



# Bishopstoke Parish Council

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## APPLICATION FOR A LICENCE TO ERECT A MEMORIAL IN BISHOPSTOKE CEMETERY OR FOR WORK TO BE CARRIED OUT ON AN EXISTING MEMORIAL

This application is to be delivered together with the correct fee to the Clerk at the above address. No work is to commence until the permit form has been issued.

Name of person interred .....

Date of Burial .....Grave number.....

Name of Memorial Mason: .....

Address of Memorial Mason: .....

.....

.....

I confirm that the memorial work will be carried out to standard BS8415 and the appropriate industry codes of practice from BRAMM and NAMM:

Signature of Memorial Mason .....Date:.....

Owner of burial grant: Title:..... Name:.....

Address:.....

.....

As the owner of the Right of Burial in the grave referred to above I hereby authorise the erection of a memorial on the above grave, or the work to be carried out on the above grave as detailed overleaf. I agree to abide by Bishopstoke Parish Council’s published “Regulations in Respect of Interments and Memorials” and “Regulations for the Erection of Memorials and for Work to be carried out on an Existing Memorial in Bishopstoke Cemetery” and have instructed the memorial mason to follow these regulations.

I understand that I am responsible for maintaining the memorial in a good condition, and that Bishopstoke Parish Council will inspect the condition of the memorial at least every 2 years.

I confirm that I understand that Bishopstoke Parish Council will continue to hold my personal details for the purposes of cemetery management. I further confirm that my personal details shown above are correct and that I am aware that I have the right to request to inspect the data held about me at any time. I understand that details concerning the policy on holding personal data (data protection policy) and the retention of that personal data (retention policy) are available on Bishopstoke Parish Council’s website or from the Parish Office.

Signed ..... Date .....

Print Name .....

**MEMORIAL DETAILS**

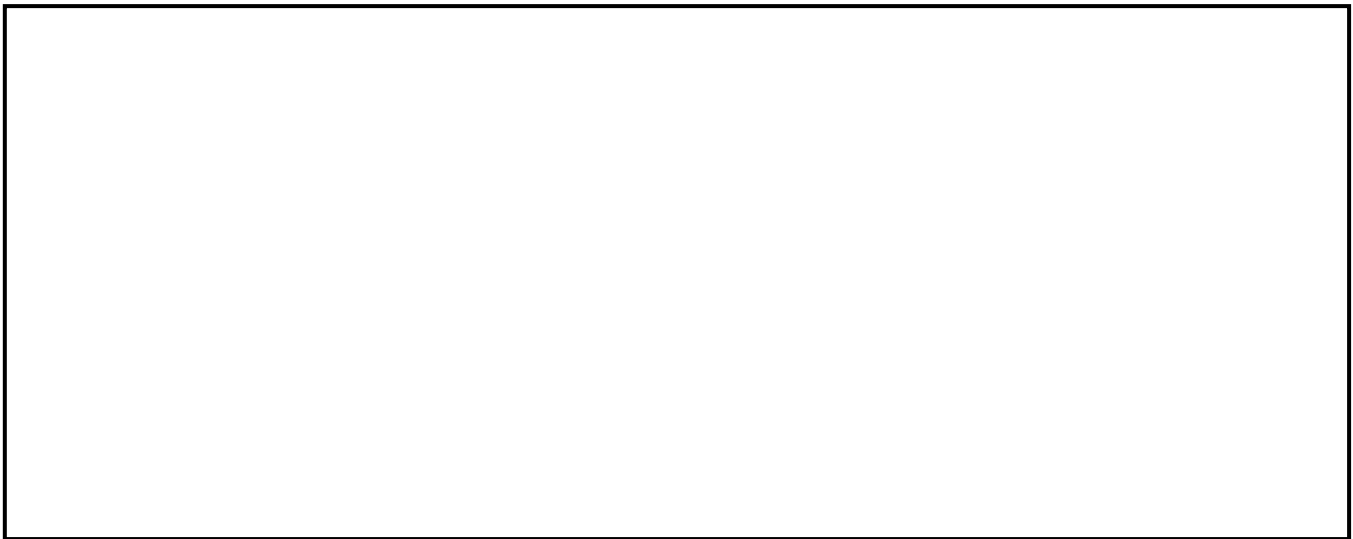
Full description of proposed work to memorial.....  
.....  
.....

Dimensions .....  
Type of stone to be used .....

Type of ground anchor to be used (must meet BS 8415 and be suitable for the sandy soil conditions in this Cemetery) .....

Proposed inscription (or include on a separate sheet).....  
.....  
.....

**A SKETCH PLAN OF THE MEMORIAL, WITH DIMENSIONS, MUST ALSO BE ATTACHED TO THIS APPLICATION OR SHOWN BELOW:**



NOTE 1: GRAVE NUMBER MUST BE ENGRAVED ON THE BACK OF ALL NEW AND REPLACED MEMORIALS IN LETTERS BETWEEN 1 AND 2 INCHES ( 25 TO 51MM) IN HEIGHT, TOGETHER WITH THE NAME OF THE MEMORIAL MASON.

NOTE 2: THE MAXIMUM OUTSIDE MEASUREMENTS FOR MEMORIALS ERECTED WITHIN BISHOPSTOKE CEMETERY ARE SHOWN BELOW:

CHILD’S GRAVE - 3’0” (915mm) Height    2’6” (750mm) Width    4’6” (1370mm) Length

ADULT’S GRAVE – 3’6”(1070mm)Height    2’6”(750mm) Width    6’6” (1980mm) Length

CREMATION PLOT/MEMORIAL ONLY PLOT -    (500mm) Height            (590mm) Width            (590mm) Length

THE MINIMUM THICKNESS OF A MEMORIAL IS 2” (50mm) UP TO 1’8” (500mm) IN HEIGHT AND 3” (75mm) FROM 1’8” (500mm) TO 3’6” (1050mm) IN HEIGHT

MAXIMUM HEIGHT FOR MEMORIALS OF 6” IN THICKNESS IS 2’6” (750mm) AND MAXIMUM HEIGHT FOR MEMORIALS OF 5” IN THICKNESS IS 3’ (915mm)

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**FOR BISHOPSTOKE PARISH COUNCIL USE:**

Grave location ..... Fee Paid £..... Permit No ..... Insurance.....  
Date Memorial Erected/ Work completed..... Date First Inspected.....