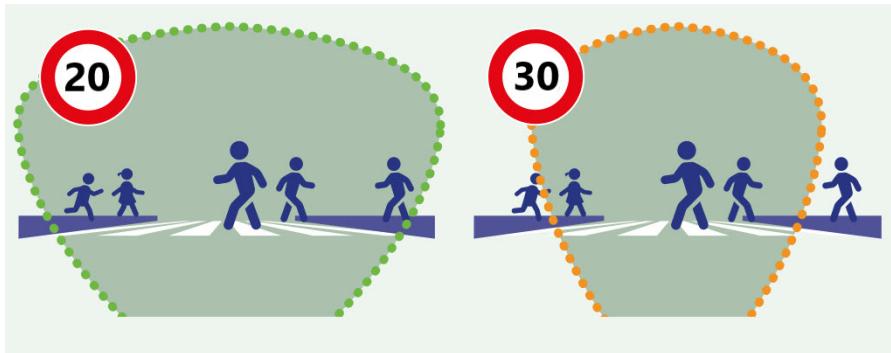
Data from Road Safety Web Publication No. 16 *Relationship between Speed and Risk of Fatal Injury: Pedestrians and Car Occupants* - Department for Transport (September 2010)





### 3. More time to see...

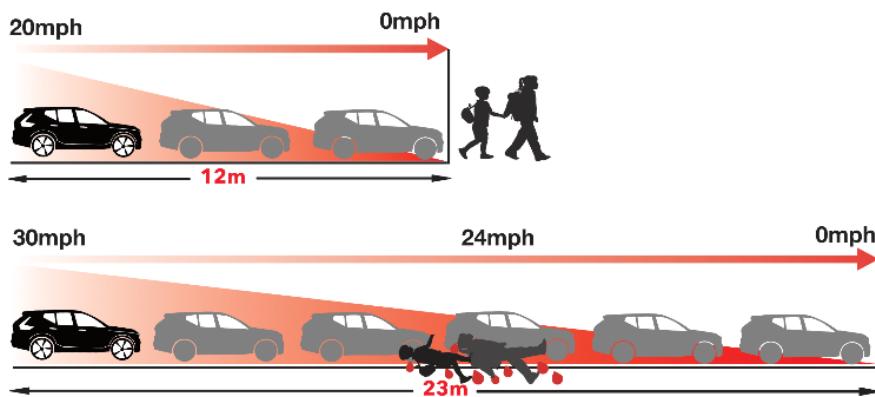
At 20mph your range of vision is greater, enabling you to anticipate danger better.



### 4. ...and more time to stop

Not only do you see danger earlier, you can stop more quickly. At the point that a car going at 20mph has stopped, a car at 30mph is still travelling at 24mph.

$$\text{Thinking Distance} + \text{Braking Distance} = \text{Stopping Distance}$$



### 5. Promoting healthy lifestyle: better public health, less pollution, better community



Inactivity and pollution are major causes of early death in the UK and 20mph is associated with higher levels of activity. As well as reducing obesity, heart disease and loneliness, increased walking and cycling reduces pollution, improves sleep patterns (vehicles at 20mph emit 50% less noise than at 30mph), makes people less anxious and more sociable.

The elderly and vulnerable retain independent mobility

longer, keeping them self-sustaining in daily life which reduces social care costs. Children can play out and learn independent mobility, with less taxi duty for parents and carers. Finally, 20mph enables lifestyle changes, renewed community life and a positive atmosphere. Our towns and villages will be more attractive, liveable and sustainable places.



## 6. Enforcement

- As with any speed limits, 20mph is enforceable. Individual police forces choose to place different priorities on speed management. Some, such as Avon and Somerset and Metropolitan Police are very active; others less so.
- Even without regular enforcement 20mph limits reduce speeds, collisions and casualties, particularly where there is driver education through community engagement, such as Community Speedwatch.
- Compliance will increase over time, as drivers become used to 20mph. Compliant drivers effectively become pacer vehicles to enforce 20mph on the traffic behind them.
- The introduction of “in car speed limiters” – likely to be mandatory on new models from 2022 and all vehicles from 2024 – will further increase compliance without external enforcement. Although drivers can choose to override the limiter, most will welcome the reassurance that they are not breaking the law inadvertently. Vehicles will also have black boxes fitted, which can record the speed limit in the event of a collision, affecting a driver’s liability.

## 7. Strengthening the local economy

20mph aids local business as people want to shop, socialise and live in 20mph places. Helps fight the trend to online buying towards the local economy and, in particular, our local high streets and town centres.

## 8. Lowering the cost of traffic danger

Road casualties are responsible for the loss of over 2% of GDP. Collisions are predictable and preventable. Introducing a safer system by reducing speed brings down casualties, saves money as well as pain and suffering. The trend towards 20mph is well-established in the UK and other countries. With 20mph coming, don’t let where you live be left behind.

Wide area 20mph limit schemes typically cost no more than £5-6 per head. Where several places are made 20mph, together some costs, such as the Traffic Regulation Order, can be shared. Larger areas tend to be cheaper per person, since they required fewer signs.

20mph is not expensive and the investment cost brings benefits for years; typically it pays back within months. A calculator on the 20’s Plenty website – see example below – can show the cost benefit for your Highway Authority: [https://www.20splenty.org/cost\\_benefit\\_calculator](https://www.20splenty.org/cost_benefit_calculator).

Whole country calculator	Country	England	
	Cost per person	£5.00	Note 3
	Streets converted	80%	Note 4
Casualty savings		20%	Note 5
Cost:benefit of implementing 20mph	All roads	30mph roads	Note
DfT reported road casualties in England in 2019	139,695	78,998	57% 1
Of which, casualties on 30mph roads in LAs not yet committed to 20mph	50,607		36%
Of which: Killed		333	
Seriously injured		8,044	
Slightly injured		42,230	
Cost of reported casualties	£10,260m	£3,252m	32% 2
Casualty cost per person per year		£83	
Cost per person to implement 20mph		£5	
One-off implementation cost @ £5 per person living in LAs not committed to 20mph		£197m	
Expected casualty reduction of 20%		8,097 (all severities)	
Expected annual benefit		£520m Based on 20% casualty savings	
Payback (months); first year IRR; 5 year benefit	4.5	264% £2,403m	
* Implementing 20mph on 80% of 30mph roads in England for a one-off cost of £197m could save 8,097 casualties and £520m each year. The investment pays back in 4.5 months with a first year IRR of 264%, saving £2,403m over five years.			
* Costs for 20mph would be significantly less when implemented as a national default.			
* DfT statistics, based on police records (note 1) show 139,695 casualties in England in 2019, of which 50,607 or 36% were on 30mph roads in Local Authorities not yet committed to 20mph, at a cost (note 2) of £3,252m. That's the equivalent of £83 per person per year.			



## 9. Signed only limits reduce road speeds

Road safety is improved even without 100% compliance with a 20mph limit. Studies, such as those below show that reductions in average speeds are achieved without physical traffic calming or enforcement and such reductions are greatest on faster roads. Even relatively small changes in average speed result in significant casualty savings.

Over time, as 20mph limits become more established and in-car speed limiters become more widespread, compliance levels will increase and average speeds reduce further.

### CASE STUDY - Bristol

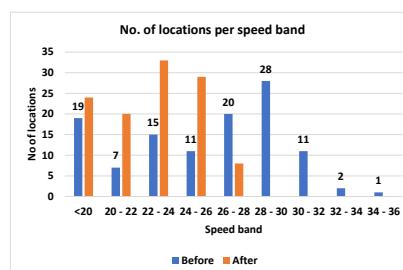
Much of Bristol is now 20 mph. Studies have found that speeds on 94% of surveyed roads had fallen, with an overall 2.7mph reduction in average speeds offering estimated casualty reductions per year of 4.53 fatalities, 11.3 serious injuries and 159.3 slight injuries.

These total an estimated cost saving of over £15 million per year - annual savings over 5 times greater than the one-off roll-out cost of £2.77m mostly funded by Government. Over a ten-year period, 20mph in Bristol will have saved 45 lives, 113 serious injuries, 1,593 minor injuries, and save over £147m net - a fantastic return on a public health investment! It also saves drivers on average £50 per vehicle per year on fuel.

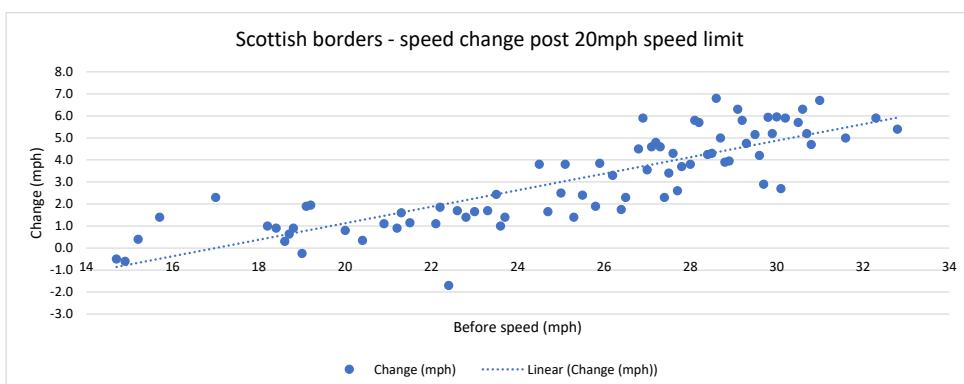
### CASE STUDY - Scottish Borders

In a trial involving over 100 communities in the Scottish Borders, speeds were shown to reduce by an average of 3mph, with greater reductions in places with higher pre-speeds.

Scottish borders 20mph data		Reduction	
Pre-speed	mph	%age	
Up to 24mph	1.0	4.8%	
24 - 27mph	3.3	12.5%	
28+	5.3	17.5%	



As well as lowering speeds overall, the number of places with higher speeds also reduced. Before the scheme, locations experiencing average speeds above 28mph fell from over 40 to NONE after implementation.



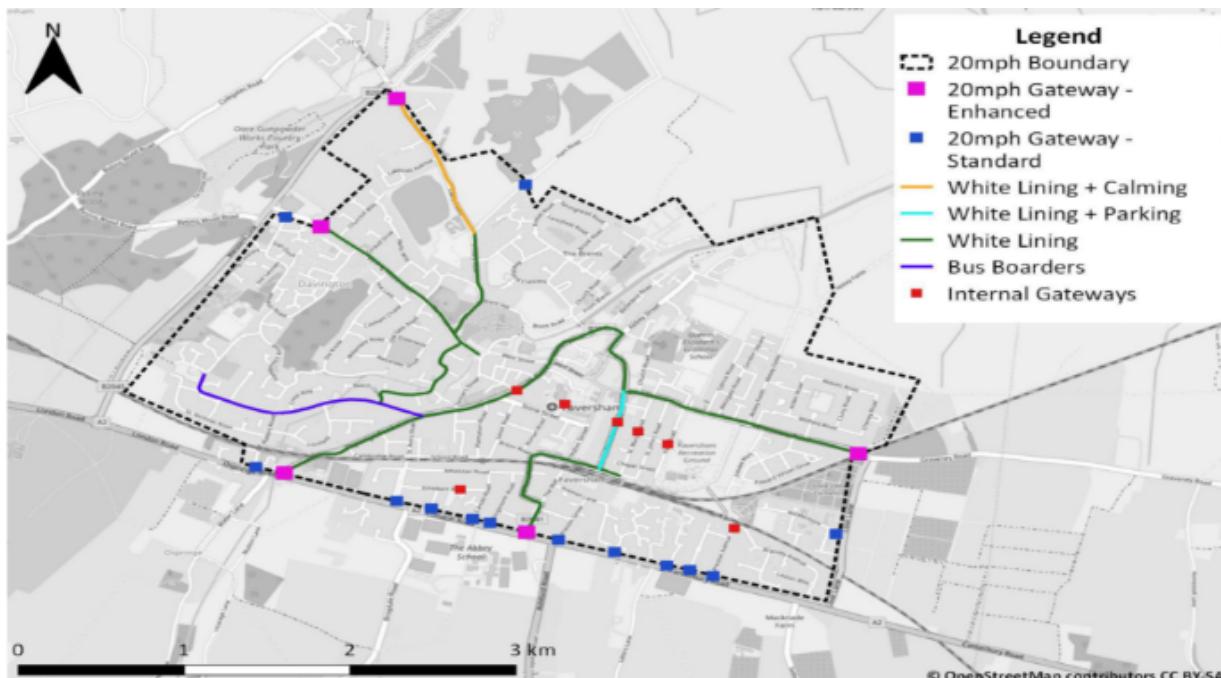


## CASE STUDY - Faversham

In this historic market town of 20,000 people in Kent, 20's Plenty for Faversham successfully campaigned for a town-wide 20mph limit, which went live in September 2020. As well as being popular, speeds reduced by 4 – 5 mph on the faster roads.

Initially opposed by Kent County Council, strength of local support and the technical design showed that it would be more cost-effective to implement a town-wide 20mph speed limit.

Low-cost techniques to reduce traffic speeds were accepted by the highway authority: attractive gateways to the settlement announcing the speed limit change and resident-led ‘Community Corners’, - as planters at key locations.



## BISHOPSTOKE PARISH COUNCIL

### Fixed Assets Register as at 31st March 2022

Date of Purchase Or Acquisition	Sy tag no	Description	From Original Cost	Asset Proxy Cost	Insured value As at 31/03/2022	Purchase /Disposal 2021/22	Asset Proxy Cost
				Annual Return to 20/21			Annual Return to 21/22
<b>Buildings (not all are insured)</b>							
01/04/2010		Manor Farm allotment site at nominal cost		1.00			1.00
01/04/2010		Main shed Manor Farm allotment site	-	6,592.00	8,598.00		6,592.00
01/04/2010		2 small sheds Manor Farm allotment site	-	-			-
01/04/2010		Jockey Lane allotment site at nominal cost		1.00			1.00
01/04/2010		Jockey Lane shed	-	-			-
01/04/2010		Jockey Lane WC block	6,550.00	-			-
01/04/2010		Cemetery land at nominal cost		1.00			1.00
01/01/2013		Shears Mill Turbine House	45,000.00	45,000.00	58,692.00		45,000.00
01/02/2014		Parish Office	24,360.00	24,360.00	34,498.00		24,360.00
<b>Total Buildings Sum Insured:</b>			<b>75,910.00</b>	<b>75,955.00</b>	<b>101,788.00</b>	<b>-</b>	<b>75,955.00</b>
<b>Office Contents</b>							
23/09/2003	42 - 43	Archive storage cupboards (2)	271.00	271.00			271.00
06/04/2010	8	Portable hard drive (Asst Clerk)	49.99	49.99			49.99
01/01/2012	14	Shredder Asst Clerk	27.99	27.99			27.99
01/01/2012	9	Cathedral laminator (Asst Clerk)	23.98	23.98			23.98
01/11/2013	24 - 35	Folding tables (4 large & 8 small)	867.00	867.00			867.00
01/11/2013	36	Office desk	250.00	250.00			250.00
01/11/2013	44	Footstool	10.00	10.00			10.00
01/11/2013	45	Desk chair	120.00	120.00			120.00
01/11/2013	46	Vax Cleaner	49.00	49.00			49.00
01/11/2013	47	Fan heater	20.00	20.00			20.00
01/11/2013	68	Trolley	237.00	237.00			237.00
10/12/2014	66	Fan heater		16.63			16.63
17/06/2015	70	HP printer Envy 4507 (Clerk's residence) CN53F2211H		41.66			41.66
2015	73	Kettle		1.00			1.00
11/12/2015	76	Shredder for Parish Office (Clerk), Ativa AT-8X Laptop for Clerk, Acer Aspire E5-773 serial number NXG2DK00653702D8B6600		29.99			29.99
11/12/2015	77	Samsung M3 portable hard drive Asst Clerk model HX-M101TCB/G E2FWJJHGA16486	441.66	-	441.66		-
14/12/2015	75			33.73			33.73
16/01/2016	78	Wireless Keyboard for Clerk		19.44			19.44
18/06/2016	82	Laminator (Cathedral)		37.99			37.99
09/06/2016	83	Tower Fan 1		25.00			25.00
09/06/2016	84	Tower Fan 2		25.00			25.00
09/09/2016	86	Fridge		89.99			89.99
01/05/2018		Laptop Bag (ST)		29.99			29.99
01/05/2018		Seagate Backup Drive (ST)		79.99			79.99
01/05/2018		Monitor - BenQ 24" (ST)		113.99			113.99
01/06/2018		Epson WF7710 - office printer		156.00			156.00
01/06/2018		HP Envy Printer (ST)		69.99			69.99
01/01/2019		New Mobile Phone (CT)		149.00			149.00
01/02/2019		New laptop (CT)		549.00			549.00
07/10/2019		New Office Chair		174.16			174.16
07/10/2019		2 Planning tablets		385.44			385.44
11/03/2020		Acer Laptop (JW)		545.82			545.82
12/03/2020		Samsung Mobile (JW)		130.83			130.83
13/03/2020		Laptop bag (JW)		18.32			18.32
15/06/2020		Webcam		29.16			29.16
20/11/2020		Samsung A21S (ST)		124.17			124.17
06/01/2021		HP Envy printer (CT)		62.49			62.49
13/01/2021		Acer Aspire 5 A515-51G laptop (ST)		624.98			624.98
17/03/2021		15 x 10.2" 32GB iPad tablets		4,112.55			4,112.55
17/03/2021		15 x 10.2" tablet covers		262.35			262.35
19/03/2021		iiyama 24" LED monitor (CT)		108.32			108.32
19/03/2021		Microsoft wired keyboard		8.77			8.77
16/04/2021		Acer Nitro NH.Q8JEK.001 laptop (DW)			791.64		791.64
16/04/2021		Techair laptop bag			21.66		21.66
16/04/2021		Epson WF-2010W printer (DW)			71.66		71.66
17/04/2021		Mobile phone case (DW)				13.61	13.61
07/07/2021		Ergonomic office chair (JW)				83.32	83.32
08/07/2021		Monitor riser - desktop stand				16.66	16.66
08/07/2021		Wire backlit keyboard				30.82	30.82
27/09/2021		Fireproof safe for office			302.99		302.99
<b>Total Office Contents:</b>			<b>4,311.80</b>	<b>10,423.37</b>	<b>12,120.00</b>	<b>890.70</b>	<b>11,314.07</b>

## BISHOPSTOKE PARISH COUNCIL

### Fixed Assets Register as at 31st March 2022

Date of Purchase Or Acquisition	Sy tag no	Description	From Original Cost	Asset Proxy Cost	Insured value As at 31/03/2022	Purchase /Disposal 2021/22	Asset Proxy Cost
				Annual Return to 20/21			Annual Return to 21/22
<b>General Contents (including stock)</b>							
25/03/2003 2014/15	71	Portable PA system (normally Parish Office) Carnival assets, including the following: 2 gazebos (stored in the BCA) 184 collecting tins (stored PA shed) Road closure signs, approx 50 (stored ind unit) 6 Advance warning signs (stored PA shed) Hi visibility tabbards, approx 25 (stored PA house) 2 coin counting machine (stored AW hse)	422.00	422.00			422.00
05/09/2014 05/09/2014	51 - 53 54 - 65	Bollards ex EBC (stored MF shed) Posts and chains ex EBC (stored MF shed)		-			-
31/07/2014		Small cones (stored PA shed)		71.60			71.60
27/08/2014		Advance warning road signs (stored PA shed)		40.00			40.00
29/09/2014		Orange fencing, stakes (stored MF shed)		145.00			145.00
27/02/2015		220m coil blue polypropylene rope (stored GH hse)		25.00			25.00
30/05/2015		Gazebo 4 by 3 (donated) (stored GH house)		1.00			1.00
20/10/2015		High visibility tabbards		40.50			40.50
01/08/2018		Litter picking equipment and storage unit		375.00			375.00
01/09/2018		MF allotment site, portable gas heater		89.99			89.99
24/05/2021		6 parking bollards UR			490.62		490.62
25/05/2021		Trolley for UR site			99.99		99.99
<b>Total General Contents:</b>			<b>422.00</b>	<b>1,210.09</b>	<b>1,077.10</b>	<b>590.61</b>	<b>1,800.70</b>
NB The archive storage cupboards were included here when stored at the BCA							
<b>Street Furniture</b>							
<b>Bus Shelters:</b>							
13/03/2001		Bus Shelters x 4: Underwood Road - near East Drive on East Side Underwood Road - near Hamilton Road on West Side Sedgwick Road - near West Drive on West Side Spring Lane - near Hamilton Road on West Side	15,800.00	15,800.00			15,800.00
01/04/2011		11 Bus Shelters transferred from EBC (nominal cost): Church Road - near Longmead Ave on East side (no bus) Stoke Park Road - near Church Road on North side (no bus) Sedgwick Road - near East Drive on East side Sedgwick Road - Hamilton Road on East Side Fair Oak Road - near Weavills Rd on South side Fair Oak Road - near Weavills Rd on North side Fair Oak Road - near Haig Road on South side Fair Oak Road - near Sandy Lane on South side Fair Oak Road - near Stoke Wood Cl on South side Underwood Rd - near SPJS on West side Underwood Rd - near SPJS on East Side		11.00			11.00
31/03/2011		Stoke Park Rd - near Drake Road on South side	2,544.50	3,000.00	4,000.00		3,000.00
31/03/2011		Stoke Park Rd - near Drake Road on North side	2,544.50	3,000.00	4,000.00		3,000.00
20/02/2013		<b>Bus shelter Underwood Road - not sure on current location</b>	3,780.00	3,780.00	4,000.00		3,780.00
01/02/2014		Hamilton Road - near Underwood Road on North side (no bus)	3,612.00	3,612.00	4,000.00		3,612.00
01/05/2020		Fair Oak Road (no 207) - near West Horton Lane north side (new shelter)	3,676.21	4,000.00			3,676.21
<b>Total bus shelters (20 in total):</b>			<b>30,781.00</b>	<b>32,879.21</b>	<b>80,000.00</b>	<b>-</b>	<b>32,879.21</b>
<b>Other Street furniture:</b>							
23/09/2003		Notice Board Riverside PO	600.00	-			-
23/09/2003		Notice Board Olympic Way.	545.00	-			-
2002 - 2003		2 x public clocks, Fair Oak Road and Riverside	3,327.75	3,327.75			3,327.75
23/03/2004		Public seat - Fair Oak Road	604.00	-			-
30/11/2004		"Bishoptoke" road sign	167.00	-			-
25/01/2005		Notice Board Longmead Ave	364.00	-			-
31/03/2005		Notice Board - Riverside railings	495.00	-			-
31/03/2005		"Duck" warning sign	400.00	-			-
18/12/2009		Notice Board Brookfield	633.65	-			-
1999/2000		Display boards	2,044.00	-			-
13/06/2000		Fair Oak Road upper	566.00	-			-
13/06/2000		Fair Oak Road lower	566.00	-			-
		Proxy Cost seats		2,917.00			2,917.00
		Proxy cost display and notice boards		2,177.00			2,177.00
		Proxy cost road signs		567.00			567.00
01/04/2014		Whalesmead notice board (replacement)		420.00			420.00
30/10/2015		Stoke Park Junior School noticeboard		420.00			420.00
28/04/2017		Jockey Lane noticeboard (replacement)		1,202.00			1,202.00
17/01/2019		Noticeboard - Parish Office (replacement)		1,596.00			1,596.00
17/01/2019		Noticeboard - Cemetery (replacement)		1,140.00			1,140.00
<b>Total All Street Furniture:</b>			<b>41,515.40</b>	<b>46,645.96</b>	<b>120,921.00</b>	<b>46,645.96</b>	

## BISHOPSTOKE PARISH COUNCIL

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Date of Purchase Or Acquisition	Sy tag no	Description	From Original Cost	Asset Proxy Cost	Insured value As at 31/03/2022	Purchase /Disposal 2021/22	Asset Proxy Cost
				Annual Return to 20/21			Annual Return to 21/22
<b><u>War Memorials</u></b>							
Agreement		War Memorial	-	980.00	1,279.00		980.00
<b><u>Playground Equipment</u></b>							
		Proxy cost for play areas		29,533.00			29,533.00
01/04/2013		Glebe Meadow play area misc equipment	-	-			
01/02/2014		Templecombe play area misc equipment new	23,444.00	23,444.00			23,444.00
01/02/2014		Church Road play area misc equipment new	39,188.00	39,188.00			39,188.00
01/04/2014		Brookfield play area other equipment		1.00			1.00
26/03/2015		Otter Close play area new trampoline		7,204.00			7,204.00
26/03/2015		Sayers Road new bird's nest swing seat		1,095.00			1,095.00
17/04/2015		Brookfield new bird's nest swing seat		1,095.00			1,095.00
21/02/2017		Stoke Road new Abacus Play Panel		398.00			398.00
21/02/2017		Otter Close play area new basketball hoop and board		668.77			668.77
26/04/2017		Brookfield - new rhyno mulch and various replacements		6,617.32			6,617.32
22/06/2018		Sayers Road play area misc equipment new (bird's nest retained)		66,068.68			66,068.68
13/09/2018		Sayers Road buggy area		2,915.00			2,915.00
<b>Total play area equipmt exc MUGA and BMX track:</b>			62,632.00	178,227.77		-	178,227.77
01/04/2014		Brookfield play area MUGA		1.00			1.00
01/04/2014		Brookfield play area BMX track		1.00			1.00
<b>Total All Playground Equipment:</b>			62,632.00	178,229.77	200,000.00	-	178,229.77
<b><u>Mowers and Machinery (None insured)</u></b>							
08/03/2013	22	Manor Farm IBEA 4237EB mower 070151 BB	300.00	300.00			300.00
11/08/2016	80	Manor Farm Rotovator		50.00			50.00
12/04/2019		Manor Farm Webb WERR19 Petrol Rotary Mower		449.17			449.17
12/04/2019		Jockey Lane McCulloch B43BT brush cutter		159.98			159.98
11/07/2019		Manor Farm Stihl brush cutter		354.17			354.17
01/10/2019		Jockey Lane donated strimmer nominal cost		50.00			50.00
03/09/2020		Jockey Lane Mountfield Rotary Mower		125.00			125.00
<b>Total Mowers and Machinery:</b>			1,107.50	1,488.32		-	1,488.32
<b><u>Outside Equipment (Non insured)</u></b>							
13/06/2000		Glebe Meadow public seats x 2	1,132.00	-			-
13/06/2000		Public seats x 2 Old St Mary's Churchyard	2,264.00	-			-
01/04/2010		10 Cemetery seats transferred from EBC:		-			-
		Roundabout seat opp N77/78 (mem of Craig Beston)					
		Bench middle roundabout (mem of Darren Primmer)					
		Bench far end of Cemetery (plaque removed)					
		Bench nr P374 (mem of Gordon Smith)					
		Small seat nr P304 (from 'Lynsey and Karen')					
		Seat nr P1 (mem of Charles Wadley)					
		Seat nr B(c)120 (mem of Evan and Jean Kingdon)					
		Seat nr V1 (mem of Brunger family)					
		Seat nr V46 (mem of Norman Smith)					
		Seat nr N40 (mem of William and Minnie Light)					
24/06/2010		Cemetery seat (behind V section, mem of J Dilks)					
01/03/2011	11	Cemetery salt bin	-	-			-
30/04/2011		2 x Seats Old St Mary's Churchyard		760.00	-		-
01/04/2011	15	Jockey Lane notice board	-	-			-
10/01/2012		Seat St Marys Church, mem of Ansty		-			-
26/06/2012		Cemetery seat (nr W26, mem of C Townsend)		-			-
18/10/2012		Cemetery seat (nr W39, mem of A Kernoghan)		-			-
12/02/2013		Public seat footpath Torwood Garden - Read seat		-			-
11/06/2014		Parish office external notice board		-			-
31/07/2014		Manor Farm new noticeboard		119.90			119.90
21/11/2014		Cemetery seat (roundabout opp N94, mem of M Dale)		-			-
01/09/2017		Wheelie bin St Mary's church		45.99			45.99
01/04/2018		2 x Wheelie bin at Cemetery		84.39			84.39
01/05/2018		Roundabout seat (Primmer), Marmax		324.00			324.00
01/09/2018		Roadside seat (Light), Marmax		259.00			259.00
01/03/2019		Brunger seat, Marmax		324.00			324.00
01/03/2019		Oxenham seat Marmax		324.00			324.00
30/09/2019		Dale seat Marmax		328.80			328.80
<b>Total Outside Equipment:</b>			4,156.00	1,810.08		-	1,810.08

**BISHOPSTOKE PARISH COUNCIL**

**Fixed Assets Register as at 31st March 2022**

Date of Purchase Or Acquisition	Sy tag no	Description	From Original Cost	Asset Proxy Cost Annual Return	Insured value As at 31/03/2022	Purchase /Disposal 2021/22	Asset Proxy Cost Annual Return to 21/22
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**Gates and Fences (None insured)**

Cemetery Nominal cost included in site cost above  
 Allotment Underwood Road Nominal cost included in site cost above  
 Allotment Jockey Lane site Nominal cost included in site cost above

**Sports Equipment** None identified

**Natural Surfaces** (greens and playing surfaces) None identified

**Other Surfaces** None identified

**Total Other Property:** 273,666.80 415,397.10 275,148.11

**Total Buildings and Other Property (ie TOTAL FIXED ASSETS):** 190,054.70 316,742.59 517,185.10 1,481.31 318,223.90

**BISHOPSTOKE PARISH COUNCIL**  
**Fixed Asset Register changes**  
**for the year ended 31st March 2022**

**Disposals:**

Laptop for Clerk, Acer Aspire E5-773 serial number NXG2DK00653702D8B6600	441.66
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**TOTAL DISPOSALS 2021-22**

**441.66**

**Purchases:**

Acer Nitro NH.Q8JEK.001 laptop (DW)	791.64
Techair laptop bag	21.66
Epson WF-2010W printer (DW)	71.66
Mobile phone case (DW)	13.61
Ergonomic office chair (JW)	83.32
Monitor riser - desktop stand	16.66
Wire backlit keyboard	30.82
6 parking bollards UR	490.62
Trolley for UR site	99.99
Fireproof safe for office	302.99

**TOTAL PURCHASES 2021-22**

**1,922.97**

Value Reported on AGAR 2020-21	316,742.59
Additions 2021-22	1,922.97
Disposals 2021-22	- 441.66
 <b>Value to be reported on AGAR 2021-22</b>	<b>318,223.90</b>



Listening to you

# Bishopstoke Parish Council

**David Wheal**  
**BSc (Hons) PGCE**  
**Clerk to the Parish Council**

**Bishopstoke Parish Office**  
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Bishopstoke  
Eastleigh  
Hampshire  
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## Staff Appraisal

The Human Resources Committee has now completed the appraisal of the Clerk.

The recommendation of the Committee is that the Council approve the Clerk's annual scale point increment, effective from 1<sup>st</sup> April 2022.