

# BISHOPSTOKE PARISH COUNCIL

**Members of the Finance and General Purposes Committee  
are summoned to attend a meeting to be held at the Parish Office, Riverside, Bishopstoke  
on Tuesday 15 November 2016 at 7.30pm**

**This Meeting is Open to the Public**

*An invitation to attend all meetings of Bishopstoke Parish Council is extended to relevant: Hampshire County councillors; Eastleigh Borough councillors; and, the Eastleigh East Safer Neighbourhood Team*

## AGENDA

1. Apologies for Absence
2. To adopt and sign the Minutes of the Finance & General Purposes Meeting held on 11 Oct 2016
3. To consider Matters Arising from the above Minutes
4. Declarations of Interest and Requests for Dispensations
5. Carnival Working Group – to receive progress report
6. Cemetery Working Group – to receive an update
7. To receive the RFO's Report, and approve Budget Monitoring and Non-Confidential Payments Reports for October 2016
8. To consider and, if appropriate, make recommendations on the Expenditure Budget, Burial Board fees, Allotments rents and Precept for 2017-18
9. To make recommendations on the Grant Aid Application from Bishopstoke Memorial Hall
10. To recommend adoption of the Terms of Reference for Bishopstoke Parish Council Working Groups
11. To recommend the appointment of Internal Auditors
12. To note meeting dates for 2017-18
13. To consider, and if appropriate make recommendations on, changes to the Travel Token Scheme
14. To receive the Clerk's Report, including an update on Parish Council assets
15. Date, time, place and agenda items for next meeting – Tuesday 13 December 2016 at 7.30pm in the Parish Office, Riverside, Bishopstoke
16. Motion for Confidential Business
17. To approve payment of staff hours of work, mileage and out of pocket expenses for October 2016 (Confidential Business)



***D Hillier-Wheal  
Clerk to Bishopstoke Parish Council  
9 November 2016***

*Members: Cllrs Thornton (Chair), Chaffey (Vice-Chair), Dean (sub), Mignot, Parker-Jones, Tidridge, Toher and Winstanley*