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**Members of the Buildings Committee are summoned to attend a meeting on
Tuesday 2nd March 2021 at 7.00pm
This virtual meeting is open to the public**

AGENDA

Public Session

1. Apologies for Absence
2. To adopt the minutes of the Buildings Committee meeting held on 2 February 2021
3. To consider Matters Arising from the above Minutes not covered elsewhere on this agenda
4. Declarations of Interest and Requests for Dispensations
5. To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions
6. To receive a report on Parish-owned buildings, and to make any necessary decisions
7. To receive a report from Council representatives to other community buildings
8. To receive the Clerk's Report
9. To agree the date and time for the next meeting – Tuesday 6th April 2021 at 7:00pm

D L Wheal
Clerk to Bishopstoke Parish Council
24 February 2021

Minutes of a Meeting of the Buildings Committee held online at 7.00pm on 2 February 2021

Present: Cllrs Winstanley (Chair), Harris and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs S Thorogood (RFO to Bishopstoke Parish Council)

Public Session 0 members of the public were present

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Public Session

48 Apologies for Absence

48.1 Apologies had been received and were accepted from Cllr Greenwood. Cllr Dean was not present.

49 To adopt the minutes of the Buildings Committee meeting held on 12 January 2021

49.1 The minutes of the above meeting had been circulated prior to the meeting.

49.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 12 January 2021.

50 To consider matters arising from the above minutes not covered elsewhere on the agenda

50.1 Cllr Harris raised the topic of the proposed name for the Committee as he felt that Assets was too broad a term and did not accurately described the planned changes to the Committee responsibilities. After discussion it was agreed that perhaps Halls, Leisure and Grounds, or Halls and Leisure might be more appropriate. When the original item recommendation is considered at Full Council the Committee will be in a position to offer an alternative.

51 Declarations of Interest and Requests for Dispensation

51.1 There were no declarations or requests.

52 To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions

52.1 The RFO reported that a further lockdown grant had been received from the Borough Council which covered the period up to 15th February. It is anticipated that there will another grant to cover any period from then until the end of this current lockdown. The RFO also noted that the replacement window has been ordered and that once that is in place new chicken wire will be installed. With regard to the roof there has still been no response from the contractor. Other companies have been contacted – one only performs asbestos removal but the RFO has met another to obtain a quote from them. This quote is expected in the near future.

53 To receive a report on Parish-owned buildings, and to make any necessary decisions

53.1 The report had been circulated prior to the meeting and was noted by the Committee. It is included in the minutes as Appendix A

54 To receive a report from Council representatives to other community buildings

54.1 Cllr Winstanley informed the Committee that the BCA was still open only to the pre-school and that works are continuing on the radiators, air conditioning and drainage. Hampshire County Council have also waived the rent for 2020-21 which is welcome news.

55 To receive the Clerk's report

55.1 The Clerk's report had been circulated prior to the meeting and was noted. It is included in the minutes as Appendix B.

55.2 Additionally the Clerk reported that, following the success of the Christmas Tree trail the local churches are now intending to do an Easter donkey trail. There has been a request for permission to attach donkeys to railings at Shears Mill, Glebe Meadow and the Memorial Hall. The Clerk asked the Committee if there were any objection to him granting permission for this or whether the Committee felt it needed to be discussed further. It was agreed that granting this permission was within the scope of the Clerk's discretion.

56 To agree the date and time for the next meeting

56.1 The next Buildings Committee meeting will take place on Tuesday 2nd March 2021 at 7:00pm online with agenda items to the Clerk by Monday 23rd February 2021.

There being no further business, the Chair closed the meeting at 7:55pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____



Bishopstoke Parish Council

Buildings **Parish owned buildings** **2 March 2021**

Shears Mill

There is nothing new to report regarding Shears Mill.

Allotments

There is nothing new to report regarding allotments buildings.

Parish Office

The new fire door is due to be fitted on Friday 5th March. The building will then be cleaned and cleared of extraneous items so that officers can resume using it as necessary and as permitted by the relaxing of restrictions.



Buildings Clerk's Report 2 March 2021

Actions from previous meetings

There were no actions for the Clerk from the previous meeting.

Other Matters

There are no other matters to report at the time of writing.