

Minutes of a Meeting of the Bishopstoke Parish Council held online commencing at 7.30pm on 24 November 2020

Present: Councillor Sue Toher (Chair)
Councillor Geoff Harris (Vice Chair)
Councillor Peter Brown
Councillor Andrew Daly
Councillor Anne Dean
Councillor Johanna Francis
Councillor Chris Greenwood
Councillor Trevor Mignot
Councillor Andy Moore
Councillor Mike Thornton
Councillor Gin Tidridge
Councillor Anne Winstanley

In Attendance: Mr David Wheal (Clerk to Bishopstoke Parish Council)
Mrs Sophie Thorogood (RFO to Bishopstoke Parish Council)

Public Session 0 members of the public were present.

FULL_2021_M04/

Public Session

52 Apologies for Absence

52.1 Apologies had been received and accepted from Cllrs Parker-Jones and Roling.

53 Councillors' Questions

53.1 Cllr Tidridge requested that information given on how to attend virtual Council meetings be made clearer on both the agenda for the meetings and online, and that the Clerk publicise the extended period for allotment rent payments to be made. Cllr Tidridge also asked why noticeboards had not been updated with the agenda for this meeting. The Clerk noted that as government advice during the lockdown is only to go out for essential journeys, and legislation permits publication of meetings to be online only, the noticeboards had been left during this period. The Clerk confirmed that once restrictions are eased to the point where non-essential journeys are allowed then the updating of noticeboards will resume.

Action: Clerk

54 To adopt and sign Minutes of the Parish Council meeting held on 27 October 2020

54.1 The minutes of the above meeting had been circulated with the supporting documents for this meeting.

54.2 Proposed Cllr Winstanley, Seconded Cllr Moore, **RESOLVED** unanimously that the minutes of the Parish Council meeting held on 27 October 2020 be adopted as a true record.

55 To consider Matters Arising from the above Minutes

55.1 There were no matters arising.

56 Declarations of Interest and Requests for Dispensations

56.1 There were no declarations or requests made.

Clerk's Note: Cllr Francis later contacted the Clerk to apologise for forgetting to declare an interest in the F&GP recommendation regarding allotment fees – the Cllr's husband is a plot holder.

57 Reports from Committees – to note resolutions and to determine recommendations

57.1 All relevant minutes had been circulated with the supporting documents for this meeting and were noted.

57.2 The resolutions of the Planning Committee meetings on 27 October and 10 November, the Finance & General Committee meeting on 10 November and the Buildings Committee meeting on 3 November were noted.

57.3 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that the allotment fees should remain unchanged for the year 2021-22.

58 Reports from Working Groups – to note, and to determine recommendations

58.1 A report from the Cemeteries Working Group had been included with the supporting papers for this meeting.

58.2 Proposed Cllr Toher, Seconded Cllr Dean, **RESOLVED** unanimously that amendments to the Cemeteries Working Group Terms of Reference be accepted; the Council agree to request the funds available from the Borough Council for new Cemetery gates and that memorials without interment be subject to the same doubling of fees for non-residents as other interment fees.

59 To note the RFO's Report, and to approve the Statements of Account to 31 October 2020

59.1 The RFO reported that there was nothing new to report since the Finance & General Purposes meeting of 10th November.

59.2 Proposed Cllr Winstanley, Seconded Cllr Moore, **RESOLVED** unanimously to approve the Statements of Accounts to 31 October 2020.

Initial: _____ Date: _____

60 To discuss the Climate Change Emergency (Cllr Tidridge)

60.1 This item had been withdrawn at the request of Cllr Tidridge.

61 To decide upon a grant request from MHA Communities Eastleigh

61.1 The Clerk noted that the applicant had provided extra information as requested and that the reason for the different amounts requested from different Councils was due to the different number of members the MHA has in each location.

61.2 Proposed Cllr Thornton, Seconded Cllr Winstanley, **RESOLVED** with one abstention that the Council grant £800 to MHA Communities Eastleigh.

62 To approve use of Council property for the Churches' Christmas Tree Trail

62.1 The Clerk outlined the Churches' plans for a Christmas Tree Trail to replace the usual carol singing. Cllrs generally were in favour of the project and were happy to allow Shears Mill and the Cemetery to be used as locations. With regard to the Cemetery, the location of just inside the fence by the gates was suggested. The Council also stated they would appreciate more information about how the tree will be dressed. The Memorial Hall location will be discussed by the Buildings Committee at their meeting on Dec 1st.

Action: Clerk

62.2 Proposed Cllr Harris, Seconded Cllr Moore, **RESOLVED** unanimously to allow the placement of Christmas Trees at Shears Mill and the Cemetery.

63 To approve Burial Board fees for the year 2021-22

63.1 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** unanimously to maintain Burial Board fees at their current rate for another year.

64 To amend and approve the CCTV policy

64.1 An amended CCTV policy had been included in the supporting papers for this meeting.

64.2 Proposed Cllr Moore, Seconded Cllr Harris, **RESOLVED** that the CCTV policy be approved.

65 To discuss the updating of the Village Trail and, if needed, appoint a Task & Finish group

65.1 The Clerk outlined the discussions that had taken place at the previous Finance & General Purposes meeting regarding the updating of the village trail.

65.2 After discussion the Council agreed that they would go ahead with the project and create a Task and Finish Group to move it forward. Cllrs Tidridge, Thornton and Dean volunteered to be on the group.

65.3 Proposed Cllr Tidridge, Seconded Cllr Thornton, **RESOLVED** unanimously to create a Task and Finish group to update the Village Trail with initial membership of Cllrs Tidridge, Thornton and Dean.

Initial: _____ Date: _____

66 To make decisions regarding the Covid hardship fund

66.1 Cllr Toher outlined to the Council the idea of using the fund to help families with free school meal children over Christmas. The Clerk had been in contact with the two schools in Bishopstoke to determine numbers and estimated a total of around 120 children would qualify. The schools would be asked to pass on any contribution to the relevant families to avoid any data protection complications.

66.2 During discussion the Council debated whether to target the money at children in Bishopstoke who qualify or at children attending the two schools in Bishopstoke. It was agreed that attempting to find all the children in Bishopstoke who qualify would be a much more complicated task and so the simpler alternative was agreed. The potential amount was also discussed with proposals of £50 and £60 being tabled.

66.3 Proposed Cllr Thornton, Seconded Cllr Greenwood, **RESOLVED** that an amount of £60 per child be granted to each child at the two schools in Bishopstoke that qualifies for free school meals. The Clerk was requested to determine the best way of moving this forward.

Action: Clerk

67 To note reports from County, Borough and Parish Councillors on matters of interest

67.1 Cllrs Toher, Thornton, Tidridge and Harris had all circulated written reports for the Council. These are included as Appendix A in the minutes.

67.2 Cllr Daly asked whether the signs pointing to the local shops could be moved so that they point the right way. Cllr Winstanley noted this had already been reported to the County Council. Cllr Daly also asked whether a waste pipe abandoned near the Hub could be dealt with and was referred to the Borough Council. Finally Cllr Daly asked about the prospect of areas of Eastleigh being parished. Cllr Toher noted that she had attended a session on the white paper on devolution hosted by the Borough Council at which it was explained that if the government plans take place then there are currently some areas of Eastleigh that will have no local government representation as they do not have a parish council. The Borough plans to consult with local people to determine whether they wish to change this.

68 To receive the Clerk's Monthly Report

68.1 The Clerk's report had been circulated prior to this meeting, was taken as read, and is included in these minutes as Appendix B.

68.2 The Clerk added that an engineer from SSEN was coming out to look at the substation bordering the Church Road play area the following day, the bench at the bottom of Underwood Road that is the subject of a resident's request appears to belong to the Parish Council.

68.3 The Clerk also noted that the Council had once again successfully passed the annual audit and wished to offer his congratulations to the RFO.

68.4 Cllr Daly asked whether, as the Council is looking into the electricity substation at Church Road it could also look at the substation on Alan Drayton Way. Cllr Daly was recommended to refer the issue to Hampshire County Council.

Initial: _____ Date: _____

69 To consider content for the November 2020 Press Release

69.1 It was agreed that the press release would include: details of the grant to the MHA; the vouchers going to local school children; the Burial Board and Allotment fees remaining fixed; the extended time for allotment fee payment this year and the successful passing of the audit.

70 Date, time, place and agenda items for next meeting

70.1 The next meeting will be on Tuesday 26 January 2021, at 7:30pm online. Any agenda items should be with the Clerk by the Monday of the preceding week.

71 Motion for confidential business

71.1 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed, it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

72 To receive the YZone review and make decisions

72.1 After discussion Councillors agreed that, of the options presented, the best way forward was Option 7. Some Councillors indicated that a combination of Options 4 and 5 would be acceptable.

72.2 Proposed Cllr Moore, Seconded Cllr Greenwood, **RESOLVED** unanimously that the Council's preference for the future of the YZone be Option 7, followed by Options 4 & 5.

At this point the Clerk and RFO left the meeting. Cllr Toher took over the duty of minuting proceedings.

73 To approve staff salary recommendations

73.1 Proposed Cllr Moore, Seconded Cllr Winstanley, **RESOLVED** with one abstention that the recommendation regarding the Clerk be approved.

73.2 Proposed Cllr Moore, Seconded Cllr Harris, **RESOLVED** unanimously that the recommendations regarding the Assistant Clerks be approved.

There being no further business, the Chair closed the meeting at 9:00pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____

Neighbourhood Plan

A small group from the Steering Group met online with Liz and Becky from Plan-et. This was a very productive meeting that discussed the latest version of the NP that had undergone a rewrite due to the Government Inspector's response to Eastleigh Borough Council about their Local Plan.

There are still several pieces of evidence that need to be gathered to support the NP, but work is ongoing with this. It was agreed that the Steering Group will compile a list of possible development sites within Bishopstoke, although it is recognised that sites may be difficult to find as we are pretty full up. Any sites will need to be assessed for suitability and go out to public consultation before they can be included.

The provisional timelines (barring pandemic issues) for moving the NP forward are:

- Assessments to take place within a month
- Followed by consultation/engagement with residents
- Screening by EBC before end January

White Paper on Devolution

In anticipation of the Government's White Paper on Devolution, Eastleigh Borough Council hosted a meeting for Parish Clerks and Chairs. EBC's presentation will be sent to Parish Councils and once this is received it will be forwarded to Councillors.

The White Paper is likely to be delayed until 2021 and could mean a greater role for Parish Councils as Borough and/or County Council levels of local government could be scrapped.

At the moment there is no clear structure from Hampshire County Council. Eastleigh Borough Council's view is to protect localism and this is why it wants to progress the parishing of Eastleigh Town. HALC's first impression is that it will sound the death knell for HALC.

EBC and HCC are not seeking devolution, but are aware that the Government may decide to impose it. Should that be the case it is unlikely to happen before 2022.

For that reason EBC wants to equip Parish Councils and is likely to agree should any Council want to take on any asset or service. EBC wants to discuss with individual Parish Councils what they want for the future, and I suggest this be a future agenda item for us.

Cllr Sue Toher
23.11.2020

OHH Access Infrastructure Site Works – Zoom Meeting

Note: This meeting is one of series and having only been to this one, there is no prior knowledge and therefore some of the information has been derived from discussion rather than the items actually discussed. Where this the case the text is in italics.

Segments 1 and 2

Progress on both segments has been good though has slowed due to the weather conditions; however the intention is to continue in line with the project plan.

Segment 1

The progress of segment 1 is as expected

(Burnetts Lane Roundabout to Bubb Lane Roundabout including drainage works)

Segment 2 progress

Allington Lane surfacing starts in a week or so, tied in by Christmas.

Attenuation pond active, assisting current residencies and businesses from flooding. This attenuation pond was shown in a presentation by a drone flyover. It was commented that this was the attenuation pond for the road.

Overnight closures late November / early December are planned to complete the tie in

Electrical cabling to commence 16th December 2020 on Burnetts lane

Open spaces at the “top” are due to commence November 2020

Concern was raised by Cllr. Couldrey re – surface water dispersal, stating that the stream barely copes with the flow now and that he doesn't ‘trust’ HCC. It is not clear how the figures have been achieved.

The response to above seems out of context, but I assume there has been a problem. The 2 existing ponds being dammed is the partial reason for the flooding

Planning permission granted for open spaces with some minor changes

Parish responsibility, or not, for maintenance of open areas was questioned. Though not answered it was said to fall on Horton Heath in the main though I felt the answer was an assumption.

Allington lane is to be a bio-diversity area; the aim is to bring forward this early, aiming for March 2021 with 3 years support. *Responsibility for this post 3 years was casually spoken about with Fair Oak and Horton Heath seemingly being the maintainer.*

Segment 3

Segment 3 Link Road needs 3 bridges and a cut through the solar farm. This is due to start late 2021

Other comments

Further supporting concerns were raised by Cllr. Cynthia Garton about the flooding using the new road in her Parish as an example of poor planning and water dispersal calculations (again HCC came under criticism)

11th and 12th November are the scheduled dates for the Public Consultations

Ruth from the residents association stated that a 20 mph speed limit had been requested by the residents association. HCC was approached; they answered prior to the meeting to the effect that the request had been rejected.

This site will not be served with a gas supply

Preparatory infrastructure such as sewers, communications (including fibre and mobile) was questioned as to when this would be started. This was answered positively in that the duct work for communications is tied in and should start soon. (*I would have preferred to know from and for whom*). Electricity supply had been mentioned prior as had gas. Sewers were in hand and should not need the new roads to be dug up.

Further Information

EBC has been noted as being collaborative and significant details can be sourced through the EBC portal which takes you to:

<https://www.onehortonheath.co.uk/>

The segment updates from said portal have been copied below to make more sense of the content of the meeting

Northern area of the site

Mildren works

- Location: A 70 metre section of Allington Lane, between Fir Tree Lane junction and Allington Lane Nursery. Traffic management will be in place for the full period of works.
- Reason: Planned works to tie-in the existing road to the new road section.
- Action period: 19 October for a period of three weeks. Two-way, 24 hour traffic lights will be in operation.

Mildren Construction - Infrastructure segment 2

- Location: At Fir Tree Lane.
- Reason: Construction of a new roundabout on Allington Lane.
- Action period: Ongoing.

- Visit the One Horton Heath - Mildren Construction [community site](#) to find out more about the latest planned works underway and how to contact the team.
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Southern area of the site

Mildren Construction - Infrastructure segment 1

- Location: At Burnetts Lane and Bubb Lane.
- Reason: Construction of new roundabouts on Bubb Lane and Burnetts Lane and a new link road between Bubb Lane and Burnetts Lane.
- Action period: Ongoing.
- Road closure: As part of the infrastructure segment 1 works a full road closure and diversion will be implemented on Burnetts Lane, between Chalcroft Business Park and the junction leading to Blind Lane until Spring 2021.
- Visit the One Horton Heath - Mildren Construction [community site](#) to find out more about the latest planned works underway and how to contact the team.

End of report

Cllr Geoff Harris



Councillor Report

Full Council – 24th November 2020

Cllr Thornton

On the 2nd of November I attended the LIG (Local Implementation Group) of the Hampshire Learning Disability Partnership Board. The main topic was the difficulty that Covid has caused in maintaining services.

On the 4th Of November I attended a session of the Wyvern College Trustees Pay Committee where we discussed the current round of pay awards.

On the 16th I chaired the Wyvern College Trustee's Personnel Committee. Main topics of discussion were the morale of the staff which is still surprisingly good, Pay and a new recruit to the team. Despite the maintaining of the morale the second lockdown has been difficult and staff miss the ability to get together informally. We also discussed other technical topics re staff terms and conditions and the difficulties that non-teaching staff are facing.

On the 10th I attended the HASC Select Committee. The main item was "Hampshire Together: Modernising our Hospitals and Health Services". This was a report by the Hampshire Hospitals Trust regarding the choices of the location for the proposed new hospital and the services that may or may not be transferred to it from the Royal Hants, Andover War Memorial and Basingstoke hospitals. A Joint health Overview & Scrutiny Committee with Southampton Council is being formed to oversee this and I will be appointed to this committee.

On the 19th I attended a meeting of the AWCA trustees. Our main topic was maintaining and promoting activity among our members, many of whom are elderly. On these activities is our weekly virtual Bollywood dance sessions which Peta and I both attend. Great fun!

At Good Neighbours we are continuing to take people to hospital appointments etc and Wainwright's volunteers are continuing to deliver prescriptions but at a much smaller volume than in the previous lockdown.

On that note Sid Dejeni is putting in place preparations for the mass vaccination rollout we hope will start soon, as he will be heavily involved.

Street Pastor patrols were suspended for the duration of the lockdown



Councillor Report

Full Council – 24th November 2020

Cllr Tidridge

Report on matters of interest

Local Area Committee Meeting – Wednesday 25th 7pm

The next Bishopstoke, Fair Oak and Horton Heath Local Area Committee meeting is taking place this Wednesday. You can find the agenda plus information on how to view the meeting through this link: <https://meetings.eastleigh.gov.uk/ieListDocuments.aspx?Cid=249&Mid=6634&Ver=4>

Remembrance Events

These took place in revised format to ensure that covid19 guidance and regulations were complied with. Eastleigh's Remembrance Service can be viewed through this link: <https://www.eastleigh.gov.uk/latest-news/watch-eastleighs-remembrance-service-online>

Food Waste Recycling – back in operation

Across the borough, food recycling is taking place again. However, the waste is now collected by a separate vehicle, so is collected a little later in the day than the bins. I have asked for clarification on the process for missed food waste bins.

Full Borough Council Meeting

Local Plan: it had been expected that the revised version would be considered by Full Council in December before resubmission to the Planning Inspector. This is now not happening until 2021.

I asked on whether post development appraisals would be considered by the council so that planning could continually improve on conditions etc. The response was that Local Area Committees can opt to do these – so I will bring up at the next BIFOHH team meeting.

Permissive Paths at Bishopstoke Park

I reported to BPC Planning Committee on information I had from EBC ref the long term status of these paths as residents were expressing concern that permission could, in theory, be removed. The planning conditions state that the paths should be available to the public in perpetuity. So if the landowner closes one or all, they will be in breach of planning conditions.

EBC Policy and Performance Scrutiny Panel

I have a meeting of this committee tonight. The agenda includes development of the Biodiversity Strategy. The full agenda is in this link: <https://meetings.eastleigh.gov.uk/ieListDocuments.aspx?Cid=486&Mid=6643&Ver=4>



Full Council - Clerk's report 24 November 2020

Clerk's Report

Actions from previous meetings

FULL_2021_M03/36.1 Regarding an agenda item request from Cllr Tidridge
The requested item was placed on the agenda for this meeting.

FULL_2021_M03/42.3 Regarding a bin survey
The survey has not yet begun but is hoped to be completed during December and January.

FULL_2021_M03/43.2 Regarding the bench on Fair Oak Road
I have contacted the resident to let her know the current position and also to ask about potential wording for the plaque.

FULL_2021_M03/44.4 Regarding Church Road play area fencing
Following a conversation with SSE Networks our request for a gate is now being passed to one of the managers in the "Civils" department. They are arranging a site visit to assess whether they believe there is a need for a gate and will contact me once they have any updates or information. I am still awaiting responses regarding more public art based fencing.

FULL_2021_M03/49.2 Regarding notices at the Cemetery and BMH gutters
I have passed the requests to the relevant officers.

Other Items

Play Area Signage

The signs are now in the hands of the contractor and are being installed.