

## **Minutes of a Meeting of the Buildings Committee held online at 7.00pm on 2 February 2021**

**Present:** Cllrs Winstanley (Chair), Harris and Toher

**In Attendance:** Mr D Wheal (Clerk to Bishopstoke Parish Council)  
Mrs S Thorogood (RFO to Bishopstoke Parish Council)

**Public Session** 0 members of the public were present

**BUILD\_2021\_M06/**

### **Public Session**

#### **48 Apologies for Absence**

48.1 Apologies had been received and were accepted from Cllr Greenwood. Cllr Dean was not present.

#### **49 To adopt the minutes of the Buildings Committee meeting held on 12 January 2021**

49.1 The minutes of the above meeting had been circulated prior to the meeting.

49.2 Proposed Cllr Toher, Seconded Cllr Harris, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 12 January 2021.

#### **50 To consider matters arising from the above minutes not covered elsewhere on the agenda**

50.1 Cllr Harris raised the topic of the proposed name for the Committee as he felt that Assets was too broad a term and did not accurately described the planned changes to the Committee responsibilities. After discussion it was agreed that perhaps Halls, Leisure and Grounds, or Halls and Leisure might be more appropriate. When the original item recommendation is considered at Full Council the Committee will be in a position to offer an alternative.

#### **51 Declarations of Interest and Requests for Dispensation**

51.1 There were no declarations or requests.

#### **52 To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions**

52.1 The RFO reported that a further lockdown grant had been received from the Borough Council which covered the period up to 15<sup>th</sup> February. It is anticipated that there will another grant to cover any period from then until the end of this current lockdown. The RFO also noted that the replacement window has been ordered and that once that is in place new chicken wire will be installed. With regard to the roof there has still been no response from the contractor. Other companies have been contacted – one only performs asbestos removal but the RFO has met another to obtain a quote from them. This quote is expected in the near future.

**53 To receive a report on Parish-owned buildings, and to make any necessary decisions**

53.1 The report had been circulated prior to the meeting and was noted by the Committee. It is included in the minutes as Appendix A

**54 To receive a report from Council representatives to other community buildings**

54.1 Cllr Winstanley informed the Committee that the BCA was still open only to the pre-school and that works are continuing on the radiators, air conditioning and drainage. Hampshire County Council have also waived the rent for 2020-21 which is welcome news.

**55 To receive the Clerk's report**

55.1 The Clerk's report had been circulated prior to the meeting and was noted. It is included in the minutes as Appendix B.

55.2 Additionally the Clerk reported that, following the success of the Christmas Tree trail the local churches are now intending to do an Easter donkey trail. There has been a request for permission to attach donkeys to railings at Shears Mill, Glebe Meadow and the Memorial Hall. The Clerk asked the Committee if there were any objection to him granting permission for this or whether the Committee felt it needed to be discussed further. It was agreed that granting this permission was within the scope of the Clerk's discretion.

**56 To agree the date and time for the next meeting**

56.1 The next Buildings Committee meeting will take place on Tuesday 2<sup>nd</sup> March 2021 at 7:00pm online with agenda items to the Clerk by Monday 23<sup>rd</sup> February 2021.

*There being no further business, the Chair closed the meeting at 7:55pm*

Chair's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## **Buildings**

### **Parish owned buildings**

### **2 February 2021**

#### **Shears Mill**

The lights in Shears Mill have been checked and replaced as necessary. The annual electrical safety check has also been completed.

#### **Allotments**

Work is about to take place to repair the shutters on the Warwick shed at Underwood Road allotments.

#### **Parish Office**

The new fire door has been ordered. The door will operate on the push bar system and will have metal trim fitted around the outside to help prevent unwanted opening in future.



# Bishopstoke Parish Council

## **Buildings Clerk's Report 2 February 2021**

### **Actions from previous meetings**

There were no actions for the Clerk from the previous meeting.

### **Other Matters**

There are no other matters to report at the time of writing.