

BISHOPSTOKE PARISH COUNCIL

Minutes of a Meeting of the Bishopstoke Parish Council held in the Parish Office, Riverside, Bishopstoke commencing at 7.30pm on 28 November 2017

Present: Councillor S Toher (Chair)
Councillor G Tidridge (Vice-Chair)
Councillor P Brown
Councillor A Daly
Councillor A Dean
Councillor J Francis
Councillor C Greenwood
Councillor G Harris
Councillor L Parker-Jones
Councillor A Roling
Councillor M Thornton
Councillor A Winstanley

In Attendance: Mr David Hillier-Wheal (Clerk to Bishopstoke Parish Council)

Public Session 0 members of the public were present

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Public Session

87 Apologies for Absence

87.1 No apologies had been received. Cllr Mignot and Cllr Moore were absent.

88 Councillors' Questions

88.1 Cllr Parker-Jones asked how the current PCSO contract was being fulfilled, given the information provided to the Council at the October meeting by District Inspector Trueman. The Clerk was asked to attempt to find out and to add the discussion of the PCSO contract to a future agenda.

Action: Clerk

88.2 Cllr Daly asked about safety in the Chase, near Bishopstoke Cemetery. Cllr Daly stated that the street lighting is poor, and that there is a tractor parked on the pavement almost every night which is a hazard for both pedestrians and drivers. It was suggested that Cllr Daly contact the management company at the Chase to follow this up.

Action: Cllr Daly

89 To adopt as a true record, and sign, Minutes of the Parish Council meeting held on 24 October 2017

89.1 The minutes of the above meeting had been circulated prior to this meeting.

89.2 Proposed Cllr Harris, Seconded Cllr Tidridge, **RESOLVED** unanimously to adopt as a true record the minutes of the Parish Council meeting held on 24 October 2017.

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90 To consider Matters Arising from the above Minutes

90.1 Item 73.2. The archaeologist report is now expected in the late Spring of 2018.

90.2 Item 78.2. The comments have been fed back to HALC.

90.3 Item 80.1. Cllr Harris and the Clerk have yet to meet.

90.4 Item 82.6. Cllr Tidridge sent the link to the Clerk who forwarded it on to the rest of the Council.

91 Declarations of Interest and Requests for Dispensations

91.1 Cllr Thornton declared an interest in the Scout grant application.

92 Report on Planning Committee Meeting of 24 October and 14 November 2017– to note resolutions and determine recommendations

92.1 The Planning Committee Minutes from 24 October and 14 November 2017 had been circulated prior to this meeting.

92.2 Proposed Cllr Greenwood, Seconded Cllr Brown, **RESOLVED** unanimously that the minutes of the Planning Committee meeting held on 24 October and 14 November 2017 be noted.

93 Report on Finance and General Purposes Committee Meeting of 14 November 2017 – to note resolutions and to determine recommendations.

93.1 The Finance and General Purposes Committee meeting minutes from 14 November 2017 had been circulated prior to the meeting.

93.2 Proposed Cllr Winstanley, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the resolutions from the Finance and General Purposes Committee meeting of 14 November 2017 be received and accepted.

93.3 Item 74.3 Cllr Toher requested that the recommendation regarding Travel Tokens be amended to remove the reference to the retirement village. The Council accepted this request.

93.4 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that in the Travel Token Terms of Reference, Clause 4.1 be amended to simply state “annual meeting”, rather than October; token numbers be increased from 72 (84 if a companion is needed) to 84 and 108; the budget for the year remain at £1,200, and the proposal to offer a second amount of tokens in October each year, totalling 50% of their initial allocation, to anyone who has been in the scheme for more than 3 months, be adopted

93.5 Proposed Cllr Thornton, Seconded Cllr Parker-Jones, **RESOLVED** unanimously that the Council buy a thermometer and instigate regular testing of water temperature; ensure all Council baths are emptied in October and the water switched off; remind all tenants annually of health and safety concerns and ensure all Council baths are cleaned in March prior to the water being turned back on again.

93.6 Proposed Cllr Parker-Jones, Seconded Cllr Harris, **RESOLVED** unanimously that the Friends of Stoke Park be awarded a grant of £1,000.

93.7 Proposed Cllr Toher, Seconded Cllr Thornton, **RESOLVED** unanimously that the Stoke Park Infants’ Association be awarded a grant of £1,000.

Initial: _____ Date: _____

93.8 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** (Cllr Thornton abstaining) that the 12th Eastleigh Scouts be awarded a grant of £800.

94 To receive the RFO's report and approve the October 2017 Statement of Accounts

94.1 The October 2017 Statement of Accounts had been circulated prior to the meeting.

94.2 Proposed Cllr Toher, Seconded Cllr Parker-Jones, **RESOLVED** unanimously to receive the RFO's report and approve the October 2017 Statement of Accounts.

95 To approve Burial Board fees and Allotment rents for 2018-19

95.1 Proposed Cllr Brown, Seconded Cllr Winstanley, **RESOLVED** that the Burial Board fees and Allotment rents remain unchanged 2018-19.

96 To approve Standing Orders and Financial Regulations

96.1 The amended Standing Orders and Financial Regulations had been circulated prior to the meeting.

96.2 Cllr Harris noted that in the Carnival Working Group Terms of Reference, "residents" should actually be "non-Councillors".

96.3 Cllr Parker-Jones asked for a re-ordering of points 1.1, 1.2 and 1.3 in the complaints procedure to provide greater clarity.

Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously that the Standing Orders and Financial Regulations, as amended in 96.2 and 96.3, be adopted.

97 To receive reports from County, Borough and Parish Councillors on matters of interest

97.1 Cllr Brown reported that he had attended the latest Bishopstoke Community Association meeting as an observer and that progress is being made. There is a question over the long-term nature of the building and HCCs involvement, but speaking as a recent hirer the building is a good resource and should be kept going.

97.2 Cllr Winstanley reported on meetings with the Twynhams charity, the HALC AGM, HC Transport, the Borough Council Admin Committee, the Hampshire and Isle of Wight Local Government Association, the DCLG and the YZone Committee. Cllr Winstanley gave a brief verbal summary and stated that she would provide full notes for the minutes.

Action: Cllr Winstanley

97.3 Cllr Harris reported on the recent BCA meeting and stated that Hampshire County Council were booked to look at the brickwork in the next week. Cllr Harris also reported on the first Carnival working group meeting of the year, saying that the structure had been reorganised. The theme this year would be "Under The Sea". Cllr Harris had attended a conference held by Southern Water and had undertaken a training course regarding trees to enable him to better fulfil his role as tree warden.

97.4 Cllr Tidridge, as leader of Solent Running Sisters, had been in conversation with the Borough Council regarding a January programme encouraging exercise, for which posters will be provided. Cllr Tidridge had also attended the 9th November meeting to discuss the Borough Council's recent consultation exercise.

Initial: _____ Date: _____

97.5 Cllr Greenwood reported he would be attending the 6th December meeting at which Parish Councillors will receive a briefing on the state of the local plan.

97.6 Cllr Parker-Jones stated she had also attended the 9th November meeting which she had found illuminating.

97.7 Cllr Thornton reported that he had joined the HCC Health and Adult Social Care Committee, as well as the Sustainability and Transformation Partnerships Committee, which looks at NHS changes. Cllr Thornton requested that any questions for either Committee be emailed to him.

97.8 Cllr Dean reported that she had attended the recent meeting of the Bishopstoke Memorial Hall, where the water and drainage work had been discussed.

97.9 Cllr Francis reported that she also had attended the 9th November meeting at which, during one of the group sessions she had been informed by Nick Tustian that if the proposed road goes ahead in the Local Plan, then the intention is to build it before housing goes in. Cllr Francis had also attended the 22nd November meeting held by Action Against Destructive Development at Bishopstoke Methodist Church. More than 100 residents had attended, and concerns included the extraction of water from the River Itchen, the ancient woodland and biodiversity. There was also a strong feeling that residents still did not know enough about the plan.

97.10 Cllr Toher reported that she and another member of the Neighbourhood Plan Working Group had attended a Neighbourhood Plan conference run by CPRE. It had been very interesting and had provided good networking opportunities. The Memorial Hall meeting had included discussion of a possible opportunity to recoup some of the money charged due to the water leak. Cllr Toher had also attended the 9th November meeting and had found the discussion interesting. Cllr Toher also wanted to thank those who had attended the Armistice Day service on the 11th November.

98 To receive the Clerk's monthly report

98.1 The Clerk reported that the Public Art group had selected its shortlist of 3 artists to go forward to the final process. The group are looking forward to seeing what the artists produce as they refine their idea.

98.2 The Clerk reported that he had attended both the Armistice service on Saturday 11th, and the Memorial service on Sunday 12th November. There had also been training in the new Data Protection Regulations due to become law in May 2018 which had highlighted the amount of work that needs doing in the new year.

98.3 The Clerk informed the Council that the Carnival Court were part of the Eastleigh lights parade, and that the date for Carnival 2018 had been set as the 15th and 16th of September.

98.4 Coming up, the Clerk reminded the Council of the Local Plan update for councillors on 6th December, and noted that he and the Chair would be attending the Hampshire County Council Autumn Parish workshop, which this year is focussing on Transport and Highways. Cllr Greenwood requested the presentations from the Autumn Workshop be forwarded to Councillors if they are sent out.

98.5 The office will be closed (and the Clerk will be on holiday) from Thursday 22nd December and will reopen on 2nd January 2018.

Initial: _____ Date: _____

99 To consider content for the November 2017 press release

99.1 It was agreed that the press release would mention the grants awarded, the Armistice Service including looking forward to the Centenary next year, the training received by Cllr Harris as tree warden, the Carnival 2018 dates and the Eastleigh Borough Council meeting on 11th December, at which the Local Plan is being voted on.

Action: Clerk

100 Date, time, place and agenda items for next meeting – Tuesday 23 January 2018 at 7:30pm in the Parish Office, Riverside, Bishopstoke

100.1 Agenda items to the Clerk by Monday 15 January 2018 please.

101 Motion for confidential business

101.1 Proposed Cllr Toher, Seconded Cllr Brown, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed relating to employees' remuneration, it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

The Clerk left at this point

102 To approve staff salary recommendations

102.1 Proposed Cllr Brown, Seconded Cllr Greenwood, **RESOLVED** unanimously that the Clerk receive an increment of 1 scale point from 1st April 2018.

102.2 Proposed Cllr Parker-Jones, Seconded Cllr Thornton, **RESOLVED** unanimously that the Assistant Clerk's salary remain at the same scale point.

102.3 Cllrs wished to record their appreciation of the work of the Assistant Clerk, who is not eligible for an incremental raise having reached the top of her pay scale.

There being no further business, the Chair closed the meeting at 8:30pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____