

**Minutes of a Meeting of the Finance Committee
held at Bishopstoke Methodist Church
commencing at 7:30pm on 12th August 2025**

Present: Cllrs Toher (Vice Chair), Burcombe-Filer, Hillier-Wheal and Thornton

In Attendance: Mr David Wheal (Clerk to Bishopstoke Parish Council)
Mrs Emma Earl (Admin Officer to Bishopstoke Parish Council)

Public Attendance: 0 members of the public were present.

FIN_2526_M02/

Public Session

11 Apologies for Absence

11.1 Apologies were received from Cllr Winstanley.

12 To adopt as a true record, and sign, the minutes of the Finance Committee meeting held on 10th June 2025

12.1 The minutes of the above meeting were included with the supporting papers for this meeting.

12.2 Proposed Cllr Thornton, Seconded Cllr Burcombe-Filer, **RESOLVED** unanimously that the minutes of the Finance Committee meeting held on 10th June 2025 be adopted as a true record.

Action: Clerk and Chair – to sign and publish the minutes and document pack

13 Declarations of Interest and Requests for Dispensations

13.1 No declarations or requests were made.

14 To receive the Clerk's report, including all areas delegated to the Committee

14.1 The Clerk's report had been included with the supporting papers for the meeting and was noted. The Clerk confirmed that the grant for the AWCA had been paid.

15 To receive the Financial Summary and approve the following financial reports:

**Budget Monitoring
Statements of Accounts
Payments Lists
Statement of Reserves**

15.1 The Budget Monitoring, Statement of Accounts, Payments Lists and Statement of Reserves had been emailed to the Committee prior to the meeting.

15.2 Proposed Cllr Burcombe-Filer, Seconded Cllr Toher **RESOLVED** with 1 abstaining to approve the Budget Monitoring, Statement of Accounts, Payments Lists and Statement of Reserves reports.

16 To appoint auditors for the 2025-26 financial year

16.1 A memo outlining the recommendation was included in the supporting documents for this meeting.

16.2 Cllr Burcombe-Filer asked if Mulberry & Co were still the cheapest option. The Clerk/RFO confirmed that they were.

16.3 Proposed Cllr Toher. Seconded Cllr Thornton **RESOLVED** to appoint Mulberry & Co as the internal auditors for the 2025-26 financial year.

Action: Clerk – advise Mulberry & Co of the Committee’s decision to appoint them as the internal auditors for Bishopstoke Parish Council for the 2025-26 financial year.

17 To consider and make recommendations on increased funding for the skate park.

17.1 A memo detailing the recommendation had been included with the supporting papers for this meeting.

17.2 Proposed Cllr Hillier-Wheal, Seconded Cllr Toher, **RECOMMENDED** unanimously to increase the maximum Council spend from the Glebe Meadow fund for the Wheels Park to £150,000.

Action: Clerk – to add discussion of the increased funding for the Wheels Park to the next Full Council agenda.

18 To consider funding for potential CCTV installations

18.1 A memo detailing the recommendations for funding potential CCTV installations was included with the supporting papers for this meeting.

18.2 Proposed Cllr Thornton, Seconded Cllr Burcombe-Filer, **RESOLVED** unanimously to cover the cost of CCTV at the three sites from the existing funds associated with each site, pending a Parish Council decision on whether to approve installation.

Action: Clerk – to add discussion of the installation of CCTV to the agenda for the next Full Council meeting.

19 To consider an updated grant request from Life Education Wessex and Thames Valley and a new grant request from Disability Challengers

19.1 The updated grant request from Life Education Wessex and Thames Valley had been included in the supporting papers for this meeting. The grant request from Disability Challengers had been emailed to the Committee prior to the meeting.

19.2 Proposed Cllr Toher, Seconded Cllr Thornton **RESOLVED** unanimously to approve the grant request for £430 for Life Education Wessex and Thames Valley.

Action: Clerk – contact Life Education Wessex and Thames Valley to advise them of their successful grant application and to obtain their bank details for payment.

19.3 The Clerk explained that the Eastleigh branch of Disability Challengers had closed and merged with the Winchester branch. Cllr Thornton said that he had visited one of the playschemes a couple of years ago and thought it would be a good idea to try and arrange another visit to see how the grant money is spent. After discussion, the Committee decided to approve the Disability Challengers grant request.

19.4 Proposed Cllr Burcombe-Filer, Seconded Cllr Toher **RESOLVED** unanimously to approve the grant request for £1,230 for Disability Challengers.

Action: Clerk – contact Disability Challengers to advise them of their successful grant application, obtain their bank details for payment and enquire about the possibility of a visit to one of the playschemes by 2 of the Parish Councillors.

20 Date, time, place, and agenda items for next meeting

20.1 The next meeting of the Finance Committee will take place at 7:30pm on Tuesday 14th October at the Bishopstoke Methodist Church. The Clerk reminded Cllrs that any agenda items should be provided, with any supporting papers, to the Clerk by Tuesday 7th October.

There being no further business, the Chair closed the meeting at 7.55pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____