

**Minutes of a Meeting of the People Committee
held at Bishopstoke Methodist Church
commencing at 7:16pm on 20th October 2026**

Present: Cllrs Toher (Chair), Hillier-Wheal and Winstanley

In Attendance: Mr D Wheal (Clerk to Bishopstoke Parish Council)
Mrs E Earl (Admin Officer to Bishopstoke Parish Council)
Cllr Andrew Daly

Public Attendance: 0 members of the public were present.

PPL_2627_M01/

Public Session

1 Apologies for Absence

1.1 Apologies were received from Cllr Harris. Cllr Moore was absent

2 Declarations of interest and requests for dispensation

2.1 No declarations or requests were made.

3 To receive the Clerk's report on People Committee matters

3.1 The Clerk's written report had been included with the supporting papers for this meeting and was noted by the Committee. Councillors expressed their thanks to the Assets Officer for her hard work on the Wheels Park project and congratulated her on the success of the opening event.

4 To discuss, amend if necessary, and recommend the Mission Statement and Aims of the Council

4.1 A copy of the current Mission Statement and Aims of the Council had been included with the supporting papers for this meeting.

4.2 After discussion, the Committee agreed that the current Mission Statement and Aims were good, but the objectives were no longer necessary. One or two sentences after each aim would be sufficient to clarify its meaning. Cllr Toher suggested Officers could look at the draft Neighbourhood Plan for information to help support the Aims.

4.3 Proposed Cllr Hillier-Wheal, Seconded Cllr Toher, **RECOMMENDED** unanimously, to remove the objectives from the Councils Aims and for Parish Officers to investigate the draft Neighbourhood Plan to help produce one or two sentences to support the Aims.

Action: Clerk – to remove the Objectives from the current Council Aims

Action: Parish Officers – to investigate the draft Neighbourhood Plan and produce one or two sentences to support the current Council Aims

5 To discuss potential Objectives for each Aim and recommend them

5.1 A copy of the current Objectives for each Aim had been included with the supporting papers for this meeting.

5.2 The current Objectives had been discussed and recommendations made in minute item 4 and no further discussion was necessary.

6 To review, amend if necessary and re-adopt the Dignity at Work policy

6.1 A copy of the Dignity at Work policy had been included with the supporting papers for this meeting.

6.2 Cllr Harris had advised the Clerk that Dignity at Work training may now be required for Parish Officers and Councillors. The Clerk will check with HALC and investigate online training options for Parish Officers and voluntary options for Parish Councillors.

6.3 Proposed Cllr Winstanley, Seconded Cllr Toher, **RESOLVED** unanimously to re-adopt the Dignity at Work policy

7 Date, time and place for the next meeting

7.1 The next meeting of the People Committee is scheduled to take place on Tuesday 23rd February at 7:15pm at Bishopstoke Methodist Church. The Clerk reminded Cllrs that any agenda items should be provided, with any supporting papers, to the Clerk by Tuesday 16th February.

8 Motion for Confidential Business

8.1 Proposed Cllr Toher, Seconded Cllr Winstanley, **RESOLVED** unanimously that in view of the confidential nature of the business about to be discussed it is advisable in the public interest that the public be excluded and for the record the business be regarded as confidential.

9 To receive confidential reports on People Committee matters

9.1 The Clerk's confidential reports on People Committee matters had been included with the supporting papers for this meeting and was noted by the Committee.

9.2 The Councillors thanked the Admin Officer for her work on updating the Parish Council Newsletter.

There being no further business, the Chair closed the meeting at 7:37 pm

Initial: _____ Date: _____