

# BISHOPSTOKE PARISH COUNCIL

## Minutes of the Meeting of Bishopstoke Parish Council commenced at 7.30pm on Tuesday 25 March 2014 in the Parish Office, Riverside, Bishopstoke

**Present:** Councillor A Winstanley (Chairman)  
Councillor P Brown (except for para 53.6)  
Councillor J Harper  
Councillor M Lyon (from para 47.2)  
Councillor C McKeone  
Councillor T Mignot  
Councillor V Snook (paras 46 to 53.8)  
Councillor M Thornton  
Councillor S Toher

**In Attendance:** Mr P J Storey (Clerk to Bishopstoke Parish Council)  
Mrs C Taylor (Assistant Clerk to Bishopstoke Parish Council)

### Public Session

No members of the public were present.

### 46. Apologies for absence

46.1 Cllrs Cossey and Harris; Cllrs Roling and Thomas not present.

### 47. Councillors' Questions and Announcements

47.1 Cllr Winstanley tabled the resignation letter from Cllr Hansell due to ill-health. This was received with sincere regret as he had been a member of the Parish Council since its early days in the late 90s; the Clerk would acknowledge.

#### Action: Clerk

*Cllr Lyon arrived at this point*

47.2 Cllr Winstanley also announced that she was looking to organise some councillor training on a Saturday in June or July and would circulate possible dates in the near future. She also reminded all present of the Annual Assembly to be held the following Tuesday.

47.3 Cllr McKeone reminded all present of the excellent series of lectures organised by the Bishopstoke Historical Society and recommended all attended future talks. She also commented on the success of the Lengthsman scheme sponsored by HCC. The Clerk was able to confirm that details of the scheme were held by the LAC Co-ordinator for future reference.

47.4 Cllr Thornton commented that he sat on the Department for Work and Pensions Committee and the European Scrutiny Committee at Westminster and that he was actively involved in the transport committee reviewing the M3 and M27 motorway noise issues, the railway links, especially cross-country to Portsmouth, and mental health issues. He also invited Members to join him in a visit to the Palace of Westminster should they so wish.

47.5 Cllr Toher queried if a decision had yet been made on the distribution of the Anchor developer contributions and queried the action being taken to again clear the blocked drain outside the Riverside post office. The Channel had overflowed during the recent floods and she asked if the Environment Agency had a policy or plan to remove the build up of silt to enable a faster water flow, and there was a redundant sign post by the Old Churchyard. The Clerk would investigate these points.

#### Action: Clerk

**48. Adoption of the Minutes of the Parish Council Meeting held on 25 February 2014**

- 48.1 Proposed Cllr Toher, Seconded Cllr Harper, **RESOLVED** with Cllr Thornton abstaining (absent) that the minutes of the meeting held on 25 February 2014 be accepted as a true record.

**49. Matters Arising**

- 49.1 Para 37.1 Action to replace street lights was in hand and various adverse comments had been received on the style of the new lights in the conservation area and the increased height of the new columns and the style of light itself in residential areas. Some corrective action would be taken. Those residents adversely affected by the increased height and brilliance of the new lamps were advised to contact the contractors SSE Customer Services on 01489 771751 and request a shield be installed to deflect the direct light. It was noted that all new lamps would be dimmable and programmed to switch off in some areas as an economy measure.
- 49.2 Para 38.2 EBC had determined that developer's contributions from The Mount development would go towards new affordable housing at Monksbrook, Cheriton Road and the new extra care scheme at Surrey Court in Eastleigh.

**50. Declarations of Interest and Requests for Dispensation**

- 50.1 None declared or sought.

**51. Correspondence**

- 51.1 The Clerk drew Members' attention to correspondence received and, in particular, two letters from the Co-operative Bank thanking us for remaining with them as a customer during their recent difficulties; the Clerk would table this for further consideration by the F&GP Committee. A letter of thanks had also been received from the Street Pastors for their grant and One Community had written to say they were setting up a Borough wide garden share project; this would also be tabled at F&GP for further consideration.

**Action: Clerk**

**52. Report on Planning Committee Meetings on 25 February and 11 March 2014 - to note Resolutions and to determine any Recommendations**

- 52.1 Minutes of the Planning Committee meetings held on 25 February and 11 March 2014 had been circulated with the agenda papers.
- 52.2 Proposed Cllr Snook, Seconded Cllr Brown, **RESOLVED** unanimously that the minutes of the meetings held on 25 February and 11 March 2014 be received and accepted.

**53. Report on Finance and General Purposes Committee Meeting of 11 March 2014 – to note Resolutions and to determine any Recommendations**

- 53.1 Minutes of the F&GP Committee meeting held on 11 March 2014 had been circulated with the agenda papers.
- 53.2 Proposed Cllr Winstanley, Seconded Cllr Harper, **RESOLVED** unanimously that the resolutions of the meeting held on 11 March 2014 be received and accepted.
- 53.3 Proposed Cllr Winstanley, Seconded Cllr Harper, **RESOLVED** unanimously that the recommendations to grant £500 to Open Sight and £1250 to the Parochial Church Council to help meet the costs of the St Mary's heating system replacement, be approved.
- 53.4 Proposed Cllr Winstanley, Seconded Cllr Harper, **RESOLVED** unanimously that the recommendations to subscribe to the Tree Council through the Netley Abbey tree warden co-ordinator, should EBC cease to provide this service, be approved.

- 53.5 Proposed Cllr Winstanley, Seconded Cllr Harper **RESOLVED** unanimously that the Chairman be authorised to sign the PCSO agreement for 2014-15.
- 53.6 Members considered the points raised by both the Planning and F&GP Committees in response to the consultation on the revised EBC draft Local Plan and accepted the comments made. In addition, Cllr Thornton thought the case should be made for more bus services serving the North of Bishopstoke and Cllr McKeone, following a transport forum she had attended recently, stated that a public consultation on bus and associated transport services would take place later in the year.

*Cllr Brown left the meeting at this point*

- 53.7 Cllr Toher reminded all present of the advantage of having a Neighbourhood Plan so far as the percentage of the community infrastructure levy payment to the Parish was concerned; the percentage being 25% if a Plan had been adopted and 15% if one did not exist. Members' wish for Cllr Toher to lead on the drafting of a Neighbourhood Plan was confirmed.

*Cllr Brown returned at this point*

- 53.8 It was thought appropriate to further comment on the Local Plan as follows –

Serious concern was held over the proposed further development of the Eastleigh River Side industrial estate on Chickenhall Lane and the impact this would have on the Chickenhall roundabout and Bishopstoke and Fair Oak Roads especially at rush hours which would not necessarily be helped by traffic lights at the Riverside junction and in turn could lead to Hamilton Road being used more as a 'rat run'; para 6.2.7 the strategic cycle way does not run along the length of the B3037 as the draft text implies; and in Policy S3 Location para ii and 4.12 there were different totals quoted for proposed new dwellings in Fair and Horton Heath all of which could impact on Bishopstoke Road.

*Cllr Snook left the meeting at this point*

- 53.9 Proposed Cllr Toher, Seconded Cllr McKeone **RESOLVED** with Cllrs Lyon and Winstanley abstaining that the response to EBC on the revised draft Local Plan be made as minuted in the F&GP Committee's minutes of 11 March 2014 and as above.

#### **54. To receive the RFO's report and approve the February 2014 Statement of Account**

- 54.1 The Clerk reported that the internal auditor would finalise the audit for the current financial year on 29 April and that EBC had transferred £25,454 of developer's contributions to the Parish as a contribution towards the costs of upgrading the Stoke Common and Templecombe Road play areas. The Memorial Hall committee had agreed to waive the annual peppercorn rent of £1 for the Parish Office lease and three months free line rental and three months free broadband had been negotiated with BT by way of compensation for the hassle in getting a telephone line installed in the Parish Office. A partial refund from British Gas was being sought for work found not necessary in laying the electricity supply cable along the public highway but which had been paid in advance.

- 54.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that payments be authorised as per the tabled statement of account.

#### **55. To transfer responsibility for the Bishopstoke Carnival**

- 55.1 The Bishopstoke Carnival Group had formally requested that the Parish Council assume responsibility for the organisation and administration of the annual Bishopstoke Carnival as they were finding it increasingly difficult to attract sufficient numbers of volunteers to undertake many of the required responsibilities. Their resolution to request this was worded as follows -

that the Bishopstoke Carnival Group should be dissolved and a request made to Bishopstoke Parish Council to form a working group of councillors and non-

councillors, of equal standing, to take over the management, administration and all other activities required to ensure the continuity of the Carnival. All assets of the carnival, such as the following (but not limited to the following as this is not an exhaustive list): road signs, gazebos, banners, collection boxes, tabards, fluorescent jackets, 100 ducks for the duck racing, trophies, cash at bank of approximately £3000, would pass to the Parish Council. The request to Bishopstoke Parish Council is to include that the monies and other assets should be used only for the purposes of Carnival activities. These activities currently include duck racing, the river floats, a parade and a fete but could include any other activities normally associated with Carnival activities.

55.2 Proposed Cllr Brown, Seconded Cllr Harper, **RESOLVED** unanimously that Bishopstoke Parish Council assumes responsibility for the organisation and administration of the annual Bishopstoke Carnival.

55.3 Following this resolution, the Clerk would draft some terms of reference for the soon to be formed Carnival Working Group.

**Action: Clerk**

## **56. To receive reports from Councillors**

56.1 Cllr Toher reported that at the Memorial Hall AGM all officers had been re-elected and that quotes were being sought for repairs to the front brick wall and the fire doors.

56.2 Cllrs Brown, Harper, Toher and Winstanley had attended the recent Carnival meeting.

56.3 Cllr Lyon reported that he now sat on the building land procurement committee at HCC and that he was following up on reports that local hospitals might have burned foetuses.

56.4 Cllr McKeone had attended a transport representatives meeting at which electronic bus timetables were discussed and angry views had been expressed at the lack of bus services in the rural and semi-areas. She had also attended a presentation on the Village Agent scheme whereby volunteers were trained in knowing the services and help available with this information then subsequently being signposted to those in need. The scheme had been well received in those areas where it currently operated.

56.5 Cllr Winstanley reported she had attended the Local Area Committee meeting with the Clerk at which the priorities for funding had been agreed for the next year. She had also attended a HALC board meeting at which a presentation on responses to the recent flooding had been given. She commented on the problems posed by motorcyclists on the A272 and the annoyance experienced elsewhere with time trials, and the problems of parking outside the Whalesmead shopping area. There had also been the HALC Annual Conference which she had chaired and the Clerk had attended.

## **57. Clerk's Monthly Report**

57.1 The Clerk reported that repairs to the Otter Close trampoline, the Glebe Meadow basketball hoop and basket swing safety matting, and the Whalesmead clock were all in hand.

57.2 Four moles had been caught in the Cemetery following recent serious desecration of the grave areas and a spate of vandalism had occurred including damage to the bus shelter on Old Fair Oak Road where the panels had been broken and the notice board outside the Welcome Inn which had been smashed. Again, repairs were in hand. Unfortunately, the new play equipment in Stoke Common was attracting older children who were littering the area and leaving empty drink cans on the grass to the annoyance of local residents and families using the play area. The police had been requested to keep an extra eye on the area now the lighter evenings were approaching.

57.3 The Hamilton Road bus shelter had been installed successfully.

**58. March 2014 press release**

- 58.1 It was agreed that mention would be made of the grants awarded, the transfer of responsibility for the Carnival and the need for more volunteers, and the contact telephone number for SSE Contracting should residents wish to apply for a shield to be fixed to the street light outside their homes.

**Action: Clerk**

**59. Date, Time and Place of Next Meeting**

- 59.1 The next meeting of the Parish Council will be the Annual General Meeting on Tuesday 27 May 2014 at 7.30pm in the Parish Office, Riverside, Bishopstoke. (No meeting in April)

*There being no further business, the Chairman closed the Meeting at 9.10pm.*