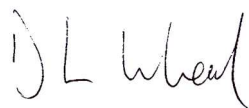


**Members of the Finance and General Purposes Committee are summoned to attend a meeting to be held at the Parish Office, Riverside, Bishopstoke on Tuesday 12 November 2019 at 7.30pm**

**This Meeting is Open to the Public**

## **AGENDA**

1. Apologies for Absence
2. To adopt the Minutes of the Finance & General Purposes Meeting held on 8 October 2019
3. To consider Matters Arising from the above Minutes not covered elsewhere on this agenda
4. Declarations of Interest and Requests for Dispensations
5. To receive the RFO's Report, and approve Budget Monitoring and Payments Reports for Oct 2019
6. To consider the draft Expenditure Budget, and Precept, and identify items to amend
7. To recommend approval of Burial Board fees and Allotment rents for 2020-21
8. To consider and, if appropriate, make recommendations on changes to the Travel Token Scheme
9. To note meeting dates for 2020 – 21
10. To receive the Clerk's Report, including an update on Parish Council assets
11. Date, time, place and agenda items for next meeting – Tuesday 10 December 2019 at 7.30pm in the Parish Office, Riverside, Bishopstoke



*D L Wheal*  
*Clerk to Bishopstoke Parish Council*  
*5 November 2019*

**Minutes of a Meeting of the Finance and General Purposes Committee  
held in the Parish Office, Riverside, Bishopstoke  
commencing at 7.30pm on 8 October 2019**

**Present:** Cllrs Tidridge (Chair), Dean, Harris, Thornton, Toher and Winstanley

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)  
Cllrs Greenwood and Francis

**Public Attendance:** 0 members of the public were present

**FGP\_1920\_M06/**

**61 Apologies for Absence**

61.1 Apologies had been received and were accepted from Cllr Parker-Jones.

**62 To accept as a true record, and sign, the Minutes of the Finance and General Purposes Committee Meeting held on 10 September 2019**

62.1 The Minutes of the above meeting had been circulated prior to the meeting.

62.2 Proposed Cllr Winstanley, Seconded Cllr Thornton, **RESOLVED**, with Cllrs Dean, Tidridge and Toher abstaining due to being absent, that the minutes of the Finance and General Purposes Committee meeting held on 10 September 2019 be accepted as a true record.

**63 To consider Matters Arising from the above Minutes**

63.1 There were no matters arising.

**64 Declarations of Interest and Requests for Dispensations**

64.1 Councillors Toher and Thornton declared an interest in Item 5 on the agenda as recipients of payments.

*Cllr Tidridge proposed bringing Item 8 on the agenda forward so that Planning Colleagues could contribute to the debate and then leave if they so wished. This was unopposed.*

**65 To consider Bishopstoke Parish Council making a written statement to the Local Plan inspector and, if necessary, to agree the content of the statement**

65.1 Cllr Toher presented a draft version of a statement (included in the minutes as Appendix A) from the Neighbourhood Plan Steering Group that updates the Inspector and Borough Council on the status of Bishopstoke's Neighbourhood Plan and raises some concerns arising from their work. Cllrs were offered the chance to amend this statement or propose additional wording from the Parish Council itself but agreed that the statement agreed on July 31<sup>st</sup>, 2018 was still the Council's position.

65.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that the Council submit the statement agreed by the Neighbourhood Plan Steering Group, once the draft has been finalised, to the Local Plan Inspector.

**66 To receive the RFO's Report, and approve Budget Monitoring and Payments Reports for September 2019**

66.1 The Budget Monitoring and Payments reports for September 2019 had been circulated with the supporting documents for this meeting.

66.2 The RFO had reported that September was a busy month with regards to payments made and deposits received after a quiet summer. This was mainly due to the Carnival and lots of remedial work carried out by Vitaplay at the Council's play areas following the latest play area inspection report. The Council's contribution towards the 2019-20 costs of the Y-Zone was also paid. The Clerk noted the payment for work on the transfer of Brookfield to Surrey Hill Solicitors. Rather than the Borough Council paying the solicitors directly they had paid the funds to the Parish Council, and so the Parish Council had paid the original invoice.

66.3 Cllrs noted the payments related to newsletter printing and delivery. The Clerk confirmed that although the newsletter had been printed and delivered to the delivery company, it appeared that no newsletters had been delivered in Bishopstoke. Those Cllrs present confirmed that none had received a newsletter. The Clerk was requested to continue chasing the whereabouts of the newsletter.

**Action: Clerk**

66.4 Proposed Cllr Winstanley, Seconded Cllr Harris, **RESOLVED** unanimously that the Committee approve the Budget Monitoring and Payments reports for September 2019.

**67 To recommend approval and adoption of the audited Annual Return to 31 March 2019**

67.1 The Clerk noted that the Council had passed the external audit with no issues or qualifying notes.

67.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RECOMMENDED** unanimously that the Council approve and adopt the audited Annual Return to 31 March 2019.

**68 To make recommendations on the grant request from Open Sight**

68.1 The grant request form had been circulated in the document pack for the meeting.

68.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RECOMMENDED** that the Council grant £480 to Open Sight.

**69 To discuss potential locations for Parish Council funded defibrillators**

69.1 The Committee agreed that the following would be good potential locations for defibrillators: YZone / Stoke Wood Surgery / Lloyds Pharmacy; Bishopstoke Community Centre / St Mary's Church; Bishopstoke Memorial Hall; Bishopstoke Methodist Church; The allotment building at the Chase, at a time when the Parish Council may own the land. The Clerk was requested to contact all these options to ask whether they would be willing to host a defibrillator. Should more than needed say yes then the Committee agreed to recommend additional funds in the budget for 2020/21.

**Action: Clerk**

**70 To receive the Clerk's Report, including an update on Parish Council assets**

70.1 Actions: The Clerk reported back to the Committee on the following actions from previous meetings:

52.3 The Payments list has now been amended.

54.2 Options for payment were discussed and using the remainder of the clock budget for the transfer fund will be an item on next full council.

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

- 54.4 As there is no invoice, the Street Pastors grant cannot be done as a payment. It was originally done so that Street Pastors did not have to submit an application each year but they are still having make an annual request. The Clerk recommended that the best solution may be for Full Council to resolve to pay the Street Pastors £500 per year until either the Council resolves to stop, the Street Pastors disband or there is a request to change the amount. The Clerk was requested to add this to the next Full Council agenda.

**Action: Clerk**

- 55.2 All Councillors were contacted regarding budget projects.  
56.3 Work to update play area weekly inspection sheets is still ongoing.

70.2 Allotments: Assistant Clerk Thorogood reported that the rent letter exercise has been carried out and letters were posted to tenants on 4th October. The rent letters informed tenants about the Council banning use of the 2 chemicals on Council land, a reminder regarding numbering of plots, a further reminder about reducing legionella risks, and details of padlock code changes to be carried out. A short close down guide was also written by the allotment site reps.

Word of mouth is helping advertise the vacant, and soon-to-be vacant plots on site at Underwood Road and with the rent letter exercise now complete, the Assistant Clerk will be able to allocate vacant plots to the waiting list applicants.

Since the last F&GP meeting, there was one further instance of anti-social behaviour at the Underwood Road site, where youths were spotted on site around 8pm after climbing over the fence at the top of the site. They immediately left the site using the main gate after realising tenants were still on site. Residents of nearby roads apparently called the Police but the Police have not been in contact with the Parish Council. It is worth mentioning that the Police have advised the Parish Council CANNOT report on behalf of allotment holders – we can only report if Council property (eg a fence) is damaged.

Water will be turned off at both allotment sites and the cemetery by the end of October, and a skip will be arranged for both allotment sites during the first week of November.

Waiting List: Jockey Lane – 8; Underwood Road - 5; Sewall Drive – 25; Breach Lane – 19; Breach Lane disabled plots – 3

70.3 Burials, Cemeteries and Closed Churchyards: Assistant Clerk Taylor reported there were 2 interments in September, 1 full and 1 ashes burial in October and 1 booked for November (the Sunday interment). Unfortunately, we had another request for a Sunday burial come in following the full council meeting. We had to advise the family that approval would need to be sought from the Council and they have decided not to proceed.

Work has been done to remove dead trees and replace broken fencing at Bishopstoke Cemetery. Also, a planning application has gone in to cut back overhanging trees that could impact those walking around the Cemetery.

The Old St Mary's ash now has permission from the diocese. We have also now received notification that the Borough Council has no objection to the work so we are going to proceed.

St Mary's –Work begins on Monday on the wall and also on making some railings safe in the back corner of the church.

70.4 Parish Office: The Clerk noted that the window cleaner has unfortunately suffered an accident and is currently in hospital. The Clerk has passed on the best wishes of the Parish Council for a speedy recovery.

70.5 Play Areas: The Clerk indicated that there was nothing to report.

70.6 General: The Clerk reported to the Council that the Street Pastors are about to have their fees increased by their national body. They are currently working on their response to this. At the

Initial: \_\_\_\_\_ Date: \_\_\_\_\_

Community Safety Group meeting it was generally agreed that there is more anti-social behaviour in our area than in the previous year. There was some discussion of CCTV with the Parishes agreeing to work together to try to obtain a discount. Also the Borough were asked to consider the possibility of monitoring the Parish feeds.

The latest quarterly police report has been received. The Clerk indicated he would forward it on to the Council.

**Action: Clerk**

The Clerk informed the Committee that the Lengthsman as originally envisaged may not be workable for Bishopstoke Parish Council. The Committee agreed it was sensible to investigate employing someone more generally, especially as there may be a need for someone to work with the Memorial Hall once it has been fully taken over.

**71 Date, time, place and agenda items for next meeting**

71.1 The next meeting is scheduled to be on Tuesday 12<sup>th</sup> November 2019 at 7:30pm in the Parish Office, Riverside, Bishopstoke.

71.2 Agenda items for this meeting should be received by the Clerk no later than Monday 4th November 2019.

*There being no further business, the Chair closed the meeting at 8.10pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Minutes of a Meeting of the Finance and General Purposes Committee  
held in the Parish Office, Riverside, Bishopstoke  
commencing at 7.30pm on 8 October 2019**

**Resolutions to be noted by the Full Parish Council**

62.2 that the minutes of the Finance and General Purposes Committee meeting held on 10 September 2019 be accepted as a true record.

65.2 that the Council submit the statement agreed by the Neighbourhood Plan Steering Group, once the draft has been finalised, to the Local Plan Inspector.

66.4 that the Committee approve the Budget Monitoring and Payments reports for September 2019.

**Recommendations for consideration by the Full Parish Council**

67.2 that the Council approve and adopt the audited Annual Return to 31 March 2019.

68.2 that the Council grant £480 to Open Sight.

**Actions arising from this meeting**

69.1 The **Clerk** was requested to contact YZone / Stoke Wood Surgery / Lloyds Pharmacy; Bishopstoke Community Centre / St Mary's Church; Bishopstoke Memorial Hall and Bishopstoke Methodist Church to ask whether they would be willing to host a defibrillator.

70.1 The **Clerk** was requested to include a resolution regarding future street pastor grants on the next Full Council agenda.

70.6 The **Clerk** indicated that he would forward the Police newsletter to all Cllrs.

**Continuing actions**

None

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Bishopstoke Parish Council - Budget Monitoring - Income (October 19)

Finance & General Purposes Meeting - 12th November 2019

Year to Date

58.6%

Prior to 01/11/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Received to Date	Proportion Received
Admin			Precept	£ 219,889.82		£ 219,889.82	100.00%
			Council Tax Support	£ 9,162.08		£ 9,162.08	100.00%
			EBC Interest	£ 200.00		£ -	
			EBC Grant	£ -		£ -	
	100	1100	General	£ -		£ 690.00	
	100	1110	Grants	£ -		£ 22,036.33	
100	1120	Interest Receivable	£ -		£ -		
Carnival	300	1300	Adverts	£ 3,500.00		£ 1,375.00	95.71%
	300	1310	Pre-Events			£ 20.00	
	300	1320	Quizzes			£ 155.00	
	300	1330	Duck Races			£ -	
	300	1340	Stall Hire			£ 555.00	
	300	1350	Tea Room			£ -	
	300	1360	Committee Stalls			£ 50.00	
	300	1370	Tenders			£ -	
	300	1380	Street Collection			£ 1,195.00	
Burial Board	500	1500	Interment	£ 10,000.00		£ 10,250.00	133.45%
	500	1510	Grant Transfer			£ 110.00	
	500	1520	Memorials			£ 2,985.00	
	500	1530	Plot Purchase			£ -	
	500	1540	Other			£ -	
Allotments	600	1600	Rent	£ 5,000.00		£ 3,441.33	68.83%
	600	1610	Deposits			£ -	
	600	1620	General			£ -	

Total Income	Budgeted + Virements	Received to Date	Proportion
	£247,751.90	£271,914.56	109.75%

## Bishopstoke Parish Council - Budget Monitoring - Expenditure (October 19)

Finance & General Purposes Meeting - 12th November 2019

Year to Date

58.6%

Prior to 01/11/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Admin (Staff)	100	4100	Salaries	£ 47,000.00		£ 25,398.00		£ 21,602.00	54.04%
	100	4101	N.I.	£ 14,000.00		£ 7,517.22		£ 6,482.78	53.69%
	100	4102	Pensions	£ 15,500.00		£ 8,477.70		£ 7,022.30	54.69%
	100	4103	Office Facility	£ 648.00		£ 378.00		£ 270.00	58.33%
	100	4104	Travel / Mileage	£ 500.00		£ 246.20		£ 253.80	49.24%
	100	4105	Staff Training	£ 500.00		£ 395.00		£ 105.00	79.00%
	100	4106	Seminars	£ 200.00		£ -		£ 200.00	0.00%
	100	4107	Reference Material	£ 200.00		£ -		£ 200.00	0.00%
	100	4108	Staff Expenses	£ 500.00		£ 143.06		£ 356.94	28.61%
100	4109	Recruitment	£ -		£ -		£ -		
Admin (Other)	110	4110	Audit	£ 1,400.00		£ 750.00		£ 650.00	53.57%
	110	4111	Insurance	£ 2,200.00		£ -		£ 2,200.00	0.00%
	110	4112	Subscriptions	£ 2,300.00		£ 2,176.00		£ 124.00	94.61%
	110	4113	Room Hire	£ 200.00		£ 50.00		£ 150.00	25.00%
	110	4114	Web Costs	£ 500.00		£ -		£ 500.00	0.00%
	110	4199	Other	£ 200.00		£ -		£ 200.00	0.00%
Parish Office	120	4120	Consumables	£ 1,000.00		£ 354.75		£ 645.25	35.48%
	120	4121	Furnishings	£ 500.00		£ 174.16		£ 325.84	34.83%
	120	4122	Cleaning	£ 200.00		£ 215.00		-£ 15.00	107.50%
	120	4123	IT Purchase	£ 1,500.00		£ 685.44		£ 814.56	45.70%
	120	4124	IT Maintenance	£ 200.00		£ -		£ 200.00	0.00%
	120	4125	Ink	£ 1,000.00		£ 455.62		£ 544.38	45.56%
Office Utilities	120	4800	Electricity	£ 500.00		£ 366.00		£ 134.00	73.20%
	120	4820	Phone	£ 500.00		£ 393.80		£ 106.20	78.76%
	120	4821	Staff Phones			£ 150.00		-£ 150.00	
	120	4822	Broadband	£ 200.00		£ -		£ 200.00	0.00%
Publicity	130	4130	Newsletter	£ 4,500.00		£ 671.85		£ 3,828.15	14.93%
	130	4131	Noticeboards	£ 1,500.00		£ -		£ 1,500.00	0.00%
	130	4139	Other	£ -		£ -		£ -	
Councillor	140	4140	Election Expenses	£ 2,000.00		£ -		£ 2,000.00	0.00%
	140	4141	Councillor Training	£ 500.00		£ 45.00		£ 455.00	9.00%
	140	4142	Chair's Expenses	£ 150.00		£ 23.14		£ 126.86	15.43%
	140	4149	Other	£ -		£ -		£ -	
Grants	150	4150	Open Grants	£ 6,000.00		£ 3,450.00	-£ 1,000.00	£ 3,550.00	40.83%
	150	4151	Street Pastors	£ 500.00		£ 500.00		£ -	100.00%
	150	4159	Other	£ -		£ -		£ -	



## Bishopstoke Parish Council - Budget Monitoring - Expenditure (October 19)

Finance & General Purposes Meeting - 12th November 2019

Year to Date

58.6%

Prior to 01/11/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Community Funding	200	4200	Community Centre	£ 2,000.00		£ -		£ 2,000.00	0.00%
	200	4201	Memorial Hall	£ 3,000.00		£ 4,620.00		-£ 1,620.00	154.00%
	210	4210	Shears Mill Maintenance	£ 400.00		£ 203.30		£ 196.70	50.83%
	210	4211	Shears Mill Cleaning	£ -		£ 160.00		-£ 160.00	
	210	4800	Shears Mill Electricity	£ 150.00		£ 64.64		£ 85.36	43.09%
	220	4220	Yzone	£ 25,000.00		£ 25,000.00		£ -	100.00%
	230	4230	Clocks	£ 10,000.00		£ -		£ 10,000.00	0.00%
	230	4231	Benches	£ 2,000.00		£ -		£ 2,000.00	0.00%
	230	4232	Bins	£ 5,000.00		£ 812.78		£ 4,187.22	16.26%
Community Funding	240	4240	Bus Shelter Cleaning	£ 1,000.00		£ -		£ 1,000.00	0.00%
	240	4241	Bus Shelter Repairs	£ 500.00		£ -		£ 500.00	0.00%
	240	4249	Bus Shelter General	£ -		£ -		£ -	
	250	4250	Travel Token Repayments	£ 2,500.00		£ 1,221.00		£ 1,279.00	48.84%
	250	4259	Travel Token General	£ 200.00		£ -		£ 200.00	0.00%
	260	4260	Parish Lengthsman	£ 4,000.00		£ -		£ 4,000.00	0.00%
	260	4261	Christmas Decorations	£ 3,000.00		£ -		£ 3,000.00	0.00%
	260	4262	Defibrillators	£ 6,000.00		£ -		£ 6,000.00	0.00%
	260	4269	Other	£ -		£ -		£ -	
N. Plan	270	4270	Consultants	£ 3,000.00		£ 3,114.60	-£ 1,444.80	£ 1,330.20	55.66%
	270	4271	Publicity	£ 2,000.00		£ 103.52		£ 1,896.48	5.18%
	270	4279	Other	£ 1,000.00		£ 77.03		£ 922.97	7.70%
Carnival	300	4300	Admin	£ 100.00		£ 20.83		£ 79.17	20.83%
	300	4301	Licences			£ -		£ -	
	300	4302	First Aid	£ 350.00		£ -		£ 350.00	0.00%
	300	4303	Programme	£ 1,200.00		£ 1,590.00		-£ 390.00	132.50%
	300	4304	Publicity	£ 200.00		£ 238.85		-£ 38.85	119.43%
	300	4305	Court	£ 500.00		£ 442.06		£ 57.94	88.41%
	300	4306	Music	£ 500.00		£ 130.44		£ 369.56	26.09%
	300	4307	Van	£ 300.00		£ 229.50		£ 70.50	76.50%
	300	4309	General	£ -		£ 157.77		-£ 157.77	
	310	4310	Quizzes	£ 50.00		£ -		£ 50.00	0.00%
	310	4311	Other Events	£ 200.00		£ 213.60		-£ 13.60	106.80%
	320	4320	Duck Race	£ 50.00		£ 28.80		£ 21.20	57.60%
	320	4321	River Floats	£ 100.00		£ 82.32		£ 17.68	82.32%
	330	4330	Parade	£ 1,200.00		£ 3.32		£ 1,196.68	0.28%
	330	4331	Mayors Tea Party	£ 250.00		£ 19.91		£ 230.09	7.96%
	330	4332	Street Collection Grants	£ 300.00		£ 600.00		-£ 300.00	200.00%
330	4333	Glebe Meadow	£ 100.00		£ 359.77		-£ 259.77	359.77%	
330	4334	Arena Acts	£ 600.00		£ 825.00		-£ 225.00	137.50%	

## Bishopstoke Parish Council - Budget Monitoring - Expenditure (October 19)

Finance & General Purposes Meeting - 12th November 2019

Year to Date

58.6%

Prior to 01/11/2019	Cost Centre	Account Code	Description	Budget	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Glebe Meadow	400	4400	Play Eqpt Maintenance	£ 1,000.00		£ 459.21		£ 540.79	45.92%
	400	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	400	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	400	4710	Grounds Contract	£ 7,320.00		£ 4,258.73		£ 3,061.27	58.18%
	400	4720	Additional Grounds Maintenance	£ 500.00		£ -		£ 500.00	0.00%
	401	4400	Skate Park Maintenance	£ 500.00		£ 460.00		£ 40.00	92.00%
	401	4401	Skate Park Purchase	£ -		£ -		£ -	
Church Road	410	4400	Play Eqpt Maintenance	£ 300.00		£ 629.06		-£ 329.06	209.69%
	410	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	410	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	410	4710	Grounds Contract	£ 2,820.00		£ 1,633.80		£ 1,186.20	57.94%
	410	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Otter Close	420	4400	Play Eqpt Maintenance	£ 500.00		£ 457.75		£ 42.25	91.55%
	420	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	420	4700	Trees	£ 1,000.00		£ 860.00		£ 140.00	86.00%
	420	4710	Grounds Contract	£ 3,600.00		£ 2,098.95		£ 1,501.05	58.30%
	420	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Sayers Road	430	4400	Play Eqpt Maintenance	£ 500.00		£ 1,820.54		-£ 1,320.54	364.11%
	430	4401	Play Eqpt Purchase	£ -		£ -		£ -	
	430	4700	Trees	£ 1,000.00		£ 1,360.00		-£ 360.00	136.00%
	430	4710	Grounds Contract	£ 3,180.00		£ 1,841.70		£ 1,338.30	57.92%
	430	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Templecombe Road	440	4400	Play Eqpt Maintenance	£ 600.00		£ 260.24		£ 339.76	43.37%
	440	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	440	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	440	4710	Grounds Contract	£ 1,990.00		£ 1,156.05		£ 833.95	58.09%
	440	4720	Additional Grounds Maintenance	£ 200.00		£ -		£ 200.00	0.00%
Brookfield	450	4400	Play Eqpt Maintenance	£ 500.00		£ 2,366.15		-£ 1,866.15	473.23%
	450	4401	Play Eqpt Purchase	£ 500.00		£ -		£ 500.00	0.00%
	450	4700	Trees	£ 1,000.00		£ 400.00		£ 600.00	40.00%
	450	4710	Grounds Contract	£ 5,780.00		£ 3,367.00		£ 2,413.00	58.25%
	450	4720	Additional Grounds Maintenance	£ 1,000.00		£ 990.00		£ 10.00	99.00%
	451	4400	BMX Track Maintenance	£ -		£ -		£ -	
	451	4401	BMX Track Purchase	£ -		£ -		£ -	
	452	4400	MUGA Maintenance	£ 200.00		£ -		£ 200.00	0.00%
	452	4401	MUGA Purchase	£ -		£ -		£ -	
Play Area	490	4499	Inspections	£ 1,600.00		£ 930.00		£ 670.00	58.13%
Bishopstoke Cemetery	500	4500	Burial Ground Maintenance	£ 3,000.00		£ 12.50		£ 2,987.50	0.42%
	500	4501	Works / Improvements	£ 10,000.00		£ 3,621.42	-£ 1,554.00	£ 7,932.58	20.67%
	500	4700	Trees	£ 2,000.00		£ 1,980.00		£ 20.00	99.00%
	500	4710	Grounds Contract	£ 6,600.00		£ 4,001.20		£ 2,598.80	60.62%
	500	4720	Additional Grounds Maintenance	£ 500.00		£ 893.80		-£ 393.80	178.76%
	500	4810	Water	£ 100.00		£ 153.75		-£ 53.75	153.75%
Stoke Common Cemetery	510	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	510	4501	Works / Improvements	£ -		£ -		£ -	
	510	4700	Trees	£ -		£ -		£ -	
	510	4710	Grounds Contract	£ -		£ -		£ -	
	510	4720	Additional Grounds Maintenance	£ -		£ -		£ -	
	510	4810	Water	£ -		£ -		£ -	
Old St Marys	520	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	520	4501	Works / Improvements	£ -		£ -		£ -	
	520	4700	Trees	£ 1,000.00		£ -		£ 1,000.00	0.00%
	520	4710	Grounds Contract	£ 3,600.00		£ 2,075.15		£ 1,524.85	57.64%
	520	4720	Additional Grounds Maintenance	£ 200.00		£ 6.00		£ 194.00	3.00%
St Marys	530	4500	Burial Ground Maintenance	£ -		£ -		£ -	
	530	4501	Works / Improvements	£ 15,000.00		£ 2,289.07		£ 12,710.93	15.26%
	530	4700	Trees	£ 1,500.00		£ 200.00		£ 1,300.00	13.33%
	530	4710	Grounds Contract	£ 3,600.00		£ 2,037.70		£ 1,562.30	56.60%
	530	4720	Additional Grounds Maintenance	£ 200.00		£ 101.00		£ 99.00	50.50%
Burial Ground	590	4599	General	£ 500.00		£ -		£ 500.00	0.00%

## Bishopstoke Parish Council - Budget Monitoring - Expenditure (October 19)

Finance & General Purposes Meeting - 12th November 2019

Year to Date

58.6%

Prior to 01/11/2019	Cost Centre	Account Code	Description	Reserves / Virements	Spent to Date	Approved Spending	Funds Left	Proportion Spent
Underwood Road	600	4600	Buildings (Inc sheds)	£ 1,500.00	£ -		£ 1,500.00	0.00%
	600	4601	Eqpt	£ 500.00	£ 874.88		-£ 374.88	174.98%
	600	4602	Fence Maintenance	£ 1,000.00	£ -		£ 1,000.00	0.00%
	600	4603	Plot Maintenance and clearance	£ 500.00	£ 1,050.00		-£ 550.00	210.00%
	600	4604	Works / Improvements	£ -	£ 477.50		-£ 477.50	
	600	4700	Trees	£ 500.00	£ -		£ 500.00	0.00%
	600	4710	Grounds Contract	£ 260.00	£ 147.00		£ 113.00	56.54%
	600	4720	Additional Grounds Maintenance	£ 200.00	£ 140.00		£ 60.00	70.00%
	600	4800	Electricity	£ 400.00	£ 461.36		-£ 61.36	115.34%
	600	4810	Water	£ 1,000.00	£ 260.00		£ 740.00	26.00%
Jockey Lane	610	4600	Buildings (Inc sheds)	£ 500.00	£ 75.20		£ 424.80	15.04%
	610	4601	Eqpt	£ 200.00	£ 341.33		-£ 141.33	170.67%
	610	4602	Fence Maintenance	£ 500.00	£ -		£ 500.00	0.00%
	610	4603	Plot Maintenance and clearance	£ 250.00	£ -		£ 250.00	0.00%
	610	4604	Works / Improvements	£ -	£ 450.00		-£ 450.00	
	610	4700	Trees	£ 500.00	£ -		£ 500.00	0.00%
	610	4710	Grounds Contract	£ 400.00	£ 220.50		£ 179.50	55.13%
	610	4720	Additional Grounds Maintenance	£ 200.00	£ 89.57		£ 110.43	44.79%
	610	4810	Water	£ 300.00	£ 279.28		£ 20.72	93.09%
Sewall Drive	620	4600	Buildings (Inc sheds)	£ -	£ -		£ -	
	620	4601	Eqpt	£ -	£ -		£ -	
	620	4602	Fence Maintenance	£ -	£ -		£ -	
	620	4603	Plot Maintenance and clearance	£ -	£ -		£ -	
	620	4604	Works / Improvements	£ -	£ -		£ -	
	620	4700	Trees	£ -	£ -		£ -	
	620	4710	Grounds Contract	£ -	£ -		£ -	
	620	4720	Additional Grounds Maintenance	£ -	£ -		£ -	
	620	4800	Electricity	£ -	£ -		£ -	
	620	4810	Water	£ -	£ -		£ -	
Breach Lane	630	4600	Buildings (Inc sheds)	£ -	£ -		£ -	
	630	4601	Eqpt	£ -	£ -		£ -	
	630	4602	Fence Maintenance	£ -	£ -		£ -	
	630	4603	Plot Maintenance and clearance	£ -	£ -		£ -	
	630	4604	Works / Improvements	£ -	£ -		£ -	
	630	4700	Trees	£ -	£ -		£ -	
	630	4710	Grounds Contract	£ -	£ -		£ -	
	630	4720	Additional Grounds Maintenance	£ -	£ -		£ -	
	630	4800	Electricity	£ -	£ -		£ -	
	630	4810	Water	£ -	£ -		£ -	
Allotments	690	4699	General	£ 200.00	£ -		£ 200.00	0.00%
Open Space	700	4700	Trees	£ 1,000.00	£ -		£ 1,000.00	0.00%
	700	4710	Grounds Contract	£ 960.00	£ 549.85		£ 410.15	57.28%
	700	4720	Additional Grounds Maintenance	£ 200.00	£ 170.00		£ 30.00	85.00%
	700	4730	Brookfield Project	£ 10,000.00	£ 575.00		£ 9,425.00	5.75%
	700	4799	Other	£ 200.00	£ -		£ 200.00	0.00%

Total	Budgeted + Virements	Spending	Funds Remaining
	£ 293,608.00	£ 138,218.42	£ 155,389.58
			Proportion Spent
			47.08%

## Bishopstoke Parish Council

### Finance & General Purposes Meeting

12th November 2019

#### Payments (October 2019)

##### Direct Debit payments

BT	Office - Phone & broadband (Oct 19)	£	62.16
Eon	Office - Electricity (Oct 19)	£	58.00
British Gas	Allotments - UR - Electricity (Sep 19)	£	49.52
Eastleigh Borough Council	Trade Waste (Jul-Sep 19)	£	217.10

##### Staff Debit Card payments

ST - Post Office	Postage	£	122.00
ST - Post Office	Postage	£	2.56
DW - Amazon	Parish Office Chair	£	208.99
DW - Amazon	Planning Committee Tablets	£	462.54
ST - Vodafone	Mobile Top-up	£	10.00
CT - Tesco	Mobile Top-up	£	10.00
CT - Ryman	Stationery	£	6.98
ST - Post Office	Postage	£	1.50
DW - wix.com	Neighbourhood Plan website	£	124.21

##### BACS payments

Village Blooms	Carnival Court Flowers	£	50.00
Falcon High	Carnival Falconry Display	£	300.00
Greens Clearances	Clearance behind Parish office	£	114.00
Bruno Construction	Cemetery wire fencing repairs	£	756.00
Foster Tree Surgeons	Cemetery Tree Work	£	864.00
Eastleigh Borough Council	Dog Bin emptying (Sep 19)	£	49.06
Victim Support	Grant (14/05/19 - 25.3)	£	200.00
Challengers	Grant (14/05/19 - 25.4)	£	750.00
Eastleigh MELA	Grant (11/06/19 - 43.4)	£	500.00
Bishopstoke Memorial Hall	Grant	£	2,000.00
Bishopstoke Street Pastors	Grant	£	500.00
Citizen's Advice Bureau	Grant	£	1,000.00
ARK Eastleigh	Carnival Grant	£	200.00
Bishopstoke Community Association	Carnival Grant	£	200.00
Legacy Festival	Carnival Grant	£	200.00
Green Smile Ltd	Brookfield hedge cutting	£	288.00
Green Smile Ltd	Yew tree hedging St Mary's	£	462.32
Marmax	Bench	£	328.80
Green Smile Ltd	Cutting UR plot 14B	£	108.00
Green Smile Ltd	Brookfield hedge cutting	£	720.00
Action Hampshire	Model village hall documents	£	60.00
Foster Tree Surgeons	Tree work Sayers Rd/Brookfield	£	1,656.00
Bruno Construction	St Mary's wall repair deposit	£	1,560.00

Staff	Salary	£ 3,907.33
Staff	Mileage + Office Allowance	£ 105.75
HMRC	Tax / NI	£ 1,246.46
HCC	LGPS	£ 1,304.54
Green Smile	Ground Maintenance (Oct 2019)	£ 3,979.31

**Cheque payments**

N/A

**Out Of Pocket Expenses**

N/A

**Clerk**

£ -

**Sub total** £ -

**Out Of Pocket Expenses**

N/A

**Assistant Clerk - CT**

£ -

**Sub total** £ -

**Out Of Pocket Expenses**

N/A

**Assistant Clerk - ST**

£ -

**Sub total** £ -

**Total payments**

**£ 24,745.13**

## Budget Notes 2020-2021

Income this year was boosted by the receipt of the Brookfield money – approximately £22,000. There is also projected to be an underspend of approximately £50,000. This consists of the following:

Staff costs - £6,500	Underuse of budgeted overtime
Newsletter - £3,000	One edition printed instead of three
Election expenses - £2,000	No by-election
Clocks - £9,000	Repairs instead of replacement
Parish Lengthsman - £4,000	Deemed not suitable for Parish needs
Christmas Decs - £3,000	Deferred to the following year
Cemetery Maint. - £2,500	Less work done than anticipated
Cemetery Works - £7,000	Deferred to the following year
St Mary's Works - £5,000	Deferred to the following year
Brookfield Project - £8,000	Deferred to the following year

As is often the case, the Parish Council is at the mercy of other bodies' timetables!

This does however mean that the reserves are higher than expected for this budgeting cycle meaning that the increases necessary to bring the precept requested by the Council more in line with ongoing expenditure can be softened.

Projects being planned for 2020-21 currently include (all figures are estimates):

Purchase of tablets for each Councillor and Officer	£4,000
2020 Elections	£8,000
Christmas Decorations	£2,000
Improvements to the path between Cemeteries	£7,000
Replacement fencing screening ashes plots	£2,000
St Mary's wall – phase 3 plus banking	£5,000
St Mary's fencing replacement	£7,500
St Mary's path repairs	£2,500
Brookfield enhancement	£5,000

This is in addition to any funding needed by the Memorial Hall as it comes under Parish Council control.

Looking further forward there will be additional works to consider for Bishopstoke Cemetery and Stoke Common Cemetery, existing and new allotments, and whether to begin putting money aside each year for play area replacement projects.

There were additional projects suggested by Parish Councillors in this budget cycle:

- Upgrading the fence, entrance and seating at Church Road play area – this has been included on the Local Area Committee CIP list.
- LED lighting in Parish buildings – this already exists in the office and will be required in the new Hall. It is not expedient to pursue this in other current Parish buildings.
- Security systems for Glebe Meadow and Underwood Road – enquiries suggest it would cost around £2,000 for a 16-channel recorded and around £500 per camera, plus installation. There is the possibility of reducing the recorder costs by using the Borough Council monitoring station but that is yet to be fully explored. Costs could also be reduced by working on a joint project with Fair Oak.
- Minibus for school runs – this would be a substantial initial investment and ongoing cost, including not only the running, taxing and insuring of the minibus but also the staff costs of having a driver. A used minibus costs around £10,000 to £15,000 depending on age and mileage. Hiring a new bus can be done for around £400 per month, so approximately £5,000 per year. Driver costs could be £5,000 to £10,000 per year depending on number of runs needed.
- Gas boiler replacement grants – grant funding is already available from Eon, EDF and Npower for people living on some benefits. A typical gas boiler costs around £2,300 according to the Energy Saving Trust. Presumably installation and clearance of the old boiler would be included so total cost could be around £3,500 per boiler.
- Water refill / fountains – this will be on the CIP list but if the Council wished to go ahead then each water fountain would cost around £3,000 to purchase, with installation costs to add on top.

It is my recommendation that the Council does not proceed with the minibus or boiler replacement, that the Church Road play area and water refill stations be left on the CIP list, and that the CCTV options be further explored.

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24	
Admin	Salaries	2 £ 40,444.10	£ 47,000.00	£ 44,000.00	£ 55,000.00		£ 55,000.00	£ 57,000.00	£ 59,000.00	£ 60,000.00	
	N.I.	2 £ 11,636.85	£ 14,000.00	£ 12,500.00	£ 16,000.00		£ 16,000.00	£ 16,500.00	£ 17,000.00	£ 17,000.00	
	Pensions	2 £ 12,884.84	£ 15,500.00	£ 14,500.00	£ 17,500.00		£ 17,500.00	£ 18,000.00	£ 18,500.00	£ 18,500.00	
	Office Facility	1 £ 648.00	£ 648.00	£ 648.00	£ 648.00		£ 648.00	£ 650.00	£ 650.00	£ 650.00	
	Travel / Mileage	2 £ 404.02	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Staff Training	2 £ 770.00	£ 500.00	£ 500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 500.00	£ 500.00	
	Seminars	2 £ -	£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Reference Material	2 £ 529.53	£ 200.00	£ 100.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Staff Expenses	2 £ 600.79	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Recruitment	2 £ -	£ -	£ 500.00	£ -		£ -	£ -	£ -	£ -	
	Audit	1 £ 1,350.00	£ 1,400.00	£ 1,500.00	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
	Insurance	1 £ 2,069.82	£ 2,200.00	£ 2,200.00	£ 2,200.00		£ 2,200.00	£ 2,200.00	£ 2,300.00	£ 2,300.00	
	Memberships	1 £ 2,594.87	£ 2,300.00	£ 2,500.00	£ 2,500.00		£ 2,500.00	£ 2,500.00	£ 2,600.00	£ 2,600.00	
	Room Hire	2 £ 30.00	£ 200.00	£ 100.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Web Costs	1		£ 500.00	£ -	£ 2,500.00		£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00
	IT Subscriptions					£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
			£ -				£ -				
Other	2 £ 75.00	£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00		
Parish Office	Consumables	2 £ 1,916.44	£ 1,000.00	£ 700.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,200.00	£ 1,200.00	
	Furnishings	2 £ -	£ 500.00	£ 200.00	£ 500.00		£ 500.00	£ 500.00	£ 5,000.00	£ 500.00	
	Cleaning	3 £ 1,003.48	£ 200.00	£ 250.00	£ 250.00		£ 250.00	£ 250.00	£ 250.00	£ 250.00	
			£ -				£ -				
	Purchase	2 £ 1,245.01	£ 1,500.00	£ 1,000.00	£ 1,500.00	£ 4,000.00	£ 5,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
	Maintenance	2 £ -	£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Ink	2		£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 1,200.00	£ 1,200.00	
				£ -				£ -			
	Electricity	1 £ 441.86	£ 500.00	£ 650.00	£ 700.00		£ 700.00	£ 700.00	£ 750.00	£ 750.00	
	Phone & Broadband	1 £ 516.23	£ 700.00	£ 700.00	£ 700.00		£ 700.00	£ 700.00	£ 700.00	£ 700.00	
Staff Phones			£ 300.00	£ 300.00		£ 300.00	£ 300.00	£ 300.00	£ 300.00		



Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24	
Publicity	Newsletter	2 £ -	£ 4,500.00	£ 1,500.00	£ 3,500.00		£ 3,500.00	£ 4,500.00	£ 4,500.00	£ 4,500.00	
	Noticeboards	2 £ 3,886.65	£ 1,500.00	£ 1,500.00	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00	
	Other	3	£ -		£ -		£ -	£ -	£ -	£ -	
Cllr	Election Expenses	2 £ -	£ 2,000.00	£ -	£ 8,000.00		£ 8,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Councillor Training	2 £ 277.40	£ 500.00	£ 100.00	£ 1,500.00		£ 1,500.00	£ 500.00	£ 500.00	£ 500.00	
	Chair's Expenses	2 £ 27.87	£ 150.00	£ 100.00	£ 150.00		£ 150.00	£ 150.00	£ 150.00	£ 150.00	
Grant	Open Grants	3 £ 4,546.86	£ 6,000.00	£ 5,000.00	£ 6,000.00		£ 6,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00	
	Street Pastors	3 £ 500.00	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
Community Funding	Community Centre	3 £ 1,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00		£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Memorial Hall	3 £ 115.00	£ 3,000.00	£ 3,000.00	£ 2,000.00		£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Shears Mill Maintenance	2 £ 417.90	£ 400.00	£ 400.00	£ 400.00		£ 400.00	£ 400.00	£ 450.00	£ 450.00	
	Shears Mill Cleaning	3 £ -	£ -	£ 320.00	£ 400.00		£ 400.00	£ 400.00	£ 400.00	£ 400.00	
	Shears Mill Electricity	1 £ 128.42	£ 150.00	£ 150.00	£ 150.00		£ 150.00	£ 150.00	£ 175.00	£ 175.00	
	Yzone	1 £ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00		£ 25,000.00	£ 25,000.00	£ 25,000.00	£ 25,000.00	
	Travel Token Repayment	2 £ 1,606.00	£ 2,500.00	£ 2,500.00	£ 3,500.00		£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00	
	Travel Token General	3 £ 262.50	£ 200.00	£ 100.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	Bus Shelter Cleaning	2 £ -	£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Bus Shelter Repair	2 £ -	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Bus Shelter General	3 £ -	£ -	£ -	£ -		£ -	£ -	£ -	£ -	
	Benches	3		£ 2,000.00	£ 2,000.00	£ 2,000.00		£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Bins	3		£ 5,000.00	£ 2,000.00	£ 2,000.00		£ 2,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00
	Clocks			£ 10,000.00	£ 1,000.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Parish Lengthsman			£ 4,000.00	£ -	£ -		£ -			
	Christmas Decorations			£ 3,000.00	£ -	£ 2,000.00		£ 2,000.00	£ 200.00	£ 200.00	£ 200.00
Defibrillators			£ 6,000.00	£ 6,000.00	£ 2,000.00		£ 2,000.00	£ 500.00	£ 500.00	£ 500.00	
Other	3 £ 1,415.25	£ -	£ -	£ -		£ -	£ -	£ -	£ -	£ -	

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24
N. Plan	Consultants	3 £ 2,224.80	£ 3,000.00	£ 3,000.00	£ -		£ -	£ -	£ -	£ -
	Publicity	3	£ 2,000.00	£ 1,000.00	£ -		£ -	£ -	£ -	£ -
	Other	3	£ 1,000.00	£ 500.00	£ -		£ -	£ -	£ -	£ -
Carnival	Arena	3 £ 488.95	£ 600.00	£ 565.00	£ 600.00		£ 600.00	£ 600.00	£ 600.00	£ 600.00
	Duck Race	3 £ -	£ 50.00	£ 56.80	£ 50.00		£ 50.00	£ 50.00	£ 50.00	£ 50.00
	Parade	3 £ 491.05	£ 1,200.00	£ 865.03	£ 1,200.00		£ 1,200.00	£ 1,200.00	£ 1,200.00	£ 1,200.00
	Quizzes	3 £ -	£ 50.00	£ 65.21	£ 50.00		£ 50.00	£ 50.00	£ 50.00	£ 50.00
	River Floats	3 £ 60.00	£ 100.00	£ 114.26	£ 100.00		£ 100.00	£ 100.00	£ 100.00	£ 100.00
	Mayors Tea Party	3 £ 211.62	£ 250.00	£ 160.00	£ 250.00		£ 250.00	£ 250.00	£ 250.00	£ 250.00
	Entertainment	3 £ 300.00	£ 500.00	£ 300.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 600.00
	First Aid	3 £ 138.00	£ 350.00	£ 100.00	£ 350.00		£ 350.00	£ 400.00	£ 400.00	£ 450.00
	Street Collection Grants	3 £ 259.98	£ 300.00	£ 600.00	£ 300.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Programme	3 £ 1,164.00	£ 1,200.00	£ 1,590.00	£ 1,200.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Publicity	3 £ -	£ 200.00	£ 303.85	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Court	3 £ 215.17	£ 500.00	£ 402.86	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Admin	3		£ 100.00		£ 100.00		£ 100.00	£ 100.00	£ 100.00
	Glebe Meadow	3		£ 100.00	£ 134.43	£ 100.00		£ 100.00	£ 100.00	£ 100.00
	Van	3		£ 300.00	£ 297.90	£ 300.00		£ 300.00	£ 300.00	£ 300.00
Other Events	3		£ 200.00	£ 213.86	£ 200.00		£ 200.00	£ 200.00	£ 200.00	
General	3 £ 296.19	£ -		£ -		£ -	£ -	£ -	£ -	
Glebe Meadow	Play Eqpt Maintenance	2 £ 428.10	£ 1,000.00	£ 1,000.00	£ 1,500.00		£ 1,500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Play Eqpt Purchase	2 £ -	£ 500.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2 £ 150.00	£ 1,000.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1 £ 7,649.26	£ 7,320.00	£ 7,320.00	£ 7,320.00		£ 7,320.00	£ 7,320.00	£ 7,320.00	£ 7,320.00
	Additional Grounds Mair	2		£ 500.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00
	Skate Park Maintenance	2 £ -	£ 500.00	£ 500.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Skate Park Purchase	2 £ -	£ -	£ -	£ -		£ -			

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24
Church Road	Play Eqpt Maintenance	2	£ 475.70	£ 300.00	£ 700.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Play Eqpt Purchase	2	£ -	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00	£ 25,500.00	£ 25,500.00
	Trees	2	£ -	£ 1,000.00	£ 500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 2,900.80	£ 2,820.00	£ 2,820.00	£ 2,820.00	£ 2,820.00	£ 2,820.00	£ 2,820.00	£ 2,820.00
	Additional Grounds Mair	2		£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Otter Close	Play Eqpt Maintenance	2	£ 433.35	£ 500.00	£ 700.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Play Eqpt Purchase	2	£ -	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2	£ -	£ 1,000.00	£ 1,400.00	£ 1,500.00	£ 1,500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 3,598.20	£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Mair	2		£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Sayers Road	Play Eqpt Maintenance	2	£ 593.75	£ 500.00	£ 2,500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Play Eqpt Purchase	2	£ 68,983.68	£ -	£ -	£ -	£ -	£ -	£ -	£ -
	Trees	2	£ -	£ 1,000.00	£ 1,200.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 3,157.20	£ 3,180.00	£ 3,180.00	£ 3,180.00	£ 3,180.00	£ 3,180.00	£ 3,180.00	£ 3,180.00
	Additional Grounds Mair	2		£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Templecombe Road	Play Eqpt Maintenance	2	£ 355.00	£ 600.00	£ 600.00	£ 1,000.00	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00
	Play Eqpt Purchase	2	£ -	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Trees	2	£ -	£ 1,000.00	£ 500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1	£ 2,041.80	£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 1,990.00	£ 1,990.00
	Additional Grounds Mair	2		£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24	
Brookfield	Play Eqpt Maintenance	2	£ 123.00	£ 500.00	£ 3,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Play Eqpt Purchase	2	£ -	£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Trees	2	£ 300.00	£ 1,000.00	£ 500.00	£ 3,000.00	£ 3,000.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Grounds Contract	1	£ 6,897.00	£ 5,780.00	£ 5,780.00	£ 5,780.00	£ 5,780.00	£ 5,780.00	£ 5,780.00	£ 5,780.00	
	Additional Grounds Mair	2		£ 1,000.00	£ 200.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	BMX Track Maintenance	2	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
	BMX Track Purchase	2	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
	MUGA Maintenance	2	£ -	£ 200.00	£ -	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	
	MUGA Purchase	2	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
Play Inspections	2	£ 1,636.96	£ 1,600.00	£ 2,000.00	£ 2,000.00		£ 2,000.00	£ 2,100.00	£ 2,200.00	£ 2,200.00	
Bishopstoke Cemetery	Burial Ground Maintenan	2	£ 2,252.34	£ 3,000.00	£ 500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Bench replacement					£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Memorial Repair					£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Improvements	4	£ 11,007.26	£ 10,000.00	£ 3,000.00	£ -	£ 10,000.00	£ 10,000.00	£ 7,000.00	£ -	£ 8,000.00
	Trees	2	£ 4,610.00	£ 2,000.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,000.00	£ 2,000.00	£ 2,000.00	
	Grounds Contract	1	£ 7,948.20	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	£ 6,600.00	
	Additional Grounds Mair	2		£ 500.00	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	
	Water	1	£ 71.18	£ 100.00	£ 200.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00	
Stoke Common Cemetery	Burial Ground Maintenan	2		£ -		£ -	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Improvements	4		£ -		£ -	£ -	£ 10,000.00	£ 1,500.00		
	Trees	2		£ -		£ -	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00	
	Grounds Contract	1		£ -		£ -	£ -	£ 4,000.00	£ 4,000.00	£ 4,000.00	
	Additional Grounds Mair	2		£ -		£ -	£ -	£ 500.00	£ 500.00	£ 500.00	
	Water	1		£ -		£ -	£ -	£ -	£ -	£ -	

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24
Old St Marys	Works	4 £ 1,212.37	£ -	£ -	£ -		£ -	£ -	£ -	£ -
	Benches				£ -	£ 2,000.00	£ 2,000.00	£ 2,000.00	£ -	£ -
	Trees	2 £ 220.00	£ 1,000.00	£ 4,000.00	£ 2,000.00		£ 2,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1 £ 3,587.40	£ 3,600.00	£ 3,600.00	£ 3,600.00		£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Maint	2	£ 200.00	£ 50.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
St Marys	Works	4 £ 10,364.20	£ 15,000.00	£ 10,000.00	£ -	£ 15,000.00	£ 15,000.00			
	Trees	2 £ 400.00	£ 1,500.00	£ 2,000.00	£ 2,000.00		£ 2,000.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Grounds Contract	1 £ 3,771.20	£ 3,600.00	£ 3,600.00	£ 3,600.00		£ 3,600.00	£ 3,600.00	£ 3,600.00	£ 3,600.00
	Additional Grounds Maint	2	£ 200.00	£ 200.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
al Grou General	3		£ 500.00	£ -	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
Underwood Road	Buildings (Inc sheds)	2 £ -	£ 1,500.00	£ -	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Eqpt	3 £ 577.03	£ 500.00	£ 900.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Fence Maintenance	2	£ 1,000.00	£ -	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Grounds Contract	1 £ 702.00	£ 260.00	£ 260.00	£ 260.00		£ 260.00	£ 260.00	£ 260.00	£ 260.00
	Additional Grounds Maint	2	£ 200.00	£ 50.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Plot Maintenance and cle	3 £ 6,138.99	£ 500.00	£ 1,200.00	£ 500.00		£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Electricity	1 £ 248.97	£ 400.00	£ 800.00	£ 800.00		£ 800.00	£ 800.00	£ 800.00	£ 800.00
	Trees	2 £ -	£ 500.00	£ 1,000.00	£ 1,000.00		£ 1,000.00	£ 500.00	£ 500.00	£ 500.00
	Water	1 £ 1,816.33	£ 1,000.00	£ 500.00	£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Improvements	4		£ -	£ 500.00	£ -		£ -	£ 4,000.00		

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24
Jockey Lane	Buildings (Inc sheds)	2	£ 175.80	£ 500.00	£ 100.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3	£ 228.19	£ 200.00	£ 400.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Fence Maintenance	2		£ 500.00	£ -	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1	£ 378.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00
	Additional Grounds Mair	2		£ 200.00	£ 100.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Plot Maintenance and cl	3	£ 312.13	£ 250.00	£ -	£ 250.00	£ 250.00	£ 250.00	£ 250.00	£ 250.00
	Trees	2	£ -	£ 500.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 500.00	£ 500.00	£ 500.00
	Water	1	£ 245.17	£ 300.00	£ 400.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Improvements	4		£ -	£ 500.00	£ -	£ -			
Sewell Drive	Buildings (Inc sheds)	2				£ -	£ -	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3				£ -	£ -	£ 100.00	£ 100.00	£ 100.00
	Fence Maintenance	2				£ -	£ -	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1				£ -	£ -	£ -	£ -	£ -
	Additional Grounds Mair	2				£ -	£ -	£ -	£ -	£ -
	Plot Maintenance and cl	3				£ -	£ -	£ 500.00	£ 500.00	£ 500.00
	Electricity	1				£ -	£ -	£ 400.00	£ 400.00	£ 400.00
	Trees	2				£ -	£ -	£ -	£ -	£ -
	Water	1				£ -	£ -	£ 1,000.00	£ 1,000.00	£ 1,000.00
	Improvements	4				£ -	£ -	£ 3,000.00		
Breach Lane	Buildings (Inc sheds)	2				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Eqpt	3				£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
	Fence Maintenance	2				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Grounds Contract	1				£ -	£ -	£ -	£ -	£ -
	Additional Grounds Mair	2				£ -	£ -	£ -	£ -	£ -
	Plot Maintenance and cl	3				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Electricity	1				£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00
	Trees	2				£ -	£ -	£ -	£ -	£ -
	Water	1				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
	Orchard	4				£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00

Description		Spend 2018-19	Budget 2019-20	Projection 2019-20	Base Budget 2020-21	One off 2020-21	Total Budget	Forecast 2021-22	Forecast 2022-23	Forecast 2023-24
Allt	General	£ 435.19	£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
Open Space	Tree Survey	£ 40.00	£ 1,000.00	£ 2,000.00	£ 1,500.00		£ 1,500.00	£ 1,500.00	£ 1,500.00	£ 1,500.00
	Grounds Contract	£ 2,087.74	£ 960.00	£ 960.00	£ 960.00		£ 960.00	£ 960.00	£ 960.00	£ 960.00
	Additional Grounds Mair		£ 200.00	£ 200.00	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
	Brookfield Project		£ 10,000.00	£ 2,000.00		£ 5,000.00	£ 5,000.00	£ -	£ -	£ -
	Other		£ 200.00	£ -	£ 200.00		£ 200.00	£ 200.00	£ 200.00	£ 200.00
<b>Total</b>		<b>£ 282,747.94</b>	<b>£ 293,608.00</b>	<b>£ 241,297.20</b>	<b>£ 267,108.00</b>	<b>£ 36,000.00</b>	<b>£ 303,608.00</b>	<b>£ 290,460.00</b>	<b>£ 299,785.00</b>	<b>£ 302,935.00</b>
			<b>£ 239,608.00</b>	<b>£ 217,297.20</b>			<b>£ 267,608.00</b>	<b>£ 265,960.00</b>	<b>£ 268,285.00</b>	<b>£ 269,435.00</b>

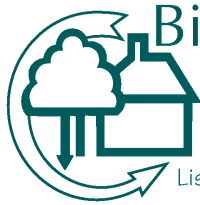
£52,310.80

Play areas in @ 25k from 2022	Spend	Budget	Projection	Budget	Forecast	Forecast	Forecast
Description	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24
Precept increase				5%	5%	5%	5%
Precept	£ 184,463.51	£ 219,889.82	£ 219,889.82	£ 230,884.31	£ 242,428.53	£ 254,549.95	£ 267,277.45
Council tax support grant	£ 13,336.38	£ 9,162.08	£ 9,162.08	£ 4,500.00	£ -	£ -	£ -
Interest receivable	£ 723.06	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Other receipts	£ 78,068.00	£ -	£ 22,036.33	£ -	£ -	£ -	£ -
Cemetery fees	£ 14,254.21	£ 10,000.00	£ 20,250.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
Allotment income	£ 5,200.81	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00
Carnival income	£ 2,835.53	£ 3,500.00	£ 3,933.65	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00
Sub Total	£ 298,881.50	£ 247,751.90	£ 280,471.88	£ 256,084.31	£ 264,128.53	£ 277,249.95	£ 289,977.45
Total Expenditure	£ 282,747.94	£ 293,608.00	£ 241,297.20	£ 303,608.00	£ 290,460.00	£ 299,785.00	£ 302,935.00
(ongoing expenditure)		£ 239,608.00	£ 217,297.20	£ 267,608.00	£ 265,960.00	£ 268,285.00	£ 269,435.00
Surplus / Deficit	£ 16,133.56	-£ 45,856.10	£ 39,174.68	-£ 47,523.69	-£ 26,331.47	-£ 22,535.05	-£ 12,957.55
Reserves at start of year	£ 144,684.69	£ 160,818.25	£ 160,818.25	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 103,602.72
Reserves at end of year	£ 160,818.25	£ 114,962.15	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 103,602.72	£ 90,645.17
Reserves as % of exp	56.88%	47.98%	92.04%	56.97%	47.43%	38.62%	33.64%



Play areas in @ 15k from 2022	Spend	Budget	Projection	Budget	Forecast	Forecast	Forecast
Description	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24
Precept increase				5%	5%	5%	5%
Precept	£ 184,463.51	£ 219,889.82	£ 219,889.82	£ 230,884.31	£ 242,428.53	£ 254,549.95	£ 267,277.45
Council tax support grant	£ 13,336.38	£ 9,162.08	£ 9,162.08	£ 4,500.00	£ -	£ -	£ -
Interest receivable	£ 723.06	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Other receipts	£ 78,068.00	£ -	£ 22,036.33	£ -	£ -	£ -	£ -
Cemetery fees	£ 14,254.21	£ 10,000.00	£ 20,250.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
Allotment income	£ 5,200.81	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00
Carnival income	£ 2,835.53	£ 3,500.00	£ 3,933.65	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00
Sub Total	£ 298,881.50	£ 247,751.90	£ 280,471.88	£ 256,084.31	£ 264,128.53	£ 277,249.95	£ 289,977.45
Total Expenditure	£ 282,747.94	£ 293,608.00	£ 241,297.20	£ 303,608.00	£ 290,460.00	£ 289,785.00	£ 292,935.00
(ongoing expenditure)		£ 239,608.00	£ 217,297.20	£ 267,608.00	£ 265,960.00	£ 268,285.00	£ 269,435.00
Surplus / Deficit	£ 16,133.56	-£ 45,856.10	£ 39,174.68	-£ 47,523.69	-£ 26,331.47	-£ 12,535.05	-£ 2,957.55
Reserves at start of year	£ 144,684.69	£ 160,818.25	£ 160,818.25	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 113,602.72
Reserves at end of year	£ 160,818.25	£ 114,962.15	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 113,602.72	£ 110,645.17
Reserves as % of exp	56.88%	47.98%	92.04%	56.97%	47.43%	42.34%	41.07%

No new play area fund	Spend	Budget	Projection	Budget	Forecast	Forecast	Forecast
Description	2018-19	2019-20	2019-20	2020-21	2021-22	2022-23	2023-24
Precept increase				5%	5%	5%	5%
Precept	£ 184,463.51	£ 219,889.82	£ 219,889.82	£ 230,884.31	£ 242,428.53	£ 254,549.95	£ 267,277.45
Council tax support grant	£ 13,336.38	£ 9,162.08	£ 9,162.08	£ 4,500.00	£ -	£ -	£ -
Interest receivable	£ 723.06	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
Other receipts	£ 78,068.00	£ -	£ 22,036.33	£ -	£ -	£ -	£ -
Cemetery fees	£ 14,254.21	£ 10,000.00	£ 20,250.00	£ 12,000.00	£ 12,000.00	£ 12,000.00	£ 12,000.00
Allotment income	£ 5,200.81	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 6,000.00	£ 7,000.00	£ 7,000.00
Carnival income	£ 2,835.53	£ 3,500.00	£ 3,933.65	£ 3,500.00	£ 3,500.00	£ 3,500.00	£ 3,500.00
Sub Total	£ 298,881.50	£ 247,751.90	£ 280,471.88	£ 256,084.31	£ 264,128.53	£ 277,249.95	£ 289,977.45
Total Expenditure	£ 282,747.94	£ 293,608.00	£ 241,297.20	£ 303,608.00	£ 290,460.00	£ 274,785.00	£ 277,935.00
(ongoing expenditure)		£ 239,608.00	£ 217,297.20	£ 267,608.00	£ 265,960.00	£ 268,285.00	£ 269,435.00
Surplus / Deficit	£ 16,133.56	-£ 45,856.10	£ 39,174.68	-£ 47,523.69	-£ 26,331.47	£ 2,464.95	£ 12,042.45
Reserves at start of year	£ 144,684.69	£ 160,818.25	£ 160,818.25	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 128,602.72
Reserves at end of year	£ 160,818.25	£ 114,962.15	£ 199,992.93	£ 152,469.24	£ 126,137.77	£ 128,602.72	£ 140,645.17
Reserves as % of exp	56.88%	47.98%	92.04%	56.97%	47.43%	47.94%	52.20%



# Bishopstoke Parish Council

**David Wheal**  
**BSc (Hons) PGCE**  
**Clerk to the Parish Council**

**Bishopstoke Parish Office**  
**Riverside**  
**Bishopstoke**  
**Eastleigh**  
**Hampshire**  
**SO50 6LQ**

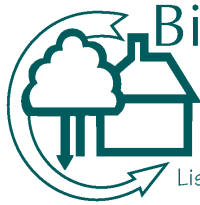
Tel: 02380 643428  
email: [clerk@bishopstokepc.org](mailto:clerk@bishopstokepc.org)

## Cemetery and Allotment fees

It is recommended that there be no change in fees for either the Cemetery or the Allotments.

Fees will continue to be reviewed annually.

Allotment fees will also be assessed to determine whether to switch to a “per m<sup>2</sup>” billing arrangement rather than “per rod”, and whether to apply different rates to different allotment sites.



# Bishopstoke Parish Council

Listening to you

**David Wheal**  
**BSc (Hons) PGCE**  
**Clerk to the Parish Council**

**Bishopstoke Parish Office**  
**Riverside**  
**Bishopstoke**  
**Eastleigh**  
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**SO50 6LQ**

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## Travel Tokens

Once again there has been an increase in the number of residents accessing the travel token scheme. It is hoped that the scheme will expand further over the coming years.

It is recommended that the allocation of tokens be increased by 12 per year, meaning an allocation of 96 tokens per applicant (120 if the applicant needs a travelling companion).

The Travel Token Working Group request that the budget for reimbursement of travel tokens be increased to £3,500 to reflect both the increased number of those using the scheme and the increased allocation of tokens.

## COUNCIL & COMMITTEE MEETING DATES 2020 – 2021 (Buildings Committee meetings TBA)

14 April	Planning Committee & <i>F&amp;GP Committee</i>
23 April	Parish Assembly
28 April	Planning Committee & <b>Parish Council</b>
<b>7 May</b>	<b>Elections</b>
<b>19 May</b>	<b>Parish Council AGM</b>
9 June	Planning Committee & <i>F&amp;GP Committee</i>
23 June	Planning Committee & <b>Parish Council</b>
14 July	Planning Committee & <i>F&amp;GP Committee</i>
28 July	Planning Committee & <b>Parish Council</b>
11 August	Planning Committee
25 August	Planning Committee
8 September	Planning Committee & <i>F&amp;GP Committee</i>
22 September	Planning Committee & <b>Parish Council</b>
13 October	Planning Committee & <i>F&amp;GP Committee</i>
27 October	Planning Committee & <b>Parish Council</b>
10 November	Planning Committee & <i>F&amp;GP Committee</i>
24 November	Planning Committee & <b>Parish Council</b>
8 December	Planning Committee & <i>F&amp;GP Committee</i>
12 January 2021	Planning Committee & <i>F&amp;GP Committee</i>
26 January 2021	Planning Committee & <b>Parish Council</b>
9 February	Planning Committee & <i>F&amp;GP Committee</i>
23 February	Planning Committee & <b>Parish Council</b>
9 March	Planning Committee & <i>F&amp;GP Committee</i>
23 March	Planning Committee & <b>Parish Council</b>
13 April	Planning Committee & <i>F&amp;GP Committee</i>
27 April	Planning Committee & <b>Parish Council</b>

Planning Committee meetings start at 7.00pm (doors open 6:45pm for inspection of planning applications). F&GP and Parish Council meetings start at 7.30pm. Meetings take place in the Parish Office unless otherwise stated.