

**Minutes of a Meeting of the Planning Committee
held at Bishopstoke Methodist Church
commencing at 7:10pm on 9th September 2025**

Present: Cllrs Daly, Toher and Harris (as per standing orders 15.3)

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs E Earl (Admin and Events Officer to Bishopstoke Parish Council)

Public Attendance: 0 members of the public were present.

PLAN_2526_M07/

Public Session

44 Election of Chair for the meeting

44.1 With the Chair and Vice-Chair of the Planning Committee both having sent their apologies, a chair needed to be elected for the meeting.

44.2 Proposed Cllr Daly, Seconded Cllr Harris, **RESOLVED** unanimously that Cllr Toher be elected Chair for the meeting.

45 Apologies for Absence

45.1 Apologies were received from Cllrs Hillier-Wheal and Moore. Cllrs Mignot and Scott were absent.

46 To adopt as a true record, and sign, the minutes of the Planning Committee meeting held on 12th August 2025

46.1 The minutes of the above meeting were included with the supporting papers for this meeting.

46.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 12th August 2025 be adopted as a true record.

Action: Clerk and Chair – to sign and publish the minutes and document pack

47 Declarations of interest and requests for dispensation

47.1 No declarations or requests were made.

48 Consideration of Planning Applications

48.1 F/25/99932 – Toby Carvery – External alterations and refurbishment to building including, new external lighting to front and rear elevations, wall mounted lighting to side elevation, wall mounted cladding panel to front gable and above rear access door. Repainting of external elevations, window frames, fascias and rainwater goods. New external, stand-alone freezer unit with timber enclosure and security gate. 14No. 2.7m high timber posts with ‘festoon’ lighting along site frontage. The Committee agreed to comment on this planning application by asking about the type of lights that are to be used on the festoon lighting at the front of the site and what time the lights will be turned off at night. They would like to reserve the right to raise an objection once their questions had been answered.

Action: Clerk – to contact EBC Planning Officer to find out what type of festoon lights are being used at the front of the site and what time they will be turned off at night.

48.2 T/25/99889 – 5-9 Roebuck Close – 1no. Oak (T1, originates from Western boundary of No.5) - Pruning to reduce canopy extents by 2m. Canopy has grown beyond line of property with limb tips conflicting with roof; 1no. Sweet Chestnut (T2, originates from No.5) - Fell. As the tree matures it will be in constant conflict with building; 1no. Sycamore (T3, originates from No.5) - Fell. Historically lost a major stem. Extensive decay within a basal cavity leaving the remaining original stem structurally insecure; 1no. Sycamore (T8, originates from No.7) - Fell. Extensive decay at base. Fungus Kretzschmaria deusta leading to death of tree; 1no. Sycamore (T9, originates from No.9) - Prune long & over-extended stem, emanating from base of tree to source. Growing across the boundary & over neighbouring outbuildings. Its attachment point is considered to be structurally poor; Replanting of native deciduous trees for T2, T3 & T8. The Committee agreed to raise no objection to this planning application but would like to comment that a tree management plan should be put in place for the future.

48.3 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that the responses of the Planning Committee be submitted as minuted above.

Action: Admin Officer – add the responses of the Planning Committee to the planning portal

49 To receive the Clerk’s report on recent planning decisions and other matters

49.1 The Clerk’s written report had been included with the supporting papers for this meeting and was noted by the Committee.

50 Date, time, place and agenda items for next meeting

50.1 The next meeting of the Planning Committee is scheduled to take place on Tuesday 23rd September at 7:00pm at Bishopstoke Methodist Church. The Clerk reminded Cllrs that any agenda items should be provided, with any supporting papers, to the Clerk by Tuesday 16th September.

Initial: _____ Date: _____

51 Motion for confidential business

51.1 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to possible breaches of planning regulation it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

52 Reported Breaches of Development Control (Confidential business)

52.1 The report on alleged breaches of development control had been included with the supporting papers for this meeting and was noted by the Committee.

There being no further business, the Chair closed the meeting at 7:28 pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____