

# BISHOPSTOKE PARISH COUNCIL

## Minutes of a Meeting of the Finance and General Purposes Committee held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 11 March 2014

**Present:** Cllrs Cossey (Chairman), Harris and Winstanley

**In Attendance:** Mr P J Storey (Clerk to the Parish Council)  
Mrs C Taylor (Assistant Clerk)

### Public Session

No members of the public were present.

### 32. Apologies

32.1 Cllrs Roling and Toher.

### 33. To Agree the Minutes of the Meeting on 11 February 2014

33.1 Proposed Cllr Harris, Seconded Cllr Winstanley, **RESOLVED** unanimously that the minutes of the meeting held on 11 February 2014 be accepted as a true record.

### 33. Matters Arising from the above Minutes

33.1 There were no matters arising not dealt with elsewhere in these minutes.

### 34. Declarations of Interest and requests for Dispensations

34.1 None declared or sought.

### 35. RFO's Report, Budget Monitoring and Payments

35.1 The Clerk reported that in response to a query raised previously by Cllr Toher, EBC had confirmed that the developer's contributions received from The Mount development would go towards new affordable housing at Monksbrook, Cheriton Road and the new extra care scheme at Surrey Court in Eastleigh.

35.2 A budget monitoring report had been circulated with the agenda papers and was noted.

35.3 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the non-confidential payments tabled for February 2014 be approved.

### 36. Grant Aid applications

36.1 Open Sight had applied for a grant of £500 to help finance the costs of demonstrating independent living aids and completing vision assessments. The applicant had confirmed that 33 Bishopstoke residents had received help from the organisation during the past year.

36.2 Proposed Cllr Winstanley, Seconded Cllr Cossey, **RECOMMENDED** unanimously that £500 be granted to Open Sight to help meet demonstration and assessment expenses.

36.3 Bishopstoke PCC had applied for a grant of £2000 to help offset the costs of purchasing a new heating system for St Mary's Church.

36.4 Proposed Cllr Harris, Seconded Cllr Winstanley, **RECOMMENDED** unanimously that £1250 be granted to Bishopstoke Parochial Church Council to help meet the costs of purchasing a new heating system for St Mary's Church.

### **37. Tree Council subscription**

37.1 In the event that EBC ceased their tree advisory service, the current Eastleigh co-ordinating tree warden, Mr Walters from Netley Abbey, had indicated his willingness to continue as co-ordinator for those councils wishing to subscribe to the Tree Council from 2015 -16 at an individual council cost of around £70 pa.

37.2 Proposed Cllr Harris, Seconded Cllr Cossey, **RECOMMENDED** unanimously that in the event EBC ceased their tree advisory service Bishopstoke Parish Council subscribed to the Tree Council through the Netley Abbey tree warden co-ordinator.

### **38. Bishopstoke Carnival Support**

38.1 No discussion took place on this agenda item as a formal request for transfer of responsibility for the Carnival had yet to be received from the Carnival Group.

### **39. PCSO Agreement**

39.1 The current agreement with Hampshire Constabulary for the provision of a Police Community Support Officer was due to expire at the end of the month and a new agreement had been proposed by the Police to take effect from 1 April 2014 at the same annual cost of £7000.

39.2 Proposed Cllr Cossey, Seconded Cllr Winstanley, **RECOMMENDED** unanimously that the PCSO agreement be renewed for a further year wef 1 April 2014 at an annual cost of £7000.

### **40. EBC Revised Draft Local Plan consultation**

40.1 The revised draft Local Plan had been issued by EBC for consultation. The Planning Committee had considered the draft at its meeting earlier in the evening and had made the following comments

Recognition that there were insufficient commercial employment opportunities within Bishopstoke which would result in people having to travel to neighbouring areas for work

Strategic Policy S7 – The local Bishopstoke road network was unable to cope with current demands at peak times with the B3037 frequently at a standstill between Eastleigh and Fair Oak. Development plans generating traffic would seriously aggravate this congestion to the detriment of local road users

6.2 Bishopstoke –

6.2.7 There is no full-time bus service serving the top part of Bishopstoke (Church Road/Stoke Common areas) making any development concentrated here dependent upon car travel

6.2.9 Stoke Park Infant School is in Abbotsbury Road and not Underwood Road

6.2.10 Bishopstoke Parish Council is producing a Neighbourhood Plan and not a Parish Plan

Policies Bi1 and Bi2 – add a condition that contributions are made towards play areas as these can be designed for all age groups and fitness levels

40.2 Members decided to defer further comment until the next full Council meeting and noted that the date for this was after the expiry of the consultation period but that the Clerk had obtained an extension of time.

#### **41. Asset Management Report**

- 41.1 Cemetery and Churchyards. Twenty nine interments had taken place in the year to date. The mole problem had returned and a contract had been let to deal with this.
- 41.2 Allotments. Nothing untoward to report.
- 41.3 Play areas. Vitaplay Ltd had completed the renovation of the Stoke Common and Templecombe Road play areas and also the repairs to the Sayers Road play area safety surfacing. All the improvements had met with strong user satisfaction and the new equipment had improved the play rating from 35 to 45 at Stoke Common and from 35 to 40 at Templecombe Road.
- 41.4 The transfer paperwork for Brookfield was still awaited from EBC.

#### **42. Clerk's Report**

- 42.1 BT's installation of telephone and broadband facilities had been completed.
- 42.2 The Clerk had attended the HALC annual conference at which various presentations on matters of general interest had been discussed.
- 42.3 The Glebe Meadow skate ramp repainting was scheduled for 7 April 2014.
- 42.4 Vandals had broken the notice board outside the Welcome Inn and also a bus shelter panel on Old Fair Oak Road; repairs were in hand.

#### **Action: Clerk**

- 42.5 A 400 year old tree had fallen over from the grounds of Friarmayne across the fenceline and into Glebe Meadow and adjacent properties. No-one had been injured and safety precautions had been taken to mark off the area. Work was in hand to remove as much of the debris as was possible given the wet state of the ground in that area.

#### **43. Date, time and place of next meeting**

- 43.1 The next meeting will be on Tuesday 8 April 2014 at 7.30pm in the Parish Office, Riverside, Bishopstoke.

#### **44. Motion for Confidential Business**

- 44.1 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that, in view of the confidential nature of the business about to be discussed relating to employees' remuneration, it was advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

#### **45. Consideration of approval for payment of staff hours of work, mileage and out of pocket expenses for February 2014 (Confidential Business)**

- 45.1 Members noted the report tabled by the RFO which is attached to these minutes.
- 45.2 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the February 2014 payments be made as tabled.

*There being no further business, the Chairman closed the Meeting at 8.20.*

**Summary of Recommendations for consideration by Full Parish Council**

that £500 be granted to Open Sight to help meet demonstration and assessment expenses.

that £1250 be granted to Bishopstoke Parochial Church Council to help meet the costs of purchasing a new heating system.

that in the event EBC ceased their tree advisory service Bishopstoke Parish Council subscribed to the Tree Council through the Netley Abbey tree warden co-ordinator.

that the PCSO agreement be renewed for a further year wef 1 April 2014 at an annual cost of £7000.

**Summary of Resolutions Passed to be noted by the Full Parish Council**

that the minutes of the meeting held on 11 February 2014 be accepted as a true record.

that the non-confidential payments tabled for February 2014 be approved.

that, in view of the confidential nature of the business about to be discussed relating to employees' remuneration, it was advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

that the February 2014 payments be made as tabled.

**Payments in February 2014 in excess of £500  
published in accordance with the Government's transparency directive**

Staff	Salaries and expenses	2351.13
Green Smile Ltd	Grounds maintenance	2534.83
Tucker Joinery Ltd	New Office notice board deposit	520.80



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