

Minutes of a Meeting of the Buildings Committee held online at 7.00pm on 6 April 2021

Present: Cllrs Winstanley (Chair), Harris and Toher

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs S Thorogood (RFO to Bishopstoke Parish Council)
Cllr Daly (Bishopstoke Parish Council – from para 70)

Public Session 0 members of the public were present

BUILD_2122_M01/

Public Session

1 Apologies for Absence

1.1 Apologies had been received and were accepted from Cllr Greenwood. Cllr Dean was not present.

2 To adopt the minutes of the Buildings Committee meeting held on 2 March 2021

2.1 The minutes of the above meeting had been circulated prior to the meeting.

2.2 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously to adopt the minutes of the Buildings Committee meeting held on 2 March 2021.

3 To consider matters arising from the above minutes not covered elsewhere on the agenda

3.1 There were no matters arising.

4 Declarations of Interest and Requests for Dispensation

4.1 There were no declarations or requests.

5 To receive a report on the Bishopstoke Memorial Hall and make any necessary decisions

5.1 The RFO reported that the Council has now received a quote for the asbestos removal and several quotes for new roof options for the Hall. These will be considered by the Chair, Clerk and RFO this week as agreed at Full Council. The hirers have all been informed of the decision to remain closed until the roof is complete. The Borough Council have confirmed they wish to use the Parish Office as the alternate polling station and are aware that the Hall is not insured for use currently, meaning that if Borough staff wish to use the toilet and kitchen they do so at their own risk.

5.2 Cllr Harris asked whether the Hall would be used prior to the election by anyone and recommended a full flush of the water system to ensure prevention of legionnaires disease. The RFO stated that only Bishopstoke Players would access the Hall to remove their stored items prior to the roof being done and that the system would be flushed. It was also noted that lights from Portal Road to the Parish Office would need to be turned on for election day. This would be done by the Clerk.

Action: RFO and Clerk

6 To receive a report on Parish-owned buildings, and to make any necessary decisions

6.1 The report had been circulated prior to the meeting and was noted by the Committee. It is included in the minutes as Appendix A

6.2 The Clerk noted that the allotment shop would be reopening in a safe manner from April 12th and equipment lending would also resume at the allotments. The site reps have all agreed that they will wipe down the equipment between each use. Additionally, the ramp for the office fire exit is not yet complete, but will be done well before the election.

7 To receive a report from Council representatives to other community buildings

7.1 Cllr Winstanley informed the Committee that the carpet in the main hall at the Bishopstoke Community Centre is being replaced next week. Cllr Harris confirmed the Parish Council's booking for Tuesday 18th May for the Annual Meeting.

8 To receive the Clerk's report

8.1 The Clerk's report had been circulated prior to the meeting and was noted. It is included in the minutes as Appendix B.

9 To agree the date and time for the next meeting

9.1 The next scheduled Buildings Committee meeting is on Tuesday 4th May 2021 at 7:00pm online, but as this is only two days before the election it may be cancelled. Any agenda items should be with the Clerk by Monday 26th April 2021.

.

There being no further business, the Chair closed the meeting at 7:25pm

Chair's Signature: _____ Date: _____

Clerk's Signature: _____ Date: _____



Buildings

Parish owned buildings

6 April 2021

Shears Mill

There is nothing new to report regarding Shears Mill.

Allotments

There is nothing new to report regarding allotments buildings.

Parish Office

The office is now set up and ready for use when full meetings are allowed to take place. It is expected that by the time of this meeting the fire exit ramp will have been installed to allow its use for the elections.



Bishopstoke Parish Council

Buildings Clerk's Report 6 April 2021

Actions from previous meetings

There were no actions for the Clerk from the previous meeting.

Other Matters

There are no other matters to report at the time of writing.